

CAC Citizen Advisory Committee

October 21, 2025, | Salt Lake County Government Center, 2001 South State Street, North Building, Rm N3-617

12:00 – 2:00 pm

| Meeting called to order by Dan Tisdale

In Attendance

Committee Members: Robert Brough, Pat Holmes, J. Todd Richards, Catherine Taylor, Antonio Valbuena, Turner Bitton

Online Committee Members: Jacob Lawson, Candy Tippetts

Staff: Dan Tisdale, Amanda Cordova, Tallie Viteri, Jennifer Jimenez, Derick Davis

1. Call Meeting to Order - Jacob Lawson/Dan Tisdale

- Chair – Jacob Lawson welcomed everyone.
- Dan verified a quorum and started the meeting at 12:03.

2. Process Overview – Jennifer Jimenez

- Jennifer explained the reason for this meeting. The county received \$3.2 million from the American Rescue Plan in 2022, and the funds need to be spent as soon as possible, which is the reason for this special meeting. The amount is for rental assistance and supportive services. Also, there is \$150K that can be used for capacity building through the non-profit. The goal is to make it a two-year program and fund one of the ten applicants. The committee asked if there could be more than one award due to the amounts of the applicants' asks. Tallie asked the committee that she would like to see the award go to a group that has a good track record with TBRA. The committee mentioned that the scoring doesn't match the application. Jennifer said that any questions the committee had could be sent to the subrecipients for clarification.

3. Application Review – Jacob Lawson/Staff

- **Housing Authority**
 - \$3,210,671.00
 - Jacob said the summary was detailed and well thought out with a good timeline. There was a good connection with rental assistance. Good funding, impressed with keeping programs going in the current climate. Impressed with the partnerships that they have. A large percentage of their funding is going directly to services. Considerable amount of leverage. HASLC state they will be helping 200 households and 600-800 people. Pat said the clients

would have direct access to services without referrals. Veterans are included in their plan.

- **Utah Community Action**

- \$2,424,202.00
- The committee spoke about the summary that getting the reward would double the number of clients helped from 60 to 120, but that was only 10% of the requests that they receive every month. The coordination was not very comprehensive. The partnerships were good, including school districts. The leverage was pretty good. Todd mentioned that the salary breakdown was not explained very well. Turner had a question about leveraging \$730K, could that be a supplanting issue, or is that something that needs to be looked at? He would like that to be a clarifying question. Jacob said that on the households served, he would like to see a better explanation of that number. Pat mentioned that 80% of the clients served maintain stability. Robert liked the fact that they educate tenants on eviction consequences. Pat would like to see a better breakdown of salaries.

- **First Step House**

- \$1,536,122.70
- Pat said they are dealing with specific behavioral health conditions. They help clients who are at risk of becoming homeless. They do coordinate with SLVCEH, but it wasn't very descriptive. Good partnerships with other agencies. Jacob felt the leverage was good. Todd liked the fact the application listed a breakdown of the leverage sources. FSH did answer the capacity-building question. Good budget breakdown.

- **Asian Association of Utah**

- \$1,099,783.00
- Todd said that they are asking for very low-income clients, 30% of AML. One of their primary partners is IRC. Jacob said the coordination with SLVCEH was very comprehensive. The partnerships are comprehensive. They did include a letter of partnership with the IRC. Jacob said the leverage was close to \$1.5 million, comprehensive, and easier to read compared to other applications. Jacob spoke on the number of clients served. The total is comparable or a little higher than the other application. Turner mentioned that the program will help with clients who are behind on rent. Jacob said their key features are an integrated approach, comprehensive partnerships, data-driven outcomes, population-specific model, and it is sustainable. Todd said they are trying to address service gaps left by federal funding reductions.

- **The Road Home**

- \$1,550,000.00
- Pat mentioned in the project summary that it will cover 12 months of rental assistance. Jacob said he liked that they had a tailored program, rather than a one-size-fits-all. Pat also mentioned that it was a scattered-site program that allowed the client to choose the location. Turner said he felt this was a model that all the applicants should have followed with answering this question. They are committed members of SLVCEH. Jacob and Todd said they would like to see the partners listed, rather than just saying 70 partners. The leverage they have is about half their ask. The total project cost was not

listed in the application. Todd gave a breakdown of the budget. Turner said he liked the level of detail on the capacity-building summary.

- ❖ The committee requested a clarifying question for the total project cost with or without the extra funding for capacity building. Jennifer said they would ask the agencies the clarifying question about their background of experience. Dan said they would have a clarifying question for UCA on their leverage. Also, ask about the total project cost. Dan said they will go through the rest of the applications and have answers for the clarifying questions that are being asked. Turner asked if the sub-recipient could list the agency and how they work together.
- **The following applications will be discussed at the October 28 meeting**
 - **Community Development Corporation**
 - **Asian Association of Utah**
 - **Community Building Services**
 - **Friends of Switchpoint**
 - **Utah Legal Services**

4. Next Meeting Details – Dan Tisdale/Jennifer Jimenez

- Dan said the next meeting will be on Tuesday, October 28, and there could be a third meeting for the final scoring.
- Jennifer spoke on another round of funding. The RFA is called expanding affordable housing opportunities. It can be used for rehab and acquisition of rental property. There will be a committee consisting of HTF members and CAC members for that allocation process.

5. Adjourn – Jacob Lawson/Staff

- The meeting was adjourned at 2:03.
Next Meeting: Tuesday, October 28, 2025.