

CORNISH TOWN COUNCIL MEETING -- 4788 W 14300 N CORNISH, UT
OCTOBER 1, 2025

Mayor Leak called to order a regular Cornish Town Council meeting on October 1, 2025, at the Cornish Town Hall, located at 4788 W 14300 N Cornish, Utah 84308 at 7:06 p.m.

Attendance:

Mayor Matt Leak, Councilmember Christopher Buxton, Councilmember Brad Fisher, Councilmember John Forsgren, Councilmember Colton Creech.

Absent:

Citizens: Jorgen Smith, Dale Buxton (zoom), Clayton Richardson (zoom)

Staff Report: Mayor Leak explained what the staff report entails. Madi asked Councilmember Creech about the new town email. Councilmember Creech said it's all set up but Madi just needs to login. Clayton Richardson is logged into his new email so Councilmember Creech said to reach out to Clayton if Madi has questions. Mayor Leak said they want to merge the old email and the new email as to not lose any of the emails on the old gmail account. Councilmember Creech mentioned that there is a guy with the State that will help to merge the two accounts. Councilmember Creech sent Madi an email with the information for who can help her at the state level. Madi mentioned that the computer and external hard drive are struggling to have enough space. Madi also mentioned that DropBox is getting full and won't allow anything to be saved or backed up. Mayor Leak suggested that we may need to purchase some space on DropBox. Madi also said that the computer she works on itself is running out of space. Councilmember Buxton asked what size of external hard drives we are using and suggested just getting some more with more space on them. Councilmember Creech said maybe before doing that they will have to look at the computer itself and see if it even needs to be backed up as much as it is. Mayor Leak said we need to look into getting Quickbooks online so as to help save space. Councilmember Creech remembers there being a reason as to why they decided against going with Quickbooks online in the past but he couldn't remember the reason. It was decided to look into Quickbooks online again. Mayor Leak told Madi to take notes as she's being trained to see what changes might need to be made. Councilmember Buxton informed the council that Dale Buxton offered to help Madi learn spreadsheets or other organizational skills as she is being trained. Councilmember Creech found some previous town council meeting minutes from February 2, 2022 where it was discussed that they decided to purchase the desktop version of Quickbooks.

31 **Minutes:**

32 Mayor Leak entertained a motion to approve the minutes for the regular council meeting held
33 on September 17, 2025

34 Councilmember Forsgren motioned Councilmember Fisher – Seconded.

35 Councilmember Buxton – Aye; Councilmember Creech – Aye; Councilmember Fisher – Aye;
36 Councilmember Forsgren – Aye; Mayor Leak – Aye

37 The minutes were approved unanimously.

38 **Action Item:** Mayor Leak found an Oath of Office for the town clerk position online and he
39 swore in Madi Smith as the new town clerk.

40 **Cornish Minute:** The council needed to end the meeting early so Councilmember Fisher did not
41 do a Cornish minute during this meeting.

42 **Bills:** Councilmember Buxton asked if anyone had looked into the block heater for the Pitcher
43 well. Mayor Leak said no but mentioned that he got it filled with diesel which could be viewed
44 in the bills presented to the council. Mayor Leak mentioned he had not been up there to start
45 the well again after it had been refilled. Clayton Richardson asked if the well had been put back
46 in auto. Mayor Leak didn't do that because he hasn't been up there. Councilmember Creech
47 asked Clayton if he would be able to go up there and check on that and look at the block
48 heater. Clayton said he could do that. The council discussed getting new heaters for the wells.

49 Total = **\$6,855.20**

50 Mayor Leak entertained motion to approve the bills for October 1, 2025.

51 Councilmember Fisher – Motioned to approve bills; Councilmember Forsgren – Seconded

52 Councilmember Buxton – Aye; Councilmember Creech – Aye; Councilmember Fisher – Aye;
53 Councilmember Forsgren – Aye; Mayor Leak – Aye

54 The bills passed unanimously.

55 **Executive Session:**

Business Items:

Roads- Councilmember Forsgren is meeting with the railroad tomorrow to see if they can get the permit needed to remove the cattleguard. If they don't get it soon they will probably have to wait until next year. Mayor Leak asked if Councilmember Forsgren is getting any emails about the Cache County Council of Governments (COGS) meetings. He asked if Councilmember Forsgren could go to the next meeting talking about the award amounts for 2025.

Planning & Zoning – Councilmember Creech spoke with Susan Law and she is planning to come to the next planning and zoning meeting. He told her to reach out to a surveyor in the meantime and get on their schedule.

*Parks/Town Hall/Finance –*Councilmember Buxton said to watch for the reimbursement for the RAPZ money coming in for the first phase of the parking lot at the park. Councilmember Buxton also said he didn't know how much we had mailed out while Lorie was gone so he pulled some money over from the Money Market account to help cover costs and they could probably move some of it back now. The council is still waiting on the invoice for the asphalt at the park. The RAPZ tax reimbursement amount for this first phase should be \$65,000. Madi brought up the town Venmo account and asked how we would keep track of that money going in and out. Councilmember Buxton said she should just see one lump sum deposit when he transfers it from Venmo to the bank and to just ignore the individual payment emails Madi gets from Venmo. Councilmember Buxton said to just put all the deposits that go along with the Cornish Days party to the same budget line account in Quickbooks.

Water – Councilmember Fisher discussed that Bracken hasn't finished the fire hydrant project yet and we haven't received a bill for that. Mayor Leak is reaching out to Bracken. Councilmember Forsgren mentioned Bracken will have to itemize the bill out for the Wangsgards section. Councilmember Fisher also brought up how at some point the council adopted Roberts Rules of Order. Councilmember Fisher mentioned how he could take a few minutes for the next few meetings to discuss Roberts Rules of Order so the council can be aware of what they are and try to implement them in a helpful way. Mayor Leak heard back from Bracken that he thought everything was done on the fire hydrant project but he would check for sure. He would also check on the bill and make sure it was separated correctly.

88 **Old Business:**

89 **Mayor's Report:** Mayor Leak mentioned that he got the water test results back and he sent
90 them on to Max and Kyle Sorensen. He sent an email to the council with the water test results
91 so they could all have a copy too. Clayton Richardson mentioned that the test results were
92 pretty much the same as they have been in the past with no big surprises. Mayor Leak is
93 planning to attend a meeting next Monday, October 6, where Sunrise is going to talk about the
94 North cities water study. Mayor Leak mentioned that we had good water in the last samples
95 that were taken. Mayor Leak also wants to follow up with the State on the UDI situation and
96 look into funding to help with that.

97

98 **Citizen comments:** Clayton Richardson is planning to come in to the town hall in the next week
99 to see what needs to be done about the converter to go from 232 to ethernet.

100 **Next Meeting:** October 15, 2025

101 **Adjourn:**

102 Mayor Leak entertained a motion to adjourn.

103 Councilmember Buxton– Motioned; Councilmember Forsgren - Seconded

104 Councilmember Buxton – Aye; Councilmember Creech – Aye; Councilmember Fisher – Aye;
105 Councilmember Forsgren – Aye; Mayor Leak – Aye

106 Ended at 7:52pm

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