

Payson City Library Board  
Meeting Minutes  
August 13, 2025  
7 PM

**In attendance:** Emily Edman, Dona Gay, Jenny Hinton, Becky Billings, Brittney Johnson, Lyn Oryall, Amy Pitcher

The regularly scheduled Payson City Board meeting was held on the 13th of August Teen Room of the Payson City Library. Jenny motioned for the previous meeting's minutes to be accepted. Lyn seconded the motion, and all were in favor.

**Agenda items**

1. Public comment period
  - a. No public in attendance

2. Reports

- a. Friends of the Library

- i. Brittany gave an update about the upcoming Story Walk

The story walk has been pushed off because of logistics. Brittney is talking with an LDS stake to provide labor and Friends of the Library will provide the cement. They're hoping for a fall opening with possible temporary story walks happening during Onion Days (Molly in charge).

- li. Brittney gave an update about the upcoming Onion Days book sale. An email was sent out for help to sign up to man the booths and handle the cash box.

- iii. Wreath Contest. Friends of the Library will handle the money.

- a. Discussions about who will handle what advertisements. Molly will make sure it's in the City newsletter and a google doc for sign ups.
      - b. There will be a few categories: Judge's Choice, Public Vote, and Mayor's Choice, Library Board Choice.
      - c. Silent auction for the wreaths, probably set up in the library for bids (for a week) during Small Business Saturday on Nov. 29
      - d. We will tie it in with the City Tree Lighting
      - e. Put a sign in front of the library - come in and bid, judging prize.
      - f. Judging deadline the Monday before Thanksgiving
      - g. Wreaths due Nov 24, 5-8 p
      - h. Wreaths will be displayed on command hooks on the end of the library shelves.
      - i. Dona will move the carpet cleaning to December
      - j. Judging will happen Tuesday the 25th of November
      - k. Bidding will close the night of the tree lighting. Friends of the Library will handle the money.

- l. Any unclaimed wreaths to be donated to the Veteran's Home
- m. Wreath Display ends Dec 5
- n. Have a Buy now price and a beginning bid
- o. Action Items:
  - i. Reach out to businesses in Payson
  - ii. Put it in the City newsletter
  - iii. Put it on the library website, instagram, and Facebook pages
  - iv. Candace can make some posters
  - v. Provide a sign up sheet, placing it near the check out desk.
  - vi. Brittany to reach out to Dianne on the Chamber of Commerce

### 3. Discussion/Review Items

- a. City Council Report
  - i. No councilmember was present
- b. Parking lot update: Aug 29 finish dat
- c. Library Director
  - i. Feasibility study update Librarians have implemented a probationary period for those checking out the Beyond the Books collections (cameras, etc). This was spurred by a few stolen cameras and other things
  - ii. New Sewing Machines have been added as part of the selection
  - iii. ii. Summer reading program was great
  - iv. iii. Molly has exciting programs coming up.
    - 1. Teen advisory group started up
    - 2. Veteran's Home crafts activity - 1 family helped.
      - a. Emily mentioned the PHS Latinos in Action might like to help with this on a Monday for early out day
- b. Library Board Members Needed. Lyn will reach out to a friend and Becky has an idea if Lyn's friend doesn't work out.
- c. City Council Report - Ann and Amy
  - i. Jenny agreed to give the report - Oct 1
    - 1. Amy will text Kim to get it on the agenda
    - 2. Becky needs to be approved in that meeting
- d. Lyn motioned to move to go back to the 1st Thursday of the month for Library Board Meetings. Jenny and Emily both seconded.

**Next meeting:** Nov. 6, 2025 at 7 p.m. at the Payson Library.

**Motion to Dismiss:** Becky moved to Adjourn. All in favor. Meeting adjourned around 8:33 pm.