

Retention and Classification Report

Agency: Department of Health and Human Services. Community Health and Well-Being.
Division of Population Health

Records Officer: Emily Owens

31316 Public health statistical data

Retention Schedule(s) for the record series listed above have been examined and approved for submission to the State Records Management Committee.

Janae Duncan

Chief Administrative Officer (print)



Signature

Division Director, Population Health

Title

10/21/2025

Date

Utah State Archives

AGENCY: Department of Health and Human Services. Community Health and Well-Being. Division of Population Health

SERIES: 31316

TITLE: Public health statistical data

DATES: 1936-

ARRANGEMENT: Database.

DESCRIPTION:

These records are statistics of any conditions relevant to the public health, including communicable diseases, non-communicable conditions, syndromes, chronic conditions, and environmental hazards. The Division of Population Health collects this information in order to promote and protect the public health and to prevent and control disease. Records are commonly in dashboards, which may be available to local, state, and federal government agencies or the public. Information includes demographic information, health statistics, birth and death statistics, behavioral statistics such as crime or overdose data, geographic information, and similar. This record series does not include personal data.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Computer data files: Retain in Office permanently and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

These records are historical because they contribute substantially to knowledge and understanding of the people and communities of our state.

Utah State Archives

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(continued)

PRIMARY DESIGNATION:

Exempt

Utah Code 26B-8-406 through 408