

Millard School District Foundation

Meeting Minutes

Date: October 14, 2025

Time: 3:30 p.m.

Location: Millard School District Office

Attending: Lynnette Keel, Tiffany Nelson, Duane Rawlinson, Darlene Brunson, Colton Griffiths, Courtney Dyer

Excused: Supt. Randy Hunter, Carlene Beckstrand, Janell Stephenson

Absent: Cindy Staples

1. Welcome

President Duane Rawlinson called the meeting to order at 3:32 p.m. He welcomed all in attendance and extended a special welcome to new members Courtney Dyer and Colton Griffiths.

2. Approval of Minutes

The minutes of May 6, 2025, Board Meeting were reviewed. Motion: Tiffany Nelson moved to approve the minutes as presented. Second: Lynnette Keel. Vote: Unanimous approval.

3. Financial Statement

Members reviewed the current financial statement. Darlene Brunson will investigate State Bank as a potential alternative for the foundation's money market account. Motion: Lynnette Keel moved to approve the financial statement. Second: Courtney Dyer. Vote: Unanimous approval.

4. Member Terms

Janell Stephenson: Term ends May 2027. Carlene Beckstrand: Term ends May 2027. Lynnette Keel: Term ends October 2026. Motion: Tiffany Nelson moved to accept the member terms. Second: Courtney Dyer. Vote: Unanimous approval.

5. Scholarships

The board discussed potential changes to the Millard School District Foundation Scholarship Application. Colton Griffiths will draft proposed questions for the new application. The board will later determine scoring criteria.

6. New Officers

President: Duane Rawlinson. Vice President: Tiffany Nelson.

7. Next Meeting

The next Foundation meeting is scheduled for Tuesday, May 5, 2026, at 3:30 p.m. Darlene will send out applications to all members by Friday, April 24, 2026. Please return the completed score sheets to Darlene by May 1, 2026.

Adjournment: The meeting adjourned at 4:10 p.m.

Mission Statement: *The mission of the Foundation Committee is to generate and steward funds to provide scholarships and funding that directly benefit students within the Millard School District.*