

# City of Washington Terrace

## Minutes of a Regular City Council meeting Held on October 21, 2025 City Hall, 5249 South 400 East, Washington Terrace City, Utah

### **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member Jill Christiansen  
Council Member Zunayid Z. Zishan  
Council Member Cheryl Parkinson – Excused  
Council Member Jeff West  
Council Member Michael Thomas  
Fire Chief Clayton Peterson  
City Recorder Amy Rodriguez  
City Manager Tom Hanson  
Lt. Shawn Endsley, Weber County Sheriff

### **OTHERS PRESENT:**

Stacey Nixon

### **1. ROLL CALL**

6:00 P.M.

### **2. PLEDGE OF ALLEGIANCE**

### **3. WELCOME**

### **4. CONSENT ITEMS**

#### **4.1 APPROVAL OF AGENDA AND OCTOBER 7, 2025, COUNCIL MEETING**

Item 4.1 was approved by general consent.

### **5. CITIZEN COMMENTS**

There were no citizen comments.

### **6. NEW BUSINESS**

#### **6.1 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

Chief Peterson spoke about the Emergency Preparedness Open House that was held at the beginning of the month, stating that many vendors came out to attend. He stated that the turnout was good, and he is looking forward to expanding it next year.

Chief Peterson stated that Ogden Regional will do a trunk or treat on October 27<sup>th</sup> from 5:00 – 7:00 p.m. and the Fire Department will be there to support this event.

Chief Peterson stated that the calls for service for this year are 1075, noting that the nursing call percentage

46 is still around 28.5 percent. Chief Peterson stated that misuse of lithium powered batteries have cause a  
47 few small structure fires. He stated that there was a furnace malfunction fire this season.  
48 Chief Peterson stated that people should use the chargers that come with lithium equipment because they  
49 usually stop when the charge is complete.  
50

## 51 **6.2 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

52 South Ogden Animal Control officer Stacey Nixon stated that it has been unusually quiet. She stated that  
53 she has been told about a cat issue concerning a resident putting out food, noting that it is hard for her to  
54 determine if it is their cat or a stray. She stated that it would be up to the residents around this home to  
55 catch the cats and bring them to the county shelter. She stated that there should not be a leash  
56 law/containment law associated with cats, as they must treat every stray cat as a cat that can be  
57 impounded. She stated that it is hard to determine the difference between a home cat that goes in and out  
58 and an actual stray. She stated that there have been housing overflow issues at the county shelter  
59 concerning cats.  
60  
61

## 62 **6.3 MOTION/ORDINANCE 25-04: APPROVAL OF ORDINANCE 25-04 ADOPTING** 63 **CHAPTER 2.18 “ADMINISTRATIVE PROCEEDINGS” AND AMENDING** 64 **CHAPTER 8.16 “INSPECTION AND CLEANING”**

65 Hanson stated that the Ordinance was reviewed during the work session last meeting. He stated that this  
66 would be another tool when working with a property that is a nuisance or unsafe and we are not making  
67 much progress. Hanson stated that we would much rather close out accounts through violation notices but  
68 noted that there are some cases where the city will have to step in to resolve the issue through property  
69 liens and abatement processes. He stated that there are provisions that allow a longer timeframe for  
70 residents to come into compliance with city code.

71 Mayor Allen stated that the ordinance is a good place to start. Mayor Allen stated that he hopes it doesn't  
72 come down to this degree of enforcement, noting that it may be used in rare circumstances.  
73

74 **Motion by Council Member Christiansen**

75 **Seconded by Council Member West**

76 **To approve Ordinance 25-01 Adopting Chapter 2.18 “Administrative Proceedings”**  
77 **And amending Chapter 8.16 “Inspection and Cleaning”**

78 **Approved unanimously (4-0)**

79 **Roll call vote**  
80

## 81 **7. COUNCIL COMMUNICATION WITH STAFF**

82 Council Member West gave a shout out to Carlos Grava and noted that the Rohmer Park Project is coming  
83 along and looking good. He stated that the shrubbery and plants are being put in.

84 He stated that the new playground looks like it will be fun.

85 Council Member West stated that the Washington Terrace Lakers football have made it to the mini bowl  
86 this weekend at 5:30 p.m.  
87

88 Council Member Thomas thanked Meibos and public works crew for the striping on the new road on 300  
89 East between 5000 and 5250 South. He stated that people are noticing the striping and have been slowing  
90 down. Mayor Allen stated that it would be nice to continue the striping on the new 5350 South road.

91 Council Member Thomas stated that he will be going to the Healthy Utah meeting tomorrow and asked if

Grava would be available to attend around noon.

## **8. ADMINISTRATION REPORTS**

Hanson stated that Grava is researching what the city may apply for within the Utah Outdoor Recreation Grant program, noting that they have opened the grant for some park projects.

Hanson stated that he anticipates the completion of Rohmer Park Phase 3 within the next 30 days. Hanson stated that the Sheriff Office will make extra patrols in the area to keep an eye on the shrubs before they are planted.

Hanson stated that there is some landscaping work still to be done on 5350 South. He stated that he realizes that it is very frustrating to the residents in that area, as it has been a challenge for as long as it has taken.

Hanson stated that staff are working on ways to discourage people from sledding down the hill at Rohmer unless there is snow on the ground.

Chief Peterson stated that there will be some agricultural burns coming up in the next couple of days in case Council receives calls about smoke.

## **9. UPCOMING EVENTS**

October 30<sup>th</sup>: Planning Commission Meeting (tentative)

November 4<sup>th</sup>: City Council Meeting 6:00p.m.

November 11<sup>th</sup>: City Offices closed for Veteran's Day Holiday

November 18<sup>th</sup>: City Council Meeting 6:00p.m.

November 20<sup>th</sup>: Planning Commission Meeting (Tentative)

November 21 and 22<sup>nd</sup>: Council Retreat

November 27 and 28: City offices closed for the Thanksgiving Holiday

## **10. ADJOURN THE MEETING**

**Motion by Council Member Thomas  
Seconded by Council Member Christiansen  
To adjourn the meeting  
Approved unanimously (4-0)  
Time: 6:33 p.m.**

\_\_\_\_\_  
**Date Approved**

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**City Recorder**