

1 **FILLMORE CITY COUNCIL MEETING**

2 October 7, 2025

3  
4 *Minutes of the regular meeting of the Fillmore City Council held October 7, 2025 in the Council*  
5 *Chambers of the Fillmore City Building. Notice of the time and place of the meeting was posted on the*  
6 *Utah State Public Notice website, the Fillmore City website, the Council Chambers, the City Office*  
7 *bulletin board, and the President Millard Fillmore Library. Notice was also provided to the Chronicle-*  
8 *Progress, radio station KMTI and each member of the governing body on October 3, 2025.*  
9

10 Those present were:

11 Mayor: Michael D. Holt Council: Curt Hare  
12 Attorney: Payton Harris Kyle Stevens  
13 Recorder: Kevin Orton Eugene R. Larsen  
14 Michael B. Winget  
15 Dennis W. Alldredge  
16

17 Others present were: Craig Fisher, Matt Ward, Shane Brunson, Jessie Kennington, Toree  
18 Stevens, Braden Larsen, Audrey Mitchell, Larry Edwards, and Caleb  
19 Swallow.  
20

21 6:30 p.m. Welcome and pledge of allegiance by Mayor Holt.  
22  
23

24 **ADMINISTRATIVE BUSINESS**

25  
26 Minutes  
27

28 MOTION: To accept the meeting minutes of the September 16, 2025 city council  
29 meeting, as corrected.  
30 By: Councilmember Stevens  
31 Second: Councilmember Larsen  
32 Vote: Unanimous. Motion carried.  
33

34 MOTION: To accept the meeting minutes of the September 16, 2025 city council  
35 work meeting, as written.  
36 By: Councilmember Winget  
37 Second: Councilmember Hare  
38 Vote: Unanimous. Motion carried.  
39

40 Payroll and Bills  
41

42 MOTION: To approve the payment of bills listed on the invoice register dated  
43 September 17, 2025 – October 7, 2025, and payroll dated September 28,  
44 2025.  
45 By: Councilmember Winget  
46 Second: Councilmember Larsen  
47 Vote: Unanimous. Motion carried.  
48

49 Purchase Orders

50

51 MOTION: To approve Purchase Order 26-10 payable to Hydro Specialties in the  
52 amount of \$12,589.76 for the purchase of water meters.

53 By: Councilmember Stevens

54 Second: Councilmember Larsen

55 Vote: Unanimous. Motion carried.

56

57 Licenses and Permits

58

- 59 • Building Permit Application 25-47 for Olpin Stevens Funeral Home located at 55 West  
60 200 South for construction of a new storage unit.

61

62

63 **PUBLIC HEARINGS**

64

65 MOTION: To go into a public hearing at 6:37 p.m. to receive public comment  
66 regarding amending the Fillmore City Municipal Code, Article A:  
67 General Commercial Zone, to include single-family dwellings with  
68 standards, to remove commercial kennels from the use table, and to  
69 include public utility stations as a conditional use permit.

70 By: Councilmember Hare

71 Second: Councilmember Winget

72 Vote: Unanimous. Motion carried.

73

74 No comments were offered by the public.

75

76 MOTION: To go out of the public hearing at 6:38 p.m. and into another public  
77 hearing to receive public comment regarding enacting Chapter 20:  
78 Conditional Use Ordinance to the Fillmore City Code, to include updates  
79 to each zone ordinance to reflect the changes made in the conditional use  
80 ordinance.

81 By: Councilmember Winget

82 Second: Councilmember Larsen

83 Vote: Unanimous. Motion carried.

84

85 No comments were offered by the public.

86

87 MOTION: To go out of the public hearing at 6:39 p.m.

88 By: Councilmember Stevens

89 Second: Councilmember Winget

90 Vote: Unanimous. Motion carried.

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96 **COMMUNICATIONS AND REQUESTS**

97

98 Fire Department Report – Shane Brunson

99 The annual fire prevention event was a success this year. Nearly 500 hot dogs were served at  
100 the event. There were a lot of kids who rode in the fire trucks. The homecoming burn was  
101 also a success and there were no incidents. The wildfire season is coming to an end. The  
102 department earned a lot of wildfire funds this year so they will be purchasing new equipment  
103 with those funds. One call in September was a structure fire near 55 West 300 South, and that  
104 fire spread very quickly and ended in a total loss of the structure.

105

106 Millard County Commission Report – Councilmember Alldredge

107 The Millard County Commission approved an interlocal agreement regarding transfer of the  
108 Fillmore Landfill to Fillmore City. The city council will need to review that agreement prior to  
109 approving it. The agreement includes transferring the operations permit to the city as well as  
110 all of the equipment at the landfill. Estimates for closure and post-closure fund amounts are  
111 being determined. The county would also compensate the city in the amount of \$30,000 for  
112 three years to assist the city in assuming operation of the landfill. The current landfill  
113 operating permit is effective through 2029.

114

115 The county commission approved a permit for construction of a new geothermal plant near the  
116 Beaver County line. The project will generate additional tax revenues for the county.

117

118 Report on Future Business Leaders of America (FBLA) – Braden Larsen, Jessie Kennington,  
119 Toree Stevens, and Audrey Mitchell

120 The FBLA students reported on their trip and shared what they learned from their experiences.  
121 They also thanked the city council for their financial support that enabled them to attend. The  
122 students also will volunteer some of their time to the celebrations committee.

123

124 Sewer Policy Update for Repairs of Sewer Laterals

125 Mayor Holt inquired if the sewer policy had been updated to reflect the latest decision that the  
126 council had made concerning sewer laterals. It was verified that the change has been made to  
127 the policy.

128

129 Motion Denied by Planning Commission Regarding Mixed-Use Overlay

130 This was shared with the city council for their information that the planning commission had  
131 denied a recommendation for a proposed update to the code regarding mixed-use overlay.

132

133 Possible Sale of Industrial Park Property – Blue Heron Carbon, LLC (Craig Fisher)

134 Mr. Fisher’s company takes dead wood and processes it into biochar (charcoal). They then sell  
135 carbon credits to various companies. Mr. Fisher stated that land in and around the landfill  
136 could be used for his operations by burying the wood and creating biochar. When asked how  
137 many people they would employ, Mr. Fisher stated that six to nine new jobs would be created.  
138 The operations would require very minimal water consumption. If farmers use biochar on their  
139 fields, it could lead to a 15% to 20% reduction on their water consumption. Power  
140 consumption to run the equipment would not be a heavy burden on the city’s power supply.  
141 Mr. Fisher is interested in purchasing the available piece of property in the industrial park to  
142 locate his business.

143 Discussion Regarding Cloud Seeding  
144 Cloud seeding is a process where one keeps track of clouds coming into the area and then  
145 “seeds” them to induce those clouds to produce rainfall in the area. The federal government is  
146 offering a \$400,000 grant to help finance the project. The local individual who is spearheading  
147 the project is looking for additional funding assistance from surrounding municipalities to fund  
148 what the grant does not cover.

149

150

151

## **OTHER BUSINESS BROUGHT BEFORE COUNCIL**

152

153 Resolution 25-13 Approving the Fremont Solar & Battery Power Project

154 This project that the city will be signing up for will provide 400 kilowatts of additional power  
155 to the city. The cost will be 3.5 cents per kilowatt when purchasing solar power.

156 Councilmember Hare indicated that this will be a good decision for the city as it will further  
157 diversify the city’s power portfolio.

158

159 MOTION: To adopt Resolution 25-13.

160 By: Councilmember Hare

161 Second: Councilmember Winget

162 Roll-Call Vote:

163 Councilmember Stevens – Yes

164 Councilmember Larsen – Yes

165 Councilmember Alldredge – Yes

166 Councilmember Hare – Yes

167 Councilmember Winget – Yes

168 Unanimous. Motion carried.

169

170 Ordinance 25-07 Amending the Fillmore Municipal Code, Article A: General Commercial  
171 Zone

172

173 MOTION: To adopt Ordinance 25-07.

174 By: Councilmember Hare

175 Second: Councilmember Larsen

176

177 Roll-Call Vote:

178 Councilmember Stevens – Yes

179 Councilmember Larsen – Yes

180 Councilmember Alldredge – Yes

181 Councilmember Hare – Yes

182 Councilmember Winget – Yes

183 Unanimous Motion carried.

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190 Ordinance 25-08 Enacting Chapter 20: Conditional Use Ordinance to the Fillmore City Code to  
191 Include Updates to Each Zone Ordinance to Reflect the Changes Made in the Conditional Use  
192 Ordinance

193 The intent of this update to the city code is to allow for use of storage containers in all zones  
194 with conditions. The council acknowledged that enforcement of conditions for storage  
195 containers may be challenging.

196  
197 MOTION: To adopt Ordinance 25-08.  
198 By: Councilmember Winget  
199 Second: Councilmember Hare

200  
201 Roll-Call Vote:  
202 Councilmember Stevens – Yes  
203 Councilmember Larsen – No  
204 Councilmember Alldredge – No  
205 Councilmember Hare – Yes  
206 Councilmember Winget – Yes  
207 Motion carried.  
208

209 Fillmore Municipal Airport Pavement Preservation Project Bid Recommendation from J-U-B  
210 Engineering

211 A request for proposal (RFP) process was utilized to obtain the proposed low bid for the airport  
212 apron preservation project. J-U-B performed a review of the submitted bids and determined  
213 that all bids submitted were responsive. The low bid amount for the project is \$49,960.00.  
214

215 MOTION: To accept the low bid submitted by C.R. Contracting LLC in the amount  
216 of \$49,960.00 to complete the airport apron preservation project.  
217 By: Councilmember Alldredge  
218 Second: Councilmember Stevens  
219 Vote: Unanimous. Motion carried.  
220  
221

222 **COUNCIL REPORTS**  
223

224 Councilmember Larsen

225 **Airport**

- 226 • The fuel pump in one of the gas tanks has been repaired and is functional. An  
227 emergency shut-off valve has been ordered and will be installed on the tanks.

228 **Other**

- 229 • There is a need for elevated enforcement of violations of the city's rights-of-way  
230 ordinance. There are several citizens that are in violation of the ordinance.  
231

232 Councilmember Winget

233 **Streets**

- 234 • The traffic study of Fillmore's streets is progressing. This study will determine where  
235 traffic and pedestrian-related improvements are needed throughout the city. The Center  
236 Street crosswalk is the most used crosswalk in Fillmore and the one at 100 South is the

237 second most used one. According to UDOT, there may be a pedestrian activated  
238 flashing safety light installed at the Center Street crosswalk.

239 Councilmember Alldredge

240 **Water Rights**

- 241 • Since 2000, Fillmore City has spent 40 to 50 weeks in some level of drought. Lake  
242 Powell is 28% full. The Sevier River drainage is 90% efficient. The State is putting a  
243 plan together to help farmers become more efficient with their water usage.

244 Councilmember Stevens

245 **Fire Department**

- 246 • Detailed architectural plans are needed for the new fire station. Once those are  
247 completed the city will perform an RFP to obtain bids.

248 **Library**

- 249 • It has been difficult to find anyone to volunteer as the celebrations committee chairman,  
250 as that position has been vacated. The city may need to financially compensate for this  
251 position. Councilmember Hare has communicated with someone in the community  
252 who may be willing to fill in until someone is appointed.

254 Councilmember Hare

255 **Library**

- 256 • IHC has expressed interest in making a financial donation towards a library expansion  
257 project should the city move forward with the project.

259 Mayor Holt

260 Abby Ivory will no longer be working for the city as an economic development advisor.

262 Closed Executive Session

263  
264 MOTION: To go into a closed executive session at 8:17 p.m. to discuss pending or  
265 reasonably imminent litigation as described in Section 52-4-205 (1)(c).  
266 Those asked to attend the closed session in addition to all  
267 councilmembers were Attorney Payton Harris and City  
268 Administrator/Recorder Kevin Orton. Councilmembers Winget, Larsen,  
269 Alldredge, Stevens and Hare all voted yes.

270  
271 By: Councilmember Winget  
272 Second: Councilmember Larsen  
273 Vote: Unanimous. Motion carried.

274  
275 The council returned to the open public meeting at 8:37 p.m.

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**ADJOURNMENT**

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Upon motion by Councilmember Hare and second by Councilmember Stevens, the meeting adjourned at 8:37 p.m.

The next regularly scheduled council meeting will be held October 21, 2025 at 6:30 p.m.

APPROVED October 21, 2025

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Michael D. Holt, Mayor