



CHRISTMAS VILLAGE ADVISORY COMMITTEE MEETING

Minutes of the regular meeting of the Christmas Village Advisory Committee held Thursday, October 10, 2025, at 4:00 p.m. at the Warehouse, 200 N 1000 W. Ogden.

Members Present:	Judi Culley Nick Morris Josh Smith	Robin Parent Jacob Chadwick
Members Absent:	Michelle Miller Bonnie Baird Richard Armstrong LeeAnn Christensen	Nikki Lovell Craig Bielik Sarah Herold Sandra Tuck
Ex-Officio:	Monte Stewart, Parks, Cemetery, and Trails Director Ryan Parent, Area Maintenance Supervisor Stacey Olsen, Volunteer Coordinator	
Guest:	Cameron	

CALL TO ORDER

Vice Chair Parent called the meeting to order, greeted everyone, and performed a roll call.

APPROVAL OF MINUTES

Motion to approve September 11, 2025, meeting minutes by Member Culley. Seconded by Member Morris. Approved unanimously.

MUPPET CHRISTMAS CAROL

Staff Olsen stated that we lost about \$1,000.00 on the Muppet Treasure Island. There were a few factors that could have caused this: Kids were still in soccer leagues, Farmers Market, parking issues.

Staff Olsen asked the committee if they would like to host 1 or 2 Muppet Christmas Carols. They would be played on the same day, one at 10am the other at 5:30pm.

Member Morris, motioned that we seek more sponsors and host two showings of the Muppet Christmas Carol. Seconded by Member Culley. All approved.

Staff Olsen stated that we will need committee support at this one. So please mark your calendars.

NEW DISPLAY

Staff Olsen, reported that Chair Bielik reached out to the McKenzie Exhibit, and they quoted us \$28,000.00 for the heart bench. That price seems too high, and we should keep looking. Staff Chadwick stated he found someone that is willing to work on the track and wheels for the train. He will do the labor for free; we just need to buy the materials. Member Chadwick motioned we approve up to \$7,000.00 for train repairs. Seconded by Member Culley. All approved.

BREAKFAST WITH SANTA

Caterer – Lovin Cup is our vendor this year.

Magicians – Chair Bielik will arrange.

Balloons – Member Culley will arrange.

Mascots – Member Armstrong will arrange.

Elves – Member Morris is not having any luck finding elves. He will continue to reach out, but if any other committee members have connections, please let him know.

Donation Letter – Member Herold will prepare the donation letter for Young Auto.

Hot Chocolate – Member Lovell will reach out to Daily Rise.

Bears and Drinks – Member Smith said he will be reach out to Coke for the bears and some drinks.

Books – Staff Olsen will order books.

PowerPoint – We will not have the big screen this year. So no PowerPoint.

Place Mats – Staff Olsen will ask the marketing team to design.

Face Painters – Vice Chair Parent will organize the face painters

Donuts – Vice Chair Parent got a quote, but will reach back out and see if they will donate some.

Elves Treats - Staff Olsen stated that Member Baird has spoken with Macy's and will get treats for the Elves.

Donated Tables – Member Culley is not having much luck finding a family at a shelter that can be at the donated table.

STORE MERCHANDISE

Staff Olsen passed around the sign-up sheet. She asked the committee to send over any items they would like to see sold in the store. Member Morris stated he will come and help staff Olsen do an inventory of the items in the store.

NEXT MEETING

Date: Thursday, October 23, 2025

Time: 4:00 p.m.

Location: Warehouse 13A, 200 N 1000 W, Ogden

ADJOURNMENT

Motion to adjourn by Member Culley. Seconded by Member Chadwick. Meeting adjourned at 5:00 p.m.



Stacey Olsen, Volunteer Coordinator

Date Approved: 10/23/25