

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

Approved Minutes

Wednesday September 17, 2025

60 N Aaron Burr Big Water, UT 84741

Work Session 5:30 PM - Meeting 6:00 pm

WORK SESSION-

1. **Call to Order** -Jennie Lassen calls to order at 5:31pm
2. **Roll Call** – Jim Lybarger, Jim Loyd, Jennie Lassen, Luke McConville, Graydon Meeks all here.
3. **Discussion-** Hydrant and municipal water rate discussion. Would new hydrant rates be tiered? David suggests \$5.50 per 1000 gallons, which is our highest tiered rate. Loyd's concern is possibly checking hydrants after a hydrant meter has been used to ensure it hasn't been over tightened, etc. Meeks states that if a hydrant rental used 10,000 gallons, it would only be 35.00 which is cheaper than residential base rate. Which we do not want. Lassen feels if we raise the rate to \$5.50 per 1000 gallons, comparable to church wells and Kanab, it wouldn't be an advantage to use a hydrant instead. Board seems agreeable to match surrounding water suppliers.
Municipal rates- Lassen asks what size meters do municipal buildings have. David explains the sizes. Decision to schedule public hearing next month to discuss rates. David mentions that many other towns use secondary water for city parks and irrigation. This makes us unique with only culinary water options. Lassen asks David how it could be structured. David suggests perhaps a flat rate for the year. Still track gallons.
Concerns about hydrant pin damage during testing or misuse by contractors. Builders use little water long-term, but oversight is needed to prevent equipment damage.
Revenue Recovery Program: Presentation of a program to help collect past due accounts (90+ days) via the Utah Division of Finance and Utah Association of Counties.
Mechanics of program: Past-due accounts can be garnished through state income tax returns. Cost: \$30 per debt, plus \$15 if garnishment occurs. Fees are passed to the debtor, not the District. Collection filed annually in October.
Discussion of the benefits of the program: Avoids expensive, drawn-out court processes. Provides enforcement for unpaid fees, fines, or potential ordinance violations. And the limitations of the program are ineffective if debtors deceased, out of state, or only owes federal taxes. No annual membership cost can be canceled with 60 days' notice.
Board consensus is that the program is a useful "extra tool" to manage delinquent accounts.
Close work session at 6:03pm

MEETING

1. **Call to Order** Jennie Calls to order at 6:03pm
2. **Roll Call** – Jim Lybarger, Jim Loyd, Jennie Lassen, Luke McConville, Graydon Meeks all here
3. **Statement of Conflict** -no conflict
4. **Citizen Comments** – Naomi short- says she is sitting up front and can barely hear.
5. **Approval of August 2025 Minutes** – Lybarger motions to approve as written. Loyd seconds. All in favor
6. **Approval of September Special Meeting Minutes-** Lassen motions to approve adding the word appropriate amendment under item 5-a. She reiterates that the well is not appropriate at this time. McConville seconds. All in favor.
7. **Water Master Report** - David says he and Hyrum replaced about a dozen sending units that weren't reading and repaired a couple water meters that were leaking. I replaced a meter setter and found that 6 of them were \$1800, which is much more expensive than they used to be. The equipment replacement is at the District's expense because it is our equipment. We may want to consider that cost when charging hookup fees. Ryan Timpson is making plans for his development down from the arena. He will be putting in his own water lines as a contractor with Iron Rock as his engineer. All plans will go through Sunrise, our engineers, to make sure it is all to our standards. David will ensure inspections are all done properly. Meeks- what became of the situation with the root balls and cane growing out of a meter barrel? David says we could use Mark to help repair the meter and root situation. Just wants property owners' approval first. David suggests considering ordinance banning invasive plantings. Do we have a new

installation company yet? Not yet. Meeks asks if David could get dimensions of a building size at the North Well so we can start looking at starting a building.

8. Treasurer Report- Nothing out of the ordinary in August. All standard expenses.

9. NEW BUSINESS

A.) Discussion on Amending Hydrant Rental and Municipal Water Rates- Will schedule a public hearing and move to old business next month.

B.) Discussion and Possible Action on Signing Revenue Recovery Program MOU's- Lassen doesn't see any downsides to the program. Meeks agrees that having another avenue to collect is helpful. No membership fees, or obligations. Loyd motions to adopt the revenue recovery programs and sign the memorandum of understandings. Lassen seconds. All in favor.

C.) Discussion and Possible Action on Approving Financials and Check Register – Meeks asks about the trends down on water and garbage, Stephanie explains there is still a month's billing of water and garbage coming out next week that will bring YTD revenues up to par. McConville motions to approve the financials and check register. Loyd seconds. All in favor

10. ADJOURNMENT -Meeks motions to adjourn, Lybarger seconds. All in favor. 6:26pm