

Minutes of the Historic Preservation and Heritage Museum Special Board Meeting held Monday, April 7, 2025, at Uintah County Heritage Museum, located at 155 E Main St, 4:00 p.m. – 5:00 p.m.

1. Welcome- Attending Today: Jamee Percival, Sonja Norton, Aaron Averett, Lana Fullbright, LeeAnn Denzer, Stephanie Tippetts, and Karina Valencia
2. Approval of February 12th, 2025, Special Board Meeting Minutes
 - a. Motioned by Stephanie Tippetts, seconded by Sonja Norton, approved by all present board members.
3. Approval of February 14, 2025, Special Board Meeting Minutes
 - a. Motioned by Stephanie Tippetts, seconded by Aaron Averett, approved by all attending board members.
4. Approval of Uintah County Heritage Museum Deaccession List
 - a. Lana Fullbright explains the museum deaccession list and the reasoning behind why the museum selects items to be deaccessioned.
 - b. The approval of the Uintah County Heritage Museum Deaccession List presented at the board meeting was motioned by Stephanie Tippetts, seconded by Sonja Norton, and approved by all attending board members.
5. Board member roles and responsibilities
 - a. LeeAnn Denzer decided to have board member roles and responsibilities on the next Board Meeting Agenda.
6. Museum Update
 - a. Lana Fullbright explains that the museum's original plans for 2026 are on hold because it was planned through grants that the state may not receive.
 - b. LeeAnn Denzer mentions that the Historic Preservation grant that the board applied for in February is on hold due to the funding cuts.
 - c. Sonja Norton asks if we have a total amount that we will not be receiving due to funding cuts, and how that will affect the museum's budget. Lana Fullbright mentions that the museum applied for a \$25,000 grant and we were notified that the museum will now not receive it. The funding was also cut from the Museum on Main Street exhibit from the Smithsonian to celebrate the semiquincentennial (that grant would have been \$5,000). Other plans for the 250th will no longer happen due to budget cuts.

- d. Lana Fullbright mentions that the grant money from the Museum on Main Street was to support a companion exhibit, and the museum planned for the companion exhibit to be the First Lady Doll collection. A portion of the grant money would have gone towards having a conservator come and do some repair work on the doll's dresses.
 - e. Lana Fullbright asks the board to write our congressmen about the funding and grants, and that she has pre-written letters available to fill out and add how it affects the organizations around them.
 - f. LeeAnn Denzer asks if the museum relies on grants for the museum to run. Lana Fullbright mentions that the grants fund an employee for the museum and some general operations; she is unsure if the county will be able to provide the extra funding that we get from the grants to keep that.
7. Development requests for historical impacts
- a. Requests for historic significance are defaulted to come to the Board Secretary, Jamee Percival
 - b. LeeAnn Denzer mentions that it may be nice to go together as a board to look at the properties where there are requests for historic significance.
 - c. LeeAnn Denzer brings up a historic school building located on 500 West
 - i. Sonja Norton mentions that the owner of the property reached out in the past and wanted to see if there was any way the board could help with the foundation of the property.
 - ii. Lana Fullbright mentions that there is already a historic marker on the property.
 - iii. LeeAnn Denzer mentions that to help with the property, they would need to rely on grants
 - d. Lana Fullbright asks how we want to handle these requests
 - e. LeeAnn Denzer mentions that possibly having a form would work well for requests, and that we could all think of things to put on a form.
 - f. Aaron Averett brought up that for now, if a request came in before there is a form how should it be approached.
 - g. Aaron Averett mentions that in email subject lines about properties, the word "URGENT" should be included.

8. Sign at Dragon

- a. Lana Fullbright mentions that Myke Hall created the sign
- b. An Eagle Scout had wanted to re-paint the sign, and LeeAnn Denzer says that the sign is on BLM land.
- c. Lana Fullbright provides a conclusion that the Eagle Scout is allowed to paint just the wooden frame around the board, and she is not allowed to paint anything inside the frame.
- d. Lana Fullbright mentions that the sign was originally by the Historical Society, which Uintah County no longer has. Lana Fullbright mentions that no one takes responsibility for the sign itself.
- e. Lana Fullbright mentions that the Uintah County Regional History Center gave the Eagle Scout permission, being the only ones connected to the previous historical society.

9. Back to development requests for historical impacts

- a. LeeAnn Denzer mentions that if anyone has suggestions for a form for development requests to send them to her.
- b. LeeAnn Denzer mentions that questions for the form are gathered, they will run them past the board, and check all legalities.

10. Back to grants

- a. LeeAnn Denzer mentions that it was nice having the board involved and having everyone come together for that.
- b. LeeAnn Denzer mentions that it seems the grant may not be moving forward, but to keep watch and look for other opportunities
- c. Aaron Averett asks about a timeline for the grant, and Jamee Percival mentions that the grant recipients were supposed to be made aware of the grant by mid-March.

11. Back to museum updates

- a. LeeAnn Denzer asks how the museum is doing with visitation, Lana Fullbright replies that the museum is down on visitation.
- b. Lana Fullbright mentions that Jamee Percival and Lizzy Foley both work on social media and programming. Lizzy Foley is also helping the Regional History Center with their social media.
- c. LeeAnn Denzer asks if there is any headway with the rebranding. Lana Fullbright mentions that Jamee Percival is working on the logo and the plan, and that she is working to make sure everything is ADA compliant.

- d. Lana Fullbright mentions that something that is coming up with her meetings is whether AI is ethical to use in museums or not. Most organizations say it is not ethical to use in museums.
 - i. The county IT Department has created an AI policy, it is policy 830.
 - e. Lana Fullbright mentions that the upcoming museum events include Family Fun Friday and a Paint Night. The museum plans to host one family activity and one adult activity each month.
 - f. Lana Fullbright mentions the event for the Buffalo Soldiers Trail Project done by SHPO and signage that will be put up. She also mentions Gabriella Salazar's Expert Talk on Rector Mine.
 - g. Aaron Averett asks about the Arts Walk on May 30th; the museum has not been approached by it, but will look into it.
- 12. Next meeting is confirmed for July 14th at 4 pm
 - 13. Adjourn