

Town Council Meeting
May 20, 2025
FINAL Minutes

Council
Jean Krause
Paul Luwe
April McKeon
Valerie Wenz
Mistie Baird

Attendance
Krystal Percival-Clerk
Shaila Kuikahi
Heath Snow-Attorney
Darlene Pope

Online
Charles Matsler
Hannah Barry
Kphone
Lori Rose
Becky Galvez
Marianne
Monica Bowcutt
Thomas Iphone
Iphone
Pat Galvez

REGULAR MEETING: 6:18pm

- A. CALL TO ORDER/PLEDGE OF ALLEGIANCE: [Jean Krause](#)**
- B. DECLARATION OF CONFLICTS OF INTEREST: [NONE](#)**
- C. CONSENT AGENDA**

- 1.** Approval of Minutes from Month January 21, 2025, February 18, 2025, March 12, 2025, and March 18, 2025, Meeting Minutes.

[Paul Luwe](#) made a motion to table the consent agenda / [April McKeon](#) seconded / All Aye / No Nae

- D. REVIEW OF CHECKS AND INVOICES**
- E. REPORTS**

- 1.** Planning Commission Chair - Darlene Pope

[Darlene Pope](#) gave an update on the last Planning and Zoning meeting.

- 2.** Zoning Administrator- Gene Garate

[Gene Garate](#) talked about shielded lighting and how light just needs to be shielded. He talked about what is considered light trespass and how to possibly avoid it.

- 3.** Mosquito Abatement- Jay Lee

[Jay](#) was absent and ill.

- F. OPEN FORUM**

Limit 2 minutes per speaker, may talk about anything NOT on the agenda.

Mark Williamson stated that he was concerned about the impact fees and the mayor stated that we will be doing an impact fee study this next year.

G. COUNCIL COMMENTS

April McKeon stated that she hopes the Town can learn from the projects moving forward in the Town, such as the canopy and lighting at the Labrie project, and work with what the Town residents wants and needs are. Now they are adding a chain-link fence around their septic system. It's just not what we want.

Paul Luwe stated that Team Rubicon came and cleaned up several areas in the Town. A lot was cleaned up by Sierra Bella area, and he would like them to come back again. It has been proposed that they will be back in November. Paul will create a resolution thanking Team Rubicon for their service to Virgin. Also, several years back he made a motion to obtain Dark Sky certification.

Valerie Wenz stated that she gets a lot of comments from neighbors about things that are wrong. She encourages them to fill out a complaint form. They always say that it's so long and how cumbersome it is. Jean Krause stated that she has asked Planning and Zoning to do an ordinance revising the complaint procedure in Virgin.

PUBLIC HEARING:

Valerie Wenz made motion to close the public meeting and open the Public Hearing / Paul Luwe Seconded / All Aye / No Nae

H. ACCEPT PUBLIC COMMENT

1. Fiscal year 2025-2026 budget

No Comment

Paul Luwe made a motion to close the Public Hearing and open the public meeting / April McKeon seconded / All Aye / No Nae

ACTION ITEMS:

A. MOTION AND VOTE FOR ITEMS 1-3

1. Approve purchase of irrigation water shares

Heath Snow will draw up a contract to purchase irrigation water shares from Lee Balard. This will be voted on next month.

2. ORDINANCE 2025-08 Amending zone Locations in chapters 32, 40, and 44 of the Virgin Land Use Code.

Paul Luwe made a motion to approve Ordinance 2025-08 with the amendments proposed by the Town Council and to add the approval date and Planning Commission's Public Hearing date / Valerie Wenz seconded / All aye / No Nae

3. Extend an offer to Mark Meyers for the position of Town Manager subject to an agreement on salary and contract terms; authorize the mayor to negotiate said salary and contract terms and bring it back to the Town Council for approval

Jean Krause stated the Council interviewed Mark and was very impressed.

Paul Luwe stated that Mark will be a member of our community and will be a great fit.

Mistie Baird stated that she still feels that based on the size of our Town we don't need a Town Manager, yet a Planner would be a better use for funds. However, if we must choose a Town Manager, I will choose him.

Paul Luwe made a motion to extend an offer to Mark Meyers for the position of Town Manager subject to an agreement on salary and contract terms; authorize the mayor to negotiate said salary and contract terms and bring it back to the Town Council for approval / April McKeon second

Roll Call Vote:

Jean Krause – Aye

Paul Luwe- Aye

Mistie Baird- Aye

April McKeon – Aye

Valerie Wenz- Aye

Pass

DISCUSSION ITEMS:

A. NON-ACTION ITEMS / NO VOTE

1. Fiscal Year 2025-2026 budget
2. Potential additional fees and amendment to the fee schedule to include new fees.
3. Draft documents from the Washington County Water Conservancy District
 - Draft Resolution from the WCWCD Limiting Large Water Users
 - Draft 2025 Joint Agency Water Conservation Plan (valid through 2030)
 - Draft 2025 Water Shortage Contingency Plan

CLOSE PUBLIC MEETING AND OPEN CLOSED MEETING 8:28pm

April McKeon Made a motion to close the public meeting and open the closed meeting held at 114 S Mill Street in Virgin / Paul Luwe seconded /

Jean Krause – Aye

Paul Luwe- Aye

Mistie Baird- Aye

April McKeon – Aye

Valerie Wenz- Aye

Pass

- 1. 52-4-205(c):** strategy sessions to discuss pending or reasonably imminent litigation.
- 2. 52-4-205(1)(d):** strategy sessions to discuss the purchase, exchange, or lease of real property **(i)** disclose the appraisal or estimated value of the property under consideration or **(ii)** prevent the public body from completing the transaction on the best possible terms.
- 3. 52-4-205(1)(a):** discussion of the character, professional competence, or physical or mental health of an individual.

Valerie Wenz made a motion to close the closed meeting and open the public meeting / April McKeon seconded

ADJOURN MEETING 9:30pm

Motion to adjourn public meeting

Valerie Wenz Made a motion to adjourn / April McKeon seconded / All Aye / No Nae



Krystal Percival Clerk/Recorder

10/21/2025
Approved Date