

**BIG WATER
TOWN
COUNCIL
MEETING
AGENDA &
PACKET**

WEDNESDAY – OCTOBER 22, 2025

**BIG WATER MUNICIPAL
TOWN COUNCIL
REGULAR MEETING
AGENDA**

**Wednesday October 22, 2025
60 N Aaron Burr, Big Water, Utah 84741
6:30pm Work Session
7:00pm Meeting**

WORK SESSION

CALL TO ORDER—

- 1. ROLL CALL- Council Members in Attendance: Mayor- | Council Members- | Absent-**
- 2. DISCUSSION ON AGENDA ITEMS—**
- 3. ADJOURN—**

MEETING

CALL TO ORDER—

- 1. ROLL CALL— Council Members in Attendance: Mayor- | Council Members- | Absent-**
- 2. PLEDGE OF ALLEGIANCE—** Mayor leads Pledge of Allegiance
- 3. STATEMENT OF CONFLICT—**
- 4. APPROVAL OF SEPTEMBER MEETING MINUTES—**
- 5. MAYOR, COUNCIL, AND DEPARTMENT REPORTS—**

- **Mayor:**
- **Council:**
 - **GCSSD; Jennie Lassen:**
 - **Parks & Recreation; Jennie Lassen:**
 - **Planning & Zoning; Jim Lybarger:**
 - **Public Safety; Luke McConville:**
- **Fire Chief:**
- **Marshal:**
- **Planning & Zoning Administrator; Denise Wood:**
- **Treasurer:**

- 7. CITIZEN COMMENTS -** Citizens are given a reasonable amount of time to comment—

8. OLD BUSINESS –

- a) **Discussion and Possible Action on Annexation & Expansion of Town Boundaries—**
- b) **Discussion and Possible Action on Accepting Sealed Bid for the Decommissioned Fire Department Quick Response 1999 GMC Suburban Truck—**

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9. NEW BUSINESS

- a) **Discussion and Possible Action on Adopting Ordinance 15-2025 Amending the Procurement Policy; Section 2.05.040 Procurement Methods: Subsection 1; Small Purchases; Adding c.) “Regular Monthly Expenses: Recurring monthly expenses, such as utilities, rent, subscriptions, office supplies, and/or equipment, do not require a purchase order (PO). These expenses are considered already encumbered and authorized as part of ongoing operational costs. Proper documentation and approvals for these expenses are maintained through standard accounting and financial reporting processes.” —**
- b) **Discussion and Possible Action on Adopting Big Water Municipal Privacy Policy (to be in compliance with the Government Data Privacy Act (GDPA) by Dec. 31, 2025—**
- c) **Discussion and Possible Action on Adopting Resolution 2025-21 Appointing the Mayor as Big Water Municipal’s Chief Administrative Officer, And the Town Clerk as the Records Officer—**
- d) **Discussion and Possible Action on Kane County Hospital Response to Kane County Request For Proposal (RFP) for Emergency Medical Services (EMS) & Big Water Letter of EMS RFP Acceptance—**
- e) **Discussion and Possible Action on Adopting Ordinance 13-2025 Amendments to Apiary or Beekeeping—**
- f) **Discussion and Possible Action on Adopting Ordinance 16-2025 Single Family Dwellings —**

10. FINANCIAL REPORTS AND CHECK REGISTER—

11. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205—

12. RETURN TO REGULAR MEETING—

- a) **Discussion and Possible Action on Closed Session—**

13. ADJOURNMENT—

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DRAFT MINUTES**

**Wednesday September 17, 2025
60 N Aaron Burr, Big Water, Utah 84741
6:30pm Work Session
7:00pm Public Hearing
7:01pm Public Hearing
7:00pm Meeting**

WORK SESSION

CALL TO ORDER— 6:35pm

:1. ROLL CALL- Council Members in Attendance: Mayor- David Schmuker | Council Members- Jim Lybarger, Jennie Lassen, Jim Loyd, Luke McConville | Absent- None

2. DISCUSSION ON AGENDA ITEMS— A question was raised by Lybarger concerning the check registry that led to a discussion about wages paid out. The Council discussed liability for individuals paid hourly for park work and other tasks. Concern that they were treated as contractors without proof of insurance, exposing the town to liability. Recommendations were made to either require contractors to show insurance or officially create part-time/seasonal positions, so they fall under town payroll and insurance.

Lead Host position hours, the County will be hiring them for 29 hours, and Big Water would be picking up 11 hours to make it cumulative 40 hours total for the Lead Host position. David tells the Council first day open there were nearly 200 visitors. Ordinance 14-2025 introduced to create part-time Lead Host and Host positions. Resolution 2025-20 discussed to amend FY 2025–26 budget and appropriate \$14,428 for staffing wages.

Discussion on the Utah Revenue Recovery Program on that it could provide tools to collect unpaid fees, citations, and property taxes via state tax intercepts. Council noted this will reduce reliance on costly legal actions. Connected MOU with Utah Division of Finance and Utah Association help of Counties.

Discussion on Annexation & Expansion to expanding town boundaries to include state trust lands, gravel pit, solar field, fish hatchery, and scenic areas. The map was reviewed. Consideration of infrastructure responsibilities vs. revenue opportunities (e.g., resort development, water parks, solar projects). Process expected to be lengthy (up to one year). Roger Carter to advise.

3. ADJOURN— 7:09pm

PUBLIC HEARINGS

1. Public Hearing #1 @ 7:00pm – Open budget to add funds to 2025-2026 FY Budget:

\$14,428 for the visitors staffing position— Open @ 7:09pm – Mayor explains reason for having Public Hearing adding \$14,428 for Visitor Center staffing and we would also like to amend with the addition of adding funds to the Marshals Dept. to add \$8,100 for Marshal's Department equipment (laptop, comms, vehicle IT upgrades).

Shirlene Hull- Asks for clarification on how the hours will work between the town and the county.

Jack Brisbin- Asks is the position is full time, because you've got it divided out into 29 hours and 11 hours is that deliberately trying to avoid specific payroll taxes, insurance? Katie answers that the county

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pays 29 hours and we pay 11 hours. We have already okayed everything through the URS so that we are not in trouble with the retirement benefits codes.

Close 7:15pm

- 2. Public Hearing #2 @ 7:01pm – Amending the Pay Scale for Big Water to add a pay range and positions for Big Water Visitor Center Operations Lead Host and Big Water Visitor Center Operations Host/Lead Host—** Open 7:16pm, No comment. Close 7:16pm

MEETING

CALL TO ORDER— Open 7:17pm

1. ROLL CALL—Council Members in Attendance: Mayor- David Schmuker | Council Members- Jim Lybarger, Jennie Lassen, Jim Loyd, Luke McConville | Absent- None

2. PLEDGE OF ALLEGIANCE— Mayor leads Pledge of Allegiance

3. STATEMENT OF CONFLICT— None

4. APPROVAL OF AUGUST MEETING MINUTES— Lybarger motions to approve minutes, Loyd seconds. All in favor

5. MAYOR, COUNCIL, AND DEPARTMENT REPORTS—

- **Mayor:** I want to say that nobody should die when they are doing something like Charlie Kirk. This young man had done a lot for people. We need to remain calm and we need to stay kind to one another and remember everyone is an individual and we are made in the likeness of God some people may not believe that but that's how I believe and I just want to say it that way that we are made in his image and we don't have a right to take each other's lives no matter what no matter what I'll say it one more time no matter what we don't have that right so I want to thank you for being here all of you and I want to thank our little town because it is a good town we want to keep it safe and we want to be safe in our community and we don't want to attack one another and we don't want to see that and so I just thank you all for speaking peace wherever we go whether we agree or don't agree it doesn't matter so much but speak peaceful to one another and be kind.
- **Council:**
 - **GCSSD; Jennie Lassen:** We did vote no on going forward with putting in a new well.
 - **Parks & Recreation; Jennie Lassen:** We moved our activities with yoga and dance back to the school. We had a lake day with paddle boarding that drew 13 participants. Sundial is hosting a rock-climbing day October 11, and limited to 8 participants (18+, or under 18 with guardian.) At our last REC board meeting it was decided Saturday November 8th to be the next town clean up. There will be lunch/chili cookoff and an ice cream social. And then December will be our Holiday potluck.
 - **Planning & Zoning; Jim Lybarger:**
 - **Public Safety; Luke McConville:**
- **Fire Chief:** Jim Lybarger reads report provided by Chief Westenskow. Report is available for review in the packet. The packet can be found at bigwaterut.gov. New Chief Cameron appointed;

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active investigations ongoing; two traumatic injury calls with positive outcomes; county-wide feasibility study underway; First Responders BBQ scheduled for October 15, 2025.

- **Marshal:** Russ Johnson, Town Marshal- Report provided and available @ bigwaterut.gov. 24 cases in August, 9 ongoing; Russ speaks to the misinformation regarding the assassination of Charlie Kirk. Also keep in mind that this is somewhat of a local family and we should all remember that the family and friends of the suspect are not to blame, and we shouldn't take any of our frustration out on them. Cattle season is coming back, and we need to remember to make sure gates are left as they are found. If they are open, leave them open, if they are closed make sure you close them behind you.
- **Planning & Zoning Administrator;** Denise Wood: Jim Loyd reads report provided by P&Z Administrator. This report can be found in the meeting packet @ bigwaterut.gov. One building permit approved; working on ordinance updates to align with Utah Code; compliance letters in progress.
- **Treasurer:** Annual firehouse payment of \$11,120 made. Budget closely monitored; minor overages addressed via public hearings.

7. CITIZEN COMMENTS - Citizens are given a reasonable amount of time to comment— Francine Hoover, I'm just wondering do you have to go through the county to take some of that land to make it your land or how does that work? David: There's a process I'm pretty sure that we'll have to be talking with the county and letting them know what we're going to do, yes that would be a part of the process I'm sure any landowners or any affected entities will all be noticed.

8. OLD BUSINESS - NONE

9. NEW BUSINESS

- a) **Discussion and Possible Action on Visitor Center Lead Host Position Hours** — There is a possibility that we may need to in the future increase hours beyond the 11 as discussed.
- b) **Discussion and Possible Action on Adopting Ordinance 14-2025 Creating a Part Time Visitor Center Lead Host and a Host Position**— Jennie Lassen asks why we have two positions when we are only hiring one. Katie Joseph answers this is to have the option open in case in the future the County doesn't fund positions to keep it open in future year's budgets. Shirlene Hull asks a question (allowed by Mayor Schmuker) do we get any compensation or something from the visitor center? David answers No.
Motion to adopt made by Jim Loyd. Second by Lybarger. All aye. Motion passed.
- c) **Discussion and Possible Action on Adopting Resolution 2025-20 to Amend the FY 2025-2026 Budget to Appropriate Funds for Visitor Center Staff Wages**— Lassen motioned made to adopt with correction to \$14,428 (Visitor Center). McConville seconds. All aye. Motion passed
- d) **Discussion and Possible Action on Implementing the Utah Revenue Recovery Program**— Loyd motions to adopt. Second by Lybarger. All aye. Motion passed.
- e) **Discussion and Possible Action on Signing MOUs with the State of Utah Division of Finance & the Utah Association of Counties Utah Revenue Recovery Program (URRP)**— Motion to adopt MOU's made by Loyd. Second Lybarger. All aye. Motion passed unanimously

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- f) **Discussion and Possible Action on Annexation & Expansion of Town Boundaries**—Jennie Lassen- The county will occasionally grade the roads. David Schmucker- The county will continue to grade the roads if we annex those into the town. Council would like more information on costs associated with annexation. We can move forward by deciding on boundary adjustments after costs are better understood. Final decisions on specific boundary lines will be made after cost information and further details are received.
- g) **Discussion and Possible Action on Posting a Sealed Bid and Determining a Starting Bid Amount for the Decommissioned Fire Department Quick Response 1999 GMC Suburban Truck**— The council discussed posting a sealed bid for the decommissioned Fire Department quick response vehicle, a 1999 GMC Suburban. Chief Cameron had previously recommended a starting bid of \$500, noting that a \$600 transmission was installed two years ago, but the vehicle is no longer roadworthy and suitable only for parts. After discussion, council consensus was to lower the starting bid to \$100 to ensure interest and removal of the vehicle. Jim Lybarger made a motion to post the Fire Department's decommissioned 1999 GMC Suburban quick response vehicle for sealed bid auction with a minimum starting bid of \$100, bids to be accepted beginning September 18, 2025, and closing at the next regular council meeting. Seconded by Jim Loyd. All in favor.
- h) **Discussion and Possible Action on Approving the 2026 Fraud Risk Assessment**— Motion to adopt made by Lybarger. McConville seconds. All aye. Motion passed unanimously
- i) **Discussion and Possible Action on Big Water Projects & Priority List**— Mayor mentions a #2 chip seal project and believes it should be on our priority list. #1 North well building. #4 New well. #5 Town entry sign. #3 Park upgrades, pavilion.

10. FINANCIAL REPORTS AND CHECK REGISTER— Lybarger- We need to look at pages 38-39 payroll for part time park help/dayworker and liabilities. We need to make sure whether these day laborers are either covered by our workman's comp or supply their own coverage. Motion to adopt made by Lybarger, second Lassen. All aye. Motion passed.

11. POSSIBLE CLOSED SESSION— Legal Business; Litigation; Land purchase; Personnel business; or items as described under Utah State Code Utah Code 52-4-205—

12. RETURN TO REGULAR MEETING—

- a) **Discussion and Possible Action on Closed Session**—

13. ADJOURNMENT— Motion to adjourn Lybarger, seconded Loyd. All aye. Motion passed

October Treasurer Report

I recently attended the Treasurers' Conference, which brought together financial officers from across the state to talk about major issues affecting local governments. The main topics included the economy, transparency and GRAMA, and the growing role—and risks—of artificial intelligence (AI).

1. The Economy

A big focus of the conference was the current economic climate and how it's affecting cities and towns. Speakers talked about how inflation and interest rates are still putting pressure on budgets.

We discussed the importance of long-term planning and keeping healthy reserves.

There was also a reminder to use data and forecasting tools to make smarter financial decisions.

Overall, the message was clear: be cautious, plan ahead, and stay flexible as economic conditions continue to change.

As part of ongoing updates affecting municipal revenues, I also received notice from the Utah Tax Commission that the fee for collecting our resort tax will increase from 0.65% to 0.80%. While minor, this change will slightly impact our overall revenue from that source.

2. Transparency and GRAMA

Another key topic was transparency and how we handle public records under GRAMA (Government Records Access and Management Act).

Presenters stressed the importance of responding quickly and clearly to records requests.

They also encouraged us to keep good digital records and have clear policies for document retention.

Staying transparent builds public trust and helps avoid misunderstandings or legal issues.

In short: the better we manage our information, the more confidence the public has in what we do.

3. Artificial Intelligence (AI)

One of the most interesting—and concerning—topics was AI.

There's a lot of excitement about how AI can save time and improve efficiency, like automating reports or analyzing data.

But there are also serious risks, such as biased results, privacy issues, and over-reliance on technology.

The advice was to move carefully with AI, set clear guidelines, and make sure human oversight stays part of the process.

The takeaway: AI can be helpful, but it's not a replacement for good judgment or transparency.

4. What This Means for Us

Keep an eye on the economy and adjust our financial strategies as needed.

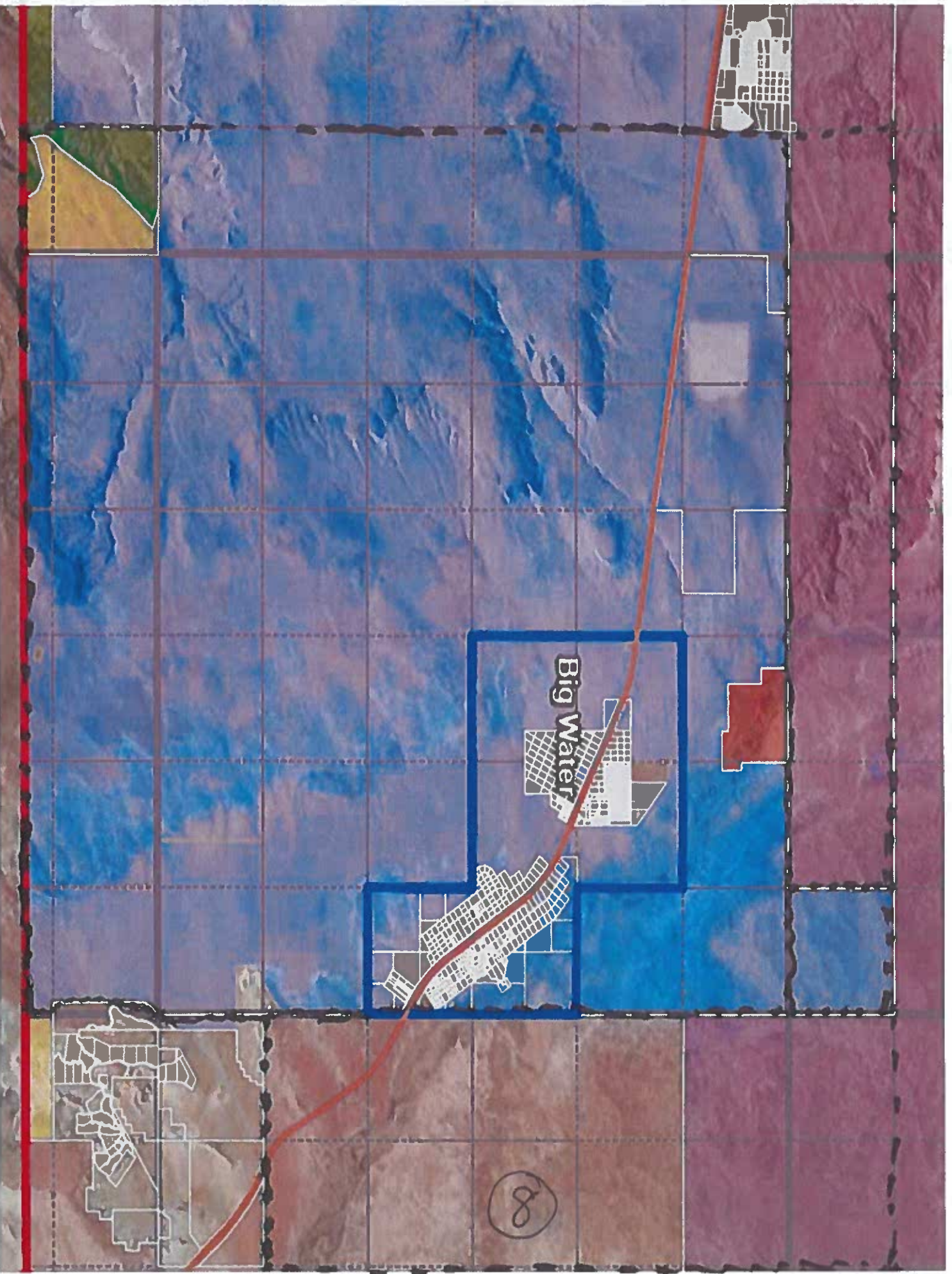
Continue to make transparency a top priority and ensure we're following GRAMA rules.

Start thinking about how AI might fit into our operations—and what guardrails we'd need.

Encourage staff training so everyone stays current with financial and technological trends.

The conference was a great reminder that while technology and the economy keep changing, our core responsibilities—being transparent, fiscally responsible, and forward-thinking—stay the same. I'm confident we can apply what we learned to strengthen how we serve our community.

Annexation Map- to set boundaries for possible annexation of land into Town boundaries



NOTICE OF VEHICLE SALE

The Town of Big Water is offering a **1999 GMC Suburban** for sale through a sealed bid process. The truck is being **sold as-is**, and potential buyers are encouraged to inspect the vehicle prior to bidding. The following details apply to the sale:

Vehicle Information:

- **Make/Model/Body Style:** 1999 GMC 1500 Suburban – 4 Door Wagon
- **VIN:** 1GKFK16R9XJ795283
- **Mileage:** Approximately 278,547 miles
- **Condition:** Used, sold as-is; Repairs Needed- Front end components worn out, needs mechanical work, not currently road safe. Transmission is good.
- **Inspection:** Available by appointment (Contact the Town Hall Office for details) 435-675-3760

Bidding Information:

- **Minimum Bid:** \$100.00
- **Bidding Opens:** September 18, 2025
- **Bidding Closes:** October 22, 2025, at 3:00 PM
- **Bid Submission:** Bids must be submitted in sealed envelopes, clearly labeled with "Truck Sale Bid," with recipient's name and contact information and delivered to:
 - **Big Water Municipal Corporation**
 - **60 Aaron Burr, Big Water UT 84741**

Important Information:

- **Late Bids:** Any bids received after the closing date and time will not be considered.
- **Award:** The winning big will be awarded at the Town Council meeting on October 22, 2025. The Town reserves the right to reject any and all bids.
- **Payment and Possession:** The successful bidder will be required to submit full payment and remove the truck within 5 days of the award notice.

For more information or to schedule a vehicle inspection, please contact the Big Water Town Hall at **435-675-3760** or email kjoseph@bigwaterut.gov



**BIG WATER TOWN
ORDINANCE 15-2025 AMENDING PROCUREMENT POLICY**

**AN ORDINANCE OF THE COUNCIL OF THE TOWN OF BIG WATER, KANE
COUNTY, UTAH, TO AMEND THE PROCUREMENT POLICY FOR THE TOWN
OF BIG WATER**

WHEREAS, the Town of Big Water recognizes the importance of implementing a transparent, efficient, and cost-effective procurement process to ensure that all goods and services are acquired in the best interest of the organization and in compliance with all applicable laws and regulations; and

WHEREAS, the adoption of a formal procurement policy will provide a clear framework for decision-making and ensure that procurement practices promote competition, fairness, and accountability; and

WHEREAS, this policy will help the organization to optimize resources, ensure quality, and maintain integrity in the procurement process;

NOW THEREFORE, be it ordained by the Council of the Big Water Town, in the State of Utah, as follows:

SECTION 1: AMENDMENT “2.05.040 Procurement Methods” of the Big Water Municipal Code is hereby amended as follows:

2.05.040 Procurement Methods

Procurement Methods:

1. Small Purchases:

a) For purchases under \$10,000, informal procurement methods (e.g., phone quotes or online searches) may be used. To ensure proper documentation and financial control, a purchase order (PO) must be issued and approved prior to purchase by Chief Financial Officer (CFO) or designee and Chief Administrative Officer (COA) or designee. The purchase should be awarded to the vendor offering the best value based on price, quality, and availability.

b) Efforts should be made to obtain at least three informal quotes when possible.

c) Regular Monthly Expenses: Recurring monthly expenses, such as utilities, rent, subscriptions, office supplies, and/or equipment, do not require a purchase order (PO). These expenses are considered already encumbered and authorized as part of ongoing operational costs. Proper documentation and approvals for these expenses are maintained through standard accounting and financial reporting processes.

SECTION 2. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon passage and approval.

PASSED AND ADOPTED this 22nd day of October 2025 by the following votes:

AYE NAY ABSENT ABSTAIN

Town of Big water

Mayor David Schmuker

By: _____

Council Member Jim Lybarger

David W. Schmuker, Mayor

Council Member Luke McConville

Council Member Jennie Lassen

Attest: _____

Council Member Jim Loyd

Katie Joseph, Municipal Clerk

(10)



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Big Water Municipal Corporation Privacy Program Policy

Effective Date: October 22, 2025

References/Authority:

Division of Archives and Records Services (DARS) at [Utah Code § 63A-12-100 et seq.](#);
Government Data Privacy Act (GDPA) at [Utah Code § 63A-19-101 et seq.](#);
Government Records Access and Management Act (GRAMA) at [Utah Code § 63G-2-101 et seq.](#);
and
[Management of Records and Access to Records at [Utah Administrative Code R13-2.](#)]

1. Purpose

This policy serves to document the Big Water Municipal privacy program, which includes policies, practices, and procedures for the processing of personal data in accordance with Utah's Governmental Data Privacy Act (GDPA) and in accordance with [Utah Code § 63A-19-401\(2\)\(a\)](#), and which aligns with the records management and data governance requirements provided in both GRAMA and DARS. Where applicable, this policy will refer to other documents, such as a Privacy Framework for the Town of Big Water, and may refer to more specific or detailed policy, procedures, or guidance that address a particular practice that Big Water Municipal has developed. This Policy will address the types of personal data that could be collected, how that data can be used, how long it is retained and under what circumstances it could be disclosed. It will also outline individuals' rights with regard to their own data.

2. Guiding Principles

This policy consolidates privacy practices, outlines governance roles and responsibilities, and ensures compliance with generally applicable records management, data protection, and data privacy obligations. It is designed to safeguard individual privacy rights, promote transparency, maintain the integrity and security of personal data, and ensure accountability across the Town of Big Water. This policy is meant to guide further alignment of Big Water Municipal's administrative activities with the State Data Privacy Policy as detailed in [Utah Code § 63A-19-102](#). Big Water Municipal collects the minimum necessary data to provide services. Often, this will be no data at all, or will be only data that individuals choose to share in order to receive information or certain services. Any personal data that is collected will be stored securely and released only under the conditions outlined within the policy, which will normally be with the individual's express consent.

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Big Water Municipal Corporation

Privacy Program Policy

3. Scope

This policy applies to all Big Water Municipal employees involved in the management, creation, and maintenance of records or who have access to personal data as part of their job duties. This policy also applies to all contractors of the Town of Big Water that process or have access to personal data as a part of the contractor's duties under an agreement with the prospective department pursuant to [Utah Code § 63A-19-401\(4\)](#).

4. Definitions:

"Appointed Records Officer" (ARO) means the individual appointed by the chief administrative officer of each governmental entity, to work with state archives in the care, maintenance, scheduling, designation, classification, disposal, and preservation of records.¹

"Classification," "classify," and their derivative forms mean determining whether a record series, record, or information within a record is public, private, controlled, protected, or exempt from disclosure under [Subsection § 63G-2-201\(3\)\(b\)](#).²

"Cookie" means "Technology that records a user's information and activity when the user accesses websites. Cookies are used by website owners, third parties, and sometimes threat actors to gather user data."³

"Data breach" means the unauthorized access, acquisition, disclosure, loss of access, or destruction of personal data held by a governmental entity, unless the governmental entity concludes, according to standards established by the Cyber Center, that there is a low probability that personal data has been compromised."⁴

"Designation," "designate," and their derivative forms mean indicating, based on a governmental entity's familiarity with a record series or based on a governmental entity's review of a reasonable sample of a record series, the primary classification that a majority of records in a record series would be given if classified and the classification that other records typically present in the record series would be given if classified.⁵

¹ [Utah Code § 63G-2-103\(27\)](#)

² [Utah Code § 63G-2-103\(3\)](#)

³ Cybersecurity & Infrastructure Security Agency, Project Upskill Glossary. Last visited 1/14/2025 at: <https://www.cisa.gov/resources-tools/resources/project-upskill-glossary>

⁴ [Utah Code § 63A-19-101\(4\)](#)

⁵ [Utah Code § 63G-2-103\(7\)](#)

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“Device fingerprinting” means collecting attributes of a user’s device configurations to create a trackable profile for the device.

“Individual” means a human being.⁶

“Key logger” means “a program designed to record which keys are pressed on a computer keyboard...”⁷

“Personal data” means information that is linked or can be reasonably linked to an identified individual or an identifiable individual.⁸ It corresponds to “Personally Identifiable Information” as commonly used in federal policy and regulation.

“Processing activity” means any operation or set of operations performed on personal data, including collection, recording, organization, structuring, storage, adaptation, alteration, access, retrieval, consultation, use, disclosure by transmission, transfer, dissemination, alignment, combination, restriction, erasure, or destruction.⁹

“Record” means the same as that term is defined at [Utah Code § 63G-2-103\(25\)](#).¹⁰

“Record series” means a group of records that may be treated as a unit for purposes of designation, description, management, or disposition.¹¹

“Schedule,” “scheduling,” and their derivative forms mean the process of specifying the length of time each record series should be retained by a governmental entity for administrative, legal, fiscal, or historical purposes and when each record series should be transferred to the state archives or destroyed.¹² A “retention schedule” is the encapsulation of the known record series held by an entity along with the retention and disposal requirements associated with each record series as set forth by statute, regulation and/or policy.

⁶ [Utah Code § 63G-2-103\(13\)](#)

⁷ National Institute of Standards and Technology, Computer Security Resource Center, Glossary. Last visited 1/14/2025, at:

https://csrc.nist.gov/glossary/term/key_logger#:~:text=Definitions%3A,NIST%20SP%20800%2D82r3

⁸ [Utah Code § 63A-19-101\(13\)](#)

⁹ [Utah Code § 63A-19-101\(14\)](#)

¹⁰ Only the citation to the definition of “record” is provided here due to the length of the definition.

¹¹ [Utah Code § 63G-2-103\(26\)](#)

¹² [Utah Code § 63G-2-103\(28\)](#)

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Big Water Municipal Corporation

Privacy Program Policy

5. Governance

5.1. Chief Administrative Officers (CAOs)

- A. The Town Council shall designate one or more individuals to serve as a chief administrative officer (CAO) of the municipality in fulfilling the duties outlined in [Utah Code § 63A-12-103](#).
- B. The Executive Director may assign responsibility for the duties outlined in [Utah Code § 63A-12-103](#) to one, or among several, CAOs as the Executive Director sees fit.
- C. The designation of the CAO(s) shall be reported to the Utah Division of Archives and Records Services (Archives) within 30 days of the designation.
- D. If responsibility for the duties outlined in [Utah Code § 63A-12-103](#) are divided between more than one CAO, such specification should be reported to Archives along with the designation.
- E. The designation of, and responsibilities assigned to, a CAO shall be reviewed and confirmed by the Town Council on an annual basis.

5.2. Appointed Records Officers (AROs)

- A. Designated CAO(s) shall appoint one or more individuals to serve as records officers in fulfilling the duties of working with Archives and the Office of Data Privacy in the care, maintenance, scheduling, disposal, classification, designation, access, privacy, and preservation of records.¹³
- B. A designated CAO may assign responsibility for the duties of appointed records officers to one, or among several, officers as the CAO deems appropriate.
- C. The appointment of records officers shall be reported to Archives within 30 days of the appointment.
- D. If responsibility for the duties of appointed records officers are divided between more than one officer, such specification should be reported to Archives along with the appointment.

¹³ [Utah Code § 63A-12-103\(2\)](#)



Big Water Municipal Corporation

Privacy Program Policy

- E. The appointment of, and responsibilities assigned to, a records officer shall be reviewed and confirmed by the CAO on an annual basis.

6. Records Series

6.1. Records and Records Series

- A. Big Water Municipal Records Officer(s) shall periodically inventory data in its systems to be able to create and maintain records and records series in accordance with the requirements provided in DARS and GRAMA in addition to correlated guidance issued by Archives.
- B. Big Water Municipal's Records Officer(s) shall appropriately designate and classify any records identified during inventorying and any associated records series in accordance with the requirements provided in DARS and GRAMA.
- C. CAO(s) or designee shall be responsible for submitting a proposed retention schedule for each type of material defined as a record under GRAMA to the state archivist for review and final approval by the Records Management Committee (RMC).
- D. Upon approval by the RMC, Big Water Municipal shall maintain and dispose of records in strict accordance with the approved retention schedule. In instances where Big Water Municipal has not received an approved retention schedule for a specific type of record, the general retention schedule maintained by the state archivist shall govern the retention and disposition of those records.

7. Awareness & Training

7.1. Departmental Data Privacy Training

- A. The CAO of Big Water Municipal shall ensure that all employees that have access to personal data as part of the employee's work duties complete a data privacy training program within 30 days after beginning employment and at least once in each calendar year.

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Privacy Program Policy

- B. The CAO of Big Water Municipal is responsible for monitoring completion of data privacy training by the municipal employees.

7.2. Agency-Specific Training

- A. As needed

7.3. Appointed Records Officer Training and Certification

- A. The CAO of Big Water Municipal shall ensure that, on an annual basis, all appointed records officers successfully complete online training on the provisions of GRAMA and obtain certification from Archives in accordance with [Utah Code § 63A-12-110](#).
- B. The CAO of Big Water Municipal shall, on an annual basis, review and confirm the certification status of all appointed records officers.
- C. GRAMA Access AROs: AROs who handle GRAMA transparency responsibilities are required to complete the GRAMA transparency training and obtain certification from Archives in accordance with [Utah Code § 63A-12-110](#).
- D. Records Management and Privacy AROs: AROs specializing in records management or privacy are required to complete both records management and GRAMA transparency training, as well as obtain the corresponding certifications.

8. Identify

8.1. Inventorying

- A. The CAO of Big Water Municipal shall maintain a comprehensive inventory of:
 - a. All IT systems that may process state or federal data, if any, which the state owns or is responsible for, using the standard process that DTS provides.¹⁴

¹⁴ DTS [Information Security Policy 5000-0002](#), section 2.4.2.1

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- b. All records and record series that contain personal data and the types of personal data included in the records and record series.¹⁵
- c. All processing activities.

8.2. Information Technology Privacy Impact Assessment

- A. The CAO of Big Water shall ensure that the town complete a Privacy Impact Assessment (PIA) for all IT systems that may process personal data prior to the initiation of data processing in the IT system as required under [DTS Information Security Policy 5000-0002](#). Privacy Impact Assessments ensure that all practices that impact personal data have been identified, classified, and appropriately protected on an ongoing basis.
- B. The responsible CAO shall use the PIA template that is created and maintained by the Chief Privacy Officer and which is approved by the Chief Information Officer pursuant to [DTS Information Security Policy 5000-0002](#).
- C. CAOs must maintain a copy of each completed assessment for a period of four years to provide audit documentation and ensure accountability in privacy practices.

9. Transparency

9.1. Website Privacy Policy

- A. The CAO Big Water Municipal shall maintain privacy policies on their websites as outlined in [Utah Code § 63D-2-103](#) and [Utah Admin. Code R895-8](#).
- B. The CAO Big Water Municipal shall ensure that personal data related to a user of the Town's website is not collected unless the Town's website complies with [Utah Code § 63D-2-103\(2\)](#).
- C. The CAO Big Water Municipal shall ensure that all websites of the Town or its departments contain a privacy policy statement that discloses:
 - a. The identity of the governmental website operator;
 - b. How the governmental website operator may be contacted;
 - c. The personal data collected by the governmental entity;

¹⁵ Utah Code §§ [63A-12-104](#) and [63A-12-115](#)



Big Water Municipal Corporation Privacy Program Policy

- d. The practices related to disclosure of personal data collected by the governmental entity and/or the governmental website operator; and
- e. The procedures, if any, by which a user of a governmental entity may request:
 - i. Access to the user's personal data; and
 - ii. Access to correct the user's personal data.
- f. A general description of the security measures in place to protect a user's personal data from unintended disclosure.

9.2. Privacy Notice

- A. Employees shall only collect personal data from individuals if, prior to collection of the data, the Town has provided a privacy notice to an individual asked to furnish personal data that complies with Utah Code §§ [63G-2-601\(2\)](#), [63A-19-402](#), [63D-2-103\(2\)-\(3\)](#), or other governing law, as applicable. This may include a notice developed in accordance with any template provided by the State Auditor or other agencies of jurisdiction.
- B. Such a personal data request privacy notice shall generally include¹⁶:
 - a. the record series that the personal data will be included in;
 - b. the reasons the person is asked to furnish the information;
 - c. the intended purposes and uses of the information;
 - d. the consequences for refusing to provide the information; and
 - e. the classes of persons and entities that currently:
 - i. share the information with the Town; or
 - ii. receive the information from the Town on a regular or contractual basis.

10. Individual Requests

- A. The CAO Big Water Municipal shall ensure that the municipality has established appropriate processes and procedures that facilitate compliance with applicable governing law for handling the following privacy requests of individuals:
 - a. Individual's requests to access their personal data;
 - b. Individual's requests to amend or correct their personal data;

¹⁶ Utah Code §§ [63G-2-601\(2\)](#) and [63A-19-402](#).



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- c. Individual's requests for an explanation of the purposes and uses of their personal data; and
 - d. At-risk governmental employee requests to restrict access to their personal data.
- B. The CAO of Big Water Municipal shall ensure that the Town has established processes for public access requests to inspect or copy the Town's records, which are not requests from an individual to access their personal data.¹⁷
- C. The CAO of Big Water Municipal shall ensure that employees of Big Water Municipal follow established business practices with respect to GRAMA.¹⁸

11. Processing

11.1. Minimum Data Necessary

- A. The CAO of Big Water Municipal shall ensure that all programs, function, procedures, practices, protocols etc. within the Town obtain and process only the minimum amount of personal data reasonably necessary to efficiently achieve a specified approved purpose.¹⁹
- B. The CAO of Big Water Municipal shall ensure that all programs within the Town regularly review their data collection practices to ensure compliance with the data minimization requirement.

11.2. Record and Data Sharing or Selling Policy

- A. Big Water Municipal will only share or disclose personal data when there is appropriate legal authority. The sale of personal data is prohibited unless required by law.
- B. Data sharing must comply with GRAMA or other governing law and may include sharing with governmental entities, contractors, private providers, or researchers. Compliance with GRAMA or other governing law is contingent upon the purpose of the sharing, the parties involved, and the nature of the records.

¹⁷ This is likely detailed in a specific Department policy.

¹⁸ Dept. of Government Operations Internal Policy 01. Code of Conduct. Section 3.2 Managing Records and Information.

¹⁹ [Utah Code § 63A-19-401\(2\)\(c\)](#).

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- C. The CAO is required to report annually to the Chief Privacy Officer on personal data sharing and selling activities, including types of data shared, the legal basis for sharing, and the entities receiving this data.
- D. All contracts involving personal data must incorporate appropriate privacy protection terms. Written agreements for data sharing are recommended to ensure compliance with applicable laws and regulations.

11.3. Retention and Disposition of Records Containing Personal Data

- A. Employees shall maintain, archive, and dispose of records—which includes all personal data—in accordance with the appropriate approved retention schedule.²⁰
- B. Employees shall comply with all other applicable laws or regulations related to retention or disposition of specific personal data held by the Town or by a particular operating unit or program of the Town.

12. Information Security

12.1. Incident Response

- A. Big Water Municipal adopts and follows the **DTS Cybersecurity Incident Response Plan** to manage and address all security incidents, including data breaches, and privacy violations.
- B. Employees shall report all suspected security incidents, including non-IT incidents such as unauthorized access to physical records, to the **Enterprise Information Security Office (EISO)**. Any additional agency-specific response measures for non-IT incidents are the responsibility of the CAO to develop and implement as appropriate.
- C. The CAO of Big Water Municipal shall ensure compliance with all other applicable laws or regulations related to incident response and breach notification of specific personal data held by the Town.

²⁰ Utah Code §§ [63G-2-604\(1\)\(b\)](#) and [63A-19-404](#).

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12.2. Breach Notification

- A. Except in instances where a determination has been made that a release has a low probability of Compromising an individual, Big Water Municipal is required to provide notice to an individual or the legal guardian of an individual, if the individual's personal data is affected by a data breach in accordance with [Utah Code § 63A-19-406](#).²¹
- B. The Municipal Clerk/Recorder is required to notify the Cyber Center and the state attorney general's office of a data breach affecting 500 or more individuals in accordance with [Utah Code § 63A-19-405](#). Divisions that experience a data breach affecting fewer than 500 individuals must create and report an internal incident report in accordance with [Utah Code § 63A-19-405\(5\)](#). These requirements are in addition to any other reporting requirement to which the Town may be subject.

13. Surveillance

13.1. Covert Surveillance

- A. Employees may not establish, maintain, or use undisclosed or covert surveillance of individuals unless permitted by law.²²
- B. Employees are responsible for engaging with appropriate leadership for review—to include legal counsel where pertinent—of any activity that may be considered a type of surveillance.
- C. The CAO of Big Water Municipal shall ensure that all surveillance activities are documented and that a PIA for the activity has been completed.

13.2. Cookies, Fingerprinting, Key Loggers, and Tracking Technologies

Big Water Municipal is committed to transparency and privacy protection for individuals that visit a website of Big Water Municipal with regard to the use of any tracking technologies, including but not limited to cookies, device fingerprinting, key loggers, and other similar methods for monitoring or collecting information from website users.

²¹ [Utah Code § 63A-19-401\(2\)\(b\)](#).

²² [Utah Code § 63A-19-401\(2\)\(f\)](#).

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Big Water Municipal Corporation Privacy Program Policy

A. Cookies

The use of cookies on Big Water Municipal websites and digital services must comply with applicable privacy and security policies. Cookies should be limited to essential operational purposes, and any use of tracking or third-party cookies for analytics or similar functions must be disclosed clearly to users, with an option to consent where required by law.

B. Device Fingerprinting

Device fingerprinting is prohibited.

C. Key Loggers

Key loggers are prohibited.

D. Other Tracking Technologies

The use of other tracking technologies, such as web beacons, pixel tags, or similar tools, is prohibited.

14. Related Documents

- DTS Cybersecurity Incident Response Plan
- Big Water Municipal policy on handling public records requests under GRAMA

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RESOLUTION NO. 2025-21

A RESOLUTION OF THE TOWN OF BIG WATER, KANE COUNTY, UTAH, APPOINTING A CHIEF ADMINISTRATIVE OFFICER AND RECORDS OFFICER(S) IN COMPLIANCE WITH THE GOVERNMENT DATA PRIVACY ACT (GDPA)

WHEREAS, Utah law, under the Government Data Privacy Act (GDPA), requires each state agency to implement a privacy program – including designation of a Chief Administrative Officer (CAO) and appointment of Records Officer(s); and

WHEREAS, the Utah Office of Data Privacy's Privacy Program Framework provides guidance requiring specification of who is responsible for privacy program implementation; and

WHEREAS, GDPA mandates that each agency designates a CAO responsible for establishing and maintaining the agency's privacy and records management program; and

WHEREAS, The act also requires that the CAO appoint one or more Records Officers who will ensure the care, maintenance, classification, retention, access, and preservation of records in alignment with CAO-established policies;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF BIG WATER, KANE COUNTY, UTAH, AS FOLLOWS:

- 1. Designation of Chief Administrative Officer (CAO).** David Schmujsker, Mayor is hereby designated as the CAO for Big Water Municipal Corp. The CAO shall establish, manage, and maintain an ongoing privacy and records management program consistent with Utah law and the Privacy Program Framework.
- 2. Appointment of Records Officer(s).** The CAO shall appoint the following Records Officer(s). Katie Joseph, Recorder. Records Officer(s) will implement and maintain privacy and records practices as detailed in the agency's privacy program and framework guidance.
- 3. Roles and Responsibilities.**
 - **CAO Responsibilities:** Develop and maintain formal privacy and records policies and procedures. Oversee their effective implementation throughout the agency. Report the CAO designation to the Division of Archives and Records Service (DARS), consistent with statute.
 - **Records Officer Responsibilities:** Manage care, maintenance, scheduling, classification, retention, disposal, access, and preservation of records. Execute all records and privacy policies established by the CAO.

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4. **Effective Date.** This resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED by Big Water Town Council, Big Water, Utah, this 22nd day of October 2025.

| | AYE | NAY | ABSENT | ABSTAIN | Town of Big water |
|--------------------------------|-------|-------|--------|---------|-------------------------------|
| Mayor David Schmuker | _____ | _____ | _____ | _____ | By: _____ |
| Council Member Jim Lybarger | _____ | _____ | _____ | _____ | David W. Schmuker, Mayor |
| Council Member Luke McConville | _____ | _____ | _____ | _____ | |
| Council Member Jennie Lassen | _____ | _____ | _____ | _____ | Attest: _____ |
| Council Member Jim Loyd | _____ | _____ | _____ | _____ | Katie Joseph, Municipal Clerk |

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Introduction

Kane County, Utah, is seeking proposals from qualified firms to provide Emergency Medical Services (EMS) throughout the county. The purpose of this RFP is to secure reliable, professional, and sustainable EMS coverage that ensures the health and safety of residents and visitors.

In addition to 911 emergency response, the selected provider will also be responsible for ground ambulance interfacility transports within Kanab, specifically from Kane County Hospital and the Kane County Clinic. These services must ensure timely and safe patient transfers between facilities. The County will honor the statutory first right of the incumbent 911 provider to continue interfacility transports, as required under Utah SB 215

Service Areas / Zones

The service area will be divided into two zones, illustrated in the attached map:

- **Zone 1: Greater Kane County Area**

Includes incorporated municipalities (Kanab, Orderville, Glendale, Big Water) and unincorporated areas outside of the Cedar Mountain region.

- **Zone 2: Cedar Mountain Area**

Includes the high-mountain communities, subdivisions, and recreational areas generally referred to as the Cedar Mountain region. Also includes the incorporated municipality of Alton

Proposers may submit to serve one or both zones, but preference will be given to firms that demonstrate the ability to coordinate across zones and ensure countywide EMS consistency.

Cost, Quality, and Access Goals •

Cost Goals

- Deliver EMS coverage that is financially sustainable for both the County and the provider.
- Maximize use of available state/federal funding, grants, and partnerships.
- Provide transparent billing practices for patients and payers.
- Minimize unnecessary costs to residents while ensuring continuity of service.

- **Quality Goals**

- Meet or exceed state and national EMS response standards.
- Employ well-trained, licensed, and certified personnel.
- Demonstrate strong quality assurance/quality improvement programs.
- Track and report key performance metrics (response times, patient outcomes, etc.).
- Ensure patient safety through proper protocols, continuing education, and risk management.

- **Access Goals**

- Provide 24/7 EMS coverage across all of Kane County, including remote areas.
- Ensure equitable response times for both zones, recognizing rural access challenges.
- Maintain sufficient vehicles, equipment, and facilities to serve seasonal population spikes.

Scope of Services

The selected provider(s) will be expected to:

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- Provide EMS coverage in the designated zone(s) in alignment with Kane County's Cost, Quality, and Access goals.
- Maintain or contract trained and certified EMS personnel in compliance with state and federal requirements.
- Ensure timely response times and adequate staffing levels.
- Operate and maintain necessary equipment, vehicles, and facilities.
- Coordinate with local hospitals, fire departments, dispatch services, and emergency management agencies.
- Submit quarterly performance and financial reports to Kane County and included Municipalities, including cost, quality, and access benchmarks.

Proposal Requirements

Proposals must include, at a minimum:

1. Organizational structure.
2. Proof of licensure and certification to provide EMS services in Utah.
3. Proposed staffing plan and qualifications of key personnel.
4. Experience providing EMS services in rural areas, particularly in Utah.
5. Proposed budget and fee schedule with a clear explanation of cost structure.
6. Explanation of how the firm will meet Kane County's Cost, Quality, and Access Goals.
7. Complete attached Provider Proposal Summary

Evaluation Criteria

Proposals will be evaluated on the following criteria:

- Qualifications and experience of firm (20 points)
- Ability to provide adequate staffing and resources (20 points)
- Cost-effectiveness and financial sustainability (20 points)
- Commitment to Quality goals (20 points)
- Commitment to Access goals (20 points)

Bonus Points: Proposers will receive 10 additional points if they can demonstrate that they have provided EMS services in a 5th class county in Utah for more than five (5) years.

Timeline

- RFP Release Date: 09/18/2025
- Proposal Submission Deadline: 10/09/2025 by 5:00 pm
- Anticipated Award Date: 10/14/2025
- Contract Start Date: 01/01/2026

Submission Instructions

Proposals must be submitted electronically in PDF format or in hard copy to:

Kane County Commission
76 North Main Street Kanab, UT 84741
Email: tglover@kane.utah.gov

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Late submissions will not be considered.

Terms and Conditions

- Kane County reserves the right to reject any or all proposals.
- The County may negotiate terms, conditions, and pricing with the selected provider(s).
- Contracts will be awarded for an initial term of [insert years], with potential extensions subject to performance.

Compliance with Utah SB 215

In accordance with Utah Senate Bill 215 (2025), Kane County affirms the following:

- **Authority & Contracting:** As provided by Utah Code §11-48-103 (amended by SB 215), Kane County may contract with licensed providers to deliver both 911 EMS and ground ambulance interfacility transport services.
- **Incumbent First Right:** Upon expiration of the current provider's license term, the County will offer the incumbent 911 ambulance provider the first right to continue interfacility transport services. If declined, the County will invite competitive sealed proposals to select a provider.
- **Review Cycle & RFP Frequency:** The County shall perform a formal provider review at minimum every four years, in a public setting, consistent with SB 215. The County will issue RFPs for EMS services accordingly.
- **Bureau's Role:** The Bureau of Emergency Medical Services will only verify that applicants meet licensing requirements. The Bureau will not play a role in provider selection but retains jurisdiction for disciplinary actions and investigations.

October 22, 2025

Subject: EMS Provider Designation

Dear Kane County Commissioners,

Pursuant to Utah Senate Bill 215 (2025), and in accordance with the procedures outlined in Utah Code §11-48-103, the The Town of Big Water Council formally designates Kane County Hospital, operating as the Kane County Human Resources Special Services District, as the official provider of 911 Emergency Medical Services (EMS) within The Town of Big Water limits.

The Town of Big Water actively participated in the development, issuance, and evaluation of the county-wide EMS Request for Proposals (RFP). The RFP was conducted as a collaborative procurement among Kane County and its municipalities, consistent with the statutory requirement to conduct a competitive sealed proposal process under state code.

Kane County Hospital is hereby designated as the provider with first right to 911 EMS services within The Town of Big Water. The provider's proposal was evaluated based on cost, quality, access, and operational capacity, and met the required service benchmarks and public safety goals for the region.

In addition, The Town of Big Water designates Cedar Mountain Special Service District as an alternate EMS, to be used in the event the primary provider is unavailable, or as part of a mutually agreed-upon backup arrangement consistent with interlocal agreements and Utah Code.

The Town of Big Water serves as a key partner in delivering emergency medical services and supports this designation for licensing, contracting, and compliance purposes. Please include this documentation in the County's administrative record and provide the required notice to the Utah Bureau of Emergency Medical Services.

Sincerely,

The Mayor and Town Council

A handwritten signature, possibly reading "JH", enclosed within a hand-drawn circle.

**BIG WATER TOWN
ORDINANCE 13-2025 AMENDMENTS TO APIARY OR BEEKEEPING**

**AN ORDINANCE AMENDING THE BIG WATER TOWN ZONING CODE
15.30.060 AND 15.24.080 TO ESTABLISH REGULATIONS FOR APIARIES AND
BEEKEEPING IN BIG WATER, KANE COUNTY, UTAH**

WHEREAS, the Town Council of Big Water, Utah desires to promote responsible beekeeping practices that support pollinator health, local agriculture, and environmental sustainability;

WHEREAS, nothing herein shall be construed to abridge, impair, or otherwise restrict the lawful right of residents to possess and maintain honeybee colonies upon their property, as provided in Utah State Administrative Code R68-21;

WHEREAS, the Planning and Zoning Commission held a public hearing on the amendments to the apiary/beekeeping in accordance with the Utah State Code on October 6, 2025, and has duly considered such recommendations as was received;

WHEREAS, the Planning and Zoning Commission passed these updates on October 6, 2025;

NOW THEREFORE, be it ordained by the Council of the Big Water Town, in the State of Utah, as follows:

SECTION 1: AMENDMENT "15.06.030 Planning Commission" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.06.030 Planning Commission

There is hereby created and established a Big Water Town Planning Commission ("Commission").

- 1. Powers and Duties.** The Planning Commission shall be an advisory body to the Council on legislative matters pertaining to the General Plan, this Ordinance, and the Big Water Town Subdivision Ordinance. The Commission shall have the following powers and duties:
 - a. To prepare, or cause to be prepared, the Big Water Town General Plan, any plan element, any amendments thereto, and to submit the proposed plan, element or amendments to the Council.
 - b. To prepare or cause to be prepared the Big Water Town Zoning Ordinance, any amendments thereto, and to submit the Ordinance or amendments thereto

to the Council.

- c. To prepare or cause to be prepared the Big Water Town Subdivision Ordinance, any amendments thereto, and to submit the Subdivision Ordinance or amendments thereto to the Council.
 - d. To hear, review, approve, approve with conditions, or deny, applications for Conditional Use Permits:
 - e. ~~To hear, review, approve or deny application for Apiary/Beekkeeping, as authorized by this Ordinance.~~
 - f. ~~To~~ To hear, review, approve or deny, or recommend approval or denial of development applications, as authorized by this Ordinance and the Big Water Subdivision Ordinance.
 - g. To adopt bylaws, policies, and procedures for the conduct of the duties and meetings of the Commission, for the consideration of applications and for any other purposes deemed necessary by the Commission provided, that such bylaws, policies, and procedures shall be consistent with all requirements of this Ordinance and the Subdivision Ordinance, which bylaws, policies, and procedures shall first be approved by the Big Water Town Council before taking effect.
 - h. To hear, review, and decide appeals of determinations of application completeness made by Zoning Administrator if the applicant considers the determination made by the Zoning Administrator to be in error.
 - i. Advise the legislative body on other matters as the legislative body directs.
2. **Qualifications for Membership.** Members of the Planning Commission shall be appointed by the Big Water Town Council.
3. **Membership: Appointment, Removal, Terms, and Vacancies.**
- a. The Planning Commission shall be composed of five (5) members, appointed by the Town Council.
 - b. The Council, after finding cause, may remove any member of the Commission for a violation of this Ordinance or any policies or procedures adopted by the Commission following receipt of a written complaint filed against the member. The Council shall provide the member with a hearing, if requested.
 - c. Members of the Commission may be compensated on a per diem basis, based upon meetings actually attended in person or electronically and reasonable and necessary expenses, as determined by the Council.
 - d. All members of the Commission shall serve a term of four (4) years. However, if no qualified applicant is available to fill a vacancy, a sitting member may remain on the Commission past his/her term until a replacement is appointed or seated. (Ordinance 2016-1)
 - e. At an annual organizational meeting to be held the first regular meeting in January, and at other times as required, the members of the Commission shall elect one (1) of their members as chair and one (1) of their members as vice-chair. In the absence of the chair, the vice-chair shall act as chair and shall have all powers of the chair. The chair shall serve a term of two (2) years.
 - f. The chair, or in the chair's absence the vice-chair, shall be in charge of all proceedings before the Commission, and shall take such actions as necessary

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to preserve order and the integrity of all proceedings before the Commission.

4. **Recording Secretary.** The Council shall appoint a recording secretary to serve the Commission. The Recording Secretary shall keep the minutes of all proceedings of the Commission, which minutes shall be the official record of all proceedings before the Commission, attested to by a majority vote of the members of the Commission. The Recording Secretary shall be compensated as approved by the Council.
5. **Quorum and Necessary Vote.** No meeting of the Commission may be called to order, nor may any business be transacted without a quorum consisting of at least three (3) members of the Commission being present. The chair shall be included for purposes of establishing a quorum and shall act as a voting member of the Commission. All actions of the Commission shall require the vote of a majority of the members, whether sitting as a whole or a quorum.
6. **Meetings, Hearings and Procedure.**
 - a. The Commission shall establish a regular meeting schedule.
 - b. Special meetings may be requested by the Council, the chair of the Commission, or a majority of the members of the Commission.
 - c. If a matter is postponed due to lack of a quorum, the chair shall reschedule the matter to the next available Commission meeting. The Recording Secretary shall notify all interested parties and all members of the Commission of the date when the rescheduled matter will be heard by the Commission.

SECTION 2: AMENDMENT "15.24.080 Small-Scale Apiary/Beekeeping"
of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.24.080 Small-Scale Apiary/Beekeeping

All Apiary/Beekeeping operations, as defined herein, shall comply with the following.

1. Apiary/Beekeeping operations must adhere to and meet all restrictions and requirements as provided in § 4-11 (Utah Bee Inspection Act) et seq. Utah Code Annotated, 1953, as amended (U.C.A.), and all other authorities and provisions of Utah and Federal statutory and common law as applicable.
2. No person may raise bees in this state without being registered with the Utah Department of Agriculture and Food, as provided in § 4-11 (Utah Bee Inspection Act) et seq. Utah Code.
3. ~~A Big Water property owner may have and register one (1) hive/colony within the town limits of Big Water in permitted zones.~~ There is no restriction on the number of bees colonies may have on private property. The hive(s) can be located on one lot. The registered beekeeper must be the owner of the property on which the hive is located.
4. A Big Water property owner, wishing to establish an apiary, must first register with the Utah Department of Agriculture and Food then complete the required Big Water

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Apiary/Beekeeping Application (~~BW P&Z Form 2009-005~~). The application form is available from and must be returned to Town Hall prior to within 30 days after receiving their permit from the State Department of Agriculture and Food establishing a hive/colony. There is no fee required by Big Water. The application form must be complete, and include a signed/dated copy of the state Apiary/Beekeeping registration/license and a copy of the current year county property tax statement(s). Incomplete applications will not be reviewed, and will be returned ~~by U.S. Postal Service~~ to the applicant.

5. The Apiary/Beekeeping Application (~~BW P&Z Form 2009-005~~) will come before the Planning and Zoning ~~Administrator~~ Commission for approval ~~at its next regularly scheduled monthly meeting.~~
6. On approval, Planning and Zoning will issue a one-year permit. Each year, thereafter, by May 31, and following the annual inspection by the county bee inspector, if one is performed (§ 4-11-7, et seq. Utah Code), the beekeeper is required to submit a signed/dated copy of the county inspection report, if applicable, and renewed state registration/license to Planning and Zoning for continuance of the Big Water permit. It is the beekeeper's responsibility to annually provide these items to the town. Failure to do so will result in discontinuance of the Big Water permit and removal of the hive (or hives) in accordance with state laws. Compliance will ensure another one-year extension of the Big Water Apiary/Beekeeping permit. The beekeeper will bear the annual inspection cost by the state, if applicable.
7. ~~The hive/hives shall be located out of sight from the road and toward the rear one-half (1/2) of the lot, with ten (10) feet or greater setback(s) from the rear and/or side lot property lines. The hive (or hives) must be elevated and the property surrounding the hive(s) screened so that the bees must fly over a six-foot barrier (may be vegetative) before leaving the property. There are no restrictions on the placement of hive(s) on private property, nor any requirements for sight-obscuring flyaway barriers for bee colonies on private property. The beekeeper must provide a source of water on the property, near the beehive. There may be no outdoor s~~Storage of any bee paraphernalia or hive materials (any apparatus, tool, machine, or other device used to handle or manipulate bees, wax, honey, or hives) not being used as a part of a hive, must be in an enclosure that prohibits the entry of bees.
8. ~~A beehive may not be located within 50 yards of a school, public park, or public building. The Town of Big Water shall not designate any location on privately owned property as unsuitable for beekeeping.~~
9. The Utah Department of Agriculture and Food and all county bee inspectors shall have access to all apiaries or places where bees, hives, and appliances are kept for the purpose of Utah Code enforcement. If admittance is refused, the department, or the county bee inspector involved, may proceed immediately to obtain an ex parte warrant from the nearest court of competent jurisdiction to allow entry upon the premises for the purpose of making an inspection. (§ 4-11-10, et seq. Utah Code)
10. Any property owner wishing to apply for a Big Water Apiary/Beekeeping permit must be in compliance with all Big Water Zoning Ordinances, and must meet any additional conditions set forth by the Big Water Planning and Zoning Commission.

PASSED AND ADOPTED BY THE BIG WATER TOWN COUNCIL

| | AYE | NAY | ABSENT | ABSTAIN |
|--------------------------------|-------|-------|--------|---------|
| Mayor David Schmuker | _____ | _____ | _____ | _____ |
| Council member Jim Lybarger | _____ | _____ | _____ | _____ |
| Council member Luke McConville | _____ | _____ | _____ | _____ |
| Council member Jennie Lassen | _____ | _____ | _____ | _____ |
| Council member James Loyd | _____ | _____ | _____ | _____ |

Presiding Officer

Attest

David W. Schmuker, Mayor, Big
Water Town

Katie Joseph, Clerk, Big Water Town

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**BIG WATER TOWN
ORDINANCE 16-2025 SINGLE FAMILY DWELLINGS**

**AN ORDINANCE OF THE COUNCIL OF THE TOWN OF BIG WATER, KANE
COUNTY, UTAH, TO AMEND ZONING CODES 15.24.020 SINGLE FAMILY
DWELLINGS AND 15.36 MOVING OF BUILDINGS**

WHEREAS, the Town Council of the Town of Big Water has the authority under state law and the Town Code to regulate land use and housing standards within the Town; and

WHEREAS, the Town Council desires to ensure that manufactured, prefabricated, and modular homes placed within the Town meet minimum safety and quality standards in order to protect the health, safety, and welfare of the community; and

WHEREAS, the Town Council finds that clarifying the approval and inspection process for such homes promotes consistency, accountability, and effective oversight; and

WHEREAS, the Town Council has determined it is in the best interest of the Town and its residents to amend Section 15.24.020 of the Zoning Code to require review by the Planning and Zoning Administrator in addition to inspection by the building inspector.

WHEREAS, the Planning and Zoning Commission held a public hearing on the amendments to the single family dwelling and moving of buildings sections, in accordance with the Utah State Code on October 6, 2025, and has duly considered such recommendations as was received;

WHEREAS, the Planning and Zoning Commission passed these updates on October 6, 2025;

NOW THEREFORE, be it ordained by the Council of the Big Water Town, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** "15.24.020 Single Family Dwellings" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.24.020 Single Family Dwellings

All Single-family dwellings, including manufactured homes, shall meet the following requirements;

1. Conform to all applicable codes, ordinances and regulations and have the minimum floor square footage of the particular zone and ratio of length footprint to the width

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- footprint of not more than four (4) unless proposed to be located in the R-2 Zoning District where this requirement does not apply.
2. Be placed on permanent foundation. All single family dwellings, including manufactured housing units will be set on conventional-type foundations that meet the requirements of the Building Codes, as adopted by the Town.
 3. Have a minimum floor area of 1,000 square feet in Zoning Districts R-1 and RE-1, and RE-2. , not including a garage.
 4. Have a minimum width of 24 feet, unless proposed to be located in the R-2 Zoning District where this requirement does not apply.
 5. All manufactured, prefabricated and modular homes shall be "new", meaning they have never been inhabited or titled, except that if the aforementioned home is proposed to be located in the R-2 Zoning District, it shall be no more than 25 years old from the date of issuance of the building permit. All manufactured homes coming from somewhere other than Kane County, Utah must be approved by the Planning and Zoning Administrator prior to haul, and inspected by Building Inspector after installation. ~~inspected by the building inspector prior to entering the Town.~~

SECTION 2: **AMENDMENT** "15.36.050 Certificate Of Occupancy" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.36.050 Certificate Of Occupancy

Prior to the issuance of any certificate of occupancy, the Planning and Zoning Administrator ~~Building Official~~ will ensure that the building complies with all requirements of the Planning Commission in authorizing the moving of the building and the Building Codes, as adopted.

SECTION 3: **AMENDMENT** "15.36.030 Approval Procedures" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.36.030 Approval Procedures

An application for the moving of buildings shall be reviewed and approved by the Planning and Zoning Administrator ~~Planning Commission~~.

In considering the request for the moving of buildings the Planning Commission shall consider the following, among other items, and find that the building will have no material negative effect on the surrounding area and property values in the area to which the building is to be

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moved.

1. The building will comply with the requirements for the zoning district in which the property is located to which the building is to be moved.
2. That the building and the property on which the building is proposed to be located complies fully with all the provisions of this Ordinance and all applicable Building Codes, as adopted.
3. The building and its proposed location does not adversely affect existing buildings, uses or property in the area.
4. That all approvals, dedications and improvements required by the Town are provided in conformity with the standards of this Ordinance, and all other Ordinances.

Upon a finding of compliance with this Ordinance and the adopted Building Code, and any other items deemed necessary, the Planning and Zoning Administrator ~~Planning Commission~~ may approve the application for the moving of buildings.

SECTION 4: **AMENDMENT** "15.36.060 Restoration Of Old Site" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.36.060 Restoration Of Old Site

When the site to be vacated by the moving building or structure is located within the Town, the Planning and Zoning Administrator ~~Planning Commission~~ may require a bond for all costs to restore the vacated site to a safe and sightly condition.

SECTION 5: **AMENDMENT** "15.36.040 Permits And Guarantees Required" of the Big Water Zoning Code is hereby *amended* as follows:

AMENDMENT

15.36.040 Permits And Guarantees Required

Before building permits can be issued, and as a condition of approval of the application for the moving of buildings, the Planning and Zoning Administrator ~~Planning Commission~~ may require the applicant to post a bond as determined necessary to adequately cover the installation of all improvements required by the Town.

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PASSED AND ADOPTED BY THE BIG WATER TOWN COUNCIL

| | AYE | NAY | ABSENT | ABSTAIN |
|--------------------------------|-------|--------|--------|---------|
| Mayor David Schmuker | _____ | _____ | _____ | _____ |
| Council member Jim Lybarger | _____ | _____ | _____ | _____ |
| Council member Luke McConville | _____ | _____ | _____ | _____ |
| Council member Jennie Lassen | _____ | _____ | _____ | _____ |
| Council member James Loyd | _____ | _____ | _____ | _____ |
| Presiding Officer | | Attest | | |

David W. Schmuker, Mayor, Big
Water Town

Katie Joseph, Clerk, Big Water Town

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Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2025 to 10/16/2025
33.33% of the fiscal year has expired

| | Prior YTD | Current Period | Current YTD | Annual Budget | Percent Used |
|--|-------------------|------------------|-------------------|---------------------|---------------|
| Change In Net Position | | | | | |
| Revenue: | | | | | |
| Taxes | | | | | |
| 3110.0 PROPERTY TAXES - CURRENT | 1,507.47 | 0.00 | 2,863.79 | 185,000.00 | 1.55% |
| 3120.0 PROPERTY TAXES - DELINQUENT | 1,274.73 | 3,771.62 | 8,875.57 | 17,000.00 | 52.21% |
| 3130.0 GENERAL SALES AND USE TAXES | 50,320.03 | 0.00 | 36,457.97 | 138,000.00 | 26.42% |
| 3140.0 TRANSIENT ROOM TAXES | 0.00 | 0.00 | 15,149.32 | 50,000.00 | 30.30% |
| 3150.0 COMMUNITY RESORT TAXES | 0.00 | 0.00 | 140.04 | 0.00 | 0.00% |
| 3170.0 FEE-IN-LIEU OF PROP TAXES | 5,873.71 | 3,033.85 | 6,724.05 | 16,000.00 | 42.03% |
| Total Taxes | 58,975.94 | 6,805.47 | 70,210.74 | 406,000.00 | 17.29% |
| Licenses and permits | | | | | |
| 3210.0 BUSINESS LICENSES & PERMITS | 725.00 | 0.00 | 0.00 | 9,000.00 | 0.00% |
| 3220.0 NON-BUSINESS LICENSES & PERMIT | 0.00 | 0.00 | 750.00 | 2,000.00 | 37.50% |
| 3221.0 BUILDING PERMITS | 2,184.20 | 0.00 | 933.28 | 10,000.00 | 9.33% |
| 3225.0 ANIMAL LICENSES | 10.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Licenses and permits | 2,919.20 | 0.00 | 1,683.28 | 21,000.00 | 8.02% |
| Intergovernmental revenue | | | | | |
| 3340.0 STATE GRANTS | 43,200.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 3355.0 GRANT REVENUE | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.00% |
| 3356.0 CLASS C ROAD FUND ALLOTMENT | 14,528.94 | 0.00 | 27,956.44 | 70,000.00 | 39.94% |
| Total Intergovernmental revenue | 57,728.94 | 0.00 | 27,956.44 | 74,000.00 | 37.78% |
| Charges for Fire Services | | | | | |
| 3361.0 CLID CONTRACT | 32,602.68 | 33,524.60 | 67,024.60 | 135,000.00 | 49.65% |
| 3362 FIRE DEPARTMENT REVENUE | 74,300.00 | 51,500.00 | 114,850.00 | 352,500.00 | 32.58% |
| 3363 WILD LAND REVENUE | 2,715.48 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| Total Charges for Fire Services | 109,618.16 | 85,024.60 | 181,874.60 | 488,500.00 | 37.23% |
| Charges for services | | | | | |
| 3419.0 GENERAL GOVT - POST OFFICE | 5,882.68 | 1,470.67 | 5,882.68 | 18,000.00 | 32.68% |
| Total Charges for services | 5,882.68 | 1,470.67 | 5,882.68 | 18,000.00 | 32.68% |
| Fines and forfeitures | | | | | |
| 3520.0 COURT FEE | 1,081.48 | 242.58 | 735.15 | 2,000.00 | 36.76% |
| Total Fines and forfeitures | 1,081.48 | 242.58 | 735.15 | 2,000.00 | 36.76% |
| Interest | | | | | |
| 3610.0 INTEREST EARNINGS | 13,446.73 | 0.00 | 9,278.05 | 30,000.00 | 30.93% |
| Total Interest | 13,446.73 | 0.00 | 9,278.05 | 30,000.00 | 30.93% |
| Miscellaneous revenue | | | | | |
| 3630.0 VOLUNTARY FIRE CONTRIBUTION | 10,000.00 | 25.00 | 25.00 | 0.00 | 0.00% |
| 3690.0 MISCELLANEOUS REVENUE | 81.87 | 0.00 | 207.00 | 0.00 | 0.00% |
| 3695.0 CASH OVER/SHORT | 0.00 | 0.00 | 0.00 | 500.00 | 0.00% |
| Total Miscellaneous revenue | 10,081.87 | 25.00 | 232.00 | 500.00 | 46.40% |
| Contributions and transfers | | | | | |
| 3970.0 CONTRIBUTIONS-PRIVATE SOURCES | 40,000.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 3990.0 GEN FUND BALANCE TO BE APPROP | 0.00 | 0.00 | 0.00 | 68,731.00 | 0.00% |
| Total Contributions and transfers | 40,000.00 | 0.00 | 0.00 | 68,731.00 | 0.00% |
| Total Revenue: | 299,735.00 | 93,568.32 | 297,852.94 | 1,108,731.00 | 26.86% |
| Expenditures: | | | | | |
| General government | | | | | |
| Council | | | | | |
| 4111.0 MAYOR SALARIES AND WAGES | 2,466.00 | 275.00 | 2,200.00 | 7,150.00 | 30.77% |
| 4113.0 EMPLOYEE BENEFITS | 189.36 | 21.04 | 168.32 | 675.00 | 24.94% |
| 4123.0 TRAVEL | 0.00 | 0.00 | 59.76 | 150.00 | 39.84% |
| Total Council | 2,655.36 | 296.04 | 2,428.08 | 7,975.00 | 30.45% |
| Court | | | | | |
| 4230.0 PUBLIC DEFENDER | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00% |
| 4230.5 ATTORNEY | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 100.00% |
| Total Court | 0.00 | 0.00 | 10,000.00 | 11,500.00 | 86.96% |
| Administration | | | | | |
| 4411.0 SALARIES AND WAGES | 22,590.75 | 2,803.86 | 22,528.02 | 72,200.00 | 31.20% |
| 4413.0 EMPLOYEE BENEFITS | 1,760.11 | 214.50 | 1,723.36 | 6,000.00 | 28.72% |
| 4415.0 EMPLOYEE MEDICAL BENEFITS | 8,725.64 | 0.00 | 7,632.56 | 25,963.00 | 29.40% |
| 4418.0 EMPLOYEE RETIREMENT | 3,431.56 | 397.87 | 3,196.74 | 12,477.00 | 25.62% |

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Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2025 to 10/16/2025
33.33% of the fiscal year has expired

| | Prior YTD | Current Period | Current YTD | Annual Budget | Percent Used |
|---------------------------------------|------------------|-----------------|------------------|-------------------|---------------|
| 4421 0 BOOK, SUBSCRIPTIONS/MEMBERSHIP | 277.32 | 10.74 | 232.41 | 3,100.00 | 7.50% |
| 4422 0 PUBLIC NOTICES | 0.00 | 0.00 | 0.00 | 500.00 | 0.00% |
| 4423 0 TRAVEL | 1,868.32 | 456.50 | 903.07 | 6,500.00 | 13.89% |
| 4424 0 OFFICE EXPENSE & SUPPLIES | 1,043.90 | 456.93 | 2,990.54 | 6,500.00 | 46.01% |
| 4424 5 TOWN WEBSITE | 0.00 | 0.00 | 0.00 | 4,300.00 | 0.00% |
| 4425 0 EQUIPMENT - SUPPLIES & MAINT | 647.74 | 382.11 | 1,150.02 | 2,000.00 | 57.50% |
| 4427 0 BLDG & GRNDS - SUPPLIES/MAINT | 247.44 | 0.00 | 400.00 | 4,000.00 | 10.00% |
| 4428 0 UTILITIES | 953.72 | 0.00 | 811.93 | 3,000.00 | 27.06% |
| 4429 0 TELEPHONE | 360.11 | 0.00 | 288.99 | 1,000.00 | 28.90% |
| 4430 0 LAWSUIT | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00% |
| 4430 5 ATTORNEY | 1,328.37 | 0.00 | 675.00 | 5,000.00 | 13.50% |
| 4431 0 ENGINEERING | 375.00 | 0.00 | 1,482.00 | 10,000.00 | 14.82% |
| 4431 5 AUDIT | 4,195.00 | 0.00 | 0.00 | 5,000.00 | 0.00% |
| 4433 0 EDUCATION & TRAINING | 430.00 | 0.00 | 200.00 | 3,000.00 | 6.67% |
| 4434 0 BANK CHARGES | 977.05 | 129.00 | 807.70 | 4,000.00 | 20.19% |
| 4435 0 POSTAL CONTRACT | 12,322.21 | 1,280.04 | 12,174.37 | 34,000.00 | 35.81% |
| 4451 0 INSURANCE AND SURETY BONDS | 7,062.32 | 0.00 | 1,963.85 | 10,000.00 | 19.64% |
| 4452 0 EVENT EXPENDITURES | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00% |
| 4461 0 MISCELLANEOUS | 436.60 | 0.00 | 100.00 | 11,500.00 | 0.87% |
| Total Administration | 69,033.16 | 6,131.55 | 59,260.56 | 235,040.00 | 25.21% |
| Non-Departmental | | | | | |
| 4920 0 TOWN CLEAN-UP | 0.00 | 0.00 | 0.00 | 2,200.00 | 0.00% |
| 4939 0 ELECTIONS | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00% |
| 4964 0 ARPA EXPENSE | 2,352.51 | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Non-Departmental | 2,352.51 | 0.00 | 0.00 | 5,700.00 | 0.00% |
| Total General government | 74,041.03 | 6,427.59 | 71,688.64 | 260,215.00 | 27.55% |
| Public safety | | | | | |
| Police | | | | | |
| 5411 0 SALARIES - FULL TIME | 25,472.38 | 3,043.62 | 25,109.81 | 75,544.00 | 33.24% |
| 5412.0 SALARIES - PART TIME | 0.00 | 824.00 | 6,889.00 | 24,860.00 | 27.71% |
| 5413.0 EMPLOYEE BENEFITS | 2,026.11 | 295.87 | 2,429.57 | 6,600.00 | 36.81% |
| 5415.0 MED INSUR | 7,958.00 | 0.00 | 6,309.54 | 26,000.00 | 24.27% |
| 5418.0 EMPLOYEE RETIREMENT | 7,166.79 | 867.17 | 6,937.36 | 22,000.00 | 31.53% |
| 5424.0 OFFICE EXPENSE & SUPPLIES | 198.64 | 72.76 | 455.08 | 500.00 | 91.02% |
| 5425.0 EQUIPMENT - SUPPLIES & MAINT | 1,330.51 | 610.41 | 9,335.15 | 15,100.00 | 61.82% |
| 5425.5 GRANT EXPENDITURES | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.00% |
| 5426.0 FUEL | 1,728.94 | 1,363.42 | 2,705.79 | 6,000.00 | 45.10% |
| 5428.0 UTILITIES | 160.06 | 0.00 | 240.08 | 1,000.00 | 24.01% |
| 5429.0 TELEPHONE | 222.61 | 0.00 | 216.52 | 2,000.00 | 10.83% |
| 5433.0 EDUCATION & TRAINING | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 5451.0 INSURANCE AND SURETY BONDS | 86.72 | 0.00 | 3,684.47 | 800.00 | 460.56% |
| 5461.0 MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 200.00 | 0.00% |
| Total Police | 46,350.76 | 7,077.25 | 64,312.37 | 185,604.00 | 34.65% |
| Fire | | | | | |
| 5511.0 SALARIES AND WAGES | 129,498.80 | 14,423.36 | 117,489.68 | 357,489.00 | 32.87% |
| 5511.1 TRANSPORT SALARIES AND WAGES | 595.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 5513.0 EMPLOYEE BENEFITS | 20,408.48 | 982.52 | 8,652.36 | 48,000.00 | 18.03% |
| 5514.0 MEDICAL BENEFITS | 0.00 | 0.00 | 14,519.50 | 0.00 | 0.00% |
| 5515.0 EMPLOYEE RETIREMENT | 12,525.03 | 1,353.37 | 12,041.48 | 30,000.00 | 40.14% |
| 5523.0 STATION MAINTANCE AND REPAIR | 7,362.53 | 32.99 | 383.16 | 5,000.00 | 7.66% |
| 5524.0 OFFICE EXPENSE & SUPPLIES | 7,215.99 | 1,476.72 | 1,789.13 | 8,500.00 | 21.05% |
| 5524.1 UNIFORMS | 2,921.37 | 98.99 | 1,083.20 | 5,000.00 | 21.66% |
| 5525.0 EQUIPMENT - SUPPLIES & MAINT | 8,334.66 | 30.00 | 373.47 | 10,000.00 | 3.73% |
| 5525.1 MAINTENANCE - E31 | 0.00 | 1,871.28 | 1,886.95 | 3,000.00 | 62.90% |
| 5525.15 MAINTENANCE - E32 | 2,495.32 | 306.98 | 446.18 | 3,000.00 | 14.87% |
| 5525.2 MAINTENANCE - R31 | 10.49 | 114.40 | 114.40 | 4,000.00 | 2.86% |
| 5525.4 MAINTENANCE - A31 | 104.70 | 0.00 | 0.00 | 0.00 | 0.00% |
| 5525.5 MAINTENANCE - A32 | 0.00 | 0.00 | 79.17 | 0.00 | 0.00% |
| 5525.6 MAINTENANCE - BR31 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 5525.7 MAINTENANCE - CH30 | 919.34 | 0.00 | 1,392.00 | 2,000.00 | 69.60% |
| 5526.1 FUEL - Brush Truck | 0.00 | 35.47 | 56.45 | 500.00 | 11.29% |
| 5526.2 FUEL - ENGINE 31 | 0.00 | 118.06 | 249.95 | 1,500.00 | 16.66% |
| 5526.3 FUEL - ENGINE 32 | 0.00 | 56.48 | 120.28 | 1,500.00 | 8.02% |
| 5526.31 FUEL - R31 | 135.50 | 48.01 | 248.70 | 1,500.00 | 16.58% |
| 5526.5 FUEL - CH30 | 2,770.29 | 737.94 | 1,133.38 | 4,000.00 | 28.33% |

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Big Water Municipal Corporation
Operational Budget Report
10 General Fund - 07/01/2025 to 10/16/2025
33.33% of the fiscal year has expired

| | Prior YTD | Current Period | Current YTD | Annual Budget | Percent Used |
|---|---------------------|------------------|--------------------|---------------------|---------------|
| 5528.0 UTILITIES | 1,688.16 | 0.00 | 1,453.94 | 7,000.00 | 20.77% |
| 5529.0 TELEPHONE | 1,428.79 | 138.39 | 704.12 | 2,500.00 | 28.16% |
| 5530.0 GRANT EXPENDITURES | 9,963.32 | 0.00 | 0.00 | 0.00 | 0.00% |
| 5533.0 EDUCATION & TRAINING | 1,464.27 | 0.00 | 250.00 | 4,000.00 | 6.25% |
| 5533.1 EDUCATION & TRAINING SUPPLIES | 298.95 | 0.00 | 696.99 | 1,000.00 | 69.70% |
| 5534.0 TRAVEL EXPENSES | 937.77 | 0.00 | 0.00 | 3,000.00 | 0.00% |
| 5535.0 WILD LAND | 2,179.96 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 5536 ATTORNEY | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 5537 PUBLIC RELATIONS | 408.68 | 0.00 | 1,016.99 | 2,000.00 | 50.85% |
| 5551.0 INSURANCE AND SURETY BONDS | 15,568.95 | 0.00 | 15,451.15 | 20,000.00 | 77.26% |
| 5561.0 MISCELLANEOUS | 217.01 | 0.00 | 426.63 | 1,500.00 | 28.44% |
| 5567.0 FIRE HOUSE LEASE PMT | 11,240.00 | 0.00 | 11,120.00 | 11,120.00 | 100.00% |
| 5568.0 FIRE TRUCK LEASE PMT | 0.00 | 0.00 | 0.00 | 12,825.00 | 0.00% |
| Total Fire | 240,693.36 | 21,824.96 | 193,179.26 | 552,934.00 | 34.94% |
| Building | | | | | |
| 5611.0 SALARIES AND WAGES | 4,014.00 | 0.00 | 1,936.00 | 11,000.00 | 17.60% |
| 5613.0 EMPLOYEE BENEFITS | 206.55 | 0.00 | 148.11 | 550.00 | 26.93% |
| 5621.0 BOOK, SUBSCRIPTIONS/MEMBERSHIP | 302.13 | 0.00 | 0.00 | 500.00 | 0.00% |
| 5624.0 OFFICE EXPENSE & SUPPLIES | 0.00 | 0.00 | 21.96 | 500.00 | 4.39% |
| 5633.0 EDUCATION & TRAINING | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00% |
| Total Building | 4,522.68 | 0.00 | 2,106.07 | 14,550.00 | 14.47% |
| Total Public safety | 291,566.80 | 28,902.21 | 259,597.70 | 753,088.00 | 34.47% |
| Highways and public improvements | | | | | |
| Highways | | | | | |
| 6110.0 Streets SALARIES & WAGES | 2,475.00 | 275.00 | 2,200.00 | 7,150.00 | 30.77% |
| 6113.0 Streets BENEFITS | 189.36 | 21.04 | 168.32 | 1,000.00 | 16.83% |
| 6120.0 Streets debt service - principal | 21,000.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6121 Streets debt service - interest | 315.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6127.0 Streets REPAIRS & MAINTENANCE | 1,743.57 | 0.00 | 80.80 | 26,000.00 | 0.31% |
| 6140 Road Development | 369.50 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6163.0 CLASS C ROAD PROGRAM | 13,514.00 | 0.00 | 0.00 | 35,850.00 | 0.00% |
| Total Highways | 39,606.43 | 296.04 | 2,449.12 | 70,000.00 | 3.50% |
| Total Highways and public improvements | 39,606.43 | 296.04 | 2,449.12 | 70,000.00 | 3.50% |
| Parks, recreation, and public property | | | | | |
| Parks & Recreation | | | | | |
| 6411.0 SALARIES AND WAGES | 2,710.00 | 660.00 | 3,300.00 | 6,000.00 | 55.00% |
| 6412.0 VISITOR CENTER SALARIES AND WAGES | 0.00 | 0.00 | 0.00 | 14,428.00 | 0.00% |
| 6413.0 EMPLOYEE BENEFITS | 0.00 | 0.00 | 39.78 | 0.00 | 0.00% |
| 6425.0 EQUIPMENT - SUPPLIES & MAINT | 373.10 | 0.00 | 0.00 | 800.00 | 0.00% |
| 6427.0 BLDG & GRNDS - SUPPLIES/MAINT | 715.02 | 61.94 | 299.86 | 700.00 | 42.84% |
| 6428.0 UTILITIES | 639.13 | 0.00 | 2,230.94 | 3,000.00 | 74.36% |
| 6461.0 MISCELLANEOUS | 23.54 | 0.00 | 0.00 | 500.00 | 0.00% |
| Total Parks & Recreation | 4,460.79 | 721.94 | 5,870.58 | 25,428.00 | 23.09% |
| Total Parks, recreation, and public property | 4,460.79 | 721.94 | 5,870.58 | 25,428.00 | 23.09% |
| Total Expenditures: | 409,675.05 | 36,347.78 | 339,606.04 | 1,108,731.00 | 30.63% |
| Total Change In Net Position | (109,940.05) | 57,220.54 | (41,753.10) | 0.00 | 0.00% |

Big Water Municipal Corporation
Operational Budget Report
21 Municipal Building Authority - 07/01/2025 to 10/16/2025
33.33% of the fiscal year has expired

| | <u>Prior YTD</u> | <u>Current Period</u> | <u>Current YTD</u> | <u>Annual Budget</u> | <u>Percent Used</u> |
|-------------------------------------|------------------|-----------------------|--------------------|----------------------|---------------------|
| Change In Net Position | | | | | |
| Revenue: | | | | | |
| Miscellaneous revenue | | | | | |
| 3680 FIREHOUSE RECEIVABLE | 11,240.00 | 0.00 | 11,120.00 | 0.00 | 0.00% |
| Total Miscellaneous revenue | <u>11,240.00</u> | <u>0.00</u> | <u>11,120.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Revenue: | <u>11,240.00</u> | <u>0.00</u> | <u>11,120.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Expenditures: | | | | | |
| Debt service | | | | | |
| 4250 Firehouse Loan Principal | 8,000.00 | 0.00 | 8,000.00 | 0.00 | 0.00% |
| 4251 Firehouse Loan Interest | 3,240.00 | 0.00 | 3,120.01 | 0.00 | 0.00% |
| Total Debt service | <u>11,240.00</u> | <u>0.00</u> | <u>11,120.01</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expenditures: | <u>11,240.00</u> | <u>0.00</u> | <u>11,120.01</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Change In Net Position | <u>0.00</u> | <u>0.00</u> | <u>(0.01)</u> | <u>0.00</u> | <u>0.00%</u> |

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Big Water Municipal Corporation Check Register All Bank Accounts - 09/01/2025 to 09/30/2025

| Payee Name | Reference Number | Invoice Number | Invoice Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---------------------------------------|------------------|----------------|--------------|--------------|-------------|--|----------------------------------|---------------|
| Joseph, Kate | 6035 | September 2025 | 09/01/2025 | 09/01/2025 | 703.10 | Stipend | 104415.0 - EMPLOYEE MEDICAL BEN | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 134.50 | Clerk Dental Insurance Aug. '25 | 104415.0 - EMPLOYEE MEDICAL BEN | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 630.96 | Treasurer Health/Dental Insurance Sept. '25 | 104415.0 - EMPLOYEE MEDICAL BEN | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 746.36 | FD Shelby Bartlett Health/Dental Single Sept. '25 | 10514.0 - MEDICAL BENEFITS | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 746.36 | SSD Clerk Health/Dental Ins Sept. '25 | 101581.0 - GLEN CANYON SSD CLEA | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 1,472.22 | Treasurer Health/Dental Ins Sept. '25 | 104415.0 - EMPLOYEE MEDICAL BEN | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 2,103.18 | FD Bailey Nelson Health/Dental Family Sept. '25 | 10514.0 - MEDICAL BENEFITS | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | 2,103.18 | Marshall Health/Dental Ins Aug. '25 | 10514.0 - MED INSUR | |
| PEHP | EFT | September 2025 | 09/01/2025 | 09/01/2025 | \$10,743.04 | Water Master Health/Dental Ins Sept. '25 | 101581.0 - GLEN CANYON SSD CLEA | |
| Dyke, Jeremy | ACH 09022510 | September 2025 | 09/01/2025 | 09/02/2025 | 746.36 | Employee Benefit Stipend | 10514.0 - MEDICAL BENEFITS | |
| EFTPS | 9999 | PR081825-12 | 08/20/2025 | 09/02/2025 | 17.40 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR081825-12 | 08/20/2025 | 09/02/2025 | 74.40 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | 1.32 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | 5.62 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | 728.98 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | 1,609.50 | Federal Income Tax | 102222.0 - FEDERAL WITHHOLDING | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | 3,118.86 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR083125-12 | 09/02/2025 | 09/02/2025 | -0.01 | error | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR081725-8831 | 08/16/2025 | 09/02/2025 | 140.25 | 401K Additional | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR081725-8831 | 08/16/2025 | 09/02/2025 | 267.12 | 401K | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR081725-8831 | 08/16/2025 | 09/02/2025 | 375.00 | Roth IRA | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR081725-8831 | 08/16/2025 | 09/02/2025 | 2,562.59 | Retirement | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR083125-8831 | 08/02/2025 | 09/02/2025 | 140.25 | 401K Additional | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR083125-8831 | 08/02/2025 | 09/02/2025 | 267.12 | 401K | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR083125-8831 | 09/02/2025 | 09/02/2025 | 375.00 | Roth IRA | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR083125-8831 | 09/02/2025 | 09/02/2025 | 2,572.87 | Retirement | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR083125-8831 | 09/02/2025 | 09/02/2025 | 1,030.53 | State Income Tax | 102223.0 - STATE WITHHOLDING PAY | |
| Utah State Tax Commission | ACH 09022510 | September 2025 | 09/01/2025 | 09/02/2025 | 746.36 | Employee Benefit Stipend | 10514.0 - MEDICAL BENEFITS | |
| Westonkow, Cameron | ACH 09022510 | September 2025 | 09/01/2025 | 09/02/2025 | \$14,777.52 | | | |
| PAYMENTECH FEE | EFT | 09032025 | 09/03/2025 | 09/03/2025 | 3.20 | FEES | 104434.0 - BANK CHARGES | |
| Shegai, Marvin | ACH 09042512 | 9.04.2025 | 09/04/2025 | 09/04/2025 | 180.00 | City Park- maintenance, weeds, irrigation 8.28 - 8.3 | 106411.0 - SALARIES AND WAGES | |
| IDT | CC-6508 | 52272281 | 09/08/2025 | 09/08/2025 | 8.08 | LONG DISTANCE (split) | 105529.0 - TELEPHONE | |
| IDT | CC-6508 | 52272281 | 09/08/2025 | 09/08/2025 | 8.09 | LONG DISTANCE (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| IDT | CC-6508 | 52272281 | 09/08/2025 | 09/08/2025 | 8.09 | LONG DISTANCE (split) | 104429.0 - TELEPHONE | |
| WEX BANK | EFT | 107019886 | 09/08/2025 | 09/08/2025 | -1.07 | Rebates | 105426.0 - FUEL | |
| WEX BANK | EFT | 107019886 | 09/08/2025 | 09/08/2025 | 6.00 | Monthly Card Charge | 105426.0 - FUEL | |
| WEX BANK | EFT | 107019886 | 09/08/2025 | 09/08/2025 | 254.25 | Deputy Marshal | 105426.0 - FUEL | |
| WEX BANK | EFT | 107019886 | 09/08/2025 | 09/08/2025 | 547.33 | Marshal | 105426.0 - FUEL | |
| WEX BANK | EFT | 107050094 | 09/08/2025 | 09/08/2025 | 16.00 | Monthly Charge for Cards | 105529.0 - TELEPHONE | |
| WEX BANK | EFT | 107050094 | 09/08/2025 | 09/08/2025 | 18.37 | E32 | 105529.0 - TELEPHONE | |
| WEX BANK | EFT | 107050094 | 09/08/2025 | 09/08/2025 | 75.37 | R31 | 105526.3 - FUEL - ENGINE 32 | |
| WEX BANK | EFT | 107050094 | 09/08/2025 | 09/08/2025 | 282.25 | CH30 | 105526.3 - FUEL - R31 | |
| WEX BANK | EFT | 107050094 | 09/08/2025 | 09/08/2025 | 129.74 | BILLING | 105526.5 - FUEL - CH30 | |
| XPRESS BILL PAY | | 09082025 | 09/08/2025 | 09/08/2025 | \$1,362.50 | | 104434.0 - BANK CHARGES | |
| Association of Public Treasurers of I | 6036 | 30764 | 09/09/2025 | 09/09/2025 | 79.50 | Membership - APT of US & CA 23/24 (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| Association of Public Treasurers of I | 6036 | 30764 | 09/09/2025 | 09/09/2025 | 79.50 | Membership - APT of US & CA 23/24 (split) | 104421.0 - BOOK, SUBSCRIPTIONS/ | |
| AT&T Mobility (FIRSTNET) | 6037 | 287346126148X0 | 09/09/2025 | 09/09/2025 | 38.79 | Cell 9169 | 105529.0 - TELEPHONE | |
| AT&T Mobility (FIRSTNET) | 6037 | 287346126148X0 | 09/09/2025 | 09/09/2025 | 49.80 | Cell 9175 | 105529.0 - TELEPHONE | |
| AT&T Mobility (FIRSTNET) | 6037 | 287346126148X0 | 09/09/2025 | 09/09/2025 | 49.80 | Cell 9176 | 105529.0 - TELEPHONE | |
| BLUE STAKES OF UTAH | EFT | UT202501410 | 09/09/2025 | 09/09/2025 | 22.45 | Believe E-Mail Notifications | 104421.0 - BOOK, SUBSCRIPTIONS/ | |
| BLUE STAKES OF UTAH | EFT | UT202501410 | 09/09/2025 | 09/09/2025 | 50.00 | Annual Membership | 104421.0 - BOOK, SUBSCRIPTIONS/ | |
| GLEN CANYON SPECIAL SERVICE | 6038 | 09/25-180 | 09/09/2025 | 09/09/2025 | 22.78 | THGCCSSD Water (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| GLEN CANYON SPECIAL SERVICE | 6038 | 09/25-180 | 09/09/2025 | 09/09/2025 | 22.78 | THGCCSSD Water (split) | 104426.0 - UTILITIES | |

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Big Water Municipal Corporation Check Register

All Bank Accounts - 09/01/2025 to 09/30/2025

| Payee Name | Reference Number | Invoice Number | Invoice Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|------------------------------------|------------------|---------------------|--------------|--------------|-------------|--|-----------------------------------|---------------|
| GLEN CANYON SPECIAL SERVICE | 6038 | 09/25-866 | 09/09/2025 | 09/09/2025 | 90.37 | FD WATER | 105528.0 - UTILITIES | |
| GLEN CANYON SPECIAL SERVICE | 6038 | 9/25-164 | 09/09/2025 | 09/09/2025 | 70.12 | PO WATER/TRAASH | 104435.0 - POSTAL CONTRACT | |
| GLEN CANYON SPECIAL SERVICE | 6038 | 9/25-590 | 09/09/2025 | 09/09/2025 | 482.21 | PARK WATER | 106428.0 - UTILITIES | |
| Justin W. Wayment, P.C. | 6039 | 7/07 | 09/09/2025 | 09/09/2025 | 45.00 | Review Documents regarding LRV wastewater syst | 106430.5 - ATTORNEY | |
| Lake Powell Automotive Supply (NA) | 6040 | 229631 | 09/09/2025 | 09/09/2025 | 3.99 | ATC-5 Fuse (13) | 105523.0 - STATION MAINTNANCE AN | |
| Lake Powell Automotive Supply (NA) | 6040 | 229631 | 09/09/2025 | 09/09/2025 | 28.98 | Rags in A Box | 105523.0 - STATION MAINTNANCE AN | |
| Northern Arizona Healthcare | 6041 | 25-0723-AHA-BW | 09/09/2025 | 09/09/2025 | 180.00 | 07.10.25 - HS, First Aid, CPR, AED-Jeremy Dyke-R | 105533.1 - EDUCATION & TRAINING | |
| Northern Arizona Healthcare | 6041 | 25-0725-AHA-BW | 09/09/2025 | 09/09/2025 | 61.00 | 07.24.25 - HS, First Aid, CPR, AED-Jeremy Dyke-R | 105533.1 - EDUCATION & TRAINING | |
| Northern Arizona Healthcare | 6041 | 25-0902-AHA-BW | 09/09/2025 | 09/09/2025 | 78.00 | 08.28.25 - HS, First Aid, CPR, AED-Jeremy Dyke-R | 105533.1 - EDUCATION & TRAINING | |
| Redd's Ace Hardware | 6042 | 109632 | 09/09/2025 | 09/09/2025 | 1.56 | Fasteners | 105525.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 109632 | 09/09/2025 | 09/09/2025 | 1.72 | Fasteners | 105525.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 109632 | 09/09/2025 | 09/09/2025 | 6.33 | 8X 3/4 Ph Sds Zn | 105525.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 109632 | 09/09/2025 | 09/09/2025 | 7.79 | 1/4-20 Ny Lock Nut Nc | 105525.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 109632 | 09/09/2025 | 09/09/2025 | 8.38 | 1/4-X-1 Fender Washer | 105525.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 118249 | 09/09/2025 | 09/09/2025 | 11.68 | Windshield Wash/Ant Tero | 101581.0 - GLEN CANYON SSD CLEA | |
| Redd's Ace Hardware | 6042 | 118249 | 09/09/2025 | 09/09/2025 | 11.69 | Windshield Wash/Ant Tero | 106427.0 - BLDG & GRNDS - SUPPLI | |
| Redd's Ace Hardware | 6042 | 120954 | 09/09/2025 | 09/09/2025 | 9.35 | Plunger | 104435.0 - EQUIPMENT - SUPPLIES | |
| Redd's Ace Hardware | 6042 | 120954 | 09/09/2025 | 09/09/2025 | 22.20 | Batteries | 101581.0 - GLEN CANYON SSD CLEA | |
| SKAGGS Companies, Inc | 6043 | 450_A_299771_2 | 09/09/2025 | 09/09/2025 | 39.96 | 4 Name Plates | 105524.1 - UNIFORMS | |
| SKAGGS Companies, Inc | 6043 | 450_A_299771_2 | 09/09/2025 | 09/09/2025 | 149.60 | 2. RYL 74434-724 46U / Pant, Mens Apex Dark, Nav | 105524.1 - UNIFORMS | |
| Total Tech Utah | 6044 | 10064 | 09/09/2025 | 09/09/2025 | 30.00 | 8.16.25 Troubeshoot PO Laptop | 104435.0 - POSTAL CONTRACT | |
| Total Tech Utah | 6044 | 10064 | 09/09/2025 | 09/09/2025 | 90.00 | 8.18.25 Swap PO Laptop w/ HP due to continuous d | 104435.0 - POSTAL CONTRACT | |
| UTAH STATE DIVISION OF FINANC | 6045 | 9 - 2015 Fire Stati | 09/09/2025 | 09/09/2025 | 150.00 | 8.17.25 Work on Marshall's Toughbook, printer, and | 105425.0 - EQUIPMENT - SUPPLIES | |
| UTAH STATE DIVISION OF FINANC | 6045 | 9 - 2015 Fire Stati | 09/09/2025 | 09/09/2025 | 3,120.00 | Interest - 2015 Fire Station Remodel | 214251 - Firehouse Loan Interest | |
| UTAH STATE DIVISION OF FINANC | 6045 | 9 - 2015 Fire Stati | 09/09/2025 | 09/09/2025 | 8,000.00 | Principal - 2015 Fire Station Remodel | 214250 - Firehouse Loan Principal | |
| UTAH STATE DIVISION OF FINANC | 6045 | 9 - 2015 Fire Stati | 09/09/2025 | 09/09/2025 | 0.01 | Interest - 2015 Fire Station Remodel | 214251 - Firehouse Loan Interest | |
| | | | | | \$13,115.34 | | | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 2.99 | Marshall Cloud Storage | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 3.25 | Marshall Cloud Storage | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 10.73 | CHAT GPT (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 10.74 | CHAT GPT (split) | 104421.0 - BOOK, SUBSCRIPTIONS/ | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 28.99 | Post Office- Printer Protection | 104433.0 - POSTAL CONTRACT | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 44.86 | Toilet Paper | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 53.08 | Marshall- Fasteners & Velcro Strip for Vehicles | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 76.21 | HR Mental Health & Wellness Lunch | 104424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 96.08 | Prime Business Membership Fees (split) | 104424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 96.08 | Prime Membership Fees (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 119.45 | Printer Ink | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 119.98 | Printer Ink | 105424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 169.98 | Post Office- Printer | 104435.0 - POSTAL CONTRACT | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 986.54 | Town Laptop | 104424.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 5.92 | Quickcrete Concrete Repair | 105523.0 - STATION MAINTNANCE AN | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 67.99 | Chief Retirement Party Supplies - Walmart | 105561.0 - MISCELLANEOUS | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 92.32 | Fire Station Vacuum | 105524.0 - OFFICE EXPENSE & SUP | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 107.25 | Chief Retirement Party Supplies - Walmart | 105561.0 - MISCELLANEOUS | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 146.77 | Chief Retirement Party Supplies - Walmart | 105561.0 - MISCELLANEOUS | |
| BANKCARD CENTER | EFT | September 2025* | 09/10/2025 | 09/10/2025 | 1,252.38 | CH30 New Tires | 105525.7 - MAINTENANCE - CH30 | |
| | | | | | \$3,491.60 | | | |
| Dyke, Jeremy | ACH 09/11/2510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 270.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |
| EVS- Emergency Vehicle Systems | 6048 | 5506 | 09/11/2025 | 09/11/2025 | 3,035.00 | Marshall New Truck Outfitting - Parts ONLY | 105425.0 - EQUIPMENT - SUPPLIES | |
| EVS- Emergency Vehicle Systems | 6048 | 5802 | 09/11/2025 | 09/11/2025 | 1,190.00 | Deputy Marshall Decals | 105425.0 - EQUIPMENT - SUPPLIES | |
| Hull, Shirane B | ACH 09/11/2510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 230.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |
| Jimenez, Fortino | 6047 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 44.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |
| Loyd James W | ACH 09/11/2510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 240.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |
| PALSGROVE, RICHARD | ACH 09/11/2510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 300.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |
| PALSGROVE, WOLF | ACH 09/11/2510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 271.00 | 2025 1st & 2nd Qrt Drill Pay | 105511.0 - SALARIES AND WAGES | |

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Big Water Municipal Corporation
Check Register
All Bank Accounts - 09/01/2025 to 09/30/2025

| Payee Name | Reference Number | Invoice Number | Invoice Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|-----------------------------|------------------|------------------|--------------|--------------|-------------|---|-----------------------------------|---------------|
| Shugart, Shelby A | ACH 09112510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 171.00 | 2025 1st & 2nd Qrt Dril Pay | 105511.0 - SALARIES AND WAGES | |
| Stegall, Marvin | 6046 | 09.11.25 | 09/11/2025 | 09/11/2025 | 20.00 | Spray Paint (4 cans) | 106427.0 - BLDG. & GRNDS. - SUPPL | |
| Stegall, Marvin | 6046 | 09.11.25 | 09/11/2025 | 09/11/2025 | 220.00 | City Park- maintenance, weeds, irrigation 9.4-9.9.25 | 106411.0 - SALARIES AND WAGES | |
| Town Web Design, LLC | EFT | 9178 | 09/11/2025 | 09/11/2025 | 72.00 | C. Westenskow.gov Email | 105524.0 - OFFICE EXPENSE & SUP | |
| Westenskow, Cameron | ACH.09112510 | 2025 1st & 2nd Q | 09/11/2025 | 09/11/2025 | 150.00 | 2025 1st & 2nd Qrt Dril Pay | 105511.0 - SALARIES AND WAGES | |
| | | | | | \$6,213.00 | | | |
| EFTPS | 9999 | PR091425-12 | 09/15/2025 | 09/15/2025 | 612.70 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR091425-12 | 09/15/2025 | 09/15/2025 | 960.51 | Federal Income Tax | 102222.0 - FEDERAL WITHHOLDING | |
| EFTPS | 9999 | PR091425-12 | 09/15/2025 | 09/15/2025 | 2,619.82 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| Utah Retirement Systems | 9999 | PR091425-8831 | 09/15/2025 | 09/15/2025 | 75.00 | Roth IRA | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR091425-8831 | 09/15/2025 | 09/15/2025 | 140.25 | 401K Add'l onal | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR091425-8831 | 09/15/2025 | 09/15/2025 | 267.12 | 401K | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR091425-8831 | 09/15/2025 | 09/15/2025 | 2,529.18 | Retirement | 102225.0 - RETIREMENT PAYABLE | |
| Utah State Tax Commission | 9999 | PR091425-13 | 09/15/2025 | 09/15/2025 | 890.91 | State Income Tax | 102223.0 - STATE WITHHOLDING PAY | |
| WILKES, ROBERT TY | 6049 | 2025 1st & 2nd Q | 09/11/2025 | 09/15/2025 | 152.00 | 2025 1st & 2nd Qrt Dril Pay | 105511.0 - SALARIES AND WAGES | |
| | | | | | \$8,247.49 | | | |
| EFTPS | 9999 | PR091825-12 | 09/16/2025 | 09/16/2025 | 17.92 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR091825-12 | 09/16/2025 | 09/16/2025 | 76.64 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| | | | | | \$94.56 | | | |
| Stegall, Marvin | 6050 | 9.17.25 | 09/17/2025 | 09/17/2025 | 220.00 | City Park- maintenance, weeds, irrigation 9.10-9.16 | 106411.0 - SALARIES AND WAGES | |
| USPS | 6051 | Stamps 9.17.25 | 09/17/2025 | 09/17/2025 | 10.48 | Certified Letter-Lance Clausen/Fence & Property Lin | 105624.0 - OFFICE EXPENSE & SUP | |
| | | | | | 78.00 | STAMPS | 104424.0 - OFFICE EXPENSE & SUP | |
| | | | | | \$308.48 | | | |
| ZIONS BANK | EFT | 9222025 | 09/22/2025 | 09/22/2025 | 88.51 | ANALYSIS FEE | 104434.0 - BANK CHARGES | |
| Brown, Anthony | ACH.09292514 | 7.21-9.25.25 | 09/29/2025 | 09/29/2025 | 690.00 | 7.21-9.25.25 Park Maintenance-Water leak, work on | 106411.0 - SALARIES AND WAGES | |
| Dyke, Jeremy | ACH 09292513 | October 2025 | 09/29/2025 | 09/29/2025 | 746.36 | Employee Benefit Slipeid | 105514.0 - MEDICAL BENEFITS | |
| EFTPS | 9999 | PR092825-12 | 09/29/2025 | 09/29/2025 | 628.66 | Medicare Tax | 102221.0 - FICA PAYABLE | |
| EFTPS | 9999 | PR092825-12 | 09/29/2025 | 09/29/2025 | 1,120.35 | Federal Income Tax | 102222.0 - FEDERAL WITHHOLDING | |
| EFTPS | 9999 | PR092825-12 | 09/29/2025 | 09/29/2025 | 2,688.10 | Social Security Tax | 102221.0 - FICA PAYABLE | |
| Joseph, Katie | ACH 09282513 | October 2025 | 09/29/2025 | 09/29/2025 | 703.00 | Slipeid | 104415.0 - EMPLOYEE MEDICAL BEN | |
| Stegall, Marvin | 6052 | 9.30.25 | 09/29/2025 | 09/29/2025 | 90.00 | Joann - City Park- maintenance, weeds, irrigation 9. | 106411.0 - SALARIES AND WAGES | |
| Stegall, Marvin | 6052 | 9.30.25 | 09/29/2025 | 09/29/2025 | 75.00 | Marvin - City Park- maintenance, weeds, irrigation 9. | 106411.0 - SALARIES AND WAGES | |
| Utah Retirement Systems | 9999 | PR092825-8831 | 09/29/2025 | 09/29/2025 | 140.25 | 401K Additional | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR092825-8831 | 09/29/2025 | 09/29/2025 | 267.12 | 401K | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR092825-8831 | 09/29/2025 | 09/29/2025 | 2,532.83 | Retirement | 102225.0 - RETIREMENT PAYABLE | |
| Utah Retirement Systems | 9999 | PR092825-8831 | 09/29/2025 | 09/29/2025 | 952.37 | State Income Tax | 102223.0 - STATE WITHHOLDING PAY | |
| Utah State Tax Commission | 9999 | PR092825-13 | 09/29/2025 | 09/29/2025 | 746.36 | Employee Benefit Slipeid | 105514.0 - MEDICAL BENEFITS | |
| Westenskow, Cameron | ACH.09292513 | October 2025 | 09/29/2025 | 09/29/2025 | \$11,470.50 | | | |
| | | | | | | | | |
| CenturyLink | 6053 | 9/25-333186592 | 09/30/2025 | 09/30/2025 | 89.26 | FD PHONE | 105529.0 - TELEPHONE | |
| CenturyLink | 6053 | 9/25-333186592 | 09/30/2025 | 09/30/2025 | 89.26 | SSD PHONE | 101581.0 - GLEN CANYON SSD CLEA | |
| CenturyLink | 6053 | 9/25-333186592 | 09/30/2025 | 09/30/2025 | 89.26 | THGCCSSD Phone/Fax (split) | 104428.0 - TELEPHONE | |
| CenturyLink | 6053 | 9/25-333487255 | 09/30/2025 | 09/30/2025 | 75.11 | PO PHONE | 104435.0 - POSTAL CONTRACT | |
| GARKANE ENERGY | 6054 | 09/25-1636200 | 09/30/2025 | 09/30/2025 | 55.16 | QUILL LIGHT | 104428.0 - UTILITIES | |
| GARKANE ENERGY | 6054 | 09/25-1636300 | 09/30/2025 | 09/30/2025 | 60.27 | 800 INDEP LIGHT | 104428.0 - UTILITIES | |
| GARKANE ENERGY | 6054 | 09/25-1636400 | 09/30/2025 | 09/30/2025 | 33.00 | 1180 INDEP LIGHT | 104428.0 - UTILITIES | |
| GARKANE ENERGY | 6054 | 09/25-1840300 | 09/30/2025 | 09/30/2025 | 41.87 | PARK LIGHT | 104428.0 - UTILITIES | |
| GARKANE ENERGY | 6054 | 09/25-388000 | 09/30/2025 | 09/30/2025 | 230.03 | PO POWER | 104435.0 - POSTAL CONTRACT | |
| GARKANE ENERGY | 6054 | 09/25-721800 | 09/30/2025 | 09/30/2025 | 102.92 | THGCCSSD Power (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| GARKANE ENERGY | 6054 | 09/25-721800 | 09/30/2025 | 09/30/2025 | 102.93 | THGCCSSD Power (split) | 104428.0 - UTILITIES | |
| GARKANE ENERGY | 6054 | 09/25-924802 | 09/30/2025 | 09/30/2025 | 372.63 | FD POWER | 105528.0 - UTILITIES | |
| GLEN CANYON SPECIAL SERVICE | 6055 | 10/25-180 | 09/30/2025 | 09/30/2025 | 20.00 | THGCCSSD Water (split) | 101581.0 - GLEN CANYON SSD CLEA | |
| GLEN CANYON SPECIAL SERVICE | 6055 | 10/25-180 | 09/30/2025 | 09/30/2025 | 20.00 | THGCCSSD Water (split) | 104428.0 - UTILITIES | |

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Big Water Municipal Corporation
Check Register
All Bank Accounts - 09/01/2025 to 09/30/2025

| Payee Name | Reference Number | Invoice Number | Invoice Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|-----------------------------------|------------------|----------------|--------------|--------------|-------------|---|---------------------------------|---------------|
| GLEN CANYON SPECIAL SERVICE | 6055 | 10/25-184 | 09/30/2025 | 09/30/2025 | 70.12 | PO WATER/TRASH | 104435 0 - POSTAL CONTRACT | |
| GLEN CANYON SPECIAL SERVICE | 6055 | 10/25-590 | 09/30/2025 | 09/30/2025 | 533.01 | PARK WATER | 106428 0 - UTILITIES | |
| GLEN CANYON SPECIAL SERVICE | 6055 | 10/25-986 | 09/30/2025 | 09/30/2025 | 76.68 | FD WATER | 105528 0 - UTILITIES | |
| Justin W. Wayment, P.C. | 6056 | 107081 | 09/30/2025 | 09/30/2025 | 75.00 | Pull Code & Email to Kaile | 104430 5 - ATTORNEY | |
| Lake Powell Automotive Supply (NA | 6057 | 233662 | 09/30/2025 | 09/30/2025 | 15.67 | E31 Maintenance | 105525 1 - MAINTENANCE - E31 | |
| PELORUS METHODS | 6058 | 251001 | 09/30/2025 | 09/30/2025 | 700.00 | BW Software & Support | 104424 0 - OFFICE EXPENSE & SUP | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 7.79 | Citrox Wipes | 106427 0 - BLDG & GRNDS - SUPPL | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 12.67 | Toilet Paper | 106427 0 - BLDG & GRNDS - SUPPL | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 13.44 | Toilet Bowl Cleaner | 106427 0 - BLDG & GRNDS - SUPPL | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 13.64 | Ace Bag 55gal 20ct | 106427 0 - BLDG & GRNDS - SUPPL | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 15.59 | Trash Bags | 106427 0 - BLDG & GRNDS - SUPPL | |
| Redd's Ace Hardware | 6059 | 124485 | 09/30/2025 | 09/30/2025 | 17.54 | Paper Towels | 106427 0 - BLDG & GRNDS - SUPPL | |
| SKAGGS Companies, Inc. | 6060 | 450_A_302801_1 | 09/30/2025 | 09/30/2025 | 22.85 | Freight | 105524 1 - UNIFORMS | |
| SKAGGS Companies, Inc. | 6060 | 450_A_302801_1 | 09/30/2025 | 09/30/2025 | 114.70 | 2 - RYL 71049-724 XL / Shirt, Mens S/S Performanc | 105524 1 - UNIFORMS | |
| SKAGGS Companies, Inc. | 6060 | 450_A_304410_1 | 09/30/2025 | 09/30/2025 | 22.85 | Freight | 105524 1 - UNIFORMS | |
| SKAGGS Companies, Inc. | 6060 | 450_A_304410_1 | 09/30/2025 | 09/30/2025 | 203.80 | 2 - BLA 8446W-04 38 / Shirt, Womens S/S Wool Sup | 105524 1 - UNIFORMS | |
| SUNRISE ENGINEERING | 6061 | ARIV1006185 | 09/30/2025 | 09/30/2025 | 126.00 | 75hrs @ \$168 Engineer III - Chip Seal Project 2025 | 104431 0 - ENGINEERING | |
| SUNRISE ENGINEERING | 6061 | ARIV1006185 | 09/30/2025 | 09/30/2025 | 231.00 | 1 Shrs @ \$154 Engineer Intern (ETI) III - Chip Seal | 104431 0 - ENGINEERING | |
| SUNRISE ENGINEERING | 6061 | ARIV1006185 | 09/30/2025 | 09/30/2025 | 1.125.00 | 9hrs @ \$125 Engineer Intern (ETI) I - Chip Seal Proj | 104431 0 - ENGINEERING | |
| VERIZON WIRELESS | 6081 | 6122647120 | 09/30/2025 | 09/30/2025 | 39.95 | Marshal Cell *9940 | 105429 0 - TELEPHONE | |
| VERIZON WIRELESS | EFT | 6122647120 | 09/30/2025 | 09/30/2025 | 39.95 | Water Master Cell *1777 | 101581 0 - GLEN CANYON SSD CLEA | |
| VERIZON WIRELESS | EFT | 6122647120 | 09/30/2025 | 09/30/2025 | 40.01 | Deputy Marshal Hot Spot *1176 | 105428 0 - UTILITIES | |
| VERIZON WIRELESS | EFT | 6122647120 | 09/30/2025 | 09/30/2025 | 40.01 | Marshal Hot Spot *0404 | 105428 0 - UTILITIES | |
| VERIZON WIRELESS | EFT | 6122647120 | 09/30/2025 | 09/30/2025 | 40.01 | Marshal Hot Spot *0404 | 105428 0 - UTILITIES | |
| | | | | | \$4,938.97 | | | |
| | | | | | \$75,025.71 | | | |

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Big Water Municipal Corporation
General Ledger - 9/1/2025 to 9/30/2025
Job Salaries and Benefits

| Account | | | Description | Debit | Credit | Balance |
|--|------|---|-------------|--------------------|---------------|--------------------|
| Date | Code | | | | | |
| Mayor | | | | | | |
| 10 4111.0 - MAYOR SALARIES AND WAGES | | | | | | \$1,375.00 |
| 9/14/2025 | PR | Gross Pay | | 275.00 | | 1,650.00 |
| 9/28/2025 | PR | Gross Pay | | 275.00 | | 1,925.00 |
| | | | | \$550.00 | | \$1,925.00 |
| 10 4113.0 - EMPLOYEE BENEFITS | | | | | | \$105.20 |
| 9/14/2025 | PR | Social Security Tax | | 17.05 | | 122.25 |
| 9/14/2025 | PR | Medicare Tax | | 3.99 | | 126.24 |
| 9/28/2025 | PR | Social Security Tax | | 17.05 | | 143.29 |
| 9/28/2025 | PR | Medicare Tax | | 3.99 | | 147.28 |
| | | | | \$42.08 | | \$147.28 |
| Mayor Total: | | | | \$592.08 | \$0.00 | \$2,072.28 |
| Admin | | | | | | |
| 10 4411.0 - SALARIES AND WAGES | | | | | | \$14,096.54 |
| 9/14/2025 | PR | Gross Pay | | 2,804.00 | | 16,900.54 |
| 9/28/2025 | PR | Gross Pay | | 2,823.62 | | 19,724.16 |
| | | | | \$5,627.62 | | \$19,724.16 |
| 10 4413.0 - EMPLOYEE BENEFITS | | | | | | \$1,078.36 |
| 9/14/2025 | PR | Social Security Tax | | 173.84 | | 1,252.20 |
| 9/14/2025 | PR | Medicare Tax | | 40.66 | | 1,292.86 |
| 9/28/2025 | PR | Social Security Tax | | 175.06 | | 1,467.92 |
| 9/28/2025 | PR | Medicare Tax | | 40.94 | | 1,508.86 |
| | | | | \$430.50 | | \$1,508.86 |
| 10 4416.0 - EMPLOYEE MEDICAL BENEFITS | | | | | | \$4,619.64 |
| 9/1/2025 | AP | INV: September 2025 Joseph, Katie - Stipend | | 703.10 | | 5,322.74 |
| 9/1/2025 | AP | INV: September 2025 PEHP - Clerk Dental Insurance Aug. '25 | | 134.50 | | 5,457.24 |
| 9/1/2025 | AP | INV: September 2025 PEHP - Treasurer Health/Dental Ins Sept '25 | | 1,472.22 | | 6,929.46 |
| 9/29/2025 | AP | INV: October 2025 Joseph, Katie - Stipend | | 703.10 | | 7,632.56 |
| | | | | \$3,012.92 | | \$7,632.56 |
| Admin Total: | | | | \$9,071.04 | \$0.00 | \$28,865.58 |
| Police | | | | | | |
| 10 5411.0 - SALARIES - FULL TIME | | | | | | \$18,015.83 |
| 9/14/2025 | PR | Gross Pay | | 3,061.95 | | 19,077.58 |
| 9/28/2025 | PR | Gross Pay | | 2,988.61 | | 22,066.19 |
| | | | | \$6,050.56 | | \$22,066.19 |
| 10 5412.0 - SALARIES - PART TIME | | | | | | \$4,417.00 |
| 9/14/2025 | PR | Gross Pay | | 824.00 | | 5,241.00 |
| 9/28/2025 | PR | Gross Pay | | 824.00 | | 6,065.00 |
| | | | | \$1,648.00 | | \$6,065.00 |
| 10 5413.0 - EMPLOYEE BENEFITS | | | | | | \$1,544.76 |
| 9/14/2025 | PR | Social Security Tax | | 240.93 | | 1,785.69 |
| 9/14/2025 | PR | Medicare Tax | | 56.35 | | 1,842.04 |
| 9/28/2025 | PR | Social Security Tax | | 236.38 | | 2,078.42 |
| 9/28/2025 | PR | Medicare Tax | | 55.28 | | 2,133.70 |
| | | | | \$588.94 | | \$2,133.70 |
| 10 5415.0 - MED INSUR | | | | | | \$4,206.36 |
| 9/1/2025 | AP | INV: September 2025 PEHP - Marshal Health/Dental Ins Aug. '25 | | 2,103.18 | | 6,309.54 |
| | | | | \$2,103.18 | | \$6,309.54 |
| Police Total: | | | | \$10,390.68 | \$0.00 | \$36,574.43 |
| Fire | | | | | | |
| 10 5511.0 - SALARIES AND WAGES | | | | | | \$75,710.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Hull, Shirlene B - 2025 1st & 2nd Qrt Drill Pay | | 230.00 | | 75,940.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Dyke, Jeremy - 2025 1st & 2nd Qrt Drill Pay | | 270.00 | | 76,210.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay PALSGROVE, RICHARD - 2025 1st & 2nd Qrt Drill Pay | | 300.00 | | 76,510.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay WILKES, ROBERT TY - 2025 1st & 2nd Qrt Drill Pay | | 152.00 | | 76,662.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay PALSGROVE, WOLF - 2025 1st & 2nd Qrt Drill Pay | | 271.00 | | 76,933.94 |

**Big Water Municipal Corporation
General Ledger - 9/1/2025 to 9/30/2025
Job Salaries and Benefits**

| Account | | Description | Debit | Credit | Balance |
|--|------|--|-------------|--------|--------------|
| Date | Code | | | | |
| Fire (continued) | | | | | |
| 10 5511.0 - SALARIES AND WAGES (continued) | | | | | |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Shugart, Shelly A - 2025 1st & 2nd Qrt Drill Pay | 171.00 | | 77,104.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Loyd, James W - 2025 1st & 2nd Qrt Drill Pay | 240.00 | | 77,344.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Westenskow, Cameron - 2025 1st & 2nd Qrt Drill Pay | 150.00 | | 77,494.94 |
| 9/11/2025 | AP | INV: 2025 1st & 2nd Qrt Drill Pay Jimenez, Fortino - 2025 1st & 2nd Qrt Drill Pay | 44.00 | | 77,538.94 |
| 9/14/2025 | PR | Gross Pay | 12,516.55 | | 90,055.49 |
| 9/28/2025 | PR | Gross Pay | 13,010.83 | | 103,066.32 |
| | | | \$27,355.38 | | \$103,066.32 |
| 10 5513.0 - EMPLOYEE BENEFITS | | | | | |
| 9/14/2025 | PR | Social Security Tax | 776.03 | | \$5,717.01 |
| 9/14/2025 | PR | Medicare Tax | 181.48 | | 6,493.04 |
| 9/28/2025 | PR | Social Security Tax | 806.67 | | 6,674.52 |
| 9/28/2025 | PR | Medicare Tax | 188.65 | | 7,481.19 |
| | | | \$1,952.83 | | 7,669.84 |
| Fire Total: | | | \$29,308.21 | \$0.00 | \$110,736.16 |
| Building Dept | | | | | |
| 10 5611.0 - SALARIES AND WAGES | | | | | |
| 9/18/2025 | PR | Gross Pay | 618.00 | | \$1,318.00 |
| | | | \$618.00 | | 1,936.00 |
| 10 5613.0 - EMPLOYEE BENEFITS | | | | | |
| 9/18/2025 | PR | Social Security Tax | 38.32 | | \$100.83 |
| 9/18/2025 | PR | Medicare Tax | 8.96 | | 139.15 |
| | | | \$47.28 | | 148.11 |
| Building Dept Total: | | | \$665.28 | \$0.00 | \$2,084.11 |
| Streets | | | | | |
| 10 6110.0 - Streets SALARIES & WAGES | | | | | |
| 9/14/2025 | PR | Gross Pay | 275.00 | | \$1,375.00 |
| 9/28/2025 | PR | Gross Pay | 275.00 | | 1,650.00 |
| | | | \$550.00 | | 1,925.00 |
| 10 6113.0 - Streets BENEFITS | | | | | |
| 9/14/2025 | PR | Social Security Tax | 17.05 | | \$106.20 |
| 9/14/2025 | PR | Medicare Tax | 3.99 | | 122.25 |
| 9/28/2025 | PR | Social Security Tax | 17.05 | | 126.24 |
| 9/28/2025 | PR | Medicare Tax | 3.99 | | 143.29 |
| | | | \$42.08 | | 147.28 |
| Streets Total: | | | \$592.08 | \$0.00 | \$2,072.28 |
| Parks and Rec | | | | | |
| 10 6411.0 - SALARIES AND WAGES | | | | | |
| 9/4/2025 | AP | INV: 9.04.2025 Stegall, Marvin - City Park- maintenance, weeds, irrigation 8.28 - 8.30 | 180.00 | | \$1,150.00 |
| 9/11/2025 | AP | INV: 09.11.25 Stegall, Marvin - City Park- maintenance, weeds, irrigation 9.4.9.9.25 @ \$20/hr | 220.00 | | 1,330.00 |
| 9/17/2025 | AP | INV: 9.17.25 Stegall, Marvin - City Park- maintenance, weeds, irrigation 9.10.9.16.25 @ \$20/hr | 220.00 | | 1,550.00 |
| 9/29/2025 | AP | INV: 9.30.25 Stegall, Marvin - Marvin - City Park- maintenance, weeds, irrigation 9.28.25 @ \$20/hr | 90.00 | | 1,770.00 |
| 9/29/2025 | AP | INV: 9.30.25 Stegall, Marvin - Joann - City Park- maintenance, weeds, irrigation 9.28.25 @ \$20/hr | 90.00 | | 1,860.00 |
| 9/29/2025 | AP | INV: 7.21-9.25.25 Brown, Anthony - 7.21-9.25.25 Park Maintenance-Water leak, work on timers, trees etc | 690.00 | | 1,950.00 |
| | | | \$1,490.00 | | 2,640.00 |
| 10 6413.0 - EMPLOYEE BENEFITS | | | | | |
| | | | | | \$39.78 |
| Parks and Rec Total: | | | \$1,490.00 | \$0.00 | \$2,679.78 |
| Report Total: | | | \$52,109.37 | \$0.00 | \$185,084.62 |

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10/20/2025 04:54 PM

**Big Water Municipal Corporation
Cash Summary
All Bank Accounts as of 10/16/2025**

| Description | Amount |
|-----------------------------------|---------------------|
| Checking - Zions | \$68,984.20 |
| PTIF 3384 General | \$193,867.66 |
| PTIF 3385 Roads | \$509,436.52 |
| PTIF 5600 Fire Dept | \$8,406.69 |
| PTIF 8089 Human Resources | \$20,658.83 |
| PTIF 8359 Contingency Fund | \$23,936.79 |
| Xpress Bill Pay Clearing | \$30.00 |
| PTIF 0670 Loan | \$0.00 |
| Water Cash | \$106.16 |
| General Ledger Cash Total: | \$825,426.85 |