

PRICE RIVER WATER IMPROVEMENT DISTRICT

October 7, 2025

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, October 7, 2025 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

Present

Keith Cox	Jeff Richens
Rick Davis	Micha Marrelli
Ed Chavez	Kiera Luke
Scott Jensen	Glade Nielsen (Sunrise Engineering)
Barney Zauss	Chris Haycock

The meeting was called to order by Chairman Cox. He welcomed all in attendance and noted that all board members were present. He also expressed that they would be following the order outlined in the agenda.

PLEDGE OF ALLEGIANCE

By invitation from Cox, Davis led all in attendance in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

POSSIBLE CONFLICTS WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

The minutes of the September 16, 2025 meeting were reviewed by the Board. Upon a motion by Jensen and a second by Zauss, the minutes were approved unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

DEPARTMENT REPORTS BY BOARD MEMBERS

Zauss reported that the Water Treatment Plant has been running between 2 and 2.5 million gallons per day over the past two weeks, with continuous 24/7 shift coverage. Water exchanges with Price City have been paused since the September 30, 2025. Sludge draw times in the pretreatment basins have been increased due to higher-than-normal buildup. The department is awaiting additional quotes for a new decant pump and anticipates minor piping changes in the pump pit may be needed once a replacement is selected. The Yardney pump filter for the sandtrap screen was received, though the casing was defective. A replacement is being sent and the current unit will remain in use temporarily. A SCADA Pack failure at the backwash tank affected level transmission and pump control, but a replacement has been ordered. Additionally, two beavers were relocated from the diversion after repeated dam building on the trash rack restricted water flow to the plant.

Chavez did not receive a report from the Fleet Department.

Davis reported that staff has continued regular administrative duties, including time cards, purchase orders, work orders, filing, and attending weekly supervisor meetings. Assistance was provided to Chris with meter readings, shutoff notices, and other monthly tasks. Budget planning for 2026 has begun, and meetings were held regarding the Four-Mile Hill fence bids. The Water Crew completed weekly station checks, water line potholing at the Four-Mile Tank and asphalt patching. They repaired a leak in Miller Creek, which is planned for full replacement next year, and resolved pump issues at the Airport and Barred Choice pump stations. Lead and copper samples were completed as part of the required three-year testing cycle. The Sewer Crew conducted weekly station checks, monthly inspections, and assisted with work orders. They supported the water crew, addressed a sinkhole in Carbonville (found to be non-PRWID related), and performed RootX treatments and asphalt patching at various sites. The Blue Stakes Crew completed monthly samples, emergency and daily blue stake requests, and assisted other crews as needed. They also finalized the quarterly residual report. The team is preparing to shut down the main line again to seal remaining seeps and continues to work on mapping leaks accurately. Staff thanks the board for their support and attention to the main line replacement and potential risks involved.

Jensen shared that over the past few weeks the Wastewater Treatment Plant staff has continued to sample for the state COVID-19 and Measles study. Construction is underway on a new sample shed for influent samples, and crews have been cleaning sludge from the East Facultative Sludge Basin as weather allows. Regular mowing and grounds maintenance have been performed, and the digester mixers were removed for necessary repairs.

MANAGER'S REPORT

Richens reported that the recent main line repair was completed efficiently, resolving a lingering drip issue. He expressed optimism that the crew will be able to finish backfilling and lay asphalt before seasonal asphalt production ends.

He also reviewed a cost summary sheet showing the major budget items, noting that PRWID still retains approximately \$127,000 from the general contractor for the East Building project. The figures presented reflect the total project expenditures, including funds allocated in 2024. Some interior work remains to be completed, which the district plans to handle in-house to reduce expenses. Most of the concrete work for the year is nearly complete, with one final pour planned in the coming weeks. After that, the team will reassess what additional concrete work should be prioritized moving forward.

Finally, Richens provided board members with the UASD Conference schedule for review and encouraged those attending to reach out with any questions.

WATER & SEWER SYSTEM INSTALLATION - INTERMOUNTAIN ELECTRONIC CONSUMERS ROAD

Richens expressed frustration with the ongoing project at Consumers Road, noting that PRWID only recently received project plans even though thousands of feet of water and sewer line have already been installed. Contractors have had to dig deeper than expected to work around utilities that were just previously installed, and several design elements from Intermountain Electronics' engineers cannot be built to PRWID's specifications. While PRWID has inspected some portions and IE has used district-approved materials, the system as a whole doesn't meet required standards, raising concerns about future maintenance and liability. Richens also clarified

that IE must obtain a discharge permit if they elect to become a wholesale sewer system before connecting to PRWID's sewer system.

With the board's support, Richens will draft a formal letter, signed by the manager, board chair, and board vice-chair requesting a meeting with representatives of Intermountain Electronics to discuss the concerns of staff in assuming ownership or responsibility for the lines under current conditions. Chavez made a motion to move forward on drafting the letter for board leadership to look over and then send to Intermountain Electronics. Zauss seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

REVIEW AND AWARD 4-MILE HILL FENCE PROJECT

Richens presented a bid tabulation for fencing around the 4-mile Hill water tank. The board discussed the advantages of Bid Alternate B, which includes a second 16-foot drive gate for easier access near the south access point to facilitate cleaning.

Chavez moved to approve Bid Alternate B from United Fence in the amount of \$17,578.97. Zauss seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

REVIEW RECOMMENDED SELECTION FOR PROFESSIONAL SERVICES

Five engineering firms responded to the district's request for proposals: Waterworks, Jones & Demille, Johansen & Tuttle, Keller Associates, and Sunrise Engineering. Davis reviewed the district's specific needs and qualifications, noting that several firms are highly capable. Richens did share that while highly qualified, not all have equal experience with water treatment and wastewater systems. To allow adequate review and comparison, the board agreed to hold a special meeting on October 13, 2025 at 5:00 p.m. solely to discuss the submitted proposals.

Davis moved to hold a special meeting to discuss this agenda item in more detail. Zauss seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

KEY-POSITION INSURANCE COVERAGE RENEWAL

Richens reported that the district's key-position insurance policy for the manager originally established 20 years ago would increase from \$16.98 to \$54 per month for \$50,000 in coverage with the District being the beneficiary. Given the minimal benefit relative to cost, the board agreed to terminate the policy.

Chavez moved to terminate the key-position insurance policy in the manager. Jensen seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

APPROVE ELECTRICAL WORK AT AIRPORT PUMP STATION

Richens explained that the airport pump station recently malfunctioned, and electrician Christian Tabone was able to make temporary repairs using parts on hand. However, the electrical components need full replacement to prevent future failures. The board approved moving forward with the proposed work at a cost of \$8,297.86.

Davis moved to approve the airport pump station repairs as presented. Jensen seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

APPROVE PURCHASE OF WASTEWATER TREATMENT PLANT FLAME ARRESTOR

Richens presented a request to replace the flame arrestor in the wastewater treatment plant's waste gas burner, a safety component that prevents methane gas from igniting and backflowing in the system. The unit needs replacement every few years due to wear. Jensen moved to approve the sole-source purchase in the amount of \$2,950.00. Chavez seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

DISCUSS AND APPROVE PEHP 2026 INSURANCE RATE

Richens presented the 2026 medical insurance rate increase of 7.5% as stipulated for the second year of coverage under the district's PEHP health insurance agreement. He noted that while the district could consider reducing benefits to offset costs, he would request the Board absorb the increase as District employees work at less pay but hope for better benefits. Chavez moved to approve the District absorbing the 7.5% increase for 2026. Zauss seconded and the motion carried unanimously. AYE: Chavez, Davis, Cox, Jensen and Zauss.

CONTINUED 2026 BUDGET DISCUSSION

The board discussed several possible cost saving measures in the draft 2026 budget discussed at the last meeting. A software licensing by switching from Win911 to TopView, which offers longer coverage for less money, deferring the purchase of the large truck lift and spreading out remaining concrete projects and interior improvement at the East Maintenance Building over a 2-year period, and waiting to purchase a small dump truck at the wastewater plant until an existing vehicle is ready to be retired. Richens emphasized that these figures are still preliminary and will be refined before the final budget presentation.

Marrelli raised the topic of wages. Richens agreed this should be reviewed and reminded the Board that salary adjustments will be based on CPI while maintaining step and lane progressions. Further discussion will take place in upcoming meetings.

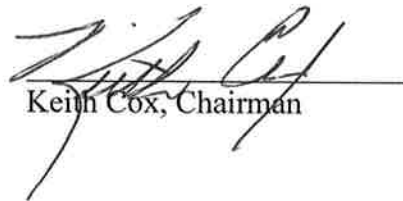
CLOSED SESSION

There was no need for a closed session.

UNFINISHED BUSINESS

There was no unfinished business.

With no further business, the meeting was adjourned by a motion from Chavez which was seconded by Jensen at 8:33p.m.



Keith Cox, Chairman



Kim Wood, Clerk