

**Pacific Heritage Academy Board Minutes**  
**September 18, 2025, (via Google Meet) 5:33-5:56 p.m.**  
**Pacific Heritage Academy**

Agenda Items	Minutes
<b>Call to Order/Roll Call</b>	Present: Sarah Erb, Jay Frost, and Ben Brown Excused: Wayne Clausing, Charlotte Tulevukai
<b>Previous Board Minutes:</b> • Minutes from August 21, 2025	<b>Ben makes a motion to approve the Board Minutes, Jay seconds, and motion passes unanimously.</b>
<b>Public Comment:</b>	None
<b>Financial Report:</b>	Rich: <ul style="list-style-type: none"><li>Finances for August will be delayed because of the Ransomware Attack on Onward Technologies.</li><li>Not sure of who is still needing to sign their Conflict of Interest because of server problem</li></ul> <b>Motion to table the Financial Review until next month made by Ben, Jay seconds, and motion passes unanimously.</b>
<b>School Land Trust:</b>	None
<b>School Report</b>	Sheena: Director's Report <ul style="list-style-type: none"><li>Enrollment:356</li><li>Updated Bullying and Hazing Policy was presented. A few corrections were applied.</li><li>World Rugby Teams visit today.</li></ul> <b>Jay makes a motion to approve the updated Bullying and Hazing Policy, Ben seconds, and motion passes unanimously.</b>
<b>Next Board Meeting:</b>	October 23, 2025 (After Fall Break)
<b>Meeting Adjourned</b>	<b>Ben makes a motion to adjourn the meeting. Jay seconds and the meeting is adjourned.</b>  The meeting ended at 5:56 p.m.