



**NOTICE OF A REGULAR  
CITY COUNCIL MEETING  
October 22, 2025, at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, October 22, 2025, at 6:00 PM, or as soon thereafter as possible, following the Redevelopment Agency Board meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our [live stream page](#).

**AGENDA**

**Presiding Mayor Julie Fullmer**

**1. CALL TO ORDER**

**2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

**2.1. Vineyard Academy**

Communications Manager Jenna Ahern will present this year's Vineyard Academy Graduates.

**2.2. PROC 2025-10 Kindess Week Proclamation**

Mayor Fullmer will present Kindness Week Proclamation 2025-10.

**2.3. PROC 2025-11 First Responders' Day**

Mayor Fullmer will present First Responder's Day Proclamation 2025-11.

**2.4. Orem Hospital Update**

Lincoln Hubbard, Community Relations Manager for Orem Hospital, will give an update on the Orem Community Hospital.

**2.5. Focus Group Update - City Hall**

Senior Planner Cache Hancey will present the findings of a recent Focus Group regarding Facilities and Growth

**3. WORK SESSION**

**3.1. Personnel Policy Amendment to Title XVI REIMBURSABLE EXPENSES  
(Resolution 2025-54)**

**City Manager Eric Ellis will present recommended amendments to the travel policy found in the Vineyard Personnel Policy Title XVI Reimbursable Expenses.**

**4. PUBLIC COMMENTS**

**“Public Comments”** is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to

extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

## **5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

## **6. STAFF, COMMISSION, AND COMMITTEE REPORTS**

## **7. CONSENT ITEMS**

### **7.1. Approval of the September 24, 2025, City Council Meeting Minutes**

### **7.2. Approval of the October 8, 2025, City Council Meeting Minutes**

## **8. APPOINTMENTS/REMOVALS**

### **8.1. The mayor, with the advice and consent of the council, will appoint members to the Library Board.**

## **9. BUSINESS ITEMS**

### **9.1. PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget After Amendment #2 (Resolution 2025-47) (*This item was moved from the September 24, and the Octoer 8, 2025, City Council Meetings.*)**

FY26 Budget Amendment #2

### **9.2. PUBLIC HEARING — District Energy Zoning Text Amendment (Ordinance 2025-14)**

Bronson Tatton with Flagborough has requested a Zoning Text Amendment to the Downtown Vineyard (Town Center) Special Purpose Zoning District to allow for District Energy Uses. The City Council will take appropriate action.

## **10. CLOSED SESSION**

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- a discussion of the character, professional competence, or physical or mental health of an individual
- b strategy sessions to discuss collective bargaining
- c strategy sessions to discuss pending or reasonably imminent litigation
- d strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- e strategy sessions to discuss the sale of real property, including any form of a water

- right or water shares
- f discussion regarding deployment of security personnel, devices, or systems
- g the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#)

## **11. ADJOURNMENT**

The next regularly scheduled meeting is on November 12, 2025.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned duly appointed City Recorder for Vineyard, Utah, hereby certify that the foregoing notice and agenda was posted at Vineyard City Hall, on the Vineyard City and Utah Public Notice websites, and delivered electronically to staff and to each member of the Governing Body.

**AGENDA NOTICING COMPLETED ON:**

10/20/2025

**CERTIFIED (NOTICED) BY:**

/s/Pamela Spencer

PAMELA SPENCER, CITY RECORDER

## PROCLAMATION 2025-10

WHEREAS, the City of Vineyard recognizes the value of kindness that is performed and how these acts can positively impact the person offering kindness, the person receiving kindness, and those witnessing it; and,

WHEREAS, kindness can be performed by any person in the city of Vineyard regardless of age, origin, education, gender, religious beliefs, lifestyle, or abilities for the good of those around them; and,

WHEREAS, kind individuals can create a more caring community and help to perpetuate genuine kindness within their city, state and even throughout the world; and,

WHEREAS, we seek to cultivate thoughtful and compassionate residents by teaching our youth to make a difference through kindness; and,

WHEREAS, Vineyard Kindness Week is recognized as a celebration intended to encourage all of us to practice acts of kindness in our homes, schools, businesses, and communities.

NOW, THEREFORE, BE IT RESOLVED that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim November 10 -16, 2025, as Kindness Week and encourage the people of Vineyard to practice kindness, in the spirit of compassion and goodwill toward all persons.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 22nd day of October 2025.

CITY OF VINEYARD, UTAH

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Mayor

Attest:

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City Recorder Pamela Spencer

## PROCLAMATION 2025-11

### RECOGNITION OF NATIONAL FIRST RESPONDERS' DAY

**WHEREAS**, first responders, both career and volunteer, serve selflessly to ensure public safety and render aid to those in need; and

**WHEREAS**, first responders risk their lives and safety every day in the performance of their duties to protect the residents and visitors of Vineyard City; and

**WHEREAS**, law enforcement officers, firefighters, emergency medical services personnel, emergency management professionals, 911 dispatchers, public works crews, and other members of the public safety network work together to protect and assist the public in times of crisis; and

**WHEREAS**, at a moment's notice, first responders stand ready to act, twenty-four hours a day, seven days a week, throughout the year, and responding to natural disasters, accidents, medical emergencies, and other threats that endanger the community; and

**WHEREAS**, these individuals undergo rigorous training, maintain specialized expertise, and make significant personal sacrifices to carry out their life-saving responsibilities with professionalism and compassion; and

**WHEREAS**, Vineyard City recognizes the integral role that first responders play in the safety, resilience, and wellbeing of the community, and values the partnerships among police, fire, EMS, and public works personnel; and

**WHEREAS**, Vineyard City continues to demonstrate its commitment to public safety, cumulating to the milestone opening of the City's first Fire Station (Fire Station 35) in 2025; strengthening the city's capacity to respond to emergencies and protect its residents; and

**WHEREAS**, National First Responders Day, observed annually on October 28, provides an opportunity to express gratitude for the dedication, courage, and service of all who respond in times of need;

**NOW, THEREFORE, BE IT RESOLVED** that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim October 28, 2025, as First Responders' Day and encourage the people of Vineyard to honor and thank the police officers, firefighters, EMS personnel, public works professionals, and all first responders whose efforts keep Vineyard safe and thriving..

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 22nd day of October 2025.

CITY OF VINEYARD, UTAH

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Mayor

Attest:

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City Recorder Pamela Spencer



## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** October 22, 2025

**Agenda Item:** Focus Group Update - City Hall

**Department:** Community Development Department

**Presenter:** Cache Hancey

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### **Background/Discussion:**

During August, a focus group of 11 individuals from different neighborhoods took place. There were 3 focus group sessions that discussed current facility usage, future employee growth and facility demands, and the financial impact of additional facilities. A survey was conducted at the end of the focus group to determine the members' attitudes and opinions on how to best move forward.

At the request of Councilman Holdaway, an invitation was sent out to those that sponsored the recent referendum to provide them with the same information as the focus group and to preview the survey results. Only 3 members provided responses, none of which aligned that they could all attend. Councilman Holdaway contacted the group as well and informed staff that Terry Ewing would serve as the representative for the group and would help arrange a time to meet. On October 3rd, Terry stated that she would work with the group to arrange a time and a response was provided on October 9th that she was unable to find a time and requested a meeting for the following week. An email was sent to Terry on October 21st attempting to find another time to meet in the coming weeks, as well as a summary of the purpose of the meeting.

### **Fiscal Impact:**

NA

### **Recommendation:**

### **Sample Motion:**

### **Attachments:**

None



## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** October 22, 2025

**Agenda Item:** Personnel Policy Amendment to Title XVI REIMBURSABLE EXPENSES (Resolution 2025-54)

City Manager Eric Ellis will present recommended amendments to the travel policy found in the Vineyard Personnel Policy Title XVI Reimbursable Expenses.

**Department:** Administration

**Presenter:** Eric Ellis

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### Background/Discussion:

### Fiscal Impact:

### Recommendation:

### Sample Motion:

"I move to adopt Resolution 2025-54, as presented."

### Attachments:

1. Travel Policy Redline 10.21.2025
2. Travel Reimb Authorization - Copy 1
3. Vehicle\_Mileage\_Tracking\_Log\_541131EX\_Final\_No15Miles

3. Travel Policy

A. ~~All travel outside of the Vineyard limits during Vineyard work hours shall be authorized by the department heads. Employees traveling beyond a 50-mile radius of Vineyard shall complete a Travel Reimbursement Request Form. This form must be completed 2 weeks prior to scheduled travel to qualify for reimbursements.~~

B. ~~City vehicles shall be used for all travel, if a vehicle is not available, department heads may approve the use of a personal vehicle. Employees shall submit a Travel Reimbursement Request Form with required mileage. The employee will be reimbursed at the established IRS rate for travel deductions (currently fifty-four and one half (54.5) cents per mile). Employees traveling further take priority when allocating city vehicles.~~

1. ~~Employees attending trainings may elect to use a personal vehicle for their convenience. The employee will not qualify for a mileage reimbursement but may be reimbursed for actual fuel expenses during travel. Original fuel receipts must be submitted to finance department in order to receive a reimbursement. Employees must begin and end trip with full tank of fuel to ensure accurate reimbursement.~~

2. ~~For employees that receives a monthly vehicle stipend, any travel that is less than 100 miles in total will not receive any additional reimbursement. If traveling further than 100 miles, they may apply for a fuel expense reimbursement but will not qualify for a mileage reimbursement.~~

C. ~~Travel should occur during normal business hours. Reservations, airline tickets, & per diem shall be scheduled with this assumption. An employee may elect to adjust travel plans to meet personal needs; this shall not incur additional cost to the city.~~

D. ~~All hotels or other sleeping accommodations and airplane or other travel accommodations shall be arranged in advance for overnight trips and paid in advance of the trip.~~

E. ~~All registration fees, etc., will be paid in advance by check. If this is not possible, the employee will be reimbursed for their own expenditure for registration fees, etc., after presentation of a valid receipt in conjunction with previously authorized travel.~~

F. ~~Employees attending an elective training will be paid normal work hours for the days they are traveling and attending the training~~

1. Overtime requests for extenuating circumstances must be approved beforehand by the department head.

G. For any mandatory training, the amount of thirty dollars (\$37.00) shall be granted as the maximum daily per diem allowance for Vineyard employees engaged in travel on the Vineyard's behalf. No per diem shall be authorized for meals that are provided as part of a training. No per diem shall be authorized for spouses of employees or others traveling with the employee at their own expense (Please note: the department head, however, may authorize the cost of a double rather than a single hotel room to accommodate the travel of a spouse with an employee). Receipts shall not be required for per diem advancements or compensation unless the employee requests reimbursement above the authorized amount.

H. For any mandatory travel that requires less than a full day shall be compensated by the following specific per diem allowances:

1. Breakfast: Seven dollars (\$7.00) maximum, when departing before 7:00 a.m.

2. Lunch: Ten dollars (\$10.00) maximum. When departing before 11:00 a.m. or returning after 1:00 p.m.

3. Dinner: Twenty dollars (\$20.00) maximum, when returning after 7:00 p.m.

4. These amounts may be either advance after submission and approval of travel request or reimbursed after presentation of receipts.

## **XVI. REIMBURSABLE EXPENSES**

### **3. Travel Policy**

#### **A. Purpose**

The purpose of the travel policy is to establish procedures for the authorization and reimbursement of travel expenses for Vineyard City employees while conducting official City business, and to ensure such travel is necessary, cost effective, and compliant with applicable laws and regulations.

#### **B. Authorized Travel with City Vehicles**

City vehicles shall be used for official municipal travel, unless prior approval is granted for personal vehicle use.

Priority usage of City vehicles shall be given to employees traveling outside of Utah County.

Employees who receive a monthly vehicle stipend shall not receive additional mileage reimbursement for trips under 100 miles round trip.

Use the City-issued fuel card to fuel city vehicles, whenever possible.

#### **1. Travel within the Workday (No Overnight Stay)**

- Workday travel includes trips for meetings, inspections, training, or similar activities that begin and end within the same calendar day.
- Department Head approval is required for all workday travel over 100 miles round trip. The City Manager and Department Heads are excepted from this requirement and do not require prior approval for travel within the same workday.
- Fuel reimbursements for same-day travel shall follow the provisions of Section D, and employees should make reasonable efforts to minimize costs and time away from normal duties.

#### **2. Overnight Travel**

- Overnight travel includes any travel requiring lodging away from the employee's residence.
- Overnight travel must be authorized in advance by the Department Head (or the City Manager for Department Heads).
- When feasible, travel arrangements should be made using City-issued cards, and all receipts must be submitted per Section E.

#### **3. Travel within Utah County**

- When a Vineyard City vehicle or personal vehicle is used, the Vehicle Mileage Tracking Log is not required to be filled out, and fuel expenses will not be reimbursed.

#### **4. Travel outside Utah County**

- When a Vineyard City vehicle is used, the Vehicle Mileage Tracking Log shall be completed in full. A Vehicle Mileage Tracking Log shall be maintained in each City vehicle for this purpose.
- When a personal vehicle is used and no fuel, meal, or incidental reimbursement is requested, no travel documentation is required.
- Fuel, meal, and incidental reimbursements are to follow the procedures outlined in Section D.

#### **5. Travel Approvals**

To ensure appropriate oversight and cost control, all travel shall receive advance authorization according to the following schedule:

| Type of Travel                     | Approval Required  |
|------------------------------------|--|
| Within Utah County (same day)      | No prior approval required   |
| Outside Utah County (same day)     | Superior or Department Head (no prior approval required for City Manager or Department Head) |
| Outside Utah County (overnight)    | Department Head (City Manager for Department Heads)  |
| Interstate Travel                  | City Manager (Mayor for City Manager)  |
| International Travel (discouraged) | City Council   |

No travel expenditure shall be incurred or reimbursed without the required authorization. Travel authorizations should include the purpose, destination, dates, estimated costs, and funding source.

## **6. Incidental Use of City Vehicles**

To support efficient operations while maintaining accountability, Vineyard City authorizes limited incidental personal use of City vehicles under the following conditions:

### **a. Permitted Uses**

- Travel between an employee's home and their assigned duty station when the employee is required to begin or end the day at a remote worksite, attend an early or late meeting, or remain on call.
- Brief incidental stops during official travel that do not materially deviate from the official route.
- Travel to and from conferences, training, or associated activities, or other official City business locations.

### **b. Prohibited Uses**

- Personal errands such as: transporting family members or non-employees.
- Use for commuting unrelated to a specific work assignment or duty requirement.
- Any use inconsistent with Utah Code § 76-8-402 (incidental use of public property) or City ethics policy.

### **c. Documentation**

- The Vehicle Mileage Tracking Log shall note the purpose and destination for all travel beyond Utah County.

### **C. Travel Arrangements Other than a City or Personal Vehicle**

When travel for official City business requires transportation or lodging arrangements beyond the use of a City or personal vehicle, employees shall exercise sound judgement to ensure that all travel arrangements are necessary, economical, and efficient. All such arrangements shall be made in advance whenever possible, and in accordance with the authorization levels set forth in Section B. Employees are expected to select cost-effective, reasonable, and practical options for transportation, lodging, and registration, consistent with safety and the effective performance of City business.

#### **1. Transportation**

- Employees shall use the most cost-effective means of transportation.
- For air travel, economy class shall be booked unless otherwise justified and approved by the Department Head.
- Rideshare services (e.g., Uber or Lyft) are reimbursable only when used for official City business. Trips must be clearly documented with the date, time, location, and purpose of travel.
- Rental vehicles may be used only for official City business when authorized in advance. Traveling employees must select the most economical rental option to accommodate their needs and ensure appropriate insurance coverage is in place.

#### **2. Lodging**

- Overnight accommodation for official City travel shall be booked in advance using a City-issued credit card. Reimbursement for lodging costs charged to a personal card is discouraged and shall require prior approval.
- Accommodations shall be cost-effective and conveniently located. If an employee selects a higher-cost option, Department Head approval is required, the booking shall be made with a City-issued credit card, and the employee shall reimburse the City for the difference.
- A final itemized receipt shall be submitted to the Finance Department.

#### **3. Registration and Other Fees**

- Registration fees for conferences, training, or similar events shall be paid in advance using a City-issued credit card.
- Employees shall coordinate with their supervisor to ensure timely payment and avoid using personal funds.

- If a City-issued credit card is not available and employee personal funds are used, itemized receipts shall be submitted for reimbursement using the Post Travel Reimbursement Form.

## **D. Reimbursement**

Fuel and meals are not to be charged to a City-issued credit card. Fuel charges for a city vehicle are to be charged to a City-issued fuel card. Fuel card PINs are not to be shared. Milage is not a reimbursable expense.

### **1. Fuel**

- A personal vehicle may be used for convenience, or when a City vehicle is unavailable. Department Heads shall approve the use of a personal vehicle prior to traveling.
- Fuel expenses for official City business travel shall be reimbursed when personal funds are used in accordance with section B and when the Post Travel Reimbursement Form and supporting receipts are submitted to Human Resources in accordance with section E.
- Personal vehicles shall begin and end official City business travel with a full fuel tank to ensure accurate reimbursement.

### **2. Meals and Incidental Expenses**

- The City shall follow the U.S. General Services Administration (GSA) per diem rates for Meals and Incidental Expenses (M&IE) for approved travel lasting more than one day. These rates are based on the travel destination and are updated annually by the GSA. Please visit [www.gsa.gov](http://www.gsa.gov) to enter the travel destination.
- No reimbursement shall be authorized for meals that are included as part of a conference, training, or similar event. An itinerary from the training, conference, or event should be submitted with the Post Travel Reimbursement Form.
- For City business travel exceeding 75 miles one way that does not require overnight lodging and does not include meals as part of the conference, training, or similar event, a lunch per diem is available. The Post Travel Reimbursement Form shall be submitted with all applicable receipts.

## **E. Documentation**

1. The Post Travel Reimbursement Form shall be completed, signed, and submitted with the appropriate documentation and receipts, physically or electronically, to Human Resources. Forms shall be submitted within 30 calendar days following the employee's return. Forms submitted outside of this timeframe may result in reimbursement being delayed or denied.

2. Expenses submitted without appropriate documentation may be denied for reimbursement. Appropriate documentation includes original receipts, itemized invoices, et cetera. Credit card statements, bank statements, charge receipts, and payment confirmations are not appropriate documentation and will not be accepted.

#### **F. Additional Guidelines**

1. Employees may elect to change travel plans to meet their personal needs; this should not incur additional costs to the City.
2. Personal use of City vehicles shall be limited to incidental or de minimis use as defined in Utah Code § 76-8-402 and this policy, and shall be consistent with the authorization set forth in Section B.
3. Employees attending conferences, training, et cetera are encouraged to share relevant information and best practices with their department upon return.
4. Personal expenses, such as alcoholic beverages, entertainment not included with the event, personal grooming, and costs for traveling companions not on city business, shall not be reimbursed.
5. Optional events in conjunction with conferences, training, or similar activities that require additional fees shall require department head approval prior to attendance. Employees who attend without prior approval may participate at their own expense and will not be eligible for reimbursement.
6. Travel shall be conducted during normal business hours whenever possible to minimize costs and ensure efficiency.

Travel involving spouses or other companions shall only be considered for reimbursement if they are participating in the official City business and with prior approval from the Department Head



**VINEYARD**  
STAY CONNECTED

## Post Travel Reimbursement Form

Please complete this form, have it reviewed and signed by your supervisor, and submitted within 30 calendar days after travel completion in order to qualify for per diem.

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Destination: \_\_\_\_\_ Purpose of Travel: \_\_\_\_\_

Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

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### PER DIEM REQUESTS

For approved travel lasting more than one full day, or required travel of more than 150 miles total, meals are reimbursed at the federal GSA per diem rate. Contact Human Resources to confirm your rate prior to travel. Do not claim per diem for meals provided at the event or conference.

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### MEANS OF TRAVEL REQUEST

Please take the following policies into account when considering your mileage requests:

- If a Vineyard vehicle is not available, department heads may approve the use of a personal vehicle.
- If an employee elects to use a personal vehicle, the employee will not qualify for a mileage reimbursement but will be reimbursed for actual fuel expenses for travel to and from the training.
  - Original fuel receipts must be submitted to Human Resources to receive a reimbursement.
  - Begin and end trip with full tank to ensure accurate reimbursement.

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### Travel Details Section

#### 1. Was the travel pre-authorized by a supervisor prior to departure.

Yes

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#### 2. Was a city vehicle used for this travel?

Yes

No (Include all fuel receipts in Expense Section)

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#### 3. Were there any other expenses incurred related to this trip?

Yes (please complete the expense section below)

No (skip to certification section)

**Note:** If you select "No," you are confirming that this travel did not include any out-of-pocket or reimbursable expenses.

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## Expense Section

Itemize **ALL** expenses incurred as part of this travel. Including expenses eligible for reimbursement.

Attach receipts for all expenses where required, including fuel receipts.

\*All expenses paid with Vineyard City Card do not require attached receipts.

| Date | Expense Type | Description/Purpose | Amount | Paid with City Card | Receipt Attached |
|------|--------------|---------------------|--------|---------------------|------------------|
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |
| / /  |              |                     |        | Yes/No              | Yes/No           |

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## Certification Section

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Employee Signature

Date

---

Supervisor Signature

Date

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## Vehicle Mileage Tracking Log

### **Notes:**

This log must be completed each time a city vehicle is taken outside of Utah County. Please ensure odometer readings are accurate. City vehicles are to be used for official purposes only.

Vehicle: 541131EX



1  
2                   **MINUTES OF A JOINT SESSION WITH PLANNING**  
3                   **COMMISSION, AND**  
4                   **A REGULAR CITY COUNCIL MEETING**

5                   City Council Chambers  
6                   125 South Main Street, Vineyard, UT  
7                   September 24, 2025, at 6:07 PM

8  
9                   **Council Present**

10                  Mayor Julie Fullmer  
11                  Councilmember Sara Cameron  
12                  Councilmember Brett Clawson  
13                  Councilmember Jacob Holdaway  
14                  Councilmember Mardi Sifuentes

15                  **Absent**

16  
17                  **Planning Commission Present**

18                  Chair Nathan Steele  
19                  Commissioner David Pearce  
20                  Commissioner Natalie Harbin  
21                  Commissioner Brad Fagg  
22                  Commissioner Caden Rhoton

23                  **Absent**

24                  Caden Rhoton  
25                  Christopher Bramwell  
26                  Steve Anderson

27  
28                  **Staff Present:** City Manager Eric Ellis, Sergeant Jason Bullock with the Utah County Sheriff's  
29                  Office, Community Development Director Morgan Brim, Human Resource Director Corrie Steeves,  
30                  Parks and Recreation Director Brian Vawdrey, Finance Director Kristie Bayles, Public Works  
31                  Director Naseem Ghandour, Utility Billing Clerk Maria Arteaga, Communications Director Jenna  
32                  Ahern, Senior Planner Cache Hancey, Planner Anthony Fletcher, City Recorder Pamela Spencer,  
33                  Deputy City Recorder Tony Lara

34  
35                  **Others Speaking:** Dan Wayne with Mountainland Association of Governments (MAG);  
36                  Vineyard residents Rachel Crane, Daria Evans, Adam Teuscher, Tyler Haroldsen, and Barbara  
37                  Porter.

38                  **1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF  
39                  ALLEGIANCE**

40                   Mayor Fullmer called the meeting to order at 6:07pm. Councilmember Clawson gave  
41                  an invocation and led the pledge of allegiance.

42                  **2. JOINT PUBLIC HEARING**

43                   Mayor Fullmer turned time over to Planning Commissioner Chair Nathan Steele.

44                   **2.1. PUBLIC HEARING — Vineyard Station Area Plan**



47                   Governments (MAG). Mr. Wayne presented on HB462 and State requirements regarding the  
48                   development of a Station Area Plan.



51                   presented so that the council would have a chance to see what had been presented versus what  
52                   had been approved. He also asked for clarification on the next steps in the process and who was  
53                   responsible for final certification.



56                   the development of the statutes that apply to the certification of station area plans.



59                   to know specifically when Mr. Wayne had started working directly with Vineyard Staff.

60                   Councilmember Holdaway alleged that he had only learned about the agenda item 48 hours  
61                   prior to the meeting. He felt unprepared for the meeting and stated that he didn't know what was  
62                   going on.



65                   rest of the council that Mr. Wayne was limited on time and that questions should be specific to  
66                   MAG related issues.



69                   city was meeting all of them.



72                   doesn't mandate the city to have one.



75                   cities in terms of public notices.



78                   discussion ensued.



81                   this subject and that the Council had also planned to discuss the issue at the previously  
82                   cancelled city council meeting.



85                   social media advertising specifically to how many people would be projected to live in the  
86                   proposed area. Commission Chair Steele reminded the Councilmember that questions at this  
87                   time were limited in scope to MAG because Mr. Wayne would have to leave soon and that  
88                   questions concerning the planning commission could wait until later in the meeting.



90 Councilmember Cameron wanted to know what the level of commitment any vote would  
91 convey on future decisions regarding the station area plan.  
92



93 Councilmember Sifuentes explained that she felt the plan showed a level of intention. A  
94 discussion ensued.  
95



96 Councilmember Holdaway wanted to confirm that there was no mandate, and that the city could  
97 still enact previous plans. A discussion ensued.  
98



99 Planning Commissioner David Pearce asked for clarification on certification. A discussion  
100 ensued.  
101



102 Mr. Fletcher presented the timeline for certification and gave further details on the proposed  
103 station area plan as well as basic educational information about zoning, land use, and planning  
104 in general.  
105



106 Commission Chair Steele opened the public hearing.  
107



108 Daria Evans, living in The Villas subdivision, expressed concern about the one-mile perimeter  
109 that was being proposed.  
110



111 Rachel Crane, living in the Sleepy Ridge subdivision, wanted to thank the city for the way they  
112 show kindness and compassion in their messaging.  
113



114 Adam Tuescher, living in the Windsor subdivision, wanted to know if there were plans to  
115 facilitate pedestrian accessibility at the front runner station.  
116



117 Karen Cornelius, living in The Villas subdivision, wanted clarification on what type of public  
118 engagement or noticing the city has done.  
119



120 Tyler Haroldsen, Vineyard resident, commented on what he would like to see included in the  
121 Station area plan to help improve safety.  
122



123 Councilmember Holdaway, speaking as a member of the public, commented on the timeframe  
124 in which the plan was established. He did not feel adequately informed about the process and  
125 was angry with city staff and the planning commission.  
126



127 Barbara Porter, living in the Hamptons, commented that she was concerned that Councilmember  
128 Holdaway was not being given information about projects and accused the city staff of  
129 intentionally withholding information from him. She explained that she attended meetings and  
130 follows the city's social media and had not heard about the project.  
131



132 Commission Chair Steele closed public hearing. He reminded the public of where they could go  
133 to sign up for email alerts concerning upcoming agendas and meetings. He then turned time  
134 over to staff for them to answer questions.  
135

136  Community Development Coordinator Morgan Brim and Mr. Fletcher answered questions  
137 raised during the public hearing. They explained that the half mile was what was required from  
138 the state but that they felt extending it to a mile helped them look at it more comprehensively.  
139 Mr. Brim clarified again that tonight's vote was to simply forward the document to the SAP  
140 committee and not to formally adopt anything. Mr. Brim also explained that the city had met  
141 requirements for noticing the plan and had held open houses and even had a booth during  
142 Vineyard days in the park to provide information and solicit feedback from the public.  
143

144  Commission Chair Steele clarified attempts for outreach, he directed the public to pages 26-30  
145 of the plan for details regarding the extent of the outreach and how feedback was integrated into  
146 the draft plan.  
147

148  Mr. Brim answered questions about pedestrian safety.  
149

150  Mr. Brim addressed the questions raised regarding business zoning.  
151

152  Mr. Fletcher asked for additional comments so that staff could improve on the plan further.  
153

154  Councilmember Holdaway accused staff of "dreaming up a new plan" without first seeking  
155 council approval. Staff attempted to respond by explaining that the budget for the plan had been  
156 approved by council previously and there had also been several work sessions discussing the  
157 plan. A discussion ensued.  
158

159  Planning Commissioner Natalie Harbin explained that she as well as others on the commission  
160 are always open to questions and discussions and that she had had several conversations with  
161 members of the city council regarding the plan. She asked Mr. Brim if it would be possible to  
162 remove the residential portion of the plan for further evaluation without stalling the overall  
163 project. A discussion ensued.  
164

165  Councilmember Clawson asked for clarification on the part of the presentation that focused on  
166 the difference between zoning and land use.  
167

168  Mayor Fullmer asked if the UVU planning for the area had been considered and added to the  
169 SAP.  
170

171  Councilmember Holdaway asked about the percentage of mixed uses in the plan. Commission  
172 Chair Steele directed him to Page 38 and showed it was 6 percent. A discussion ensued.  
173

174  Councilmember Sifuentes asked about making amendments and the feasibility of making  
175 changes and if they could be made in time for delivery of the draft to the SAP committee.  
176

177  Commissioner Chair Steele called for final comments and feedback before considering motions.  
178

179  Commissioner Rhoton thanked the staff for their work and said that he thought it made sense to  
180 plan for more and be better prepared  
181

182 [Image] Commissioner Harbin also thanked staff for their time and hard work on the draft she was  
183 comfortable with the size and scope but said that she felt the residential portions should be  
184 removed and additional work on that should be done and then added to the plan at a later date.  
185

186 [Image] Commissioner Pearce thanked staff and said that he felt they had done an impressive job. He  
187 also would like to see the residential removed as well and that he was comfortable with the  
188 larger radius and felt the comprehensive planning was a better approach than solving smaller  
189 issues separately.  
190

191 [Image] Commission Chair Steele thanked staff as well. He also wanted to mention areas of the plan that  
192 he felt should have been mentioned. Specifically, the use of view corridors to protect views.  
193

194 [Image] Councilmember Holdaway explained that he was also in favor of removing the residential  
195 portions of the project.  
196

197 [Image] Councilmember Clawson was thankful for the discussion and felt that he had learned a lot. He  
198 also was in favor of removing the residential portion.  
199

200 [Image] Mayor Fullmer felt that the plan could stay as is with the exception of the radius which she  
201 wanted to return to the .5 mile. She felt it was important to present the plan as is and then make  
202 changes to it as the council worked on it further.  
203

204 [Image] Councilmember Sifuentes was grateful for the discussion and the effort that staff put into it. She  
205 also felt that she was not as involved in the process, and she would have liked to have been. She  
206 explained that she looked through emails and saw that the grant award that started the work on  
207 the station area plan had been awarded in 2022, and she realized that work had been ongoing for  
208 years. She stated she was in favor of the plan and the whole 1 mile with the stipulation that  
209 residential portions be removed from the plan at least until the environmental studies are  
210 completed.  
211

212 [Image] Councilmember Cameron agreed with Commission Chair Steele that she appreciated the  
213 addition of view corridors. She also addressed comments about the city's tax rate stating that it  
214 was established in 2005 and that the city was smaller then. She felt that the city would always  
215 be smaller and that Vineyard would never have the population and the tax base of neighboring  
216 cities like Orem. She urged residents to keep perspective.  
217

218

219 **3. PLANNING COMMISSION SPECIAL SESSION - BUSINESS ITEM**

220 **3.1. DISCUSSION AND ACTION - Vineyard Station Area Plan**

221

222 [Image] **Motion:** CHAIR STEELE MOVED TO ENDORSE THE DRAFT OF THE STATION AREA  
223 PLAN AND FORWARD IT TO THE CITY COUNCIL FOR THEIR SUPPORT ENABLING THE  
224 CERTIFICATION BY MAG AND THE SAP REVIEW COMMITTEE. COMMISSIONER  
225 HARBIN SECONDED. COMMISSION CHAIR STEELE AND COMMISSIONERS RHOTON,  
226 HARBIN, PEARCE AND FAGG VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
227

228

229 Mayor Fullmer moved to consent item 11.10 and called for a motion.  
230

231  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENDORSE THE DRAFT OF THE  
232 STATION AREA PLAN AND FORWARD IT FOR CERTIFICATION BY MAG AND THE SAP  
233 REVIEW COMMITTEE WITH THE STIPULATION THAT IT WILL NOT INCLUDE ANY  
234 RESIDENTIAL AREAS WITHIN THE EAST GENEVA AREA.  
235

236  Mayor Fullmer asked to make a friendly amendment, Councilmember Sifuentes agreed to  
237 entertain the motion. Mayor Fullmer asked that the motion included a stipulation that the council  
238 would like the area reduced to the original but to keep the plan as it is the draft so that the review  
239 committee can understand that the council is still working on some of the details of the plan. There  
240 was a brief discussion concerning the specifics of the amendment.  
241

242  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO SUPPORT THE DRAFT OF THE  
243 STATION AREA PLAN AND FORWARD IT FOR CERTIFICATION BY MAG AND THE SAP  
244 REVIEW COMMITTEE WITH THE STIPULATIONS THAT THE COUNCIL WILL ONLY BE  
245 SUBMITTING APPROVAL OF THE HALF MILE RADIUS AND THAT IT WILL NOT INCLUDE  
246 ANY RESIDENTIAL AREAS WITHIN THE EAST GENEVA AREA AND THAT THE UVU  
247 PORTION WILL BE INCLUDED IN THE SUBMITTED DOCUMENT. NO SECOND, THE  
248 MOTION FAILED.  
249

250  Councilmember Sifuentes commented that she also supported continuing the item as she agreed  
251 with Councilmember Holdaway that she felt that she needed more time to study the draft before  
252 voting.  
253

254 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO CONTINUE THE ITEM UNTIL THE  
255 OCTOBER 8<sup>TH</sup> MEETING. COUNCILMEMBER CLAWSON SECONDED. MAYOR FULLMER  
256 AND COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED  
257 YES. THE MOTION PASSED UNANIMOUSLY.  
258

#### 259 **4. ADJOURN PLANNING COMMISSION SPECIAL SESSION**

260 The Planning Commission adjourned at 8:26pm.  
261

#### 263 **5. CITY COUNCIL REGULAR SESSION**

265  Mayor Fullmer called the city council regular session to order at 8:30 pm.  
266

#### 267 **6. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

269  Mayor Fullmer presented proclamations and urged residents to read them in full later.  
270

##### **6.1. Proclamation Declaring September as Constitution Month - Proclamation 2025-07**

##### **273 6.2. Stormwater Awareness Week - Proclamation 2025-08**

275           **6.3. Source Water Protection Week - Proclamation 2025-09**

276           **6.4. Focus Group Update - City Hall**

278           Senior Planner Cache Hancey will present the findings of a recent Focus Group  
279           regarding Facilities and Growth

281            Senior Planner Cache Hancey presented some of the findings of a recent focus group he had  
282           held regarding facilities and growth.

284            Councilmember Holdaway asked that future meetings include sponsors from a previous  
285           referendum petition concerning bonding for the proposed city center. Mr. Hancey agreed to  
286           reach out to the group.

287           **7. WORK SESSION**

289           Agenda Management

291            City Recorder Pam Spencer presented on agenda management as well as a proposed policy  
292           update.

294            Councilmember Clawson said that he liked the proposed changes and asked that public comment  
295           be moved to the beginning of the meetings. A brief discussion ensued.

297            Councilmember Clawson also asked about obstacles that were preventing planning commission  
298           items from coming to the council closer to when they've passed the commission. A discussion  
299           ensued.

300           **8. PUBLIC COMMENTS**

303            Daria Evans, living in The Villas subdivision, expressed her appreciation for the Vineyard  
304           Cleanup Day. She also stated that she had also spoken with Councilmember Clawson about  
305           agenda management and supported the idea of moving public comments to the beginning of  
306           the meeting, but also assigning questions asked to staff or council to answer in the minutes for  
307           the next meeting.

309            Karen Cornelius, living in The Villas subdivision, didn't feel that Vineyard days was an  
310           appropriate amount of public engagement when it came to the station area plan. She felt that  
311           plans like that should be mentioned in council meetings more often. She also had questions  
312           regarding semi-trucks that were parked on Vineyard connector road. She was also concerned  
313           that several consent items did not have the fiscal impact as part of the title.

315            Tyler Haroldsen, living in the Edgewater subdivision, commented on fatal pedestrian accidents  
316           along 400 S. He expressed concern about what he viewed as a lack of action on the road to  
317           improve safety conditions. He made recommendations to the council of ways to temporarily  
318           increase the safety along that road.

319  
320 **9. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

321  
322  Councilmember Clawson gave a progress report regarding the third-party audit.

323  
324  Councilmember Cameron thought what the auditor had found so far was interesting. She stated  
325 that Chris Harding, who is conducting the audit, told her that if he had found anything remotely  
326 close to fraud that he would let them know. She also wanted to commend Finance Director  
327 Kristie Bayless for her outstanding work.

328  
329  Councilmember Holdaway thanked Councilmember Clawson for meeting with him and  
330 working with him.

331  
332  Mayor Fullmer responded to questions raised during public comment.

333  
334 **10. STAFF, COMMISSION, AND COMMITTEE REPORTS**

335  
336 **10.1. City Manager Report**

337  
338  City Manager Eric Ellis was asked by Mayor Fullmer to attach his report to the agenda in lieu of  
339 giving a report to the council. He agreed but did want to mention the upcoming Boo-a-Palooza  
340 and Walk of Hope events.

341  
342 **11. CONSENT ITEMS**

343 **11.1. Approval of the August 26, 2025, City Council Special Session Meeting Minutes**

344 **11.2. Caterpillar Backhoe Lease Agreement (Resolution 2025-48)**

345 **11.3. Special Event Fee Waiver Request**

346 **11.4. Municipal Code Amendment Section 13.16 Public Library (Ordinance 2025-10)**

347 **11.5. Bid Award of Contract for Beneficial Bacteria Products and Services (RFP No.  
348 2025-52-101) (Resolution No. 2025-49)**

349 **11.6. Bid Award of Contract for General Concrete Services (RFP No. 2025-54-  
350 104) (Resolution No. 2025-50)**

351 **11.7. Purchase of Streets Utility Truck & Environmental Utilities Crane Truck  
(Resolution 2025-51)**

353 **11.8. Personnel Policy Revision: Disciplinary Appeals (Resolution 2025-52)**

354 **11.9. Vacation of a Portion of 1600 North Road (Resolution 2025-53)**

355 **11.10. Vineyard Station Area Plan**

356 The City Council will act to endorse the draft working Vineyard Station Area Plan  
357 for certification by the SAP Policy Committee and MAG.

358 **11.11. Vineyard Municipal Code Amendment to Title 2 Administration; adding  
359 Chapter 2.10 Employee Discipline Hearing Officer (Ordinance 2025-13)**

361  Mayor Fullmer offered to review each consent item to help address any questions or  
362 concerns from council.

363  
364  Councilmember Holdaway had a question on item 11.5. He wanted to know if the  
365 city had already purchased these items in the past. Public Works Director Naseem  
366 Ghandour explained that the city had purchased it in the past and that this was to set  
367 up a re-occurring purchase with the provider.

368  
369  Human Resources Director Corrie Steves presented items 11.8 and 11.11. A  
370 discussion ensued. Councilmember Holdaway believed the items were taking away  
371 power from elected officials by placing the responsibility on a third-party hearing  
372 officer.

373  
374  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE ALL  
375 CONSENT ITEMS, EXCEPT FOR ITEMS 11.8 AND 11.11 AS PRESENTED  
376 AND STRIKING 11.10 AS THAT HAD ALREADY BEEN VOTED ON  
377 EARLIER IN THE MEETING. COUNCILMEMBER CAMERON SECONDED.  
378 THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER AND  
379 COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND  
380 HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

381  
382  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE CONSENT  
383 ITEMS 11.8 AND 11.11 TO A FUTURE MEETING. COUNCILMEMBER  
384 HOLDAWAY SECONDED. MAYOR FULLMER AND COUNCILMEMBERS  
385 CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE  
386 MOTION PASSED UNANIMOUSLY.

387  
388 **12. APPOINTMENTS/REMOVALS**

389 **12.1. With the advice and consent of the council, Mayor Fullmer may appoint  
390 members to boards and commissions.**

391  
392 There were no appointments made during this meeting.

393  
394 **13. BUSINESS ITEMS**

395  
396 **13.1. PUBLIC HEARING: Transportation Master Plan + Impact Fee (Ordinance  
397 2025-13)**

398  
399 *This was postponed from the June 25, August 13, and September 10, 2025, City  
400 Council Meetings. (This item is being struck from the agenda and the public hearing  
401 will be rescheduled and re-noticed for a future date.)*

403  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO STRIKE ITEM 13.1 FROM  
404 THE AGENDA TO BE RE ADDED AND THE PUBLIC HEARING TO BE RE-  
405 NOTICED AT A FUTURE DATE. COUNCILMEMBER CLAWSON SECONDED.  
406 MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON  
407 AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
408

409 **13.2. PUBLIC HEARING - Consolidated Fee Schedule Amendment (Resolution 2025-  
410 46)**

411 Neighborhood Services Coordinator Maria Arteaga will present a proposed  
412 amendment to the Consolidated Fee Schedule. The mayor and City Council will act to  
413 adopt (or deny) this request by resolution. *(This item is being continued to the  
414 September 24, 2025, City Council Meeting.)*

415  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENTER INTO A PUBLIC  
416 HEARING AT 9:57PM. COUNCILMEMBER CLAWSON SECONDED. MAYOR  
417 FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND  
418 HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
419

420  Utility Billing Clerk Maria Arteaga presented the proposed changes to the Consolidated Fee  
421 Schedule.

422  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO CLOSE THE PUBLIC  
423 HEARING AT 9:58PM. COUNCILMEMBER HOLDAWAY SECONDED. MAYOR  
424 FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND  
425 HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
426

427  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO APPROVE RESOLUTION  
428 2025-46 AMENDING THE CONSOLIDATED FEE SCHEDULE. COUNCILMEMBER  
429 CAMERON SECONDED. THE ROLL CALL WAS AS FOLLOWS: MAYOR FULLMER,  
430 COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY  
431 VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
432

433 **13.3. DISCUSSION AND ACTION — Vineyard Loop Rd (600 North) and 300 West Parking &  
434 Striping Plan**

435 Senior Planner Cache Hancey will present a striping plan for Vineyard Loop Road  
436 (600 North) and 300 West to add parking. City Council will take appropriate action.  
437

438  Senior Planner Cache Hancey presented the proposed striping plan.  
439

440  Councilmember Sifuentes asked for clarification on the angled parking in relation to  
441 vehicle size. A discussion ensued about both that as well as overall parking and the  
442 challenges presented by adding parking or removing a left turn lane.  
443

446  Ms. Cornelius commented that her husband was on one of the consulted HOA's and that  
447 they didn't recall being contacted by city regarding the proposal. She also expressed  
448 concern regarding the potential loss of the left turn lane stating that she felt it was  
449 important to maintain that entrance into the neighborhood. A discussion with council and  
450 staff ensued.

451  **Motion:** COUNCILMEMBER CAMERON MOVED TO APPROVE ITEM 13.3 AS  
452 PRESENTED. THE WAS NO SECOND, THE MOTION FAILED TO MOVE  
453 FORWARD.

454  There was discussion about the merits of doing further analysis and potentially adding  
455 fewer parking spaces and the expense of maintaining the left turn lane. Additionally, staff  
456 discussed timing and urgency due to the cost of striping during winter. The result was the  
457 establishment of a sub-committee to work with staff and evaluate the project further, with  
458 the understanding that they would report back to the council on the next regular meeting  
459 with a decision.

460  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE ITEM 13.3 AND  
461 ESTABLISH A SUB-COMMITTEE THAT WOULD WORK WITH STAFF AND  
462 HOAS TO EVALUATE THE PROPOSALS RAISED DURING DISCUSSION AND  
463 TO MAKE A DECISION ON KEEPING OR REMOVING THE LEFT TURN LANE.  
464 COUNCILMEMBER CAMERON SECONDED. MAYOR FULLMER,  
465 COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDWAY  
466 VOTED YES. THE MOTION PASSED UNANIMOUSLY.

467 **13.4. PUBLIC HEARING - Adoption of the Fiscal Year 2025-2026 Working Budget**  
468 *After Amendment #2 (Resolution 2025-47) (This item is being moved to the*  
469 *October 8, 2025, City Council Meeting.)*  
470 FY26 Budget Amendment #2

471  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE THE ITEM TO THE NEXT  
472 REGULAR CITY COUNCIL MEETING ON OCTOBER 8. COUNCILMEMBER SIFUENTES  
473 SECONDED. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES,  
474 CLAWSON AND HOLDWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

475 **13.5. DISCUSSION AND ACTION — Government Records Requests and Vineyard**  
476 **Municipal Code Title 3 Municipal Procedures**

477 The mayor and city council will discuss Government Records Requests and Vineyard  
478 Municipal Code Title 3 Municipal Procedures and take appropriate action.

479  Mayor Fullmer struck this item from the agenda.

488 **14. CLOSED SESSION**

489 a discussion of the character, professional competence, or physical or mental health of  
490 an individual

491  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENTER A CLOSED SESSION AT  
492 10:54PM FOR A DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR  
493 PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER CAMERON  
494 SECONDED. THE ROLL CALL WAS AS FOLLOWS: MAYOR FULLMER,  
495 COUNCILMEMBERS CAMERON, SIFUENTES AND CLAWSON VOTED YES.  
496 COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION PASSED FOUR (4) TO ONE  
497 (1).

498

499 **15. ADJOURNMENT**

500

501 The meeting adjourned at 11:22 PM.

502

503

504 **MINUTES APPROVED ON:** \_\_\_\_\_

505

506

507 **CERTIFIED CORRECT BY:**   
508 **TONY LARA, DEPUTY CITY RECORDER**

509





# **MINUTES OF A REGULAR CITY COUNCIL MEETING**

## City Council Chambers

125 South Main Street, Vineyard, Utah  
October 8, 2025, at 5:48 PM

## Present

Mayor Julie Fullmer  
Councilmember Sara Cameron  
Councilmember Brett Clawson  
Councilmember Jacob Holdaway  
Councilmember Mardi Sifuentes

Absent

**Staff Present:** City Manager Eric Ellis, Chief Deputy Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Planner Anthony Fletcher, Parks and Rec Director Brian Vawdrey, Chief Building Official Chris Johnson, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Communications Coordinator Jenna Ahern, City Recorder Pamela Spencer, Deputy City Recorder Tony Lara

**Others Speaking:** Steve Borup with Dakota Pacific Real Estate and Ryan Wallace and Ted Skeen with Intermountain Health; residents Daria Evans, Kim Cornelius, Larry ODonnel, Darlene Price, Tyler Haroldsen, Barber Porter, Karen Cornelius, David Pearce, Terry Ewing; Assistant Chief Shaun Hirst with the Orem Fire Department

## 1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

 Mayor Fullmer opened the meeting at 5:48 pm and gave an invocation and led the Pledge of Allegiance.

## 2. CLOSED SESSION

No closed session was held.

### **3. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS**

There were no presentations.

#### **4. APPOINTMENTS/REMOVALS**

No appointments were made.

48   **5. WORK SESSION**

49   **5.1. The Forge Development Agreement Amendment**

50   Steve Borup with Dakota Pacific Real Estate has requested a work session for an  
51   update to The Forge Development Agreement.

52    Mayor Fullmer turned the time over to Economic Development Director Morgan Brim.

53    Mr. Brim gave a basic history and update on The Forge development.

54    Steve Borup with Dakota Pacific gave the council an update on The Forge.

55    Councilmember Sifuentes commented that she was excited about bringing Intermountain to the  
56   area. She felt that they needed to have discussions to find a balance.

57    Councilmember Cameron felt they had regionally significant amenities and needed more  
58   commercial and retail.

59    Councilmember Clawson wanted to know if the change in the size of the parcel would change  
60   what would be available to use that space. Mr. Borup replied that they would be keeping the  
61   boundaries in the commercial, and the entertainment would still be within the five-acre area.

62    Councilmember Cameron asked how soon the project would start if the amendment were to be  
63   approved. Mr. Borup replied that they anticipated to start designing and building within 12 to 15  
64   months.

65    Councilmember Holdaway comments on the regionally significant amenities. He expressed his  
66   concerns about size and said that he was open to retail first.

67    Mayor Fullmer suggested that the council submit their comments and have more discussion within  
68   the next two weeks.

69    Ryan Wallace, legal representative for Intermountain Health, stated that they were reviewing the  
70   parcel to ensure it met with Intermountain Health's plans. He mentioned that the southern parcel was  
71   not part of the original Forge Development Agreement, and they wanted to remove the new parcel as  
72   well. He said that they would be submitting a draft development agreement once they purchase the  
73   land.

74    Mayor Fullmer suggested that if the council did not have comments on the term sheets tonight,  
75   that they review them within the next two weeks and schedule some meetings.

76    Councilmember Holdaway asked about the timeline. Ted Skeen with Intermountain Health replied  
77   that they would not start designing anything until they had acquired the land. A discussion ensued  
78   about the plans for the property.

79    Mayor Fullmer moved to consent items and noted that the city manager report would be available  
80   online.

95           **5.2. Staff Planning and Processes**

96           **5.3. Vineyard Municipal Code Title 3 Consideration**

97            Mayor Fullmer explained that Councilmember Holdaway had asked for some items to be on the  
98 agenda and said that she wanted to clarify how it works.

99            Councilmember Holdaway commented that he wanted to add the agenda items so he could talk.  
100 Mayor Fullmer clarified the process to get items on the agenda. A discussion ensued. Mayor Fullmer  
101 turned the time over to City Recorder Pamela Spencer.

102            Ms. Spencer began her presentation on Title 3. Councilmember Sifuentes asked how the Title 3  
103 amendment came to be. A discussion ensued. Ms. Spencer continued her presentation. She was  
104 interrupted by Councilmember Holdaway and Deputy Recorder Tony Lara requested that the back-  
105 and-forth conversation end.

106            The City Council took a short break at 7:16 PM.  The meeting resumed at 7:34 PM.

107           **5.4. Travel and Financial Policy Discussion**

108            Mayor Fullmer called for a motion to continue items 5.2, 5.3, and 5.4 to a future meeting.

109            **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUED ITEMS 5.2 STAFF  
110 PLANNING AND PROCESSES, 5.2 VINEYARD MUNICIPAL CODE TITLE 3  
111 CONSIDERATION, AND 5.4 TRAVEL AND FINANCIAL POLICY DISCUSSION TO A  
112 FUTURE MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR  
113 FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDWAY, AND SIFUENTES  
114 VOTED YES. THE MOTION PASSED UNANIMOUSLY.

115           **6. PUBLIC COMMENTS**

116            Daria Evans, living in The Villas subdivision, thanked Environmental Utilities Manager Devan  
117 Peterson for getting the answers to her water questions and Councilmember Sifuentes for getting her  
118 in touch with Becca Kresser with the Utah County Sheriff's Office. She noted her disappointed in the  
119 outcome of the vote on the striping on Vineyard Loop Road.

120            Kim Cornelius, living in The Villas subdivision, commented on "peace making." He then  
121 expressed his concerns with parking and the outcome of the vote on the striping on Vineyard Loop  
122 Road.

123            Larry Odonnel, living in The Villas subdivision, expressed his concern with social media  
124 comments and also expressed his disappointment in the outcome of the vote on the striping on  
125 Vineyard Loop Road.

126            Darlene Price, living in The Villas subdivision, reiterated her concerns from previous meetings  
127 about electric vehicles on the sidewalks and felt that nothing was being done address her concerns.

128            Mayor Fullmer gave an update on the 400 South restriping of 400 South. Tyler Haroldsen, living  
129 in the living in the Edgewater subdivision, reviewed questions and comments on painting 400 South.

143  
144  Barber Porter, living in The Hamptons, expressed her concerns with parking and the outcome of  
145 the vote on the striping on Vineyard Loop Road.

146  
147  Karen Cornelius, living in The Villas, expressed her concerns with parking and the outcome of  
148 the vote on the striping on Vineyard Loop Road.

149  
150  Mayor Fullmer reviewed the process that they city had gone through on the striping decision.

151  
152  David Pearce, living in The Cascade subdivision, stated that he appreciated the council making  
153 difficult decisions. He also commented on “peace making.”

154  
155  Terry Ewing, living in The Villas, expressed her concerns with parking and the outcome of the  
156 vote on the striping on Vineyard Loop Road.

157  
158  
159 **7. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

160  
161  
162 **8. STAFF, COMMISSION, AND COMMITTEE REPORTS**

163 8.1. City Manager Report – no report was given.

164  
165  
166 **9. CONSENT ITEMS**

167 9.1. **Personnel Policy Revision: Disciplinary Appeals (Resolution 2025-52)**

168 9.2. **Vineyard Municipal Code Amendment to Title 2 Administration; adding Chapter  
169 2.10 Employee Discipline Hearing Officer (Ordinance 2025-13)**

170 9.3. **Special Event Fee Waiver Request**

171 9.4. Vineyard Loop Rd (600 North) and 300 West Parking & Striping Plan

172 This item is a follow-up to the previous City Council discussion on the East Vineyard  
173 Loop Road Striping Plan. It returns for consideration after completion of a  
174 professional traffic study and meeting with HOA representatives and the City Council  
175 Subcommittee to review findings and gather community feedback. Discussion and  
176 Action to approve the Vineyard Loop Road and 300 West Striping Plan to remove the  
177 center lane and add on-street parking, bike lanes, and traffic-calming features.

178  
179  Mayor Fullmer asked to discussion 9.4 There was a brief discussion on consent items 9.1  
180 and 9.2. Mayor Fullmer called for a motion on 9.1 and 9.2. For the record, Councilmember  
181 Holdaway stated that he felt that the council should retain the appeal authority. Mayor Fullmer  
182 gave an overview of the appeal authority. A discussion ensued.

183  
184  **Motion: COUNCILMEMBER SIFUENTES MOVED TO APPROVED ITEMS 9.1, 9.2, AND  
185 COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULLMER,  
186 COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES.  
187 COUNCILMEMBER HOLDWAY VOTED NO. THE MOTION PASSED FOUR (4) TO ONE (1).**

188  
189  
190  Mayor Fullmer asked for clarification on 9.3 and then called for a motion.

191

192  **Motion:** COUNCILMEMBER CLAWSON MOVED TO APPROVE 9.3.  
193 COUNCILMEMBER HOLDAWAY SECONDED THE MOTION. MAYOR FULLMER,  
194 COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED  
195 YES. THE MOTION PASSED UNANIMOUSLY.

196

197  **9.4 Vineyard Loop Rd (600 North) and 300 West Parking & Striping Plan** Mayor  
198 Fullmer explained that they had formed a subcommittee at the last council meeting to come to a  
199 resolution. She said that today the council had received a letter from some of the members of a  
200 Homeowners' Association not wanting the council to approve the striping plan. She explained  
201 that there had been a study done during the peak hours of 7 am to 9 am and 4 pm to 6 pm where  
202 only 5 cars turned during those times. Mayor Fullmer mentioned that safety vehicle only made  
203 right hand turns. Assistant Chief Shaun Hirst with the Orem Fire Department explained that the  
204 fire department prefers to make right-hand turns but that was not always the case.

205

206  Councilmember Cameron explained why she was an advocate for adding the additional  
207 parking. She noted that the study showed that losing the left turn lane would not affect the Villas  
208 residents.

209

210  Councilmember Holdaway felt that this was about finding peace. He noted that the Villas  
211 residents had submitted 134 signatures. He asked if there was an opportunity for the Villas  
212 residents to speak about the change. A discussion ensued. Mayor Fullmer stated that all of the  
213 data showed that moving forward with the change benefited the community as a whole. The  
214 discussion continued.

215

216  Councilmember Sifuentes asked about timing on the striping. Public Works Director  
217 Naseem Ghandour explained how striping worked. A discussion ensued.

218

219  Councilmember Sifuentes asked about the cost difference in doing the striping now as  
220 opposed to doing it later. Mr. Ghandour explained the cost differences.

221

222  Councilmember Sifuentes asked about the addition of the bike lane. Mr. Ghandour  
223 explained that it would be a balance between the parking and the bike lane.

224

225  Councilmember Clawson asked about the four safety concerns mentioned in the petition.  
226 Mr. Brim explained that the study had not addressed those concerns and that it was hard to  
227 discuss the likelihood or percentages of those concerns. Mr. Ghandour explained what safety  
228 measures would be in place to help promote the slowing of vehicles. He also mentioned the  
229 addition of a traffic signal.

230

231  Mayor Fullmer called for a motion.

232

233  **Motion:** COUNCILMEMBER CAMERON MOVED TO APPROVE ITEM 9.4 AS  
234 PRESENTED.

235

236  Councilmember Sifuentes asked for clarification on 300 West. Mr. Ghandour explained the  
237 striping on 300 West. A discussion ensued.

239  Mayor Fullmer reiterated Councilmember Cameron's motion and called for a second.

241  Councilmember Sifuentes seconded the motion.

243  A discussion ensued.

246  **COUNTER MOTION: COUNCILMEMBER HOLDAWAY MOVED TO REMOVE**  
247 **300 WEST FROM THE MOTION, OR TO ONLY APPROVE 300 WEST AS A FRIENDLY**  
248 **AMENDMENT TO THE ORIGINAL MOTION.** Councilmember Cameron did not accept the  
249 friendly amendment. The discussion continued. There was no second on the counter motion.

251  **Original Motion:** Mayor Fullmer restated the first motion and who seconded the motion.  
252 She then called for a vote.

254  **MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND**  
255 **SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION**  
256 **CARRIED FOUR (4) TO ONE (1).**

258  Mayor Fullmer moved to public comments.

## 260 **10. BUSINESS ITEMS**

### 261 **10.1. DISCUSSION AND ACTION — Government Records Requests and Vineyard** **Municipal Code Title 3 Municipal Procedures**

264 The mayor and city council will discuss Government Records Requests and Vineyard  
265 Municipal Code Title 3 Municipal Procedures and take appropriate action.

267  Mayor Fullmer called for a motion to move this item to a future meeting.

269  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO MOVE ITEM 10.1 GOVERNMENT  
270 RECORDS REQUESTS AND VINEYARD MUNICIPAL CODE TITLE 3 MUNICIPAL  
271 PROCEDURES TO A FUTURE MEETING. COUNCILMEMBER CLAWSON SECONDED THE  
272 MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY,  
273 AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.

275  Mayor Fullmer moved to **10.5 Why I love America.**

### 277 **10.2. PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget** **After Amendment #2 (Resolution 2025-47) (This item was moved from the** **September 24, 2025, City Council Meeting.)** 280 FY26 Budget Amendment #2

282  Mayor Fullmer called for a motion to move this item the October 22, 2025, City Council meeting.

284  **Motion:** COUNCILMEMBER CAMERON MOVED TO CONTINUED ITEM 10.2 ADOPTION  
285 OF THE FISCAL YEAR 2025-2026 WORKING BUDGET AFTER AMENDMENT #2  
286 (RESOLUTION 2025-47) TO THE OCTOBER 22, 2025, CITY COUNCIL MEETING.  
287 COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER,  
288 COUNCILMEMBERS CAMERON, CLAWSON, HOLDWAY, AND SIFUENTES VOTED  
289 YES. THE MOTION PASSED UNANIMOUSLY.  
290

291 **10.3. PUBLIC HEARING - District Energy Zoning Text Amendment**

292 Bronson Tatton with Flagborough has requested a Zoning Text Amendment to the  
293 Downtown Vineyard (Town Center) Special Purpose Zoning District to allow for  
294 District Energy Uses. The City Council will take appropriate action.  
295

296  Mayor Fullmer called for a motion to move 10.3 to the October 22, 2025, City Council  
297 meeting.  
298

299  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUED ITEM 10.3  
300 DISTRICT ENERGY ZONING TEXT AMENDMENT TO THE OCTOBER 22, 2025, CITY  
301 COUNCIL MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION.  
302 MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDWAY, AND  
303 SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
304

305 **10.4. DISCUSSION AND ACTION - Vineyard Station Area Plan**

306 Planner Anthony Fletcher will present the draft working Vineyard Station Area Plan. The  
307 City Council will provide final comments before the draft working SAP is submitted to  
308 the SAP Policy Committee for review and certification.  
309

310  Mayor Fullmer explained that they had discussed this item at the last council meeting. She  
311 reviewed the requested changes and the process. A discussion ensued. Mayor Fullmer turned the  
312 time over to Planner Anthony Fletcher.  
313

314  Mr. Fletcher reviewed the suggested changes made to the plan from the last City Council  
315 meeting.  
316

317  Mayor Fullmer called for a motion.  
318

319  Councilmember Holdaway commented that he had not received the changes. Mr. Fletcher  
320 explained that this document was just approval of support and would allow them to submit the plan  
321 to the Station Area Plan Committee. Mayor Fullmer explained that the council and the public had  
322 received the document, and this was a follow-up discussion. Further discussion ensued. Mayor  
323 Fullmer restated her comments and called for a motion.  
324

325  **Motion:** COUNCILMEMBER CAMERON MOVED TO SUPPORT THE DRAFT  
326 VINEYARD STATION AREA PLAN AS A WORKING DOCUMENT, ENABLING THE  
327 CERTIFICATION REVIEW BY MAG AND THE SAP POLICY COMMITTEE.  
328 COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS  
329 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND  
330 SIFUENTES VOTED YES. COUNCILMEMBER HOLDWAY VOTED NO. THE MOTION  
331 PASSED FOUR (4) TO ONE (1).

332  
333       **10.5. Why I Love America**  
334  
335       █ Mayor Fullmer made comments about America250 and introduced the resolution. She then  
336       called for a motion.  
337  
338       █ **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO ADOPT RESOLUTION 2025-55.  
339       COUNCILMEMBER CLAWSON SECONDED THE MOTION. ROLL CALL WENT AS  
340       FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON,  
341       HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.  
342  
343

## 344       **11. ADJOURNMENT**

345  
346       █ Mayor Fullmer adjourned the meeting at 7:43 PM.  
347  
348

349       **MINUTES APPROVED ON:** \_\_\_\_\_

350  
351       **CERTIFIED CORRECT BY:** Pamela D. Spencer  
352       PAMELA SPENCER, CITY RECORDER  
353  
354





## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** October 22, 2025

**Agenda Item:** PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget After Amendment #2 (Resolution 2025-47) *(This item was moved from the September 24, and the October 8, 2025, City Council Meetings.)*

**Department:** Finance

**Presenter:** Eric Ellis

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### Background/Discussion:

Utah Code Section 10-6-128 allows for the amendment of the City's budget up until the last day of the fiscal year for which the budget applies. City Staff recommends the amendment of the Vineyard City Fiscal Year 2025 – 2026 Budget for various items as outlined in the attached detail worksheet.

### Fiscal Impact:

**General Fund:** -\$236,419

**Impact Fees:** -\$209,000

**Water Fund:** -\$1,101

**Sewer Fund:** -\$4,695

**Stormwater:** \$3,974

**Transportation fund:** -\$170,859

**Internal Services Fund:** \$39,625

### Recommendation:

**Approval of the resolution.**

### Sample Motion:

**I move to adopt Resolution 2025-47 the Vineyard City Fiscal Year 2025 – 2026 Budget Amendment #2 as presented by staff.**

### Attachments:

1. Resolution 2025-47 - FY2025-2026 Budget Amend #2
2. FY26 Working Budget after Amendment #2 10.14.2025

**RESOLUTION NO. 2025-47**

**A RESOLUTION AMENDING THE VINEYARD CITY BUDGET FOR THE 2025-2026 FISCAL YEAR.**

**WHEREAS**, the City Council of Vineyard, Utah has previously adopted a budget for the 2025-2026 fiscal year in accordance with the Utah Fiscal Procedures Act for cities; and

**WHEREAS**, the city needs to now amend that adopted budget; and

**WHEREAS**, a public hearing was held on the 10th day of September 2025, on the proposed amendments to the 2025-2026 fiscal year budget for the city of Vineyard, Utah.

**NOW THEREFORE BE IT RESOLVED BY THE VINEYARD CITY COUNCIL AS FOLLOWS:**

1. The attached exhibit A shows the amendments to the Fiscal Year 2025-2026 budget for the city of Vineyard, Utah.
2. This resolution shall take effect upon passing.

Passed and dated this 10th day of September 2025.

\_\_\_\_\_  
Mayor Julie Fullmer

Attest:

\_\_\_\_\_  
Tony Lara, Deputy City Recorder





**VINEYARD**  
STAY CONNECTED

**FY 2025-2026 Working Budget  
After Amendment #2  
October 22, 2025**

## GENERAL FUND SUMMARY 2026

|   | ACTUAL<br>FY 22-23   | ACTUAL<br>FY 23-24   | FINAL<br>FY 24-25    | BUDGET<br>FY 25-26   | AMEND #1<br>BUDGET   | AMEND #2<br>BUDGET |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------|
| <b>REVENUES:</b>                        |                      |                      |                      |                      |                      |                    |
| PROPERTY TAXES                          | \$ 3,261,171         | \$ 3,683,386         | \$ 4,849,636         | \$ 4,950,000         | \$ 4,950,000         |                    |
| TRANSPORTATION TAXES                    | 296,945              | 375,439              | 310,000              | 430,000              | 430,000              |                    |
| SALES TAX                               | 3,150,801            | 3,204,125            | 3,450,000            | 3,588,000            | 3,588,000            |                    |
| RAP TAX                                 | 208,953              | 220,225              | 220,000              | 235,000              | 235,000              |                    |
| FRANCHISE TAX                           | 892,696              | 824,467              | 915,000              | 951,600              | 951,600              |                    |
| BUSINESS LICENSES & PERMITS             | 15,460               | 17,261               | 15,000               | 17,500               | 17,500               |                    |
| BUILDING PERMITS                        | 265,675              | 781,423              | 900,000              | 900,000              | 900,000              |                    |
| FIRE INSPECTION & PLAN REVIEW FEES      | 8,420                | 25,112               | 15,000               | 15,000               | 15,000               |                    |
| CLASS B&C ROAD FUNDS                    | 515,957              | 541,193              | 495,000              | 529,650              | 529,650              |                    |
| GRANT REVENUE                           | 9,995                | 10,686               | -                    | -                    | -                    |                    |
| DEVELOPMENT FEES                        | 219,311              | 470,627              | 327,300              | 370,000              | 370,000              |                    |
| SANITATION FEES                         | 559,156              | 583,085              | 640,000              | 797,610              | 797,610              |                    |
| INSPECTION FEES                         | 120,323              | 206,911              | 200,000              | 375,000              | 375,000              |                    |
| RECREATION FEES                         | 162,334              | 170,164              | 198,000              | 222,000              | 222,000              |                    |
| FINES & FORFEITURES                     | -                    | 700                  | 1,000                | 1,000                | 1,000                |                    |
| CREDIT CARD FEES                        | 7,026                | 4,976                | 5,000                | 6,500                | 6,500                |                    |
| INTEREST EARNINGS                       | 166,048              | 251,081              | 150,000              | 225,000              | 225,000              |                    |
| RENTS                                   | 20,838               | 21,558               | 20,000               | 20,000               | 20,000               |                    |
| LIBRARY FEES                            | 5                    | -                    | -                    | -                    | -                    |                    |
| SPONSORSHIPS                            | 30,550               | 30,455               | 35,000               | 45,000               | 45,000               |                    |
| MISCELLANEOUS REVENUE                   | 27,689               | 8,851                | 9,972                | 10,000               | 10,000               |                    |
| DONATIONS                               | 1,000                | 1,345                | 4,766                | -                    | 1,449                |                    |
| USE OF PRIOR YEAR FUND BALANCE          | -                    | -                    | 22,213               | 143,839.30           | 380,258.38           |                    |
| <b>TOTAL REVENUE</b>                    | <b>\$ 9,940,351</b>  | <b>\$ 11,433,070</b> | <b>\$ 12,782,887</b> | <b>\$ 13,832,699</b> | <b>\$ 14,070,567</b> |                    |
| <b>TRANSFERS IN:</b>                    |                      |                      |                      |                      |                      |                    |
| TRANSFER FROM RDA FUND                  | \$ 330,138           | \$ 373,974           | \$ 399,002           | \$ 528,000           | \$ 528,000           |                    |
| TRANSFER FROM CAPITAL PROJECTS          | -                    | -                    | 924,364              | 1,578,330            | 1,358,330            |                    |
| <b>TOTAL TRANSFERS IN</b>               | <b>\$ 330,138</b>    | <b>\$ 373,974</b>    | <b>\$ 1,323,366</b>  | <b>\$ 2,106,330</b>  | <b>\$ 1,886,330</b>  |                    |
| <b>TOTAL REVENUE &amp; TRANSFERS IN</b> | <b>\$ 10,270,489</b> | <b>\$ 11,807,044</b> | <b>\$ 14,106,253</b> | <b>\$ 15,939,029</b> | <b>\$ 15,956,897</b> |                    |
| <b>GENERAL FUND EXPENDITURES:</b>       |                      |                      |                      |                      |                      |                    |
| MAYOR & COUNCIL                         | \$ 100,366           | \$ 121,651           | \$ 219,013           | \$ 240,975           | \$ 240,975           |                    |
| CITY MANAGER                            | 137,192              | 168,776              | 223,907              | 218,072              | 218,139              |                    |
| RECORDER                                | 192,536              | 191,418              | 217,496              | 277,091              | 240,560              |                    |
| FINANCE                                 | 247,385              | 284,192              | 380,871              | 372,396              | 368,511              |                    |
| COMMUNICATIONS                          | 156,960              | 280,913              | 335,190              | 253,815              | 244,768              |                    |
| PLANNING                                | 446,975              | 481,294              | 716,373              | 756,917              | 774,658              |                    |
| BUILDING                                | 386,860              | 443,187              | 654,594              | 712,421              | 701,240              |                    |
| POLICE                                  | 2,328,474            | 2,815,769            | 3,349,422            | 4,095,625            | 4,103,125            |                    |
| FIRE                                    | 1,654,069            | 1,379,625            | 2,250,807            | 2,520,710            | 2,574,600            |                    |
| LIBRARY                                 | 29,979               | 54,609               | 97,120               | 121,518              | 121,518              |                    |
| PUBLIC WORKS                            | 745,006              | 687,503              | 816,918              | 901,743              | 900,159              |                    |
| ENGINEERING                             | 152,492              | 141,201              | 210,684              | 206,805              | 210,362              |                    |
| SANITATION                              | 493,381              | 530,752              | 598,736              | 675,675              | 675,675              |                    |
| PARKS                                   | 618,442              | 825,148              | 1,029,663            | 1,108,619            | 1,117,111            |                    |
| RECREATION                              | 359,798              | 402,811              | 511,016              | 566,832              | 559,475              |                    |
| SPECIAL EVENTS                          | 152,440              | 175,417              | 256,675              | 275,148              | 275,148              |                    |
| NON-DEPARTMENTAL                        | 57,076               | 79,053               | 187,650              | 222,180              | 222,180              |                    |
| <b>TOTAL DEPT ALLOCATIONS</b>           | <b>\$ 8,384,686</b>  | <b>\$ 9,063,319</b>  | <b>\$ 12,056,134</b> | <b>\$ 13,526,542</b> | <b>\$ 13,548,204</b> |                    |
| <b>TRANSFERS OUT:</b>                   |                      |                      |                      |                      |                      |                    |
| TRANSFER TO WASTEWATER FUND             | \$ -                 | \$ 11,055            | \$ -                 | \$ -                 | \$ -                 |                    |
| TRANSFER TO STORMWATER FUND             | -                    | 26,661               | 570                  | 243,927              | 240,133              |                    |
| TRANSFER TO TRANSPORTATION FUND         | 689,594              | 375,439              | 1,098,814            | 959,650              | 959,650              |                    |
| TRANSFER TO CAPITAL PROJECTS FUND       | 523,952              | 1,520,225            | 220,000              | 235,000              | 235,000              |                    |
| TRANSFER TO INTERNAL SERVICE FUND       | 433,001              | 769,904              | 730,734              | 973,910              | 973,910              |                    |
| TRANSFER TO DEBT SERVICE FUND           | -                    | -                    | -                    | -                    | -                    |                    |
| <b>TOTAL TRANSFERS OUT:</b>             | <b>\$ 1,646,547</b>  | <b>\$ 2,703,285</b>  | <b>\$ 2,050,119</b>  | <b>\$ 2,412,487</b>  | <b>\$ 2,408,693</b>  |                    |
| <b>TOTAL EXP. &amp; TRANS.OUT</b>       | <b>\$ 10,031,233</b> | <b>\$ 11,766,604</b> | <b>\$ 14,106,253</b> | <b>\$ 15,939,029</b> | <b>\$ 15,956,897</b> |                    |
| <b>OPERATING SURPLUS (DEFICIT)</b>      | <b>\$ 239,256</b>    | <b>\$ 40,441</b>     | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          |                    |

| GENERAL FUND REVENUES              | FY23 ACTUAL          | FY24 ACTUAL          | FINAL FY25 BUDGET    | AMEND #1 FY26 BUDGET | AMEND #2 FY26 BUDGET |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Property Tax                       | \$ 3,261,171         | \$ 3,683,386         | \$ 4,849,636         | \$ 4,950,000         | \$ 4,950,000         |
| Sales Tax - Includes Transient     | 3,150,801            | 3,204,125            | 3,450,000            | 3,588,000            | 3,588,000            |
| RAP Tax                            | 208,953              | 220,225              | 220,000              | 235,000              | 235,000              |
| Transportation Tax                 | 296,945              | 375,439              | 310,000              | 430,000              | 430,000              |
| Franchise Tax                      | 892,696              | 824,467              | 915,000              | 951,600              | 951,600              |
| Total Taxes                        | \$ 7,810,566         | \$ 8,307,642         | \$ 9,744,636         | \$ 10,154,600        | \$ 10,154,600        |
| Business Licenses & Permits        | \$ 15,460            | \$ 17,261            | \$ 15,000            | \$ 17,500            | \$ 17,500            |
| Building Permits                   | 265,675              | 781,423              | 900,000              | 900,000              | 900,000              |
| Fire Inspection & Plan Review Fees | 8,420                | 25,112               | 15,000               | 15,000               | 15,000               |
| Total Licenses & Permits           | \$ 289,554           | \$ 823,796           | \$ 930,000           | \$ 932,500           | \$ 932,500           |
| Class B&C Road Funds               | \$ 515,957           | \$ 541,193           | \$ 495,000           | \$ 529,650           | \$ 529,650           |
| Grant Revenue                      | 9,995                | 10,686               | -                    | -                    | -                    |
| Total Intergovernmental Revenue    | \$ 525,952           | \$ 551,879           | \$ 495,000           | \$ 529,650           | \$ 529,650           |
| Development Fees                   | \$ 219,311           | \$ 470,627           | \$ 327,300           | \$ 370,000           | \$ 370,000           |
| Library Fees                       | 5                    | -                    | -                    | -                    | -                    |
| Inspection Fees                    | 120,323              | 206,911              | 200,000              | 375,000              | 375,000              |
| Sanitation Fees                    | 559,156              | 583,085              | 640,000              | 797,610              | 797,610              |
| Recreation Fees                    | 162,334              | 170,164              | 198,000              | 222,000              | 222,000              |
| Fines & Forfeitures                | -                    | 700                  | 1,000                | 1,000                | 1,000                |
| Interest Earnings                  | 166,048              | 251,081              | 150,000              | 225,000              | 225,000              |
| Rents                              | 20,838               | 21,558               | 20,000               | 20,000               | 20,000               |
| Sponsorships                       | 30,550               | 30,455               | 35,000               | 45,000               | 45,000               |
| Credit Card Fees                   | 7,026                | 4,976                | 5,000                | 6,500                | 6,500                |
| Miscellaneous Revenues             | 27,689               | 8,851                | 9,972                | 10,000               | 10,000               |
| Donations                          | 1,000                | 1,345                | 2,898                | -                    | 1,449                |
| Skate Park Donations - RESTRICTED  | -                    | -                    | 1,868                | -                    | -                    |
| Beg. Fund Appropriation            | -                    | -                    | 22,213               | 143,839              | 380,258              |
| Total Misc Revenue                 | \$ 1,314,279         | \$ 1,749,753         | \$ 1,613,251         | \$ 2,215,949         | \$ 2,453,817         |
| Transfer from RDA Fund - Tax Admin | \$ 330,138           | \$ 373,974           | \$ 399,002           | \$ 528,000           | \$ 528,000           |
| Transfer from Capital Projects     | \$ -                 | \$ -                 | \$ 924,364           | \$ 1,578,330         | \$ 1,358,330         |
| <b>TOTAL GENERAL FUND REV</b>      | <b>\$ 10,270,489</b> | <b>\$ 11,807,044</b> | <b>\$ 14,106,253</b> | <b>\$ 15,939,029</b> | <b>\$ 15,956,897</b> |
| <b>TOTAL GENERAL FUND EXPEND</b>   | <b>\$ 10,031,233</b> | <b>\$ 11,766,604</b> | <b>\$ 14,106,253</b> | <b>\$ 15,939,029</b> | <b>\$ 15,956,897</b> |
| <b>Surplus (Deficit)</b>           | <b>\$ 239,256</b>    | <b>\$ 40,441</b>     | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 0</b>          |

**MAYOR & MUNICIPAL COUNCIL**

| FUND                             | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|----------------------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                  |      |      |                                 | FY 22-23          | FY 23-24          | FY 24-25          | BUDGET            | BUDGET            |
| <b>Mayor &amp; Council</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                               | 0101 | 4001 | Full Time Regular               | \$ -              | \$ 1,338          | \$ 93,572         | \$ 97,350         | \$ 97,350         |
| 10                               | 0101 | 4002 | Part Time Regular               | 86,430            | 95,947            | 62,108            | 72,302            | 72,302            |
| 10                               | 0101 | 4008 | Compensation Adjustments        | -                 | -                 | 2,602             | 6,170             | 6,170             |
| 10                               | 0101 | 4051 | Retirement & Taxes              | 3,473             | 4,186             | 23,431            | 23,528            | 23,528            |
| 10                               | 0101 | 4053 | Insurance                       | -                 | -                 | 9,600             | 9,600             | 9,600             |
| 10                               | 0101 | 4105 | Membership Dues & Subscriptions | \$ -              | \$ -              | \$ 500            | \$ 600            | \$ 600            |
| 10                               | 0101 | 4108 | Meetings                        | 625               | 4,309             | 4,500             | 9,300             | 9,300             |
| 10                               | 0101 | 4257 | Programs                        | 3,799             | 10,009            | 11,500            | 8,000             | 8,000             |
| 10                               | 0101 | 4355 | Miscellaneous                   | 801               | 147               | 1,500             | 2,000             | 2,000             |
| 10                               | 0101 | 4413 | Training                        | 4,194             | 3,468             | 5,200             | 6,500             | 6,500             |
| 10                               | 0101 | 4414 | Travel                          | 1,044             | 2,247             | 4,500             | 5,625             | 5,625             |
| <b>Total Mayor &amp; Council</b> |      |      |                                 | <b>\$ 100,366</b> | <b>\$ 121,651</b> | <b>\$ 219,013</b> | <b>\$ 240,975</b> | <b>\$ 240,975</b> |

**CITY MANAGER**

| FUND                      | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|---------------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                           |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>City Manager</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                        | 0201 | 4001 | Full Time Regular               | \$ 79,153         | \$ 103,233        | \$ 128,299        | \$ 132,036        | \$ 132,036        |
| 10                        | 0201 | 4006 | Other Compensation              | 600               | 750               | 600               | -                 | -                 |
| 10                        | 0201 | 4007 | Car Allowance                   | 3,600             | 4,000             | 4,200             | 4,200             | 4,200             |
| 10                        | 0201 | 4008 | Compensation Adjustments        | -                 | -                 | 2,311             | 4,546             | 4,546             |
| 10                        | 0201 | 4051 | Retirement & Taxes              | 18,701            | 23,248            | 30,971            | 25,481            | 25,481            |
| 10                        | 0201 | 4053 | Insurance                       | 15,411            | 14,546            | 22,600            | 15,820            | 15,887            |
| 10                        | 0201 | 4105 | Membership Dues & Subscriptions | \$ 9,445          | \$ 15,225         | \$ 12,825         | \$ 13,650         | \$ 13,650         |
| 10                        | 0201 | 4108 | Meetings                        | 3,313             | 2,526             | 4,500             | 4,500             | 4,500             |
| 10                        | 0201 | 4109 | Special Events                  | 2,525             | -                 | 3,000             | 3,000             | 3,000             |
| 10                        | 0201 | 4355 | Miscellaneous                   | 3,315             | 761               | 3,500             | 3,740             | 3,740             |
| 10                        | 0201 | 4413 | Training                        | 660               | 2,469             | 7,300             | 7,300             | 7,300             |
| 10                        | 0201 | 4414 | Travel                          | 469               | 2,018             | 3,800             | 3,800             | 3,800             |
| <b>Total City Manager</b> |      |      |                                 | <b>\$ 137,192</b> | <b>\$ 168,776</b> | <b>\$ 223,907</b> | <b>\$ 218,072</b> | <b>\$ 218,139</b> |

**RECORDER**

| FUND                  | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|-----------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                       |      |      |                                 | FY 22-23          | FY 23-24          | FY 24-25          | BUDGET FY 25-26   | BUDGET FY 25-26   |
| <b>Recorder</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                    | 0301 | 4001 | Full Time Regular               | \$ 77,493         | \$ 113,192        | \$ 116,840        | \$ 119,124        | 119,124           |
| 10                    | 0301 | 4002 | Part Time Regular               | 32,308            | 793               | -                 | -                 | -                 |
| 10                    | 0301 | 4005 | Overtime                        | 199               | 110               | -                 | 596               | 596               |
| 10                    | 0301 | 4006 | Other Compensation              | 520               | 600               | 600               | 600               | 600               |
| 10                    | 0301 | 4008 | Compensation Adjustments        | -                 | -                 | 2,134             | 4,689             | 4,689             |
| 10                    | 0301 | 4051 | Retirement & Taxes              | 26,649            | 28,513            | 29,637            | 65,108            | 27,499            |
| 10                    | 0301 | 4053 | Insurance                       | 15,445            | 30,581            | 32,920            | 32,920            | 33,997            |
| 10                    | 0301 | 4103 | Public Notices                  | \$ 800            | \$ 335            | \$ 10,000         | \$ 10,000         | \$ 10,000         |
| 10                    | 0301 | 4105 | Membership Dues & Subscriptions | 355               | 765               | 975               | 1,565             | 1,565             |
| 10                    | 0301 | 4108 | Meetings                        | -                 | 271               | 240               | 240               | 240               |
| 10                    | 0301 | 4110 | Postage                         | -                 | -                 | 50                | 50                | 50                |
| 10                    | 0301 | 4151 | Equipment                       | 36,954            | 53                | -                 | -                 | -                 |
| 10                    | 0301 | 4301 | Contract Services               | -                 | 14,499            | 18,000            | 36,000            | 36,000            |
| 10                    | 0301 | 4355 | Miscellaneous                   | 171               | 140               | 1,000             | 1,000             | 1,000             |
| 10                    | 0301 | 4413 | Training                        | 593               | 688               | 1,100             | 1,200             | 1,200             |
| 10                    | 0301 | 4414 | Travel                          | 1,049             | 878               | 4,000             | 4,000             | 4,000             |
| <b>Total Recorder</b> |      |      |                                 | <b>\$ 192,536</b> | <b>\$ 191,418</b> | <b>\$ 217,496</b> | <b>\$ 277,091</b> | <b>\$ 240,560</b> |

**FINANCE**

| FUND                 | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1       | AMEND #2       |
|----------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|----------------|----------------|
|                      |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET         | BUDGET         |
| <b>Finance</b>       |      |      |                                 |                   |                   |                   |                |                |
| 10                   | 0401 | 4001 | Full Time Regular               | \$ 113,193        | \$ 132,136        | \$ 147,681        | \$ 138,238     | \$ 138,238     |
| 10                   | 0401 | 4002 | Part Time Regular               | 35,439            | 38,921            | 45,887            | 65,504         | 65,504         |
| 10                   | 0401 | 4003 | Seasonal Employees              | 6,518             | 6,731             | 13,853            | 14,321         | 14,321         |
| 10                   | 0401 | 4005 | Overtime                        | 91                | 8                 | -                 | -              | -              |
| 10                   | 0401 | 4006 | Other Compensation              | 1,947             | 1,243             | 960               | 1,200          | 1,200          |
| 10                   | 0401 | 4007 | Car Allowance                   | 2,400             | 2,200             | 2,400             | 2,400          | 2,400          |
| 10                   | 0401 | 4008 | Compensation Adjustments        | -                 | -                 | 3,297             | 6,092          | 6,092          |
| 10                   | 0401 | 4051 | Retirement & Taxes              | 27,203            | 30,408            | 39,790            | 28,526         | 28,526         |
| 10                   | 0401 | 4053 | Insurance                       | 12,590            | 11,524            | 29,653            | 14,990         | 10,080         |
| 10                   | 0401 | 4105 | Membership Dues & Subscriptions | \$ 425            | \$ 849            | \$ 1,125          | 1,485          | 1,610          |
| 10                   | 0401 | 4108 | Meetings                        | 402               | 303               | 600               | 1,200          | 1,200          |
| 10                   | 0401 | 4301 | Contract Services               | 9,275             | 12,515            | 33,500            | 33,990         | 33,990         |
| 10                   | 0401 | 4352 | Bank Fees                       | 30,354            | 38,706            | 48,000            | 50,000         | 50,000         |
| 10                   | 0401 | 4355 | Miscellaneous                   | 285               | 1,242             | 2,125             | 2,375          | 2,375          |
| 10                   | 0401 | 4413 | Training                        | 4,469             | 4,235             | 4,000             | 4,075          | 3,775          |
| 10                   | 0401 | 4414 | Travel                          | 2,794             | 3,171             | 8,000             | 8,000          | 9,200          |
| <b>Total Finance</b> |      |      |                                 | <b>\$ 247,385</b> | <b>\$ 284,192</b> | <b>\$ 380,871</b> | <b>372,396</b> | <b>368,511</b> |

**COMMUNICATIONS**

| FUND                        | ORG  | ACCT | DESCRIPTION              | ACTUAL            | ACTUAL            | FINAL             | AMEND #1           | AMEND #2           |
|-----------------------------|------|------|--------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
|                             |      |      |                          | FY 22-23          | FY 23-24          | FY 24-25          | BUDGET<br>FY 25-26 | BUDGET<br>FY 25-26 |
| <b>Communications</b>       |      |      |                          |                   |                   |                   |                    |                    |
| 10                          | 0601 | 4001 | Full Time Regular        | \$ 123,300        | \$ 127,700        | \$ 88,981         | \$ 91,840          | \$ 91,840          |
| 10                          | 0601 | 4002 | Part Time Regular        | 2,066             | 1,856             | 52,873            | 49,486             | 49,486             |
| 10                          | 0601 | 4005 | Overtime                 | 180               | 12                | -                 | -                  | -                  |
| 10                          | 0601 | 4006 | Other Compensation       | 1,260             | 690               | 600               | -                  | -                  |
| 10                          | 0601 | 4008 | Compensation Adjustments | -                 | -                 | 2,110             | 4,663              | 4,663              |
| 10                          | 0601 | 4051 | Retirement & Taxes       | 25,500            | 24,330            | 26,887            | 24,487             | 24,487             |
| 10                          | 0601 | 4053 | Insurance                | 510               | 5,824             | 27,790            | 27,790             | 18,743             |
| 10                          | 0601 | 4108 | Meetings                 | \$ 366            | \$ 786            | \$ 600            | \$ 1,400           | \$ 1,400           |
| 10                          | 0601 | 4151 | Equipment                | 236               | 587               | 650               | 700                | 700                |
| 10                          | 0601 | 4152 | Supplies                 | -                 | 391               | 500               | 2,250              | 2,250              |
| 10                          | 0601 | 4257 | Communities That Care    | 2,950             | 14,138            | 31,000            | 31,000             | 31,000             |
| 10                          | 0601 | 4355 | Miscellaneous            | -                 | 102,518           | 101,600           | 16,200             | 16,200             |
| 10                          | 0601 | 4413 | Training                 | 290               | 383               | 1,100             | 1,900              | 1,900              |
| 10                          | 0601 | 4414 | Travel                   | 305               | 1,698             | 500               | 2,100              | 2,100              |
| <b>Total Communications</b> |      |      |                          | <b>\$ 156,960</b> | <b>\$ 280,913</b> | <b>\$ 335,190</b> | <b>\$ 253,815</b>  | <b>\$ 244,768</b>  |

**PLANNING**

| FUND                  | ORG  | ACCT | DESCRIPTION                     | ACTUAL<br>FY 22-23 | ACTUAL<br>FY 23-24 | FINAL<br>BUDGET<br>FY 24-25 | AMEND #1           | AMEND #2           |
|-----------------------|------|------|---------------------------------|--------------------|--------------------|-----------------------------|--------------------|--------------------|
|                       |      |      |                                 |                    |                    |                             | BUDGET<br>FY 25-26 | BUDGET<br>FY 25-26 |
| <b>Planning</b>       |      |      |                                 |                    |                    |                             |                    |                    |
| 10                    | 0701 | 4001 | Full Time Regular               | \$ 234,314         | \$ 272,166         | \$ 354,959                  | \$ 348,494         | \$ 361,501         |
| 10                    | 0701 | 4002 | Part Time Regular               | 40,712             | 62,229             | 69,002                      | 71,392             | \$ 71,392          |
| 10                    | 0701 | 4005 | Overtime                        | 3,852              | 1,921              | -                           | -                  | -                  |
| 10                    | 0701 | 4006 | Other Compensation              | 870                | 536                | 960                         | -                  | -                  |
| 10                    | 0701 | 4007 | Car Allowance                   | 1,286              | 1,300              | 1,300                       | \$ 1,300           | \$ 1,300           |
| 10                    | 0701 | 4008 | Compensation Adjustments        | -                  | -                  | 7,627                       | \$ 17,003          | \$ 17,095          |
| 10                    | 0701 | 4051 | Retirement & Taxes              | 56,204             | 74,272             | 100,514                     | \$ 89,525          | \$ 92,365          |
| 10                    | 0701 | 4053 | Insurance                       | 36,483             | 44,579             | 81,544                      | \$ 71,373          | \$ 73,174          |
| 10                    | 0701 | 4105 | Membership Dues & Subscriptions | \$ 51,054          | \$ 1,313           | \$ 8,825                    | \$ 8,864           | \$ 8,864           |
| 10                    | 0701 | 4108 | Meetings                        | 2,039              | 2,282              | 9,000                       | \$ 10,500          | \$ 10,500          |
| 10                    | 0701 | 4301 | Contract Services               | 2,658              | 184                | 47,000                      | \$ 99,000          | \$ 99,000          |
| 10                    | 0701 | 4355 | Miscellaneous                   | 7,364              | 4,264              | 14,710                      | \$ 18,510          | \$ 18,510          |
| 10                    | 0701 | 4413 | Training                        | 4,437              | 7,797              | 10,959                      | \$ 10,284          | \$ 10,284          |
| 10                    | 0701 | 4414 | Travel                          | 5,702              | 8,451              | 9,973                       | \$ 10,673          | \$ 10,673          |
| <b>Total Planning</b> |      |      |                                 | <b>\$ 446,975</b>  | <b>\$ 481,294</b>  | <b>\$ 716,373</b>           | <b>\$ 756,917</b>  | <b>\$ 774,658</b>  |

**BUILDING**

| FUND                  | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|-----------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                       |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>Building</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                    | 0801 | 4001 | Full Time Regular               | \$ 287,583        | \$ 339,407        | \$ 413,587        | \$ 453,153        | \$ 453,153        |
| 10                    | 0801 | 4002 | Part Time Regular               | 14,880            | -                 | -                 | -                 | -                 |
| 10                    | 0801 | 4003 | Seasonal Employee               | 6,086             | 6,185             | 10,834            | 11,213            | 11,213            |
| 10                    | 0801 | 4006 | Other Compensation              | 180               | 300               | 360               | -                 | -                 |
| 10                    | 0801 | 4007 | Car Allowance                   | 400               | -                 | 2,400             | -                 | -                 |
| 10                    | 0801 | 4008 | Compensation Adjustments        | -                 | -                 | 7,651             | 17,990            | 17,961            |
| 10                    | 0801 | 4051 | Retirement & Taxes              | 60,448            | 75,017            | 102,205           | 102,410           | 101,865           |
| 10                    | 0801 | 4053 | Insurance                       | 4,191             | 9,234             | 59,686            | 62,086            | 51,478            |
| 10                    | 0801 | 4105 | Membership Dues & Subscriptions | \$ 1,004          | \$ 1,313          | \$ 2,760          | \$ 5,460          | \$ 5,460          |
| 10                    | 0801 | 4108 | Meetings                        | 492               | 399               | 2,160             | 2,160             | 2,160             |
| 10                    | 0801 | 4151 | Equipment                       | -                 | 1,083             | 3,500             | 3,500             | 3,500             |
| 10                    | 0801 | 4152 | Supplies                        | 4,832             | 2,845             | 4,000             | 4,000             | 4,000             |
| 10                    | 0801 | 4154 | Uniforms                        | 424               | 622               | 900               | 900               | 900               |
| 10                    | 0801 | 4301 | Contract Services               | 900               | -                 | 20,000            | 25,000            | 25,000            |
| 10                    | 0801 | 4355 | Miscellaneous                   | 1,099             | 254               | 4,000             | 4,000             | 4,000             |
| 10                    | 0801 | 4413 | Training                        | 2,042             | 4,060             | 10,550            | 10,550            | 10,550            |
| 10                    | 0801 | 4414 | Travel                          | 2,189             | 2,467             | 10,000            | 10,000            | 10,000            |
| <b>Total Building</b> |      |      |                                 | <b>\$ 386,860</b> | <b>\$ 443,187</b> | <b>\$ 654,594</b> | <b>\$ 712,421</b> | <b>\$ 701,240</b> |

**POLICE**

| FUND                | ORG  | ACCT | DESCRIPTION        | ACTUAL              | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|---------------------|------|------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                     |      |      |                    | FY 22-23            | FY 23-24            | BUDGET              | BUDGET              | BUDGET              |
| <b>Police</b>       |      |      |                    |                     |                     |                     |                     |                     |
| 10                  | 0901 | 4001 | Full Time Regular  | \$ -                | \$ 6,476            | \$ -                | \$ -                | \$ -                |
| 10                  | 0901 | 4002 | Part Time Regular  |                     | 35,452              | 40,981              | 51,877              | 51,140              |
| 10                  | 0901 | 4051 | Retirement & Taxes |                     | 1,376               | 2,622               | 4,643               | 4,577               |
| 10                  | 0901 | 4151 | Equipment          | \$ -                | \$ -                | \$ 2,850            | \$ 2,850            | \$ 2,850            |
| 10                  | 0901 | 4154 | Uniforms           |                     | -                   | 3,000               | 3,000               | 3,000               |
| 10                  | 0901 | 4301 | Contract Services  |                     | 2,291,436           | 2,765,443           | 3,286,053           | 4,033,058           |
| 10                  | 0901 | 4355 | Miscellaneous      |                     | 210                 | 140                 | 1,000               | 1,000               |
| <b>Total Police</b> |      |      |                    | <b>\$ 2,328,474</b> | <b>\$ 2,815,769</b> | <b>\$ 3,349,422</b> | <b>\$ 4,095,625</b> | <b>\$ 4,103,125</b> |

**FIRE SERVICES**

| FUND                 | ORG  | ACCT | DESCRIPTION                | ACTUAL              | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|----------------------|------|------|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                      |      |      |                            | FY 22-23            | FY 23-24            | FY 24-25            | BUDGET              | BUDGET              |
| <b>Fire Services</b> |      |      |                            |                     |                     |                     |                     |                     |
| FUND                 | ORG  | ACCT | DESCRIPTION                | ACTUAL              | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
| 10                   | 1001 | 4301 | Contract Services          | \$ 1,654,069        | \$ 1,379,625        | \$ 2,250,807        | \$ 2,520,710        | \$ 2,574,600        |
|                      |      |      | <b>Total Fire Services</b> | <b>\$ 1,654,069</b> | <b>\$ 1,379,625</b> | <b>\$ 2,250,807</b> | <b>\$ 2,520,710</b> | <b>\$ 2,574,600</b> |

**LIBRARY**

| FUND                 | ORG  | ACCT | DESCRIPTION                     | ACTUAL           | ACTUAL           | FINAL            | AMEND #1          | AMEND #2          |
|----------------------|------|------|---------------------------------|------------------|------------------|------------------|-------------------|-------------------|
|                      |      |      |                                 | FY 22-23         | FY 23-24         | BUDGET           | BUDGET            | BUDGET            |
| <b>Library</b>       |      |      |                                 |                  |                  |                  |                   |                   |
| 10                   | 1101 | 4001 | Full Time Regular               | \$ -             | \$ 455           | \$ 39,012        | \$ 46,463         | \$ 46,463         |
| 10                   | 1101 | 4002 | Part Time Regular               | \$ 6,829         | \$ 27,741        | \$ 4,064         | \$ 18,935         | \$ 18,935         |
| 10                   | 1101 | 4008 | Compensation Adjustments        | \$ -             | \$ -             | \$ 942           | \$ 2,758          | \$ 2,758          |
| 10                   | 1101 | 4051 | Retirement & Taxes              | \$ 99            | \$ 3,048         | \$ 9,781         | \$ 11,842         | \$ 11,842         |
| 10                   | 1101 | 4053 | Insurance                       | \$ -             | \$ -             | \$ 9,600         | \$ 9,600          | \$ 9,600          |
| 10                   | 1101 | 4105 | Membership Dues & Subscriptions | \$ -             | \$ 30            | \$ 130           | \$ 130            | \$ 130            |
| 10                   | 1101 | 4108 | Meetings                        | \$ -             | \$ 120           | \$ 220           | \$ 220            | \$ 220            |
| 10                   | 1101 | 4151 | Equipment                       | \$ -             | \$ 787           | \$ 1,825         | \$ 1,825          | \$ 1,825          |
| 10                   | 1101 | 4152 | Supplies                        | \$ 4,855         | \$ 2,792         | \$ 1,850         | \$ 1,850          | \$ 1,850          |
| 10                   | 1101 | 4257 | Programs                        | \$ 18,197        | \$ 1,624         | \$ 1,100         | \$ 1,300          | \$ 1,300          |
| 10                   | 1101 | 4301 | Contract Services               | \$ -             | \$ -             | \$ 5,700         | \$ 5,700          | \$ 5,700          |
| 10                   | 1101 | 4355 | Miscellaneous                   | \$ -             | \$ 17,350        | \$ 22,000        | \$ 20,000         | \$ 20,000         |
| 10                   | 1101 | 4413 | Training                        | \$ -             | \$ 530           | \$ 525           | \$ 525            | \$ 525            |
| 10                   | 1101 | 4414 | Travel                          | \$ -             | \$ 42            | \$ 370           | \$ 370            | \$ 370            |
| <b>Total Library</b> |      |      |                                 | <b>\$ 29,979</b> | <b>\$ 54,609</b> | <b>\$ 97,120</b> | <b>\$ 121,518</b> | <b>\$ 121,518</b> |

**PUBLIC WORKS**

| FUND  | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|---|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|   |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>Public Works Administration</b>            |      |      |                                 |                   |                   |                   |                   |                   |
| 10  | 1201 | 4001 | Full Time Regular               | \$ 165,890        | \$ 59,418         | \$ 56,934         | \$ 57,483         | \$ 57,483         |
| 10  | 1201 | 4005 | Overtime                        | -                 | -                 | 8,540             | \$ 8,622          | \$ 8,622          |
| 10  | 1201 | 4006 | Other Compensation              | 1,950             | 1,244             | -                 | -                 | -                 |
| 10  | 1201 | 4008 | Compensation Adjustments        | -                 | -                 | 1,029             | \$ 2,240          | \$ 2,240          |
| 10  | 1201 | 4051 | Retirement & Taxes              | 32,495            | 13,518            | 13,895            | \$ 12,554         | \$ 12,554         |
| 10  | 1201 | 4053 | Insurance                       | 10,349            | 34,161            | 11,300            | \$ 10,750         | \$ 10,038         |
| 10  | 1201 | 4101 | Maintenance                     | \$ 11,924         | \$ 2,497          | -                 | -                 | -                 |
| 10  | 1201 | 4105 | Membership Dues & Subscriptions | 14,749            | 2,710             | 18,520            | \$ 15,220         | \$ 15,220         |
| 10  | 1201 | 4108 | Meetings                        | 3,365             | 1,805             | 2,500             | \$ 2,329          | \$ 2,329          |
| 10  | 1201 | 4151 | Equipment                       | 11,103            | 6,102             | 9,600             | \$ 9,800          | \$ 9,800          |
| 10  | 1201 | 4152 | Supplies                        | 4,391             | 6,300             | 800               | \$ 2,800          | \$ 2,800          |
| 10  | 1201 | 4154 | Uniforms                        | 2,426             | 3,590             | 2,800             | \$ 8,550          | \$ 8,550          |
| 10  | 1201 | 4205 | Electric Charges                | 23,827            | 24,155            | 33,390            | -                 | -                 |
| 10  | 1201 | 4301 | Contract Services               | 399,850           | 65,405            | -                 | -                 | -                 |
| 10  | 1201 | 4303 | Software Maintenance            | -                 | 600               | 2,000             | \$ 5,400          | \$ 5,400          |
| 10  | 1201 | 4355 | Miscellaneous                   | 5,682             | 634               | -                 | -                 | -                 |
| 10  | 1201 | 4407 | Certification & Testing         | 422               | 406               | 7,000             | \$ 11,800         | \$ 11,800         |
| 10  | 1201 | 4413 | Training                        | 1,535             | 3,022             | 4,200             | \$ 6,700          | \$ 6,700          |
| 10  | 1201 | 4414 | Travel                          | 860               | 4,728             | -                 | -                 | -                 |
| <b>Total Public Works Administration</b>      |      |      |                                 | <b>\$ 745,006</b> | <b>\$ 230,295</b> | <b>\$ 172,508</b> | <b>\$ 154,248</b> | <b>\$ 153,536</b> |
| <b>Public Works Grounds Maintenance</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10  | 1202 | 4001 | Full Time Regular               | \$ -              | \$ 80,916         | \$ 61,741         | \$ 66,429         | \$ 66,429         |
| 10  | 1202 | 4002 | Part Time Regular               | -                 | 1,062             | 7,498             | \$ 7,390          | \$ 7,390          |
| 10  | 1202 | 4003 | Seasonal Employee               | -                 | -                 | 12,155            | \$ 13,061         | \$ 13,061         |
| 10  | 1202 | 4005 | Overtime                        | -                 | 3,859             | 9,261             | \$ 9,964          | \$ 9,964          |
| 10  | 1202 | 4006 | Other Compensation              | -                 | 600               | 600               | \$ 600            | \$ 600            |
| 10  | 1202 | 4008 | Compensation Adjustments        | -                 | -                 | 1,236             | \$ 2,845          | \$ 2,854          |
| 10  | 1202 | 4051 | Retirement & Taxes              | -                 | 19,870            | 16,928            | \$ 16,338         | \$ 16,599         |
| 10  | 1202 | 4053 | Insurance                       | -                 | 752               | 27,120            | \$ 27,120         | \$ 25,979         |
| 10  | 1202 | 4101 | Maintenance                     | \$ -              | \$ 7,954          | \$ 10,000         | \$ 15,000         | \$ 15,000         |
| 10  | 1202 | 4103 | Public Notices                  | -                 | -                 | 250               | \$ 250            | \$ 250            |
| 10  | 1202 | 4105 | Membership Dues & Subscriptions | -                 | -                 | 1,400             | \$ 1,930          | \$ 1,930          |
| 10  | 1202 | 4151 | Equipment                       | -                 | 2,749             | 4,520             | \$ 8,855          | \$ 8,855          |
| 10  | 1202 | 4152 | Supplies                        | -                 | 24,314            | 27,500            | \$ 12,700         | \$ 12,700         |
| 10  | 1202 | 4154 | Uniforms                        | -                 | -                 | 1,250             | \$ 1,575          | \$ 1,575          |
| 10  | 1202 | 4201 | Water Charges                   | -                 | 135,033           | 150,000           | \$ 150,000        | \$ 150,000        |
| 10  | 1202 | 4301 | Contract Services               | -                 | 152,922           | 276,950           | \$ 366,188        | \$ 366,188        |
| 10  | 1202 | 4365 | Trees                           | -                 | 25,559            | 25,000            | \$ 25,000         | \$ 25,000         |
| 10  | 1202 | 4407 | Certification & Testing         | -                 | 850               | 2,300             | \$ 3,550          | \$ 3,550          |
| 10  | 1202 | 4413 | Training                        | -                 | 768               | 3,300             | \$ 7,100          | \$ 7,100          |
| 10  | 1202 | 4414 | Travel                          | -                 | -                 | 5,400             | \$ 11,600         | \$ 11,600         |
| <b>Total Public Works Grounds Maintenance</b> |      |      |                                 | <b>\$ -</b>       | <b>\$ 457,208</b> | <b>\$ 644,409</b> | <b>\$ 747,495</b> | <b>\$ 746,623</b> |
| Public Works Administration                   |      |      |                                 | \$ 745,006        | \$ 230,295        | \$ 172,508        | \$ 154,248        | \$ 153,536        |
| Public Works Grounds Maintenance              |      |      |                                 | -                 | 457,208           | 644,409           | \$ 747,495        | \$ 746,623        |
| <b>Total Public Works</b>                     |      |      |                                 | <b>\$ 745,006</b> | <b>\$ 687,503</b> | <b>\$ 816,918</b> | <b>\$ 901,743</b> | <b>\$ 900,159</b> |

**ENGINEERING**

| FUND                     | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | AMEND #1       | AMEND #2       |
|--------------------------|------|------|---------------------------------|-------------------|-------------------|----------------|----------------|
|                          |      |      |                                 | FY 22-23          | FY 23-24          | FY 25-26       | FY 25-26       |
| <b>Engineering</b>       |      |      |                                 |                   |                   |                |                |
| 10                       | 1301 | 4001 | Full Time Regular               | \$ 99,494         | \$ 73,225         | \$ 82,526      | \$ 82,526      |
| 10                       | 1301 | 4006 | Other Compensation              | 990               | 600               | 600            | 600            |
| 10                       | 1301 | 4007 | Car Allowance                   | 3,600             | 3,600             | 3,600          | 3,600          |
| 10                       | 1301 | 4008 | Compensation Adjustments        | -                 | -                 | 3,215          | 3,215          |
| 10                       | 1301 | 4051 | Retirement & Taxes              | 22,630            | 17,326            | 18,024         | 18,024         |
| 10                       | 1301 | 4053 | Insurance                       | 12,422            | 13,352            | 16,980         | 15,537         |
| 10                       | 1301 | 4105 | Membership Dues & Subscriptions | \$ 2,062          | \$ 3,129          | 9,570          | 9,570          |
| 10                       | 1301 | 4108 | Meetings                        | 269               | 533               | 1,500          | 1,500          |
| 10                       | 1301 | 4151 | Equipment                       | 761               | 347               | 3,900          | 3,900          |
| 10                       | 1301 | 4301 | Contract Services               | 5,232             | 24,749            | 56,490         | 61,490         |
| 10                       | 1301 | 4407 | Certification & Testing         | 378               | -                 | 4,100          | 4,100          |
| 10                       | 1301 | 4413 | Training                        | 1,799             | 3,771             | 2,100          | 2,100          |
| 10                       | 1301 | 4414 | Travel                          | 2,497             | 569               | 4,200          | 4,200          |
| <b>Total Engineering</b> |      |      |                                 | <b>\$ 152,492</b> | <b>\$ 141,201</b> | <b>206,805</b> | <b>210,362</b> |

**SANITATION**

| FUND                    | ORG  | ACCT | DESCRIPTION       | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|-------------------------|------|------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                         |      |      |                   | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>Sanitation</b>       |      |      |                   |                   |                   |                   |                   |                   |
| 10                      | 1401 | 4301 | Contract Services | \$ 492,166        | \$ 530,752        | \$ 598,736        | \$ 675,675        | \$ 675,675        |
| 10                      | 1401 | 4808 | Bad Debt Expense  | 1,215             | -                 | -                 | -                 | -                 |
| <b>Total Sanitation</b> |      |      |                   | <b>\$ 493,381</b> | <b>\$ 530,752</b> | <b>\$ 598,736</b> | <b>\$ 675,675</b> | <b>\$ 675,675</b> |

**PARKS**

| FUND               | ORG  | ACCT | DESCRIPTION                      | ACTUAL            | ACTUAL            | FINAL               | AMEND #1         | AMEND #2         |
|--------------------|------|------|----------------------------------|-------------------|-------------------|---------------------|------------------|------------------|
|                    |      |      |                                  | FY 22-23          | FY 23-24          | BUDGET              | BUDGET           | BUDGET           |
| <b>Parks</b>       |      |      |                                  |                   |                   |                     |                  |                  |
| 10                 | 1501 | 4001 | Full Time Regular                | \$ 237,558        | \$ 267,604        | \$ 271,614          | \$ 274,768       | \$ 274,768       |
| 10                 | 1501 | 4002 | Part Time Regular                | 4,738             | 1,748             | 6,378               | 6,285            | 6,285            |
| 10                 | 1501 | 4003 | Seasonal Employee                | 28,494            | 59,155            | 47,275              | 46,590           | 46,590           |
| 10                 | 1501 | 4005 | Overtime                         | 2,574             | 2,606             | 8,000               | 8,000            | 8,000            |
| 10                 | 1501 | 4006 | Other Compensation               | 3,747             | 2,804             | 2,400               | 1,440            | 1,680            |
| 10                 | 1501 | 4008 | Compensation Adjustments         | -                 | -                 | 4,994               | 10,924           | 10,924           |
| 10                 | 1501 | 4051 | Retirement & Taxes               | 53,783            | 60,876            | 70,369              | 64,742           | 64,742           |
| 10                 | 1501 | 4053 | Insurance                        | 42,740            | 39,684            | 60,662              | 60,662           | 62,914           |
| 10                 | 1501 | 4101 | Maintenance                      | \$ 56,171         | \$ 86,380         | \$ 133,000          | 179,819          | 179,819          |
| 10                 | 1501 | 4105 | Membership Dues & Subscriptions  | 725               | -                 | 2,750               | 3,800            | 2,000            |
| 10                 | 1501 | 4108 | Meetings                         | 97                | 719               | 720                 | 900              | 900              |
| 10                 | 1501 | 4151 | Equipment                        | 1,174             | 53,920            | 41,000              | 57,000           | 57,000           |
| 10                 | 1501 | 4152 | Supplies                         | 11,723            | 14,159            | 24,000              | 24,000           | 24,000           |
| 10                 | 1501 | 4154 | Uniforms                         | 703               | 1,339             | 1,600               | 1,600            | 1,600            |
| 10                 | 1501 | 4201 | Water Charges                    | 145,489           | 81,158            | 90,000              | 90,000           | 90,000           |
| 10                 | 1501 | 4205 | Electric Charges                 | 8,312             | 10,436            | 15,000              | 15,000           | 15,000           |
| 10                 | 1501 | 4208 | Miscellaneous Facilities Charges | 3,100             | 2,735             | 7,000               | 5,000            | 12,800           |
| 10                 | 1501 | 4301 | Contract Services                | 7,907             | 129,502           | 200,000             | 221,188          | 221,188          |
| 10                 | 1501 | 4355 | Miscellaneous                    | 7,774             | 3,500             | 31,500              | 28,000           | 28,000           |
| 10                 | 1501 | 4365 | Trees                            | -                 | 972               | -                   | -                | -                |
| 10                 | 1501 | 4413 | Training                         | 1,255             | 4,900             | 6,400               | 5,400            | 5,400            |
| 10                 | 1501 | 4414 | Travel                           | 377               | 951               | 5,000               | 3,500            | 3,500            |
| <b>Total Parks</b> |      |      |                                  | <b>\$ 618,442</b> | <b>\$ 825,148</b> | <b>\$ 1,029,663</b> | <b>1,108,619</b> | <b>1,117,111</b> |

**RECREATION**

| FUND                    | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|-------------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                         |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>Recreation</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                      | 1601 | 4001 | Full Time Regular               | \$ 171,415        | \$ 168,340        | \$ 230,672        | \$ 236,325        | \$ 236,325        |
| 10                      | 1601 | 4002 | Part Time Regular               | 3,292             | 30,816            | -                 | -                 | -                 |
| 10                      | 1601 | 4003 | Seasonal Employee               | 18,200            | 31,367            | 32,292            | 47,736            | 47,736            |
| 10                      | 1601 | 4005 | Overtime                        | 2,495             | 996               | 5,000             | 5,000             | 5,000             |
| 10                      | 1601 | 4006 | Other Compensation              | 733               | 1,250             | 1,080             | 1,440             | 1,440             |
| 10                      | 1601 | 4008 | Compensation Adjustments        | -                 | -                 | 4,156             | 9,207             | 9,207             |
| 10                      | 1601 | 4051 | Retirement & Taxes              | 38,830            | 38,092            | 58,574            | 55,886            | 55,886            |
| 10                      | 1601 | 4053 | Insurance                       | 27,952            | 19,926            | 37,999            | 60,600            | 53,243            |
| 10                      | 1601 | 4105 | Membership Dues & Subscriptions | \$ 330            | \$ 514            | \$ 1,220          | \$ 1,100          | \$ 1,100          |
| 10                      | 1601 | 4108 | Meetings                        | 151               | 440               | 360               | 600               | 600               |
| 10                      | 1601 | 4151 | Equipment                       | -                 | -                 | 5,000             | -                 | -                 |
| 10                      | 1601 | 4154 | Uniforms                        | 100               | 49                | 350               | 350               | 350               |
| 10                      | 1601 | 4257 | Programs                        | 84,890            | 94,822            | 117,512           | 129,958           | 129,958           |
| 10                      | 1601 | 4355 | Miscellaneous                   | 9,282             | 11,821            | 11,000            | 12,000            | 12,000            |
| 10                      | 1601 | 4413 | Training                        | 1,924             | 3,291             | 3,350             | 3,605             | 3,605             |
| 10                      | 1601 | 4414 | Travel                          | 203               | 1,087             | 2,450             | 3,025             | 3,025             |
| <b>Total Recreation</b> |      |      |                                 | <b>\$ 359,798</b> | <b>\$ 402,811</b> | <b>\$ 511,016</b> | <b>\$ 566,832</b> | <b>\$ 559,475</b> |

**SPECIAL EVENTS**

| FUND                        | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL            | FINAL             | AMEND #1          | AMEND #2          |
|-----------------------------|------|------|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                             |      |      |                                 | FY 22-23          | FY 23-24          | BUDGET            | BUDGET            | BUDGET            |
| <b>Special Events</b>       |      |      |                                 |                   |                   |                   |                   |                   |
| 10                          | 1701 | 4001 | Full Time Regular               | \$ 62,451         | \$ 72,256         | \$ 65,433         | \$ 67,700         | \$ 67,700         |
| 10                          | 1701 | 4002 | Part Time Regular               | -                 | -                 | 27,825            | 31,028            | 31,028            |
| 10                          | 1701 | 4005 | Overtime                        | 1,818             | 2,119             | 1,500             | 1,500             | 1,500             |
| 10                          | 1701 | 4006 | Other Compensation              | 592               | 478               | 360               | 360               | 360               |
| 10                          | 1701 | 4008 | Compensation Adjustments        | -                 | -                 | 1,619             | 3,717             | 3,717             |
| 10                          | 1701 | 4051 | Retirement & Taxes              | 13,054            | 15,591            | 18,286            | 17,563            | 17,563            |
| 10                          | 1701 | 4053 | Insurance                       | 262               | 322               | 9,600             | 9,600             | 9,600             |
| 10                          | 1701 | 4105 | Membership Dues & Subscriptions | \$ 849            | \$ 1,460          | \$ 2,350          | \$ 2,450          | \$ 2,450          |
| 10                          | 1701 | 4108 | Meetings                        | -                 | 119               | 180               | 180               | 180               |
| 10                          | 1701 | 4109 | Special Events                  | 69,679            | 77,767            | 124,072           | 135,000           | 135,000           |
| 10                          | 1701 | 4151 | Equipment                       | 1,837             | 4,464             | 3,000             | 3,000             | 3,000             |
| 10                          | 1701 | 4304 | Marketing                       | 1,669             | 273               | 1,200             | 1,750             | 1,750             |
| 10                          | 1701 | 4413 | Training                        | -                 | 135               | 600               | 650               | 650               |
| 10                          | 1701 | 4414 | Travel                          | 230               | 433               | 650               | 650               | 650               |
| <b>Total Special Events</b> |      |      |                                 | <b>\$ 152,440</b> | <b>\$ 175,417</b> | <b>\$ 256,675</b> | <b>\$ 275,148</b> | <b>\$ 275,148</b> |

**NON-DEPARTMENTAL**

| FUND                          | ORG  | ACCT | DESCRIPTION                       | ACTUAL              | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|-------------------------------|------|------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                               |      |      |                                   | FY 22-23            | FY 23-24            | BUDGET<br>FY 24-25  | BUDGET<br>FY 25-26  | BUDGET<br>FY 25-26  |
| <b>Non-Departmental</b>       |      |      |                                   |                     |                     |                     |                     |                     |
| 10                            | 1801 | 4110 | Postage                           | \$ -                | \$ -                | \$ 2,000            | \$ 2,000            | \$ 2,000            |
| 10                            | 1801 | 4152 | Supplies                          |                     | 12,216              | 16,303              | 18,500              | 19,700              |
| 10                            | 1801 | 4154 | Uniforms                          |                     | 1,137               | 1,587               | 7,500               | 6,900               |
| 10                            | 1801 | 4301 | Contract Services                 |                     | 3,686               | 57,040              | 128,450             | 162,380             |
| 10                            | 1801 | 4355 | Miscellaneous                     |                     | 21,586              | 3,398               | -                   | -                   |
| 10                            | 1801 | 4356 | Community Garden                  |                     | 6,793               | 581                 | 1,200               | 1,200               |
| 10                            | 1801 | 4410 | Employee Appreciation             |                     | 11,658              | 144                 | -                   | -                   |
| 10                            | 1801 | 4855 | General Fee Waivers               |                     | -                   | -                   | 30,000              | 30,000              |
| 10                            | 1801 | 6049 | Transfer to Capital Projects      | \$ 523,953          | \$ 1,520,225        | \$ 220,000          | \$ 235,000          | \$ 235,000          |
| 10                            | 1801 | 6052 | Transfer to Wastewater Fund       |                     | -                   | 11,055              | -                   | -                   |
| 10                            | 1801 | 6053 | Transfer to Stormwater Fund       |                     | -                   | 26,661              | 570                 | 243,927             |
| 10                            | 1801 | 6054 | Transfer to Transportation Fund   |                     | 689,595             | 375,439             | 1,098,814           | 959,650             |
| 10                            | 1801 | 6061 | Transfer to Internal Service Fund |                     | 433,001             | 769,904             | 730,734             | 973,910             |
| <b>Total Non-Departmental</b> |      |      |                                   | <b>\$ 1,703,625</b> | <b>\$ 2,782,337</b> | <b>\$ 2,237,769</b> | <b>\$ 2,634,667</b> | <b>\$ 2,630,873</b> |

**IMPACT FEES**

|   |      |      |   | ACTUAL            | ACTUAL            | FINAL             | AMEND #1            | AMEND #2            |
|---|------|------|---|-------------------|-------------------|-------------------|---------------------|---------------------|
| FUND                                      | ORG  | ACCT | DESCRIPTION                                     | FY 22-23          | FY 23-24          | FY 24-25          | BUDGET              | BUDGET              |
| <b>Revenue</b>                            |      |      |   |                   |                   |                   |                     |                     |
| 23  | 2301 | 3754 | Public Safety Impact Fees                       | \$ -              | \$ -              | \$ -              | \$ -                | \$ -                |
| 23  | 2302 | 3501 | Roadway Interest                                |                   | 27,654            | 50,832            | 13,800              | 13,800              |
| 23  | 2302 | 3754 | Roadway Facilities Impact Fees                  |                   | 195,718           | 802,777           | 460,000             | 800,000             |
| 23  | 2303 | 3754 | Park Facilities Impact Fees                     |                   | -                 | -                 | -                   | 400,000             |
| 23  | 2304 | 3754 | Storm & Groundwater Facilities Impact Fees      |                   | 10,784            | 34,894            | 34,500              | 34,500              |
|   |      |      | Use of Prior Year Fund Balance                  |                   | -                 | -                 | 331,700             | 1,010,700           |
|   |      |      |   |                   |                   |                   |                     | 1,219,700           |
|   |      |      | <b>Total Revenue</b>                            | <b>\$ 234,156</b> | <b>\$ 888,503</b> | <b>\$ 840,000</b> | <b>\$ 2,259,000</b> | <b>\$ 2,468,000</b> |
| <b>Public Safety Facilities</b>           |      |      |   |                   |                   |                   |                     |                     |
| 23  | 2301 | 4301 | Contract Services                               | \$ -              | \$ -              | \$ 25,000         | \$ 25,000           | \$ 25,000           |
| 23  | 2301 | 4651 | Capital Expense                                 |                   | -                 | -                 | -                   | -                   |
|   |      |      | <b>Total Public Safety Facilities</b>           | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 25,000</b>  | <b>\$ 25,000</b>    | <b>\$ 25,000</b>    |
| <b>Roadway Facilities</b>                 |      |      |   |                   |                   |                   |                     |                     |
| 23  | 2302 | 4301 | Contract Services                               | \$ 53,938         | \$ -              | \$ 25,000         | \$ 25,000           | \$ 25,000           |
| 23  | 2302 | 4651 | Capital Expense                                 |                   | 31,373            | 69,470            | 685,000             | 1,612,750           |
|   |      |      | <b>Total Roadway Facilities</b>                 | <b>\$ 85,312</b>  | <b>\$ 69,470</b>  | <b>\$ 710,000</b> | <b>\$ 1,637,750</b> | <b>\$ 1,846,750</b> |
| <b>Park Facilities</b>                    |      |      |   |                   |                   |                   |                     |                     |
| 23  | 2303 | 4301 | Contract Services                               | \$ -              | \$ -              | \$ 25,000         | \$ 25,000           | \$ 25,000           |
| 23  | 2303 | 4651 | Capital Expense                                 |                   | -                 | -                 | \$ 400,000          | 400,000             |
|   |      |      | <b>Total Park Facilities</b>                    | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 25,000</b>  | <b>\$ 425,000</b>   | <b>\$ 425,000</b>   |
| <b>Storm &amp; Groundwater Facilities</b> |      |      |   |                   |                   |                   |                     |                     |
| 23  | 2304 | 4301 | Contract Services                               | \$ -              | \$ 40,000         | \$ 40,000         | \$ 40,000           | \$ 40,000           |
| 23  | 2304 | 4651 | Capital Expense                                 |                   | 10,784            | 34,037            | 40,000              | 131,250             |
|   |      |      | <b>Total Storm &amp; Groundwater Facilities</b> | <b>\$ 10,784</b>  | <b>\$ 74,037</b>  | <b>\$ 80,000</b>  | <b>\$ 171,250</b>   | <b>\$ 171,250</b>   |
|   |      |      | Public Safety Facilities                        | \$ -              | \$ 25,000         | \$ 25,000         | \$ 25,000           | \$ 25,000           |
|   |      |      | Roadway Facilities                              |                   | 85,312            | 69,470            | 710,000             | 1,637,750           |
|   |      |      | Park Facilities                                 |                   | -                 | -                 | 25,000              | 425,000             |
|   |      |      | Storm & Groundwater Facilities                  |                   | 10,784            | 74,037            | 80,000              | 171,250             |
|   |      |      | <b>Total Impact Fees Fund</b>                   | <b>\$ 96,096</b>  | <b>\$ 143,507</b> | <b>\$ 840,000</b> | <b>\$ 2,259,000</b> | <b>\$ 2,468,000</b> |
|   |      |      | <b>Surplus (Deficit)</b>                        | <b>\$ 138,061</b> | <b>\$ 744,996</b> | <b>\$ -</b>       | <b>\$ -</b>         | <b>\$ -</b>         |

**CAPITAL PROJECTS**

| FUND 49                 |      |      | DESCRIPTION                          | ACTUAL            | ACTUAL              | FINAL                | AMEND #1             | AMEND #2             |
|-------------------------|------|------|--------------------------------------|-------------------|---------------------|----------------------|----------------------|----------------------|
| FUND                    | ORG  | ACCT |                                      | FY 22-23          | FY 23-24            | FY 24-25             | BUDGET               | BUDGET               |
| <b>Revenue</b>          |      |      |                                      |                   |                     |                      |                      |                      |
| 49                      | 4901 | 5010 | Transfer from General Fund           | \$ 523,953        | \$ 1,520,225        | \$ 220,000           | \$ 235,000           | \$ 235,000           |
| 49                      | 4901 | 3205 | Grants                               | -                 | -                   | 10,799,275           | 2,425,080            | 105,280              |
|                         |      |      | Beginning Fund Balance Appropriation | -                 | -                   | 4,830,767            | 14,025,550           | 14,065,550           |
|                         |      |      | <b>Total Revenue</b>                 | <b>\$ 523,953</b> | <b>\$ 1,520,225</b> | <b>\$ 15,850,042</b> | <b>\$ 16,685,630</b> | <b>\$ 14,405,830</b> |
| <b>Capital Projects</b> |      |      |                                      |                   |                     |                      |                      |                      |
| 49                      | 4901 | 4651 | Capital Expense                      | \$ 281,063        | \$ 637,358          | \$ 14,925,678        | \$ 15,107,300        | \$ 13,047,500        |
| 49                      | 4901 | 6010 | Transfer to General Fund             | -                 | -                   | 924,364              | 1,578,330            | 1,358,330            |
|                         |      |      | <b>Total Capital Projects</b>        | <b>\$ 281,063</b> | <b>\$ 637,358</b>   | <b>\$ 15,850,042</b> | <b>\$ 16,685,630</b> | <b>\$ 14,405,830</b> |
|                         |      |      | <b>Surplus (Deficit)</b>             | <b>\$ 242,889</b> | <b>\$ 882,867</b>   | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |

|         |      |      |                                      | FINAL               | AMEND #1            | AMEND #2            |                     |                     |
|---------|------|------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| FUND 51 |      | ACCT | DESCRIPTION                          | ACTUAL<br>FY 22-23  | ACTUAL<br>FY 23-24  | BUDGET<br>FY 24-25  | BUDGET<br>FY 25-26  | BUDGET<br>FY 25-26  |
|         |      |      | <b>Revenue</b>                       |                     |                     |                     |                     |                     |
| 51      | 5101 | 3205 | Grant Revenue                        | 1,702,174           | \$ 2,000,000        | \$ -                | \$ -                | \$ -                |
| 51      | 5101 | 3501 | Interest Income                      | \$ -                | \$ 426,802          | \$ 175,000          | \$ 175,000          | \$ 175,000          |
| 51      | 5101 | 3602 | Utility Service Sales                | 2,288,371           | 3,320,268           | 3,200,000           | 3,700,000           | 3,700,000           |
| 51      | 5101 | 3754 | Impact Fees                          | 50,191              | 117,350             | 130,000             | 130,000             | 130,000             |
| 51      | 5101 | 3803 | Connection Fees                      | 23,300              | 59,072              | 55,000              | 55,000              | 55,000              |
| 51      | 5101 | 3825 | Late Fees                            | 19,038              | 32,404              | 15,000              | 15,000              | 15,000              |
| 51      | 5101 | 3704 | Bond Proceeds                        | -                   | -                   | 3,477,389           | -                   | -                   |
|         |      |      | Beginning Fund Balance Appropriation | -                   | -                   | 1,225,136           | 1,120,527           | 3,257,099           |
|         |      |      | <b>Total Revenue</b>                 | <b>\$ 4,083,074</b> | <b>\$ 7,141,896</b> | <b>\$ 8,277,525</b> | <b>\$ 5,195,527</b> | <b>\$ 7,332,099</b> |
|         |      |      | <b>Water Distribution</b>            |                     |                     |                     |                     |                     |
| 51      | 5101 | 4001 | Full Time Regular                    | \$ 366,892          | \$ 366,744          | \$ 501,837          | \$ 534,688          | \$ 534,688          |
| 51      | 5101 | 4002 | Part Time Regular                    | 6,329               | 1,079               | 4,999               | 7,154               | 7,154               |
| 51      | 5101 | 4003 | Seasonal Employee                    | 3,568               | -                   | 10,874              | 11,571              | 11,571              |
| 51      | 5101 | 4005 | Overtime                             | 2,364               | 570                 | 15,000              | 15,000              | 15,000              |
| 51      | 5101 | 4006 | Other Compensation                   | 1,890               | 1,200               | 1,200               | 840                 | 840                 |
| 51      | 5101 | 4007 | Car Allowance                        | 4,100               | 1,400               | -                   | -                   | -                   |
| 51      | 5101 | 4008 | Compensation Adjustments             | -                   | -                   | 9,175               | 21,158              | 21,138              |
| 51      | 5101 | 4051 | Retirement & Taxes                   | 84,132              | 47,136              | 125,147             | 120,839             | 120,203             |
| 51      | 5101 | 4053 | Insurance                            | 57,154              | 80,082              | 137,924             | 150,597             | 142,356             |
| 51      | 5101 | 4101 | Maintenance                          | \$ 45,010           | \$ 59,021           | \$ 108,500          | \$ 174,122          | \$ 174,122          |
| 51      | 5101 | 4105 | Membership Dues & Subscriptions      | 1,181               | 1,036               | 2,300               | 5,040               | 5,040               |
| 51      | 5101 | 4108 | Meetings                             | 260                 | 283                 | 680                 | 1,400               | 1,400               |
| 51      | 5101 | 4151 | Equipment                            | 1,368               | 732                 | 26,500              | 37,000              | 37,000              |
| 51      | 5101 | 4152 | Supplies                             | 13,102              | 8,290               | 40,000              | 42,500              | 42,500              |
| 51      | 5101 | 4154 | Uniforms                             | 365                 | 898                 | 2,400               | 3,350               | 3,350               |
| 51      | 5101 | 4157 | Meters                               | 149,095             | 91,075              | 150,000             | 150,000             | 150,000             |
| 51      | 5101 | 4205 | Electric Charges                     | 9,290               | 8,294               | 200,000             | 210,000             | 210,000             |
| 51      | 5101 | 4301 | Contract Services                    | 1,344,098           | 1,352,683           | 1,567,000           | 1,923,850           | 1,933,850           |
| 51      | 5101 | 4303 | Software Maintenance                 | -                   | -                   | -                   | 3,125               | 3,125               |
| 51      | 5101 | 4306 | Public Engagement                    | -                   | -                   | 20,800              | 22,150              | 22,150              |
| 51      | 5101 | 4355 | Miscellaneous                        | 85                  | 934                 | -                   | -                   | -                   |
| 51      | 5101 | 4407 | Certification & Testing              | 3,455               | 1,688               | 8,500               | 9,800               | 9,800               |
| 51      | 5101 | 4413 | Training                             | 695                 | 2,279               | 3,500               | 8,300               | 8,300               |
| 51      | 5101 | 4414 | Travel                               | 676                 | 1,216               | 4,500               | 7,100               | 7,100               |
| 51      | 5101 | 4651 | Capital Expense                      | -                   | -                   | 4,547,389           | 894,984             | 3,030,454           |
| 51      | 5101 | 4803 | Interest on Debt                     | -                   | 511,476             | 610,000             | 600,000             | 600,000             |
| 51      | 5101 | 4804 | Cost of Issuance                     | -                   | 183,813             | -                   | -                   | -                   |
| 51      | 5101 | 4808 | Bad Debt Expense                     | 14,449              | -                   | -                   | -                   | -                   |
| 51      | 5101 | 6061 | Transfer to Internal Service Fund    | 237,841             | 256,688             | 179,300             | 240,959             | 240,959             |
|         |      |      | <b>Total Water Distribution</b>      | <b>\$ 2,347,399</b> | <b>\$ 3,178,617</b> | <b>\$ 8,277,525</b> | <b>\$ 5,195,527</b> | <b>\$ 7,332,099</b> |
|         |      |      | <b>Surplus (Deficit)</b>             | <b>\$ 1,735,675</b> | <b>\$ 3,963,279</b> | <b>\$ (0)</b>       | <b>\$ (0)</b>       | <b>\$ 0</b>         |

**WASTEWATER**
**FUND 52**

| FUND                         | ORG  | ACCT | DESCRIPTION                          | ACTUAL              | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|------------------------------|------|------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                              |      |      |                                      | FY 22-23            | FY 23-24            | FY 24-25            | FY 25-26            | FY 25-26            |
| <b>Revenue</b>               |      |      |                                      |                     |                     |                     |                     |                     |
| 52                           | 5201 | 3501 | Interest income                      |                     |                     |                     |                     |                     |
| 52                           | 5201 | 3602 | Utility Service Sales                | \$ 1,679,575        | \$ 2,148,222        | \$ 2,982,000        | \$ 2,800,000        | \$ 2,800,000        |
| 52                           | 5201 | 3754 | Impact Fees                          | 110,004             | 480,370             | 245,000             | 245,000             | 245,000             |
| 52                           | 5201 | 5010 | Transfer from General Fund           | -                   | 11,055              | -                   | -                   | -                   |
|                              |      |      | Beginning Fund Balance Appropriation | 116,091             | -                   | 1,708,880           | 2,703,089           | 2,707,785           |
|                              |      |      | <b>Total Revenue</b>                 | <b>\$ 1,905,670</b> | <b>\$ 3,840,647</b> | <b>\$ 4,935,880</b> | <b>\$ 5,748,089</b> | <b>\$ 5,752,785</b> |
| <b>Wastewater Collection</b> |      |      |                                      |                     |                     |                     |                     |                     |
| 52                           | 5201 | 4001 | Full Time Regular                    | \$ 229,258          | \$ 197,649          | \$ 300,159          | \$ 312,157          | \$ 312,157          |
| 52                           | 5201 | 4002 | Part Time Regular                    | 2,110               | 123                 | -                   | 2,228               | 2,228               |
| 52                           | 5201 | 4003 | Seasonal Employee                    | 455                 | -                   | 924                 | 955                 | 955                 |
| 52                           | 5201 | 4005 | Overtime                             | 985                 | 311                 | 7,000               | 7,000               | 7,000               |
| 52                           | 5201 | 4006 | Other Compensation                   | 550                 | -                   | -                   | -                   | -                   |
| 52                           | 5201 | 4008 | Compensation Adjustments             | -                   | -                   | 5,442               | 12,286              | 12,272              |
| 52                           | 5201 | 4051 | Retirement & Taxes                   | 50,334              | 25,337              | 74,115              | 69,907              | 69,471              |
| 52                           | 5201 | 4053 | Insurance                            | 35,941              | 41,304              | 74,095              | 81,699              | 76,845              |
| 52                           | 5201 | 4101 | Maintenance                          | \$ 34,351           | \$ 95,299           | \$ 223,000          | \$ 266,245          | \$ 266,245          |
| 52                           | 5201 | 4105 | Membership Dues & Subscriptions      | 949                 | 872                 | 4,000               | 5,450               | 5,450               |
| 52                           | 5201 | 4108 | Meetings                             | -                   | 295                 | 480                 | 480                 | 480                 |
| 52                           | 5201 | 4151 | Equipment                            | 10,982              | 5,093               | 40,400              | 40,900              | 40,900              |
| 52                           | 5201 | 4152 | Supplies                             | 2,860               | 4,689               | 73,500              | 108,500             | 108,500             |
| 52                           | 5201 | 4154 | Uniforms                             | 456                 | 506                 | 1,500               | 2,700               | 2,700               |
| 52                           | 5201 | 4201 | Water Usage                          | -                   | 1,216               | 1,500               | 1,500               | 1,500               |
| 52                           | 5201 | 4205 | Electric Charges                     | 17,353              | 17,541              | 27,000              | 31,050              | 31,050              |
| 52                           | 5201 | 4301 | Contract Services                    | 908,832             | 1,028,989           | 1,346,850           | 1,419,600           | 2,356,187           |
| 52                           | 5201 | 4306 | Public Engagement                    | -                   | -                   | 800                 | 1,400               | 1,400               |
| 52                           | 5201 | 4407 | Certification & Testing              | 631                 | 525                 | 7,500               | 7,500               | 7,500               |
| 52                           | 5201 | 4413 | Training                             | -                   | 810                 | 3,000               | 4,000               | 4,000               |
| 52                           | 5201 | 4414 | Travel                               | -                   | 1,160               | 3,000               | 4,000               | 4,000               |
| 52                           | 5201 | 4651 | Capital Expense                      | -                   | -                   | 2,499,880           | 3,100,337           | 2,173,750           |
| 52                           | 5201 | 4803 | Interest on Debt                     | -                   | 56,831              | 100,000             | 100,000             | 100,000             |
| 52                           | 5201 | 4804 | Cost of Issuance                     | -                   | 20,424              | -                   | -                   | -                   |
| 52                           | 5201 | 4808 | Bad Debt Expense                     | 2,687               | -                   | -                   | -                   | -                   |
| 52                           | 5201 | 6061 | Transfer to Internal Service Fund    | 125,050             | 141,930             | 141,734             | 168,195             | 168,195             |
|                              |      |      | <b>Total Wastewater Collection</b>   | <b>\$ 1,423,784</b> | <b>\$ 1,640,904</b> | <b>\$ 4,935,880</b> | <b>\$ 5,748,089</b> | <b>\$ 5,752,785</b> |

Surplus (Deficit) \$ 481,886 \$ 2,199,743 \$ 0 \$ (0) 0

**STORMWATER**
**FUND 53**

| FUND  | ORG  | ACCT | DESCRIPTION                                    | ACTUAL            | ACTUAL             | FINAL             | AMEND #1          | AMEND #2          |
|---|------|------|--|-------------------|--------------------|-------------------|-------------------|-------------------|
|   |      |      |  | FY 22-23          | FY 23-24           | FY 24-25          | FY 25-26          | FY 25-26          |
| <b>Revenue</b>                                    |      |      |  |                   |                    |                   |                   |                   |
| 53  | 5301 | 3602 | Utility Service Sales                          | \$ 328,334        | \$ 305,713         | \$ 270,000        | \$ 350,000        | \$ 350,000        |
| 53  | 5301 | 5010 | Transfer from General Fund                     | \$ -              | \$ 26,661          | \$ 570            | \$ 243,927        | \$ 240,133        |
|   |      |      | Beginning Fund Balance Appropriation           | \$ 49,220         | \$ -               | \$ 302,121        | \$ 36,005         | \$ 36,005         |
|   |      |      | <b>Total Revenue</b>                           | <b>\$ 377,554</b> | <b>\$ 332,374</b>  | <b>\$ 572,691</b> | <b>\$ 629,932</b> | <b>\$ 626,138</b> |
| <b>Stormwater Administration &amp; Permitting</b> |      |      |  |                   |                    |                   |                   |                   |
| 53  | 5301 | 4001 | Full Time Regular                              | \$ 79,106         | \$ 176,151         | \$ 262,819        | \$ 263,799        | \$ 263,799        |
| 53  | 5301 | 4002 | Part Time Regular                              | \$ -              | \$ -               | \$ -              | \$ 2,228          | \$ 2,228          |
| 53  | 5301 | 4003 | Seasonal Employee                              | \$ 226            | \$ -               | \$ 924            | \$ 955            | \$ 955            |
| 53  | 5301 | 4005 | Overtime                                       | \$ 198            | \$ 954             | \$ 6,000          | \$ 6,000          | \$ 6,000          |
| 53  | 5301 | 4006 | Other Compensation                             | \$ -              | \$ -               | \$ 600            | \$ 240            | \$ 240            |
| 53  | 5301 | 4008 | Compensation Adjustments                       | \$ -              | \$ -               | \$ 4,705          | \$ 10,345         | \$ 10,345         |
| 53  | 5301 | 4051 | Retirement & Taxes                             | \$ 17,280         | \$ 22,401          | \$ 64,872         | \$ 59,756         | \$ 59,756         |
| 53  | 5301 | 4053 | Insurance                                      | \$ 6,458          | \$ 14,407          | \$ 57,285         | \$ 56,865         | \$ 53,071         |
| 53  | 5301 | 4101 | Maintenance                                    | \$ 1,013          | \$ 7,439           | \$ 18,951         | \$ 35,000         | \$ 35,000         |
| 53  | 5301 | 4103 | Public Notices                                 | \$ -              | \$ -               | \$ 200            | \$ 200            | \$ 200            |
| 53  | 5301 | 4105 | Membership Dues & Subscriptions                | \$ 963            | \$ 1,470           | \$ 1,749          | \$ 3,000          | \$ 3,000          |
| 53  | 5301 | 4108 | Meetings                                       | \$ -              | \$ -               | \$ 180            | \$ 1,240          | \$ 1,240          |
| 53  | 5301 | 4151 | Equipment                                      | \$ -              | \$ -               | \$ -              | \$ 1,400          | \$ 1,400          |
| 53  | 5301 | 4152 | Supplies                                       | \$ 1,141          | \$ -               | \$ 3,000          | \$ 9,500          | \$ 9,500          |
| 53  | 5301 | 4154 | Uniforms                                       | \$ -              | \$ 312             | \$ 600            | \$ 1,850          | \$ 1,850          |
| 53  | 5301 | 4301 | Contract Services                              | \$ 6,490          | \$ -               | \$ 30,000         | \$ 53,000         | \$ 53,000         |
| 53  | 5301 | 4303 | Software Maintenance                           | \$ 1,200          | \$ 1,200           | \$ 2,000          | \$ 1,400          | \$ 1,400          |
| 53  | 5301 | 4306 | Public Engagement                              | \$ 462            | \$ 103             | \$ 2,650          | \$ 3,500          | \$ 3,500          |
| 53  | 5301 | 4407 | Certification & Testing                        | \$ 1,750          | \$ 1,750           | \$ 3,950          | \$ 3,400          | \$ 3,400          |
| 53  | 5301 | 4413 | Training                                       | \$ 85             | \$ -               | \$ 600            | \$ 1,000          | \$ 1,000          |
| 53  | 5301 | 4414 | Travel   | \$ 1,339          | \$ -               | \$ -              | \$ -              | \$ -              |
| 53  | 5301 | 4808 | Bad Debt Expense                               | \$ 370            | \$ -               | \$ -              | \$ -              | \$ -              |
| 53  | 5301 | 6061 | Transfer to Internal Service Fund              | \$ 59,605         | \$ 89,942          | \$ 111,607        | \$ 115,255        | \$ 115,255        |
|   |      |      | <b>Total Stormwater Admin &amp; Permitting</b> | <b>\$ 177,684</b> | <b>\$ 316,129</b>  | <b>\$ 572,691</b> | <b>\$ 629,932</b> | <b>\$ 626,138</b> |
| <b>Stormwater Admin &amp; Permitting</b>          |      |      |  |                   |                    |                   |                   |                   |
|   |      |      | Stormwater Maintenance                         | \$ 177,684        | \$ 401,661         | \$ 572,691        | \$ 629,932        | \$ 626,138        |
|   |      |      | <b>Total Stormwater</b>                        | <b>\$ 177,684</b> | <b>\$ 401,661</b>  | <b>\$ 572,691</b> | <b>\$ 629,932</b> | <b>\$ 626,138</b> |
|   |      |      | <b>Surplus (Deficit)</b>                       | <b>\$ 199,870</b> | <b>\$ (69,287)</b> | <b>\$ 0</b>       | <b>\$ 0</b>       | <b>\$ (0)</b>     |

**TRANSPORTATION**
**FUND 54**

| FUND           | ORG  | ACCT | DESCRIPTION                          | ACTUAL               | ACTUAL            | FINAL             | AMEND #1            | AMEND #2            |
|----------------|------|------|--------------------------------------|----------------------|-------------------|-------------------|---------------------|---------------------|
|                |      |      |                                      | FY 22-23             | FY 23-24          | FY 24-25          | FY 25-26            | FY 25-26            |
| <b>Revenue</b> |      |      |                                      |                      |                   |                   |                     |                     |
| 54             | 5401 | 3401 | Road Cut Fee                         | \$ 16                | \$ -              | \$ -              | \$ -                | \$ -                |
| 54             | 5401 | 3757 | Utility Transportation Fee           | \$ -                 | \$ -              | \$ -              | \$ 1,101,587        | \$ 1,101,587        |
| 54             | 5401 | 3205 | Grant Revenue                        | \$ -                 | \$ 25,000         | \$ -              | \$ -                | \$ -                |
| 54             | 5401 | 5010 | Transfer from General Fund           | \$ 689,595           | \$ 375,439        | \$ 1,098,814      | \$ 959,650          | \$ 959,650          |
|                |      |      | Beginning Fund Balance Appropriation | \$ -                 | \$ -              | \$ 550,423        | \$ 354,000          | \$ 169,957          |
|                |      |      |                                      | <b>Total Revenue</b> | <b>\$ 689,611</b> | <b>\$ 400,439</b> | <b>\$ 1,649,237</b> | <b>\$ 2,415,237</b> |
|                |      |      |                                      |                      |                   |                   |                     | <b>\$ 2,231,194</b> |

**Transportation**

|    |      |      |                                   |                             |                   |                   |                     |                     |
|----|------|------|-----------------------------------|-----------------------------|-------------------|-------------------|---------------------|---------------------|
| 54 | 5401 | 4001 | Full Time Regular                 | \$ 179,291                  | \$ 157,908        | \$ 250,672        | \$ 257,673          | \$ 257,673          |
| 54 | 5401 | 4002 | Part Time Regular                 | \$ -                        | \$ 708            | \$ 8,103          | \$ 8,707            | \$ 8,707            |
| 54 | 5401 | 4005 | Overtime                          | \$ 574                      | \$ 986            | \$ 27,000         | \$ 27,000           | \$ 27,000           |
| 54 | 5401 | 4006 | Other Compensation                | \$ 1,600                    | \$ 900            | \$ 1,200          | \$ 1,320            | \$ 1,320            |
| 54 | 5401 | 4008 | Compensation Adjustments          | \$ -                        | \$ -              | \$ 4,560          | \$ 10,099           | \$ 10,105           |
| 54 | 5401 | 4051 | Retirement & Taxes                | \$ 37,611                   | \$ 20,122         | \$ 63,351         | \$ 58,908           | \$ 59,082           |
| 54 | 5401 | 4053 | Insurance                         | \$ 9,412                    | \$ 19,109         | \$ 63,075         | \$ 62,250           | \$ 60,810           |
| 54 | 5401 | 4101 | Maintenance                       | \$ 4,376                    | \$ 16,759         | \$ 51,500         | \$ 58,000           | \$ 58,000           |
| 54 | 5401 | 4105 | Membership Dues & Subscriptions   | \$ -                        | \$ 2,420          | \$ 5,000          | \$ 5,890            | \$ 5,890            |
| 54 | 5401 | 4108 | Meetings                          | \$ -                        | \$ -              | \$ 240            | \$ 600              | \$ 600              |
| 54 | 5401 | 4151 | Equipment                         | \$ 86,736                   | \$ 11,162         | \$ 65,900         | \$ 22,900.00        | \$ 12,900           |
| 54 | 5401 | 4152 | Supplies                          | \$ 1,466                    | \$ 25,336         | \$ 47,500         | \$ 48,000           | \$ 48,000           |
| 54 | 5401 | 4154 | Uniforms                          | \$ 406                      | \$ 269            | \$ 1,700          | \$ 3,750            | \$ 3,750            |
| 54 | 5401 | 4205 | Electrical Charges                | \$ 272,118                  | \$ -              | \$ -              | \$ 38,400           | \$ 38,400           |
| 54 | 5401 | 4301 | Contract Services                 | \$ 272,118                  | \$ 48,196         | \$ 757,925        | \$ 813,280          | \$ 801,357          |
| 54 | 5401 | 4355 | Miscellaneous                     | \$ -                        | \$ -              | \$ 5,000          | \$ 5,000            | \$ 5,000            |
| 54 | 5401 | 4413 | Training                          | \$ -                        | \$ 370            | \$ 2,900          | \$ 6,250            | \$ 6,250            |
| 54 | 5401 | 4414 | Travel                            | \$ -                        | \$ 941            | \$ 2,800          | \$ 4,900            | \$ 4,900            |
| 54 | 5401 | 4651 | Capital Expense                   | \$ -                        | \$ -              | \$ 35,000         | \$ 400,000          | \$ 410,000          |
| 54 | 5401 | 4808 | Bad Debt Expense                  | \$ 1,888                    | \$ -              | \$ -              | \$ -                | \$ -                |
| 54 | 5401 | 6061 | Transfer to Internal Service Fund | \$ 123,253                  | \$ 213,216        | \$ 255,810        | \$ 287,375          | \$ 287,375          |
| 54 | 5401 | 9580 | Budgeted Increase in Fund Balance | \$ -                        | \$ -              | \$ -              | \$ 294,935          | \$ 124,076          |
|    |      |      |                                   | <b>Total Transportation</b> | <b>\$ 990,849</b> | <b>\$ 518,402</b> | <b>\$ 1,649,237</b> | <b>\$ 2,415,237</b> |
|    |      |      |                                   |                             |                   |                   |                     | <b>\$ 2,231,194</b> |

Surplus (Deficit) \$ (301,238) \$ (117,963) \$ 0 \$ 0 \$ (0)

**INTERNAL SERVICE**
**FUND 61**

| FUND                                   | ORG  | ACCT | DESCRIPTION                          | ACTUAL                                       | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|--|------|------|--------------------------------------|--|---------------------|---------------------|---------------------|---------------------|
|  |      |      |                                      | FY 22-23                                     | FY 23-24            | FY 24-25            | BUDGET              | BUDGET              |
| <b>Revenue</b>                         |      |      |                                      |  |                     |                     |                     |                     |
| 61                                     | 6101 | 5010 | Transfer from General Fund           | \$ 433,001                                   | \$ 769,904          | \$ 730,734          | \$ 973,910          | \$ 973,910          |
| 61                                     | 6101 | 5025 | Transfer from RDA Fund               | 56,420                                       | 62,898              | 75,000              | 75,000              | 75,000              |
| 61                                     | 6101 | 5051 | Transfer from Water Fund             | 237,841                                      | 256,688             | 179,300             | 240,959             | 240,959             |
| 61                                     | 6101 | 5052 | Transfer from Wastewater Fund        | 125,050                                      | 141,930             | 141,734             | 168,195             | 168,195             |
| 61                                     | 6101 | 5053 | Transfer from Stormwater Fund        | 59,605                                       | 89,942              | 111,607             | 115,255             | 115,255             |
| 61                                     | 6101 | 5054 | Transfer from Transportation Fund    | 123,253                                      | 213,216             | 255,810             | 287,375             | 287,375             |
|  |      |      | Beginning Fund Balance Appropriation | 60,000                                       | -                   | 270,567             | 83,934              | 44,609              |
|  |      |      |                                      | <b>Total Revenue</b>                         | <b>\$ 1,095,170</b> | <b>\$ 1,580,523</b> | <b>\$ 1,764,752</b> | <b>\$ 1,944,628</b> |
|  |      |      |                                      |  |                     |                     |                     | <b>\$ 1,905,303</b> |
| <b>Internal Service Administration</b> |      |      |                                      |  |                     |                     |                     |                     |
| 61                                     | 6101 | 4001 | Full Time Regular                    | \$ 19,008                                    | \$ 14,720           | \$ -                | \$ -                | \$ -                |
| 61                                     | 6101 | 4051 | Retirement & Taxes                   | 3,857  | 3,620               | -                   | -                   | -                   |
| 61                                     | 6101 | 4053 | Insurance                            | 89   | 2,179               | -                   | -                   | -                   |
| 61                                     | 6101 | 4301 | Contract Services                    | 120,889                                      | 133,428             | 225,300             | 290,322             | 240,328             |
|  |      |      |                                      | <b>Total Internal Service Administration</b> | <b>\$ 143,843</b>   | <b>\$ 153,947</b>   | <b>\$ 225,300</b>   | <b>\$ 290,322</b>   |
|  |      |      |                                      |  |                     |                     |                     | <b>\$ 240,328</b>   |
| <b>Facilities</b>                      |      |      |                                      |  |                     |                     |                     |                     |
| 61                                     | 6102 | 4001 | Full Time Regular                    | \$ 20,596                                    | \$ 32,817           | \$ 61,741           | \$ 66,429           | \$ 66,429           |
| 61                                     | 6102 | 4002 | Part Time Regular                    | 8,074  | 1,062               | 7,498               | 7,390               | 7,390               |
| 61                                     | 6102 | 4005 | Overtime                             |  | 10                  |                     |                     |                     |
| 61                                     | 6102 | 4003 | Seasonal Employee                    | -  | -                   | 12,155              | 13,061              | 13,061              |
| 61                                     | 6102 | 4008 | Compensation Adjustments             | -  | -                   | 1,236               | 2,845               | 2,854               |
| 61                                     | 6102 | 4051 | Retirement & Taxes                   | 4,030  | (10,618)            | 16,928              | 16,338              | 16,599              |
| 61                                     | 6102 | 4053 | Insurance                            | 2,891  | 10,942              | 27,120              | 27,120              | 25,979              |
| 61                                     | 6102 | 4101 | Maintenance                          | \$ 7,244                                     | \$ 6,564            | \$ 27,000           | \$ 49,500           | \$ 49,500           |
| 61                                     | 6102 | 4105 | Memberships Dues & Subscriptions     | 1,447  | -                   | -                   | -                   | -                   |
| 61                                     | 6102 | 4107 | Lease Payments                       | 67,943                                       | 74,130              | 77,186              | 79,500              | 79,500              |
| 61                                     | 6102 | 4152 | Supplies                             | 11,604                                       | 11,309              | 15,900              | 16,000              | 16,000              |
| 61                                     | 6102 | 4201 | Water Charges                        | -  | 3,060               | 3,500               | 3,850               | 3,850               |
| 61                                     | 6102 | 4204 | Natural Gas Charges                  | 9,877  | 6,933               | 13,500              | 14,850              | 14,850              |
| 61                                     | 6102 | 4205 | Electric Charges                     | 11,939                                       | 13,225              | 17,600              | 19,360              | 19,360              |
| 61                                     | 6102 | 4206 | Telephone & Internet                 | 18,638                                       | 22,451              | 43,000              | 44,950              | 45,800              |
| 61                                     | 6102 | 4208 | Miscellaneous Facilities Charges     | 5,020  | 948                 | 4,000               | 4,000               | 4,000               |
| 61                                     | 6102 | 4210 | Cellular Phone Bills                 | 17,195                                       | 23,180              | 25,000              | 28,750              | 28,750              |
| 61                                     | 6102 | 4301 | Contract Services                    | 54,514                                       | 80,879              | 92,226              | 100,527             | 100,527             |
| 61                                     | 6102 | 4355 | Miscellaneous                        | -  | 11,321              | -                   | -                   | -                   |
|  |      |      |                                      | <b>Total Facilities</b>                      | <b>\$ 241,010</b>   | <b>\$ 288,213</b>   | <b>\$ 445,590</b>   | <b>\$ 494,471</b>   |
|  |      |      |                                      |  |                     |                     |                     | <b>\$ 494,449</b>   |
| <b>Fleet Management</b>                |      |      |                                      |  |                     |                     |                     |                     |
| 61                                     | 6103 | 4101 | Maintenance                          | \$ 14,006                                    | \$ 17,442           | \$ 21,250           | \$ 27,000           | \$ 27,000           |
| 61                                     | 6103 | 4107 | Lease Payments                       | 15,593                                       | 12,539              | 291,681             | 288,539             | 288,539             |
| 61                                     | 6103 | 4151 | Equipment                            | 2,516  | 432                 | 10,000              | 10,000              | 10,000              |
| 61                                     | 6103 | 4301 | Contract Services                    | 121  | 14,316              | 29,000              | 33,600              | 36,040              |
| 61                                     | 6103 | 4751 | Vehicle Replacement                  | 209  | 24,290              | -                   | -                   | -                   |
| 61                                     | 6103 | 4759 | Vehicle Repairs                      | 7,906  | 7,636               | 15,000              | 15,000              | 15,000              |
| 61                                     | 6103 | 4760 | Vehicle Fuel                         | 50,597                                       | 54,467              | 82,900              | 99,126              | 99,126              |
|  |      |      |                                      | <b>Total Fleet Management</b>                | <b>\$ 90,948</b>    | <b>\$ 131,122</b>   | <b>\$ 449,831</b>   | <b>\$ 473,266</b>   |
|  |      |      |                                      |  |                     |                     |                     | <b>\$ 475,706</b>   |

**INTERNAL SERVICE**
**FUND 61**

| FUND                                   | ORG  | ACCT | DESCRIPTION                     | ACTUAL            | ACTUAL              | FINAL               | AMEND #1            | AMEND #2            |
|--|------|------|---------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
|  |      |      |                                 | FY 22-23          | FY 23-24            | FY 24-25            | BUDGET              | BUDGET              |
| <b>Information Systems</b>             |      |      |                                 |                   |                     |                     |                     |                     |
| 61                                     | 6104 | 4108 | Meetings                        |                   |                     |                     |                     |                     |
| 61                                     | 6104 | 4151 | Equipment                       | \$ 3,210          | \$ 8,165            | \$ 5,250            | \$ 10,050           | \$ 10,050           |
| 61                                     | 6104 | 4301 | Contract Services               | 64,525            | 73,501              | 158,550             | 81,900              | 81,900              |
| 61                                     | 6104 | 4303 | Software Maintenance            | 67,961            | 119,238             | 139,480             | 246,122             | 246,122             |
| 61                                     | 6104 | 4551 | Computer Replacement            | 27,981            | 33,816              | 37,500              | 20,000              | 26,000              |
| <b>Total Information Systems</b>       |      |      |                                 | <b>\$ 163,677</b> | <b>\$ 234,720</b>   | <b>\$ 340,780</b>   | <b>\$ 358,072</b>   | <b>\$ 364,072</b>   |
| <b>Human Resources</b>                 |      |      |                                 |                   |                     |                     |                     |                     |
| 61                                     | 6105 | 4001 | Full Time Regular               | \$ 68,394         | \$ 130,828          | \$ 137,584          | \$ 147,515          | \$ 147,515          |
| 61                                     | 6105 | 4006 | Other Compensation              | 500               | 2,552               | 600                 | 720                 | 720                 |
| 61                                     | 6105 | 4008 | Compensation Adjustments        | -                 | -                   | 2,479               | 5,747               | 5,747               |
| 61                                     | 6105 | 4051 | Retirement & Taxes              | 16,148            | 30,393              | 33,213              | 32,217              | 32,217              |
| 61                                     | 6105 | 4053 | Insurance                       | 17,157            | 27,171              | 44,476              | 44,476              | 46,727              |
| 61                                     | 6105 | 4054 | Wellness                        | -                 | -                   | 18,360              | 18,450              | 18,450              |
| 61                                     | 6105 | 4105 | Membership Dues & Subscriptions | \$ 125            | \$ 961              | \$ 800              | \$ 1,480            | \$ 1,480            |
| 61                                     | 6105 | 4108 | Meetings                        | -                 | 69                  | 240                 | 240                 | 240                 |
| 61                                     | 6105 | 4152 | Supplies                        | -                 | 21                  | 200                 | 200                 | 200                 |
| 61                                     | 6105 | 4355 | Miscellaneous                   | 22,510            | 35,072              | 42,000              | 45,152              | 45,152              |
| 61                                     | 6105 | 4410 | Employee Appreciation           | -                 | 15,162              | 14,000              | 13,000              | 13,000              |
| 61                                     | 6105 | 4413 | Training                        | 249               | 2,490               | 7,300               | 17,300              | 17,300              |
| 61                                     | 6105 | 4414 | Travel                          | 171               | 1,649               | 2,000               | 2,000               | 2,000               |
| <b>Total Human Resources</b>           |      |      |                                 | <b>\$ 125,254</b> | <b>\$ 246,368</b>   | <b>\$ 303,252</b>   | <b>\$ 328,498</b>   | <b>\$ 330,748</b>   |
| <b>Internal Service Administration</b> |      |      |                                 | \$ 143,843        | \$ 153,947          | \$ 225,300          | \$ 290,322          | \$ 240,328          |
| Facilities                             |      |      |                                 | 241,010           | 288,213             | 445,590             | 494,471             | 494,449             |
| Fleet Management                       |      |      |                                 | 90,948            | 131,122             | 449,831             | 473,266             | 475,706             |
| Information Systems                    |      |      |                                 | 163,677           | 234,720             | 340,780             | 358,072             | 364,072             |
| Human Resources                        |      |      |                                 | -                 | 246,368             | 303,252             | 328,498             | 330,748             |
| <b>Total Internal Service</b>          |      |      |                                 | <b>\$ 639,478</b> | <b>\$ 1,054,370</b> | <b>\$ 1,764,753</b> | <b>\$ 1,944,628</b> | <b>\$ 1,905,303</b> |
| <b>Surplus (Deficit)</b>               |      |      |                                 | <b>\$ 455,692</b> | <b>\$ 526,153</b>   | <b>\$ (0)</b>       | <b>\$ 0</b>         | <b>\$ 0</b>         |

## VINEYARD PLANNING COMMISSION STAFF REPORT

**Meeting Date:** October 22, 2025

**Agenda Item:** PUBLIC HEARING — District Energy Zoning Text Amendment (Ordinance 2025-14)

**Department:** Community Development Department

**Presenter:** Cache Hancey

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### **Background/Discussion:**

Utah City is being developed with District Energy to bring sustainable infrastructure solutions to the community. As part of the backbone infrastructure to the district energy, modular plants are required to provide immediate energy to buildings that are currently under construction.

This Zoning Text Amendment would allow for the construction of District Energy Plants throughout Utah City. It is estimated that there will be a total of 3 plants at build out. These plants can be built for permanent use or a temporary use by constructing them with modular components.

Due to the utilitarian design of utility infrastructure, the Zoning Text Amendment would exempt the plants from architectural requirements but would still require a site plan approval that would examine parking, landscaping, and impacts.

### **Fiscal Impact:**

NA

### **Recommendation:**

The Planning Commission forwarded a positive recommendation to the city council with the following changes:

- Update the use name to a more broad category (Changed from "District Energy Plant" to "Public Utility Infrastructure.")
- Include a definition of District Energy Plant

### **Sample Motion:**

"I move to approve Ordinance 2025-14 as presented"

### **Attachments:**

1. Ordinance 2025-14

**VINEYARD  
ORDINANCE 2025-14**

**AN ORDINANCE OF THE CITY OF VINEYARD, UTAH, AMENDING THE  
VINEYARD SPECIAL PURPOSE ZONING ORDINANCE SECTIONS 3.08 USES  
AND 3.10 BUILDING STANDARDS**

**WHEREAS**, Vineyard is authorized to amend the city zoning ordinance pursuant to Utah Municipal Code 10-9a-102(2); and

**WHEREAS**, the Planning Commission held a public hearing on October 1, 2025, and after fully considering public comments and staff recommendations, recommended approval to the Vineyard City Council; and

**WHEREAS**, the Vineyard City Council, having reviewed the proposed text amendment, held a public hearing on October 8, 2025; and

**WHEREAS**, the Vineyard City Council having considered the recommendation of the Planning Commission and submitted comments from the public, having determined that it is in the best interest of the public to adopt the proposed text amendment to the zoning ordinance

**NOW THEREFORE**, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

**SECTION 1: AMENDMENT** “3.08.010 General Requirements” of the Vineyard Special Purpose Zoning Districts is hereby *amended* as follows:

**A M E N D M E N T**

**3.08.010 General Requirements**

1. **General Provisions.** The following general provisions apply to the uses outlined in this section.
  - a. A lot may contain more than one use.
  - b. Each of the uses may function as either a principal use or accessory use on a lot, unless otherwise specified.
  - c. Uses are either permitted by right in a district, permitted by right with specific development or design parameters, or require a Conditional Use Permit in order to be developed.
  - d. Each use may have both indoor and outdoor facilities unless otherwise specified.
2. **Organization.** The uses are grouped into general categories, which may contain lists of additional uses or clusters of uses.
  - a. Unlisted Similar Use. If a use is not listed but is similar in nature and impact to

a use permitted within a zoning district, the staff may interpret the use as permitted.

- i. The unlisted use will be subject to any development standards applicable to the similar permitted use.
- ii. If the unlisted use is similar in nature and impact to a use requiring a Conditional Use Permit, the staff may interpret the use as also requiring a Conditional Use Permit.

b. Unlisted Dissimilar Use. If a use is not listed and cannot be interpreted as similar in nature and impact to a use within a land use that is either permitted or requires a Conditional Use Permit, the use is not permitted and may only be approved through an amendment of this code or in a development agreement.

3. **Use Table.** *Table: 3.08.010(1) Uses by District.* Uses by District outlines the permitted uses in each land use district. Each use is given one of the following designations for each zoning district in which that use is permitted.

- a. Permitted ("P"). These uses are permitted by-right in the districts in which they are listed.
- b. Requires a Conditional Use Permit ("C"). These uses require administrative review and approval in order to occur in the districts in which they are listed and must follow any applicable development standards associated with the use, as well as meet the requirements of the Conditional Use.
- c. Listed uses that are not permitted in the district are indicated by "NP".

**Table: 3.08.010(1) Uses by District**

| Uses                      | Districts        |                    |                 |                        |                       |
|---------------------------|------------------|--------------------|-----------------|------------------------|-----------------------|
|                           | Downtown Station | Downtown Mixed Use | Village General | Lake Front Residential | Lake Front Commercial |
| Mixed Use                 | P                | P                  | P               | NP                     | P                     |
| Single-household Detached | P*               | P*                 | P*              | P                      | P*                    |
| Single-household Attached | P*               | P*                 | P               | P                      | P*                    |
| Multi-household           | P                | P                  | P               | P                      | P                     |
| Student Housing           | C                | C                  | NP              | NP                     | NP                    |
| Lodging                   | P                | P                  | P               | NP                     | P                     |

|                                      |          |          |          |          |          |
|--------------------------------------|----------|----------|----------|----------|----------|
| Civic Building                       | P        | P        | P        | NP       | NP       |
| Civic Space                          | P        | P        | P        | P        | P        |
| Commercial                           | P        | P        | P        | NP       | P        |
| Food and Beverage (F&B)              | P        | P        | P        | NP       | P        |
| Entertainment                        | P        | P        | P        | NP       | P        |
| Commercial Outdoor Recreation        | C        | P        | P        | N        | P        |
| Office                               | P        | P        | P        | NP       | P        |
| Hospital                             | NP       | P        | P        | NP       | NP       |
| Medical Uses, Offices, Research      | P        | P        | P        | NP       | P        |
| Home occupations                     | P        | P        | P        | P        | P        |
| Parking Structures                   | P        | P        | P        | P        | P        |
| Flexible Commercial Modules          | C        | C        | C        | C        | C        |
| <u>Public Utility Infrastructure</u> | <u>P</u> | <u>P</u> | <u>P</u> | <u>P</u> | <u>P</u> |

KEY: C - Conditional P - Permitted NP - Not Permitted

#### 4. Prohibited Uses

The following uses are prohibited in Downtown Vineyard :

1. Automobile sales and leasing, except where no vehicles are stored outside.
2. Bail bonds
3. Billboards
4. Blood plasma center
5. Car title loan business
6. Check cashing/deferred deposit loan
7. Detention facility/jail as a principal use
8. outdoor gun range
9. Outside storage of construction material and equipment, refuse outside of an approved

container, junk such as inoperable vehicles and appliances, and other items not coincident with sales, seating, or retail display of adjacent businesses. Boat Storage in the Lake Front Commercial District does not constitute inoperable vehicles.

10. Moving truck rental
11. Non-stealth wireless communication facilities
12. Non-stealth radio towers
13. Indoor/Outdoor kennel as a principal use
14. Call services and service-oriented escort bureaus
15. Pawnshop
16. Sale and/or lease of mobile homes, travel trailers, campers, motorcycles and other recreational vehicles
17. Secondhand precious metal dealer/processor and/or precious gem dealer
18. Self-storage facility, excluding boat storage in the Lake Front Commercial District
19. Sexually-oriented business
20. Fraternity/sorority houses

## **5. Public Utility Infrastructure**

1. Includes but is not limited to temporary and permanent District Energy Infrastructure and Plants.

2. District Energy Plant: a facility that produces, stores, and distributes thermal energy such as steam, hot water, or chilled water, from a central plant to multiple buildings or uses within a defined service area. The energy may be used for heating, cooling, or domestic hot water. A District Energy Plant may include boilers, chillers, cooling towers, heat exchangers, pumps, thermal storage tanks, control systems, and related accessory structures and equipment.

**SECTION 2: AMENDMENT “3.10.010 Introduction To Building Standards” of the Vineyard Special Purpose Zoning Districts is hereby *amended* as follows:**

### **AMENDMENT**

#### **3.10.010 Introduction To Building Standards**

- 1. General Requirements.** All buildings must meet the following requirements.
  - a. Permanent Structures. All buildings constructed shall be permanent construction without a chassis, hitch, wheels, or other features that would make the structure mobile unless otherwise noted. Food trucks and other non-permanent vendors are allowed through a separate permit.
  - b. Accessory Structures.

- i. Attached accessory structures are considered part of the principal structure.
- ii. Detached accessory structures shall comply with all setbacks except the following:
  - (1) Detached accessory structures are not permitted in the front yard.
  - (2) Detached accessory structures shall be located behind the principal structure relative to the front lot line.
  - (3) Detached accessory structures shall not exceed one story.
- iii. Accessory structures shall be built in a manner compatible with the primary building.

c. Flexible Commercial Modules.

- i. Flexible Commercial Modules may be permitted upon approval of a Conditional Use Permit. These detached, small-scale structures—such as converted shipping containers or similar modular forms are intended to support temporary, long-term, or pop-up commercial uses including retail, food service, or cultural programming.
- ii. These modules may be sited within publicly accessible open spaces, urban plazas, courtyards, parks, or on parcels that are undeveloped or reserved for future construction.
- iii. The design, materials, and architectural character of the modules must demonstrate a high standard of design quality and be compatible with the surrounding built environment. Structures shall harmonize with the architecture of nearby buildings and be thoughtfully integrated into the landscape and urban design of the host site. Consideration shall be given to scale, color, form, and materiality to ensure visual coherence and minimize aesthetic disruption to the surrounding context.

d. Public Utilities such as District Energy Plants are exempt from the architectural building standards set forth but must meet site plan, landscaping, and parking requirements.

2. Buildings are subject to the requirements of Table 3.10.020(1) and as further specified in this chapter.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

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|                     | <b>AYE</b> | <b>NAY</b> | <b>ABSENT</b> | <b>ABSTAIN</b> |
|---------------------|------------|------------|---------------|----------------|
| Mayor Julie Fullmer | _____      | _____      | _____         | _____          |
| Sara Cameron        | _____      | _____      | _____         | _____          |
| Jacob Holdaway      | _____      | _____      | _____         | _____          |
| Mardi Sifuentes     | _____      | _____      | _____         | _____          |
| Brett Clawson       | _____      | _____      | _____         | _____          |
| Presiding Officer   |            | Attest     |               |                |

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Julie Fullmer, Mayor, Vineyard

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Pamela Spencer, City Recorder,  
Vineyard