

**GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

**RESOLUTION 2025-10-02**

**AMENDING RULES APPLICABLE TO SMALL PURCHASES THRESHOLD FOR  
CONSTRUCTION PROJECTS**

**WHEREAS**, the Greater Salt Lake Municipal Services District (“MSD”) is subject to the Utah Procurement Code found in Title 63G, Chapter 6a of the Utah Code (the “Procurement Code”), and the MSD Board of Trustees has adopted by reference Utah Administrative Code (“UAC”) Rule R33 (the State’s purchasing rules) as the purchasing rules that are applicable to procurements made by the MSD;

**WHEREAS**, the Procurement Code authorizes the MSD Board of Trustees to adopt purchasing rules covering any subject addressed by UAC R33 or subjects that are in addition to UAC R33 (Utah Code Ann. § 63G-6a-103(78)(i)); and

**WHEREAS**, the MSD Board of Trustees desires to amend the purchasing rules that are applicable to the MSD as stated in attached Exhibit “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Greater Salt Lake Municipal Services District, as follows:

1. That Rule R33-105-106, as it applies to the MSD, shall be and hereby is modified and amended to read, in its entirety, as stated in attached Exhibit “A”.
2. That Rule R33-105-106.5, as it applies to the MSD, shall be and hereby is modified and amended to read, in its entirety, as stated in Exhibit “A”.
3. That any and all prior policies relating to the same subject or any other MSD enactment or UAC Section, as it applies to the MSD, that is in conflict with attached Exhibit “A” shall be and hereby are repealed to the extent of such conflict.
4. That, should any part or portion of attached Exhibit “A” be held or found to be illegal and/or unenforceable by a court of competent jurisdiction, the remaining portions of Exhibit “A” shall remain in full force and effect as part of the purchasing rules of the MSD unless and to the extent that doing so would frustrate the intent of the applicable rule.
5. That this Resolution shall take effect immediately upon its passage, with the attached R33-105-106 (Modified), and R33-105-106.5 (Modified) to be effective immediately.

Adopted and approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 22<sup>nd</sup> day of October, 2025.

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Keith Zuspan, Chair

Attest:

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Stewart Okobia, Clerk

## Exhibit "A"

### **R33-105-106. (Modified) Small Purchases Threshold for Construction Projects.**

(1) The small purchase threshold for an individual construction project is ~~\$4~~500,000 for direct construction costs, including design and allowable furniture or equipment costs.

(2) A procurement unit shall include minimum specifications when using the small purchases threshold for construction projects.

(3) ~~Executive Branch procurement units, to the extent they do not have independent procurement authority, shall involve the Division in the qualification process described under Section 63G-6a-410, the approved vendor list process described under Section 63G-6a-507, and the obtaining of quotes, bids or proposals in the procurement of small construction projects. (Intentionally left blank.)~~

(4) The procurement official may procure individual small construction projects up to a maximum of ~~\$25~~100,000 by direct award without seeking competitive bids or quotes after documenting that all building code approvals, licensing requirements, permitting and other construction related requirements are met. The awarded contractor must certify that it is capable of meeting the minimum specifications of the project.

(5) The procurement official may procure individual small construction projects costing more than ~~\$25~~100,000 up to a maximum of ~~\$4~~500,000 by obtaining a minimum of two competitive quotes that include minimum specifications and shall award to the contractor with the lowest quote that meets the specifications after documenting that all applicable building code approvals, licensing requirements, permitting and other construction related requirements are met.

### **R33-105-106.5. (Modified) Small Purchases Threshold for Construction Projects Using an Approved Vendor List.**

(1) The small construction project threshold per individual project using an approved vendor list is a maximum of \$2,500,000 for direct construction costs, including design and allowable furniture or equipment costs.

(2) To ensure the fair and equitable treatment of all vendors on an approved vendor list, a procurement unit shall:

(a) For individual construction projects up to a maximum of ~~\$25~~100,000 contract with a vendor or contractor by direct award using one of the following methods to select the vendor or contractor:

- (i) a rotation system, organized alphabetically, numerically, or randomly;
- (ii) assignment of vendors to a specified geographic area;
- (iii) assignment of vendors based on each vendor's particular expertise or field; or
- (iv) another method approved by the procurement official.

(b) For individual construction projects over ~~\$25~~100,000 up to a maximum of ~~\$4~~500,000 by obtaining a minimum of two competitive quotes from vendors or contractors on the approved vendor list.

(i) Procurement units shall use one of the following methods to select vendors from whom quotes are obtained:

- (A) a rotation system, organized alphabetically, numerically, or randomly;
- (B) assignment of vendors to a specified geographic area;
- (C) assignment of vendors based on each vendor's particular expertise or field; or
- (D) another method approved by the procurement official.

(ii) When using one of the methods listed in Subsection (2)(b) to select vendors to provide quotes, a procurement unit may also obtain an additional quote from the vendor that provided the lowest quote on the most recently completed procurement conducted by the procurement unit using the approved vendor list; and

(iii) when quotes or bids are obtained under Subsection (2)(b), procurement units shall purchase the procurement item from the vendor or contractor on the approved vendor list that provides the lowest quote for the procurement item.

(c) For individual construction projects over \$~~4~~500,000 up to a maximum of \$2.5 million, by inviting all vendors or contractors on the approved vendor list to submit bids in accordance with the provisions set forth in Utah Code Title 63G, Chapter 6a, Part 6, Bidding, except public notice requirements in Part 6 are waived.