

These pending minutes have not been approved by the Utah Prosecution Council and are subject to change until approved and adopted by the Council.

Utah Prosecution Council Meeting
Tuesday – September 23rd, 2025
1731 S Convention Center Dr, St. George
Hilton Garden Inn

Pending Minutes

Present: Brett Robinson, Chief Policy Advisor, Salt Lake County District Attorney's Office
(designee of Sim Gill, Salt Lake County District Attorney) (In person)
Jeff Gray, Utah County Attorney (In person)
Stephen Foote, Duchesne County Attorney (In person)
Stewart Young, Chief Criminal Deputy, Utah Attorney General's Office (In person)
Chad Dotson, Iron County Attorney (In person)
Karyn Walker, UPAA Chair, Provo City Attorney's Office (Remote)
Samantha Smith, Bluffdale City Assistant Attorney (Remote)
Randall McUne, Cedar City Attorney (Remote)
Troy Rawlings, Davis County Attorney (Remote)
Scott Broadhead, Tooele County Attorney (Remote)

Excused: Jess L. Anderson, Utah Commissioner of Public Safety
Sim Gill, Salt Lake County District Attorney
Derek Brown, Utah Attorney General
Ed Montgomery, South Jordan City Attorney, UPC Chair

Guests: Jeff Buhman, SWAP (In person)
Jerry Jaeger, Washington County Attorney (In person)

1. WELCOME

- a. Council members were welcomed.

2. PREVIOUS MINUTES

- a. Chad Dotson motioned to approve the minutes from the June 10, 2025 and July 16, 2025 meetings. Stewart Young seconded, and the motion passed unanimously.

3. FY26 BUDGET

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- a. Robert Church discussed the \$88k budget carryover.
- b. Stew motioned to approve the budget. Jeff Gray seconded, and the motion passed unanimously.
- c. Bob asked if there were any questions. With no questions, the council moved to the next agenda item.

4. CONFERENCE REGISTRATION FEE INCREASE

- a. Bob discussed increasing the conference registration fees. Refer to director's summary for reasons.
- b. Ronald Weight explained that because the state is no longer supporting our website, we need to move websites. This needs to be done by March. Amazon Web Services is quoting us around \$90 a month, compared to our current \$400 a month.
- c. Because the web service is cheaper than we thought, the necessity for raising our rates isn't there anymore. UPC hasn't raised conference rates since 2019.
- d. If UPC doesn't raise fees this year, it will have to be discussed next year because the legislature must approve fee increases.
- e. Bob suggested a \$25 increase from \$125 to \$150.
- f. Marilyn Lawson said that because hotel rates are going up, offices will struggle to pay, and increased conference registration fee won't help.
- g. Stew asked if each conference must have the same registration fee. Marilyn said multiple registration fees make it difficult for finance to track.
- h. Stew discussed how everyone in the Attorney General's Office has \$500 for conferences. An increase in registration fees would be fine for them, but he doesn't want to speak for the counties and cities.
- i. Increased registration fees mean UPC can bring in national speakers like in the past.
- j. Jeff Gray, Brett Robinson, Stephen Foote, Karyn Walker, and Samantha Smith all agreed that a \$25 increase is manageable. Samantha said \$25 every couple years is more palatable than \$75 every five years.
- k. Bob discussed increasing the UPAA budget.
- l. Randall McUne said state statute requires UPC to keep the .gov ending.
- m. Jeff Gray made a motion to raise it \$25. Chad seconded, and the motion passed unanimously.
- n. Ron asked if we wanted to raise the conference registration fee for defense/private attorneys.
- o. Jeff Gray asked if our conferences had to be open to everyone. Jeff Buhman said the bar required them to be open to everyone.
- p. Jeff Gray motioned to raise the defense attorney registration fee to \$400. Stew seconded, and the motion passed unanimously.

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- q. Jeff Buhman discussed the UAC meeting with Senator Weiler and Representative Wilcox, who was a primary author and sponsor of HB354. He said there was no discussion about what data the legislature wants from prosecutors.
 - i. They are working on solutions with Ron and others so they will be able to provide most of that data without a tremendous effort if the staff puts it in.
 - ii. Jeff suggested a dashboard with live feed from all their case management systems.
 - iii. Jerry Jaeger said that eProsecutor is going to charge his office \$10,000 more to try and collect that data for them.
 - iv. Ron said that he would be able to configure the data collection mostly on his end, but that JTI would have to come in and make sure that everything is correct. They would likely charge UPC for this service. He doesn't know if it would be \$10,000, but it might be.
 - v. CCJJ said it would be a devastating budget year. Senator Weiler and Representative Wilcox said they have "hidden money".
 - vi. Troy Rawlings said JTI quoted his office for what they would need to comply with HB354 as an estimate of 20-30 hours at \$200/hour.

5. TRAINING COMMITTEE

- a. UPC concluded its Basic Prosecutor Course in August. It went well and we had lots of people from different offices.
- b. Ryan McBride was a first-time faculty, and he did great.
- c. Fall Conference starts tomorrow.
- d. Next Visual Trial Skills is October 2nd. Bob discussed charging a fee for Visual Trial Skills and then giving the attendees a credit when they show up. Because Visual Trial Skills is free, many people register and then don't show up.
 - i. Stew motioned to approve. Brett seconded, and the motion passed unanimously.
- e. Training Committee meeting is on October 20th and 21st. Bob asked for suggestions on topics for the Training Committee.
 - i. Stew suggested complicated evidence: crypto, spreadsheets, how to present complicated ideas to a jury. Stew said he could find some people.
 - ii. Chad suggested a presentation on justification hearings. Trent Dressen recommended Josh Graves.
 - iii. Jeff Buhman suggested negotiations. Stew recommended Brooke Boyer at BYU. Bob said that UPC has a negotiations presentation this Fall Conference.
- f. Advanced Trial Skills is next month after Training Committee.
- g. UPC will start rotating our advanced skill courses: Advanced Trial Skills every other year and Trent and Tyson are rotating DV and DUI bootcamp every January.

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- h. UMPA is meeting November 5th – 7th in Springdale.

6. ePROSECUTOR

- a. Ron discussed eProsecutor. Refer to director's summary.
- b. Karyn said eProsecutor has made it much easier for her office despite the few errors they have encountered.

7. UPAA REPORT

- a. Karyn said that the UPAA board has an open position.
- b. Marilyn said the application is due September 30th.

8. RESOURCE PROSECUTOR REPORT

- a. Tyson Skeen is excused because he is training in Hurricane. His report is attached in the director's summary.
- b. Trent said that he and Tyson are rotating DV and DUI bootcamp in January. DV bootcamp will be on January 7th-9th in Lehi.
- c. Trent is presenting on domestic violence risk assessments this Thursday. There is a new risk assessment that courts are adopting called ODARA. He is willing to train if you want your prosecutors administering ODARA. An ODARA assessment is an actuary tool.

9. CAREER FAIRS

- a. Phoenix, AZ on October 10th. Bob asked everyone to send him information if they have any openings in their office.
- b. Bob will be attending the BYU lunch with lawyers on September 30th.
- c. SJ Quinney's date has changed from October 15th to March 25th.
- d. UPC will be working on a lunch with lawyers at both law schools twice a year.

10. BAR/CLE NEWS

- a. The \$100 late fee is now in effect.

11. MEASURES FOR JUSTICE

- a. Troy discussed Measures for Justice, whose main goal is to try to attain data at the District Attorney level.
- b. They want to help counties comply with HB354.
- c. Jeff Buhman discussed using Measure for Justice as a resource. He's unsure how much they can help, because he wants a specific dashboard for collecting data.
- d. Bob has a conference call scheduled with them next week.

12. JEFF BUHMAN

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- a. Jeff is retiring on October 10th.
- b. Interviews for Jeff's position will be held next week at College Drive.

13. OTHER

- a. Bob discussed Colleen McGee's concern about protective orders not having certain races on the form.
- b. Stew discussed spending the week with the training coordinator for National Association of the Attorney's General AAG they are interested in putting together more online Basic Prosecutor Course. Stew wants to make sure it's available to all the counties.

14. NEXT MEETING

- a. January 6th, Tuesday @ 10:00 AM, lunch @ 11:30 AM, SWAP @ 12:00 PM.

15. ADJOURN

- a. Stephen motioned to adjourn. The motion passed unanimously.