



Minutes

DEPARTMENT of PUBLIC UTILITIES
ADMINISTRATION

**Salt Lake City
Public Utilities Advisory Committee
Meeting Minutes
September 25, 2025**

The Public Utilities Advisory Committee (PUAC) meeting was held at 7:30 am on Thursday, September 25, 2025. Committee members that were present include Kathryn Floor (Chair), Chris Shope (Vice-Chair), Tom Godfrey, Ted Boyer and Roger Player. Salt Lake City Public Utilities employees present were Laura Briefer, Jesse Stewart, Jason Brown, Tammy Wambeam, Jason Draper, Jamey West, Lisa Tarufelli, Jacob Jorgensen, Mark Christensen, Audree Ketchum, Tamara Prue, Teresa Gray, Michelle Barry, Tamara Prue, Chloe Morroni, Jeff Grimsdell, Karryn Greenleaf, Nikole Bench, Rusty Vetter, Scott Duncan, Grace Olsen, Alex Fluegel, Jack Shingleton, Dylan Tourigny, Campbell Ball, Amelia Briefer, Miranda Delfino, Taylor Wells, Jordan Maki, Aaron Benzon and Janine Calfo. Others present were Carly Castle with the SLC Attorney's Office; Megan Yuill and Austin Kimmell, Salt Lake City Council Office; Keith Larson and Zachary Steele, Brown and Caldwell; Katrina Payne, Corollo Engineering; Pat Akers, Pam Lakomski and Mark Passey Northpoint Estates HOA;

Welcome and Introductions

Laura Briefer and Kathryn Floor welcomed everyone to the committee meeting.

Approve Minutes of June 26, 2025, Meeting

A motion was made by Roger Player and seconded by Ted Boyer to approve minutes of the May 22, 2025, PUAC meeting. All members voted to approve.

Monthly Financial Report Lisa Tarufelli, Finance Administrator

Lisa Tarufelli gave the financial report April and May 2025. A copy of the presentation is attached.

April 2025

Water Fund: Operating revenues are 99.93 percent of budget. Operating expenses are 62.52 percent of budget. Metered water sales are 97.6 percent of budget. Capital expenditures and encumbrances are 98.72 percent of budget due to the carryover amendment, which will show until the end of May. There are \$15.75 million in 2022 bond funds. These funds need to be spent before the end of June. There are \$100.004 million in 2025 bond funds.

Sewer Fund: Operating revenues are 91.02 percent of budget. Sewer use charges are 86 percent of budget. Operating expenses are just over 70 percent of budget. Capital expenditures and encumbrances are 63.57 percent of budget. Bond funds are \$99.006 million in 2025 proceeds.

Stormwater Fund: Operating revenues are 99.48 percent of budget. Storm drain fees are 94 percent of budget. Operating expenses are 60.09 percent of budget. Capital expenditures and encumbrances are 58 percent of budget.

Street Lighting Fund: Operating revenues are 89.52 percent of budget. Operating expenses are 89.4 percent of budget. Streetlighting fees are 86 percent of budget. Capital expenditures and encumbrances 30.61 percent of budget. Starting to track the loss control. Black and MacDonald is tracking copper losses on their invoices. Tom Godfrey asked if these losses are insured. Laura responded that there is no insurance for these losses.

Overall, operating revenues are 96.31 percent, operating expenses are 64.71 percent and capital expenditures and encumbrances are 71.32 percent of budget. Delinquent billings are 3.52 percent. There are \$15.746 million in 2022 bond funds. There are \$199.011 million in 2025 bond funds.

May 2025

Water Fund: Operating revenues are 109.45 percent of budget. Operating expenses are 68.06 percent of budget. Metered water sales are 105 percent of budget. Capital expenditures and encumbrances are 99.46 percent of budget due to the carryover amendment, which will show until the end of May. There are \$8.8 million in 2022 bond funds. These funds need to be spent before the end of June. There are \$100.004 million in 2025 bond funds.

Sewer Fund: Operating revenues are 99.26 percent of budget. Sewer use charges are 94 percent of budget. Operating expenses are 77.2 percent of budget. Capital expenditures and encumbrances are 65.3 percent of budget. Bond funds are \$99.006 million in 2025 proceeds.

Stormwater Fund: Operating revenues are 108.96 percent of budget. Storm drain fees are 103 percent of budget. Operating expenses are 64.93 percent of budget. Capital expenditures and encumbrances are 59.03 percent of budget.

Street Lighting Fund: Operating revenues are 98.11 percent of budget. Operating expenses are 94.5 percent of budget. Streetlighting fees are 37.2 percent of budget. Capital expenditures and encumbrances 37.2 percent of budget.

Overall, operating revenues are 105.32 percent, operating expenses are 70.52 percent and capital expenditures and encumbrances are 72.81 percent of budget. Delinquent billings are 1.57 percent. There are \$8.808 million in 2022 bond funds. There are \$199.011 million in 2025 bond funds.

April Customer service staff mailed just over 4,000 delinquent notices and nearly 1,200 sewer letters. Collectors made just under 4,500 calls and stops. There were 665 shut offs. Customer service staff total call volume was 8,513 calls, returned 913 voicemails and 813 walk-in customers were assisted throughout the month.

May Customer service staff mailed nearly 4,500 delinquent notices. Collectors made 4,499 calls and stops. There were 432 shut offs. Customer service staff total call volume was 8,322 calls and 744 walk in customers were assisted throughout the month.



Testing of rates continues to ensure the new software will function correctly. The impact fee study and facility plans are in progress. The FY2026 budget was approved and has been posted to Workday. The consolidated fee schedule was also approved. WIFIA quarterly report is due on July 31st. The Forbearance request is due July 2nd. The forbearance is due mainly to construction timing and has to discuss financial changes. The new billing software is now in contract negotiations.

New Policy Expanding Water Discounts for Irrigation Use Jacob Jorgensen, Financial Analyst

Jacob Jorgensen gave a copy of the draft policy to the Committee members for review and discussion. A copy of that policy is attached.

There is concern for businesses that have not installed irrigation meters. These meters do not get charged for sewer charges as culinary meters are. These businesses have large lot sizes at a minimum of one acre with green spaces that are greater than the average single residential property. The new policy will give these businesses time to install the irrigation meters and will be a temporary policy. Irrigation meters must be installed by July 1, 2026. Institutions and groups that have multiple properties may be granted an extension for three years.

There are some administrative concerns as there are approximately 2,000 properties that may be eligible for the discount.

Salt Lake City's Municipal Watersheds Laura Briefer, Director

Laura Briefer gave a presentation on Salt Lake City's Municipal Watersheds. A copy of that presentation is attached.

Laura explained the Department's responsibilities as a water provider and the service area. The watersheds provide nearly 60 percent of the water supply to Salt Lake City's water service area.

Laura gave a brief history of how the water supply was appropriated and various water treatment plants over the years since 1847 and how the watersheds are being managed.

Chris Shope asked a question about why dogs are allowed in the watershed at different areas. Teresa Gray gave an explanation that dogs are allowed in the watershed before a point of diversion to treatment plants.

Public Comment



Pat Akers, from the Northpoint Estates HOA, explained that there has been an issue with the sewer bill calculation method and the irrigation meter requirement for their association. Mr. Akers gave a brief presentation on the location of the Association and actual and forecast water charges. The new sewer water rates will cause an exorbitant increase in charges. The cost to install the new irrigation meters would be prohibitive. Proposed solutions were discussed. Laura Briefer thanked Pat for his presentation and asked him to continue to work with Jacob Jorgensen for a solution.

Closed Strategy Session

To discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares.

Motioned by Chris Shope, seconded by Ted Boyer to go into a closed session. Roger voted Yes, Ted voted Yes, Kathryn voted Yes.

Other Business

There was no other business discussed.

Meeting adjourned at 9:36 am.

Next meeting will be September 25th at 7:30 am

