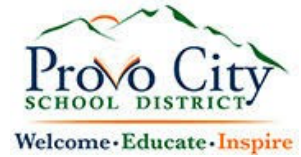


Tuesday, October 28, 2025

# PCSD Study Session and Business Meeting

Provo City School District  
280 West 940 North  
Provo, UT 84904



In the event that a board member or district staff member needs to attend remotely, a Zoom link will be provided to the entire board for that purpose.

The public is welcome to attend our open meetings in person.

## The following YouTube links are available to watch the meetings live or at the viewer's convenience:

PCSD Live YouTube Channel: [youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ](https://youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ)

4:00pm Study Session: <https://youtube.com/live/POQKmW9c4jM?feature=share>

6:00 p.m Business Meeting: [https://youtube.com/live/wB\\_AQXG\\_BxM?feature=share](https://youtube.com/live/wB_AQXG_BxM?feature=share)

### A. 4:00 p.m. Study Session

1. Welcome  
Board President Jennifer Partridge  
Meeting called to order at
  2. Roll Call  
Board President Jennifer Partridge  
Procedural
  3. Motion to Convene  
Board President Jennifer Partridge
  4. Board Member Training: Establishing Board Procedures (4:02pm, 3 min)  
Board Member Melanie Hall  
Most meetings will include a training presented by rotating board members on the Board Handbook, USBE Guide, or Policies. Today's training will be on Establishing Board Procedures, USBE's Guide 6,16 p.21
  5. Timview Construction Update (4:05pm, 15 min)  
Business Administrator, Devyn Dayley
  6. Wasatch Wall Large Purchase Request (4:20pm, 15 min)  
Business Administrator, Devyn Dayley
  7. Audit Report (4:35pm, 30 min)  
Business Administrator, Devyn Dayley
  8. Open Enrollment for 2026-2027 (5:05pm, 10 min)  
Superintendent Wendy Dau
  9. Dixon Site RSOQ Timing (5:15pm, 10 min)  
Business Administrator, Devyn Dayley
  10. Large Purchase Request: AV Updates Provo High School (5:25pm, 5 min)  
Business Administrator, Devyn Dayley
  11. Policy Review 2nd Readings (5:30, 5 min)  
Superintendent Wendy Dau
- Issue**  
District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the board reviews the policies in multiple readings and posts on the district website for public comment before approving the policies.

### **Background**

The following policies will be reviewed as second readings and possibly brought to the board for a vote tonight.

1. Updated Policy 1520: BA Appointment
2. Updated Policy 1523: BA Qualifications and Responsibilities
3. Updated Policy 1540: Administrative Appointments
4. Updated Policy 1543: Duties of Principals
5. Updated Policy 1620: District Reports

### **Recommendation**

District administration recommends approval of the policies. The motions to approve may also include language that specifies changes/edits occurring during the study session discussions. The following possible motion language is provided for the board.

Motion Language:

I move that we approve (new/updated) policy *name and number* [with any edits agreed to in open meetings tonight].

#### 12. Policy Review 1st Readings (5:35pm, 15 min)

Superintendent Wendy Dau

### **Issue**

District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the policies come before the board in multiple readings, are posted on the district website for public review and finally are voted on by the board.

### **Background**

The following policies will be discussed by the board tonight as 1st readings before being posted on the district website for public comment.

1. Policy 1550 and Procedure 1: Employee Suggestions to the Board
2. Policy 1410: Notice of Meeting
3. Policy 1410, Procedure 1: Public Hearing Notice Requirements
4. Policy 1420, Procedure 2: Public Hearing Requirements
5. Policy 1415: Recordings of Minutes
6. Policy 1415, Procedure 1: Approval and Changes to Board Meeting Minutes

#### 13. Motion to Adjourn

Board President Jennifer Partridge

#### **B. 6:00 p.m. Business Meeting**

1. Welcome  
Board President Jennifer Partridge
2. Roll Call  
Board President Jennifer Partridge  
Procedural
3. Motion to Convene  
Board President Jennifer Partridge
4. Pledge of Allegiance: Deputy Superintendent Jason Cox  
Deputy Superintendent Jason Cox

#### **C. Community Connections**

Board President Jennifer Partridge

1. Public Input (No more than 30 minutes)

#### **D. Business Items**

Board President Jennifer Partridge

1. Large Purchase Request: Wasatch Wall
2. Certified Tax Rate
3. Open Enrollment
4. Large Purchase Request: AV Updates Provo High School
5. Updated Policy 1520 BA Appointment

6. Updated Policy 1523 BA Qualifications and Responsibilities
7. Updated Policy 1540 Administrative Appointments
8. Updated Policy 1543 Duties of Principals
9. Updated Policy 1620 District Reports

E. **Motion to Adjourn**

F. **Closed Executive Session for the Purpose of Discussing Litigation (UT Code 55.4.205)**

1. Litigation  
Board President Jennifer Partridge
2. Motion to Adjourn  
Board President Jennifer Partridge