



# Minutes

DEPARTMENT of PUBLIC UTILITIES  
ADMINISTRATION

**Salt Lake City  
Public Utilities Advisory Committee  
Meeting Minutes  
September 25, 2025**

The Public Utilities Advisory Committee (PUAC) meeting was held at 7:30 am on Thursday, September 25, 2025. Committee members that were present include, Chris Shope (Vice-Chair), Tom Godfrey, Kamiron Anderson, Sean McKelvie, Ted Boyer, Dani Cepernich and Roger Player. Salt Lake City Public Utilities employees present were Laura Briefer, Jesse Stewart, Jason Brown, Tammy Wambeam, Jason Draper, Lisa Tarufelli, Jacob Jorgensen, Mark Christensen, Stephanie Duer, Teresa Gray, Mike Guymon, Tamara Prue, Chloe Morroni, Jeff Grimsdell, Rusty Vetter and Janine Calfo. Others present were Megan Yuill and Kate Werrett, Salt Lake City Council Office; Annalee Munsey, Metropolitan Water District of Salt Lake and Sandy; Keith Larson and Zachary Steele, Brown and Caldwell; Katrina Payne, Corollo Engineering; John Richardson, Black and Veach; Emma McGowan, Michael Matichich, David Green and Kurt Playstead, Jacobs

## **Welcome and Introductions**

Chris Shope chaired the meeting and welcomed everyone to the committee meeting. Chair, Katherine Floor, was absent during this meeting. Laura introduced Sean McKelvie and Kamiron Anderson, who are two new members of the Committee.

## **Approve Minutes of June 26, 2025, Meeting**

A motion was made by Tom Godfrey and seconded by Ted Boyer to approve minutes of the June 26, 2025, PUAC meeting. All members voted to approve.

## **Impact Fee Study and Facilities Plan Laura Briefer**

Laura Briefer introduced David Green and Kurt Playstead from Jacobs, who gave a brief discussion of the Impact Fee Study and Facilities plan. A digital copy of these was sent to Committee members for their prior review. A copy of that study is attached.

Laura explained that, although the study has been complete, increasing the impact fees was not practical before now for various mitigating circumstances. The current impact fees are low compared to other communities in Utah. The methodology on how the proposed new impact fees was reviewed. Impact fees are only applied to new development as a one-time fee.

Impact fees for Salt Lake have not been updated for over 20 years.

Tom Godfrey asked if the department must follow State Code in these matters, or is there a City Code that pre-empts State Code? Laura and Lisa Tarufelli responded that the code has been revised. Rusty Vetter responded that the City Code is reviewed to make sure it follows State Code. The State Codes are amended every year. Both codes are considered before any new impact fees are implemented.

There may be some additional information relayed at the next meeting.

**Draft Water Conservation Plan Update  
Stephanie Duer, Water Conservation Program Manager**

Stephanie Duer gave a presentation on Draft Water Conservation Plan Update. A copy of that presentation is attached. We also sent PUAC members the link to the full draft plan, as well as to the on-line survey.

Stephanie explained the process followed and why the plan is required. There has been a public outreach process, including a virtual townhall meeting and two open houses. The survey is available until the end of October. Stephanie encourages committee members to review the plan and take the survey. Also, please feel free to contact her directly with any questions or comments.

**Public Comment**

There was no public comment.

**Other Business**

There was no other business discussed.

**Meeting adjourned at 9:17 am.**

**Next meeting will be October 23<sup>rd</sup> at 7:30 am**

