

DRAFT UNTIL APPROVED

Closed Executive Session, Study Session and Business Meeting

(Tuesday, April 16, 2024)

Generated by Bonnie Tautkus on Tuesday, April 16, 2024

Members present

Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

A. 3:20pm Closed Executive Session for the Purpose of Discussing Personnel and Procurement. UT Code 52.4.205

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 3:25pm.

Procedural: 2. Roll Call *(Audio Timestamp 00:15)*

Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Jason Cox, Deputy Superintendent HR

Action: 3. Motion to Convene Study Session *(Audio Timestamp 00:35)*

I move that we convene a study session.

Motion made by Megan Van Wagenen, second Gina Hales.

Action: 4. Motion to Convene Closed Executive Session *(Audio Timestamp 00:45)*

I move that we convene a closed Executive Session.

Motion made by Jennifer Partridge, second Lisa Boyce.

Roll Call Vote: Rebecca Nielsen, Aye; Jennifer Partridge, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Meg Van Wagenen, Aye; Gina Hales, Aye; Teri McCabe, Aye

Discussion, Information: 5. Personnel

Discussion, Information: 6. Procurement

Action: 7. Motion to Adjourn

B. 4:00pm Study Session

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 4:17pm

Procedural: 2. Roll Call *(Audio Timestamp 00:17)*

Rebecca Neilsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Max Joyner, Student Board Member; Will Weidner, Student Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

Action: 3. Motion to Convene *(Audio Timestamp 00:00:46)*

I move that we convene the Study Session.

Motion by Lisa Boyce, second by Jennifer Partridge.

Information: 4. Board Handbook Minute: Board Member Gina Hales

(Audio Timestamp 00:01:02)

Summary:

[Relationship with Superintendent and Business Administrator](#)

Discussion, Information: 5. Preliminary Budget Discussion: Business Administrator Devyn Dayley *(Audio Timestamp 00:02:07)*

Summary:

- Reviewed state projections for next year
- WPU is down, which means less funds from the state
- Employee survey on priorities for funds we have and needs
 - Only 600 respondents so far, waiting for other employees to take the survey
 - Meet after it closes to see those responses, help guide decision making in budget planning

Discussion, Information: 6. Policy Review *(Audio Timestamp 00:23:29)*

Summary:

1. Policy 1110 Student Officers on the Board (final reading, vote tonight)

2. Policy 7270 Micromobility (first reading, no vote tonight)

Discussion, Information: 7. Construction Update *(Audio Timestamp 00:39:51)*

Summary:

THS

- Demolition was behind by about 5 days because noise was disrupting classes
- Some time caught up with other portions of the project
- Progress continues

Wasatch

- Outer brick getting waterproofing layer, will be black but not the final color, examples shown to board members to get an idea of the final outside finish
- Progress continues
- Concerns expressed over student access on Oakmont lane, Chad will look at possibilities to move the access further north

Shoreline

- Ready to move in by early July 2024
- Progress continues

Dixon

- Farewell to Dixon building April 29th, 6pm
- Reminder that the Dixon site will not be boarded up, the district will still use safer portions of the building for certain programs until plans are finalized for future use of site

Discussion, Information: 8. Boundary Updates and Clarification for New Construction: Superintendent Wendy Dau *(Audio Timestamp 01:04:32)*

Summary:

- Heather Lane has boundaries that appear differently on different maps and this needs to be clarified, must move forward according to boundary change laws
- Osprey Towns Development boundary line goes through the site, not on a road so will need to clarify that as well
- Law requires starting by making a motion to do so, will have to do that on April 30th if the board so desires, requires 30 day posting and public hearing that is advertised 10 days prior via US postal service to every family that will be affected

Option 1: Take care of these now (following proper procedures)

Option 2: Fix Heather Lane now (following proper procedures) and leave Osprey for larger boundary discussion if board wants to tackle that

Option 3: Take care of these now and start a process to get data, find consultants, etc., move forward with a clear, transparent plan communicated well to the community

Decision: As larger boundary issues will take longer time, involve facility decisions and program decisions, there is a need to move forward with the immediate issues on Heather Lane and Osprey Development. The finance committee will start to gather information on larger boundary issues and what will be involved in cost and time requirements. Policy committee to work on policy for future boundary reviews and changes.

Discussion, Information: 9. Camp Big Springs Update: Business

Administrator Devyn Dayley (*Audio Timestamp 01:36:29*)

Summary:

- The facility team hasn't been able to get up to site so no cost estimates on what needs to be done to have it ready by June.
 - Can do minor repairs at not a lot of cost to make it safe and workable for this year,
 - Will continue to plan and discuss more long term solutions in May and June.
 - Survey will be done on April 30th, it didn't ask preference on format, adjust that and advertise update
-
- Board Member Gina Hales stepped out 5:54pm, back at 5:55pm

Discussion, Information: 10. Construction Community Meetings

Dates: Superintendent Wendy Dau (*Audio Timestamp 01:45:08*)

Summary:

Reviewed plan for dates.

- May 1st: Centennial
- May 6th: Provo High
- May 15th: Edgemont (Change to THS, might have to adjust dates)
- May 16th: Dixon

Things to do before and during meetings:

- Include a survey to ask opinions about supporting a bond
 - Give information on impact of bonds
 - Add advertising of these meetings to joint agenda with the city, get help to reach more community members
-
- Student Board Member Max Joyner stepped out 6:15pm

End of Audio Part 1, start of Part 2

Discussion, Information: 11. Request for New Combined Nutrition Services and CTE Position: Business Administrator Devyn Dayley

(4.16.24 PCSD Study Session Part 2 of 2 Audio Timestamp 00:00)

Summary:

This is a motion to help manage a CTE food truck operated by CAPS students.

- The food truck will be at each High School once a week and also can be used for fundraising.
 - The employee will do this 2 days a week and be an assistant manager, in training to become a manager, for our nutrition department.
 - Will vote on this in the business meeting
-
- Student board member Max Joyner back in by 6:16pm

Discussion, Information: 12. ELA Curriculum: Judy Rose, Director of Curriculum

(Audio Timestamp 05:40)

Summary:

Secondary ELA update to curriculum materials

- Per policy 4020 a committee (made up of teachers, parents, etc.) has been meeting for 2 years to choose a program that will replace programs that are expiring at the end of this year.
- Unanimous decision of committee to present McGraw Hill program to board for adoption
- Consumables will only be ordered for those that will use them, this will save the district money
- Will vote on this in business meeting

Discussion, Information: 13. Large Purchase Requests: Business Administrator Devyn Dayley

(Audio Timestamp 15:28)

Summary:

- 6-12 year ELA Curriculum \$ 885,000 plus shipping, one time for 5 years

Discussion, Information: 14. NSBA Discussion: President Rebecca Nielsen

(Audio Timestamp 18:22)

Summary:

1. 30 sec biggest take away from each board member

2. The board discussed the value of continuing to go to NSBA every year

- Will decide before prices go up for registration for next year

Discussion, Information: 15. Consent Calendar Review and Questions: Pres. Rebecca Nielsen

(Audio Timestamp 35:30)

Reviewed items on consent calendar, questions asked and answered

Information: 16. Upcoming Board Calendar Items: President Rebecca Nielsen *(Audio Timestamp 36:34)*

Upcoming Board Calendar Events

PTA Presidents

Tuesday, April 23, 2024

9:30am, PDC

Evening of Excellence

Tuesday, April 23, 2024

6pm, Provo Marriott Hotel

Joint Board of Education and City Council Meeting

Thursday, April 25, 2024

Noon, PDC

Study Session & Business Mtg.

Tuesday, April 30, 2024

Study Session

Business meeting

PTA Executive Committee

Tuesday, May 7, 2024

9:30am PDC

Student Advisory Council Meeting

Wednesday, May 8, 2024

11am, Location TBD

PTA Presidents and Principals

Tuesday, May 14, 2024

9:30am, PDC

Board Meetings

Tuesday, May 14, 2024

Study Session and Business Meeting

District Offices

THS Graduation

Monday, May 20, 2024

6:00pm, UVU

Speaker: Jennifer Partridge

Adult Education Graduation

Tuesday, May 21, 2024

7:00pm, Independence High School

Speaker: Lisa Boyce

PHS Graduation

Wednesday, May 22, 2024

6:00pm, UVU

Speaker: Rebecca Nielsen

IHS Graduation

Thursday, May 23, 2024

7:00pm, Independence High School

Speaker: Teri McCabe

Classwork Ends

Friday, May 24, 2024

Board Meetings

Tuesday, May 28, 2024

Study Session and Business Meeting

District Offices

Action: 17. Motion to Adjourn (Audio Timestamp 37:10)

I move that we adjourn the Study Session.

Motion by Melanie Hall, second NONE.

C. 7:00pm Business Meeting

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 7:02pm

Procedural: 2. Roll Call *(Audio Timestamp 00:19)*

Melanie Hall, Board Member; Gina Hales, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

Action: 3. Motion to Convene *(Audio Timestamp 00:46)*

I move that we convene the business meeting.

Motion by Lisa Boyce, second by Gina Hales.

Procedural: 4. Opening Remarks: Vice President Jennifer Partridge

(Audio Timestamp 01:01)

Summary: Vice President Jennifer Partridge talked about her recent opportunity to travel out of the country. She loved to see families and children speaking languages from all over the world. She was in situations where she couldn't always understand the language. This increased her empathy for students that struggle here with language obstacles and she wants the district to continue to support them with their needs.

Procedural: 5. Pledge of Allegiance: Cannon Hopoate, Spring Creek 6th Grade Student *(Audio Timestamp 03:58)*

D. Community Connections

Recognition: 1. Employee Recognition: Provo Way Awards, Jason Cox Deputy Superintendent *(Audio Timestamp 04:53)*

Provo Way Award Recipients

Aspen Dye - Head Custodian, Rock Canyon

Chris Chilcoat - Principal, Sunset View

Janell Hughes - Instructional Aide, Canyon Crest

Logan Telford - Social Worker, PHS

Heather Williams - Choral Director, CMS

Report: 2. School Report: Spring Creek Elementary Principal Ruthann Snow *(Audio Timestamp 09:57)*

insert presentation

Information: 3. Superintendent Items *(Audio Timestamp 33:59)*

For next year, Principal Ruthann Snow was initially assigned to be a literacy coach next year. However, with the recent resignation of Principal Chris Fuhrman at Wasatch Elementary, Principal Ruthann Snow, Jay Porter, the announced principal for next year at Spring Creek Elementary, and the District School Leadership Team, discussed the two schools involved with these changes and the needs at each and decided to appoint Ruthann Snow to be principal at Wasatch Elementary next year.

Procedural: 4. Public Input *(Audio Timestamp 36:08)*

None

E. Business Items

Action: 1. Consideration to Approve Student Board Member Policy

(Audio Timestamp 36:16)

I move that we approve Policy 1110 Student Officers on the Board as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 2. Consideration to Approve Combined Nutrition Services and CTE Position *(Audio Timestamp 38:16)*

I move that we approve the addition of a combined Nutrition Services and CTE position as discussed in study session.

Motion by Megan Van Wagenen, second by Jennifer Partridge.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 3. Consideration to Approve ELA Curriculum *(Audio Timestamp 39:39)*

I move that we approve the adoption of McMillan/McGraw Hill's StudySync instructional program for 6th - 12th grade English Language Arts courses as discussed in study session.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 4. Consideration to Approve Large Purchase Request (ELA Curriculum) *(Audio Timestamp 41:13)*

I move that we approve the large purchase request for ELA Curriculum in the amount of \$886,569.57 plus shipping costs.

Motion by Jennifer Partridge, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

F. Consent Calendar *(Audio Timestamp 42:33)*

Action (Consent), Minutes: 1. 3.12.24 Board Minutes as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Minutes: 2. 3.29.24 Board Minutes as Part of the Consent Calendar

Resolution: I move that we approve the items on the consent calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Report: 3. Personnel Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Report: 4. Home School, School Choice, eSchool Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 5. Financial Reports as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 6. Approve the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

G. Student Board Member Report *(Audio Timestamp 43:07)*

Report: 1. Student Board Member Report

Summary:

SAC at DMS

- Cell phone policy discussion
- Valedictorian selection process

H. Business Administrator Report *(Audio Timestamp 45:46)*

Report: 1. Business Administrator's Report

Summary:

First two weeks have gone well. Devyn Dayley, Business Administrator expressed gratitude for the board and superintendent and district cabinet members and directors, for their relationships and collaboration.

I. Board Member Roundtable *(Audio Timestamp 46:40)*

Report: 1. Reports on Board Member Assignments

Summary:

- The Foundation recently had their Easter Basket Auction. It was a successful year, thank you to all that helped with that.
- Evening of Excellence is coming up
- Legislative committee continues to build relationships with legislators, help them see district needs
- USBA board of directors is having planning meetings soon. Board Members were asked to send Jennifer suggestions for them to discuss
- JLC meets tomorrow and in May
- Golden Apple Dinner went well
- Student Board Member Applications are open, they are due May 1st any incoming seniors please apply
- MTECH has multiple new campus openings happening and upcoming, more classes being added
- This is Us program last night went really well, thank you to those who put that on

J. Superintendent's Report *(Audio Timestamp 52:13)*

Discussion, Information: 1. Approved Student Travel

- Recently approved student travel was reviewed

Information: 2. Miscellaneous Items

- Superintendent Dau recently spent hours reading bills that were recently passed, expressed the need for the district to get the work done to make sure the district is in compliance and expressed gratitude for the teams and willingness to do the necessary work. She is thankful for great people to work with and get things done.
- Recent DMS listening tour went well. Superintendent Dau appreciates the school faculty being candid, open and giving vulnerable feedback - thank you.

K. Adjourn *(Audio Timestamp 55:56)*

Action: 1. Adjourn

I move that we adjourn the Business Meeting.

Motion by Lisa Boyce, second NONE.