



CITY OF NORTH SALT LAKE  
CIVIC EVENTS COMMITTEE MEETING  
NOTICE & AGENDA  
OCTOBER 28, 2025  
6:00 PM

Notice is given that the Civic Events Committee of the City of North Salt Lake will hold a regular meeting on the above noted date and time at the NSL Public Works building located at 642 North 400 West, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits:

**AGENDA ITEMS**

1. Welcome and Introduction
2. Public Comment
3. Recap of Events
  - a. Halloween Spooktacular
4. Event Wrap Up
  - a. NSL Photo Contest
5. Upcoming Event Planning
  - a. Semiquincentennial Event for Veterans in Conjunction with Senior Lunch Bunch
  - b. Winter Lights Fest
  - c. 250<sup>th</sup> Anniversary of America in 2026 Incorporation into Events
6. Public Works Update
7. City Council Updates – Councilmember Tammy Clayton
8. Approval of Minutes from September 23, 2025
9. Schedule for the Next Civic Events Committee Meeting
10. Adjourn

**Civic Events Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.**

**Notice of Posting:**

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: October 27, 2025

Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE  
2 CIVIC EVENTS COMMITTEE MEETING  
3 PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE  
4 SEPTEMBER 23, 2025

5  
6 **DRAFT**

7  
8 PRESENT: Elexis Contreras  
9 Dallas Golden, Chair  
10 Sarah Jensen  
11 Catherine Johnson, Vice Chair  
12 Tammy Clayton, City Council  
13

14 EXCUSED: Emily Carr  
15

16 STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager;  
17 Carmen Wilson, Operations Manager; Linda Horrocks, Communications Coordinator; Julie  
18 McLaughlin, Recreation Manager.  
19

20 1. WELCOME AND INTRODUCTION  
21

22 Dallas Golden, Chair, called the meeting to order at 6:00 p.m. and welcomed all in attendance.  
23

24 2. PUBLIC COMMENT  
25

26 There were no comments.  
27

28 3. UPCOMING EVENTS  
29

30 a. NSL PHOTO CONTEST

31 Dallas Golden reported that entries for the NSL Photo Contest are due on September 26, 2025,  
32 with only eight submissions received so far, though more are anticipated. The contest features  
33 adult and kids categories, with a suggested 12-and-under division. Entries will be compiled into a  
34 PDF for Committee voting (first, second, third in each category), potentially shared with City  
35 office staff and the Arts Committee for additional input. Linda Horrocks noted the contest's joint  
36 alignment with visual arts under the Arts Committee, and Tammy Clayton suggested including  
37 Arts Committee members in judging. The Committee discussed printing options for winners'  
38 canvases including Costco or Shutterfly for discounts.

39           b. HALLOWEEN SPOOKTACULAR

40   The Committee discussed detailed plans for the October 25, 2025, Halloween Spooktacular at  
41   Tunnel Springs Park, focusing on the zombie-themed 5K race and family activities. Dallas  
42   Golden updated the Committee on securing Peter Wirthlin for race timing (using a generator-  
43   powered clock), Rachel the storyteller, and zombies (Enos Beebe's son and track friends, with  
44   Julie McLaughlin recruiting Henry Hyde and extras from her staff). The race route is an out-and-  
45   back from the golf course to the church turnaround (approximately 5K on sidewalk), starting at  
46   10:00 a.m. with setup at 9:30 a.m.

47   The Committee refined the Zombie mechanics which included: runners wear flags (e.g., torn  
48   sheets tucked at the side or multi-flag belts for multiple chances), with zombies pulling them to  
49   "infect" participants (no elimination, but survivors get prizes). Zombies include fast runners  
50   (delayed start by 60-90 seconds) and walking ones stationed along the route for surprise. Prizes  
51   include pumpkins (donated or purchased from Cross E Ranch via Heather, aiming for 25-30)  
52   marked with Sharpies for first/second/third and best costumes, plus stickers (e.g., "I Survived" or  
53   "Infected," designed by Linda Horrocks, potentially via Sticker Mule or Cole). Carmen Wilson  
54   confirmed the event budget is \$2,300 for Fiscal Year 2025-26.

55   The Committee discussed planned activities including: bounce houses (1-2, \$150-250 each,  
56   coordinated by Julie McLaughlin and Randy Simmons), cornhole (city sets provided), crafts  
57   (headed by Sarah Jensen), karate demonstration (Gian's World Martial Arts), face painting (Amy  
58   Ambler, contacted by Tammy Clayton), balloon animals (Georgette Harold, contacted by Dallas  
59   Golden), photo backdrops (spiderweb with balloons, budgeted \$250 corner arch), and Eaglewood  
60   Golf Course booth (Linda Horrocks to confirm). Donuts (300, coordinated by Catherine Johnson  
61   from JJ's Donuts or Lee's Market with discounts), chocolate milk (purchased morning of), and  
62   water (city-provided) would also be available. Youth City Council will staff stations for  
63   treats/toys (Tammy Clayton to confirm costumes/makeup and budget for thrift store outfits).

64   The Committee members mentioned promotions should include flyers distributed at schools  
65   (Orchard, Foxboro via connections) and Peach Jar. Logistics: police notification for traffic  
66   (Linda Horrocks), message boards/road closures/cones (Public Works), tables (6-7), chairs,  
67   sound system, generator, U-turn signs, air horn, and mosquito spraying. A follow-up email  
68   thread will track assignments and progress, with potential subcommittee meeting if needed.

69           c. WINTER LIGHTS FEST

70  
71   The Committee briefly noted plans for the December 2025 Winter Lights Fest at City Hall  
72   amphitheater, including lights, Santa arrival on fire truck, caroling, hot chocolate, fires, and lines  
73   for photos. Reindeer were discussed as a potential addition (Elexis Conteras to explore  
74   affordable options via connections). Detailed planning will occur at the next meeting.  
75

76 d. 250<sup>th</sup> ANNIVERSARY OF AMERICA IN 2026 INCORPORATION INTO EVENTS

77

78 Linda Horrocks reported submitting the application to designate North Salt Lake as a Utah 250  
79 City, including Committee details, potentially securing \$1,500 for swag. She summarized  
80 planned events (photo contest, 250-mile challenge, house decorating, Veterans Day, Liberty  
81 Fest) and forwarded a state newsletter link with the 250-mile initiative (tracking exercise from  
82 July 5, 2025, to July 4, 2026). Catherine Johnson will forward to schools/PTAs and seek  
83 responses. The City allocated \$2,500 for events. Veterans Day (November 11, 2025) lunch plans  
84 were discussed, potentially tying into senior lunch bunch (second Wednesday) or a separate  
85 weekend/evening dinner; Tammy Clayton will seek City Council approval by October 7. Veteran  
86 highlights will start in the October newsletter (Catherine Johnson to draft paragraph and select  
87 first veteran). Promotion includes pre-race announcements at Spooktacular and emails to  
88 registrants.

89

90 Tammy Clayton left the meeting at 7:00 p.m.

91

92 4. RECAP OF UNITY IN THE COMMUNITY – LATINO HERITAGE

93

94 Elexis Contreras recapped the September 22, 2025, event as successful with good attendance,  
95 music, dancing, and engagement, though the dance floor vendor arrived late (skip it next year). It  
96 was less attended than Juneteenth but positive; suggestions include earlier start times to avoid  
97 daylight loss.

98

99 5. PUBLIC WORKS UPDATE

100

101 Jon Rueckert reported the school supplies donated at the Back to School Night were at Public  
102 Works and needed to be distributed to a school. Adelaide Elementary which is a Title I school  
103 was discussed as a recipient.

104

105 6. CITY COUNCIL UPDATES - COUNCILMEMBER TAMMY CLAYTON

106

107 There were City Council updates.

108

109 7. APPROVAL OF MINUTES FROM AUGUST 26, 2025

110

111 The Committee reviewed and approved the Civic Events Committee minutes of August 26, 2025,  
112 as written.

113

114 **Committee Member Dallas Golden moved to formally approve the meeting minutes from**  
115 **August 26, 2025. Committee Member Catherine Johnson seconded the motion. The motion**  
116 **was approved by Committee Members Contreras, Golden, Jensen, and Johnson. Committee**  
117 **Member Carr was excused.**

118 8. SCHEDULE FOR THE NEXT CIVIC EVENTS COMMITTEE

119

120 The Committee scheduled its next meeting for October 28, 2025, at 6:00 p.m. at the Public  
121 Works Building, focusing on Winter Lights Fest and Veterans Day.

122

123 9. ADJOURN

124

125 The meeting was adjourned at 7:45 p.m.

126

127 *The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on*  
128 *October 28, 2025 by unanimous vote of all members present.*

129

130

131

132 \_\_\_\_\_  
*Dallas Golden, Chair*

\_\_\_\_\_ *Wendy Page, City Recorder*

DRAFT