



**NOTICE OF A REGULAR
CITY COUNCIL MEETING
October 22, 2025, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled City Council meeting on Wednesday, October 22, 2025, at 6:00 PM, or as soon thereafter as possible, following the Redevelopment Agency Board meeting, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT. This meeting can also be viewed on our [live stream page](#).

AGENDA

Presiding Mayor Julie Fullmer

1. CALL TO ORDER

2. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

2.1. Vineyard Academy

Communications Manager Jenna Ahern will present this year's Vineyard Academy Graduates.

2.2. PROC 2025-10 Kindess Week Proclamation

Mayor Fullmer will present Kindness Week Proclamation 2025-10.

2.3. PROC 2025-11 First Responders' Day

Mayor Fullmer will present First Responder's Day Proclamation 2025-11.

2.4. Orem Hospital Update

Lincoln Hubbard, Community Relations Manager for Orem Hospital, will give an update on the Orem Community Hospital.

2.5. Focus Group Update - City Hall

Senior Planner Cache Hancey will present the findings of a recent Focus Group regarding Facilities and Growth

3. WORK SESSION

**3.1. Personnel Policy Amendment to Title XVI REIMBURSABLE EXPENSES
(Resolution 2025-54)**

City Manager Eric Ellis will present recommended amendments to the travel policy found in the Vineyard Personnel Policy Title XVI Reimbursable Expenses.

4. PUBLIC COMMENTS

“Public Comments” is defined as time set aside for citizens to express their views for items not on the agenda. During a period designated for public comment, the mayor or chair may allot each speaker a maximum amount of time to present their comments, subject to

extension by the mayor or by a majority vote of the council. Speakers offering duplicate comments may be limited. Because of the need for proper public notice, immediate action cannot be taken in the Council Meeting. The Chair of the meeting reserves the right to organize public comments by topic and may group speakers accordingly. If action is necessary, the item will be listed on a future agenda; however, the Council may elect to discuss the item if it is an immediate matter of concern. *Public comments can be submitted ahead of time to pams@vineyardutah.org.*

5. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

6. STAFF, COMMISSION, AND COMMITTEE REPORTS

7. CONSENT ITEMS

7.1. Approval of the September 24, 2025, City Council Meeting Minutes

7.2. Approval of the October 8, 2025, City Council Meeting Minutes

8. APPOINTMENTS/REMOVALS

8.1. The mayor, with the advice and consent of the council, will appoint members to the Library Board.

9. BUSINESS ITEMS

9.1. PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget After Amendment #2 (Resolution 2025-47) (*This item was moved from the September 24, and the October 8, 2025, City Council Meetings.*)
FY26 Budget Amendment #2

9.2. PUBLIC HEARING — District Energy Zoning Text Amendment (Ordinance 2025-14)

Bronson Tatton with Flagborough has requested a Zoning Text Amendment to the Downtown Vineyard (Town Center) Special Purpose Zoning District to allow for District Energy Uses. The City Council will take appropriate action.

10. CLOSED SESSION

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- a discussion of the character, professional competence, or physical or mental health of an individual
- b strategy sessions to discuss collective bargaining
- c strategy sessions to discuss pending or reasonably imminent litigation
- d strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- e strategy sessions to discuss the sale of real property, including any form of a water

- right or water shares
- f discussion regarding deployment of security personnel, devices, or systems
- g the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#)

11. ADJOURNMENT

The next regularly scheduled meeting is on November 12, 2025.

This meeting may be held in a way that will allow a councilmember to participate electronically.

The public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (385) 338-5183.

I, the undersigned duly appointed City Recorder for Vineyard, Utah, hereby certify that the foregoing notice and agenda was posted at Vineyard City Hall, on the Vineyard City and Utah Public Notice websites, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON:

10/20/2025

CERTIFIED (NOTICED) BY:

/s/Pamela Spencer

PAMELA SPENCER, CITY RECORDER

PROCLAMATION 2025-10

WHEREAS, the City of Vineyard recognizes the value of kindness that is performed and how these acts can positively impact the person offering kindness, the person receiving kindness, and those witnessing it; and,

WHEREAS, kindness can be performed by any person in the city of Vineyard regardless of age, origin, education, gender, religious beliefs, lifestyle, or abilities for the good of those around them; and,

WHEREAS, kind individuals can create a more caring community and help to perpetuate genuine kindness within their city, state and even throughout the world; and,

WHEREAS, we seek to cultivate thoughtful and compassionate residents by teaching our youth to make a difference through kindness; and,

WHEREAS, Vineyard Kindness Week is recognized as a celebration intended to encourage all of us to practice acts of kindness in our homes, schools, businesses, and communities.

NOW, THEREFORE, BE IT RESOLVED that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim November 10 -16, 2025, as Kindness Week and encourage the people of Vineyard to practice kindness, in the spirit of compassion and goodwill toward all persons.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 22nd day of October 2025.

CITY OF VINEYARD, UTAH

Mayor

Attest:

City Recorder Pamela Spencer

PROCLAMATION 2025-11

RECOGNITION OF NATIONAL FIRST RESPONDERS' DAY

WHEREAS, first responders, both career and volunteer, serve selflessly to ensure public safety and render aid to those in need; and

WHEREAS, first responders risk their lives and safety every day in the performance of their duties to protect the residents and visitors of Vineyard City; and

WHEREAS, law enforcement officers, firefighters, emergency medical services personnel, emergency management professionals, 911 dispatchers, public works crews, and other members of the public safety network work together to protect and assist the public in times of crisis; and

WHEREAS, at a moment's notice, first responders stand ready to act, twenty-four hours a day, seven days a week, throughout the year, and responding to natural disasters, accidents, medical emergencies, and other threats that endanger the community; and

WHEREAS, these individuals undergo rigorous training, maintain specialized expertise, and make significant personal sacrifices to carry out their life-saving responsibilities with professionalism and compassion; and

WHEREAS, Vineyard City recognizes the integral role that first responders play in the safety, resilience, and wellbeing of the community, and values the partnerships among police, fire, EMS, and public works personnel; and

WHEREAS, Vineyard City continues to demonstrate its commitment to public safety, cumulating to the milestone opening of the City's first Fire Station (Fire Station 35) in 2025; strengthening the city's capacity to respond to emergencies and protect its residents; and

WHEREAS, National First Responders Day, observed annually on October 28, provides an opportunity to express gratitude for the dedication, courage, and service of all who respond in times of need;

NOW, THEREFORE, BE IT RESOLVED that I, Julie Fullmer, Mayor of Vineyard, Utah do hereby proclaim October 28, 2025, as First Responders' Day and encourage the people of Vineyard to honor and thank the police officers, firefighters, EMS personnel, public works professionals, and all first responders whose efforts keep Vineyard safe and thriving..

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Vineyard, Utah to be affixed this 22nd day of October 2025.

CITY OF VINEYARD, UTAH

Mayor

Attest:

City Recorder Pamela Spencer



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 22, 2025

Agenda Item: Focus Group Update - City Hall

Department: Community Development Department

Presenter: Cache Hancey

Background/Discussion:

During August, a focus group of 11 individuals from different neighborhoods took place. There were 3 focus group sessions that discussed current facility usage, future employee growth and facility demands, and the financial impact of additional facilities. A survey was conducted at the end of the focus group to determine the members' attitudes and opinions on how to best move forward.

At the request of Councilman Holdaway, an invitation was sent out to those that sponsored the recent referendum to provide them with the same information as the focus group and to preview the survey results. Only 3 members provided responses, none of which aligned that they could all attend. Councilman Holdaway contacted the group as well and informed staff that Terry Ewing would serve as the representative for the group and would help arrange a time to meet. On October 3rd, Terry stated that she would work with the group to arrange a time and a response was provided on October 9th that she was unable to find a time and requested a meeting for the following week. An email was sent to Terry on October 21st attempting to find another time to meet in the coming weeks, as well as a summary of the purpose of the meeting.

Fiscal Impact:

NA

Recommendation:

Sample Motion:

Attachments:

None



VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 22, 2025

Agenda Item: Personnel Policy Amendment to Title XVI REIMBURSABLE EXPENSES
(Resolution 2025-54)

City Manager Eric Ellis will present recommended amendments to the travel policy found in the Vineyard Personnel Policy Title XVI Reimbursable Expenses.

Department: Administration

Presenter: Eric Ellis

Background/Discussion:

Fiscal Impact:

Recommendation:

Sample Motion:

"I move to adopt Resolution 2025-54, as presented."

Attachments:

1. Travel Policy Redline 10.21.2025
2. Travel Reimb Authorization - Copy 1
3. Vehicle_Mileage_Tracking_Log_541131EX_Final_No15Miles

3. ~~Travel Policy~~

A. ~~All travel outside of the Vineyard limits during Vineyard work hours shall be authorized by the department heads. Employees traveling beyond a 50-mile radius of Vineyard shall complete a Travel Reimbursement Request Form. This form must be completed 2 weeks prior to scheduled travel to qualify for reimbursements.~~

B. ~~City vehicles shall be used for all travel, if a vehicle is not available, department heads may approve the use of a personal vehicle. Employees shall submit a Travel Reimbursement Request Form with required mileage. The employee will be reimbursed at the established IRS rate for travel deductions (currently fifty-four and one half (54.5) cents per mile). Employees traveling further take priority when allocating city vehicles.~~

1. ~~Employees attending trainings may elect to use a personal vehicle for their convenience. The employee will not qualify for a mileage reimbursement but may be reimbursed for actual fuel expenses during travel. Original fuel receipts must be submitted to finance department in order to receive a reimbursement. Employees must begin and end trip with full tank of fuel to ensure accurate reimbursement.~~

2. ~~For employees that receives a monthly vehicle stipend, any travel that is less than 100 miles in total will not receive any additional reimbursement. If traveling further than 100 miles, they may apply for a fuel expense reimbursement but will not qualify for a mileage reimbursement.~~

C. ~~Travel should occur during normal business hours. Reservations, airline tickets, & per diem shall be scheduled with this assumption. An employee may elect to adjust travel plans to meet personal needs; this shall not incur additional cost to the city.~~

D. ~~All hotels or other sleeping accommodations and airplane or other travel accommodations shall be arranged in advance for overnight trips and paid in advance of the trip.~~

E. ~~All registration fees, etc., will be paid in advance by check. If this is not possible, the employee will be reimbursed for their own expenditure for registration fees, etc., after presentation of a valid receipt in conjunction with previously authorized travel.~~

F. ~~Employees attending an elective training will be paid normal work hours for the days they are traveling and attending the training~~

1. ~~Overtime requests for extenuating circumstances must be approved beforehand by the department head.~~

G. ~~For any mandatory training, the amount of thirty dollars (\$37.00) shall be granted as the maximum daily per diem allowance for Vineyard employees engaged in travel on the Vineyard's behalf. No per diem shall be authorized for meals that are provided as part of a training. No per diem shall be authorized for spouses of employees or others traveling with the employee at their own expense (Please note: the department head, however, may authorize the cost of a double rather than a single hotel room to accommodate the travel of a spouse with an employee). Receipts shall not be required for per diem advancements or compensation unless the employee requests reimbursement above the authorized amount.~~

H. ~~For any mandatory travel that requires less than a full day shall be compensated by the following specific per diem allowances:~~

1. ~~Breakfast: Seven dollars (\$7.00) maximum, when departing before 7:00 a.m.~~

2. ~~Lunch: Ten dollars (\$10.00) maximum. When departing before 11:00 a.m. or returning after 1:00 p.m.~~

3. ~~Dinner: Twenty dollars (\$20.00) maximum, when returning after 7:00 p.m.~~

4. ~~These amounts may be either advance after submission and approval of travel request or reimbursed after presentation of receipts.~~

XVI. REIMBURSABLE EXPENSES

3. Travel Policy

A. Purpose

The purpose of the travel policy is to establish procedures for the authorization and reimbursement of travel expenses for Vineyard City employees while conducting official City business, and to ensure such travel is necessary, cost effective, and compliant with applicable laws and regulations.

B. Authorized Travel with City Vehicles

City vehicles shall be used for official municipal travel, unless prior approval is granted for personal vehicle use.

Priority usage of City vehicles shall be given to employees traveling outside of Utah County.

Employees who receive a monthly vehicle stipend shall not receive additional mileage reimbursement for trips under 100 miles round trip.

Use the City-issued fuel card to fuel city vehicles, whenever possible.

1. Travel within the Workday (No Overnight Stay)

- Workday travel includes trips for meetings, inspections, training, or similar activities that begin and end within the same calendar day.
- Department Head approval is required for all workday travel over 100 miles round trip. The City Manager and Department Heads are excepted from this requirement and do not require prior approval for travel within the same workday.
- Fuel reimbursements for same-day travel shall follow the provisions of Section D, and employees should make reasonable efforts to minimize costs and time away from normal duties.

2. Overnight Travel

- Overnight travel includes any travel requiring lodging away from the employee's residence.
- Overnight travel must be authorized in advance by the Department Head (or the City Manager for Department Heads).
- When feasible, travel arrangements should be made using City-issued cards, and all receipts must be submitted per Section E.

3. Travel within Utah County

- When a Vineyard City vehicle or personal vehicle is used, the Vehicle Mileage Tracking Log is not required to be filled out, and fuel expenses will not be reimbursed.

4. Travel outside Utah County

- When a Vineyard City vehicle is used, the Vehicle Mileage Tracking Log shall be completed in full. A Vehicle Mileage Tracking Log shall be maintained in each City vehicle for this purpose.
- When a personal vehicle is used and no fuel, meal, or incidental reimbursement is requested, no travel documentation is required.
- Fuel, meal, and incidental reimbursements are to follow the procedures outlined in Section D.

5. Travel Approvals

To ensure appropriate oversight and cost control, all travel shall receive advance authorization according to the following schedule:

<u>Type of Travel</u>	<u>Approval Required</u>
<u>Within Utah County (same day)</u>	<u>No prior approval required</u>
<u>Outside Utah County (same day)</u>	<u>Superior or Department Head (no prior approval required for City Manager or Department Head)</u>
<u>Outside Utah County (overnight)</u>	<u>Department Head (City Manager for Department Heads)</u>
<u>Interstate Travel</u>	<u>City Manager (Mayor for City Manager)</u>
<u>International Travel (discouraged)</u>	<u>City Council</u>

No travel expenditure shall be incurred or reimbursed without the required authorization. Travel authorizations should include the purpose, destination, dates, estimated costs, and funding source.

6. Incidental Use of City Vehicles

To support efficient operations while maintaining accountability, Vineyard City authorizes limited incidental personal use of City vehicles under the following conditions:

a. Permitted Uses

- Travel between an employee's home and their assigned duty station when the employee is required to begin or end the day at a remote worksite, attend an early or late meeting, or remain on call.
- Brief incidental stops during official travel that do not materially deviate from the official route.
- Travel to and from conferences, training, or associated activities, or other official City business locations.

b. Prohibited Uses

- Personal errands such as: transporting family members or non-employees.
- Use for commuting unrelated to a specific work assignment or duty requirement.
- Any use inconsistent with Utah Code § 76-8-402 (incidental use of public property) or City ethics policy.

c. Documentation

- The Vehicle Mileage Tracking Log shall note the purpose and destination for all travel beyond Utah County.

C. Travel Arrangements Other than a City or Personal Vehicle

When travel for official City business requires transportation or lodging arrangements beyond the use of a City or personal vehicle, employees shall exercise sound judgement to ensure that all travel arrangements are necessary, economical, and efficient. All such arrangements shall be made in advance whenever possible, and in accordance with the authorization levels set forth in Section B. Employees are expected to select cost-effective, reasonable, and practical options for transportation, lodging, and registration, consistent with safety and the effective performance of City business.

1. Transportation

- Employees shall use the most cost-effective means of transportation.
- For air travel, economy class shall be booked unless otherwise justified and approved by the Department Head.
- Rideshare services (e.g., Uber or Lyft) are reimbursable only when used for official City business. Trips must be clearly documented with the date, time, location, and purpose of travel.
- Rental vehicles may be used only for official City business when authorized in advance. Traveling employees must select the most economical rental option to accommodate their needs and ensure appropriate insurance coverage is in place.

2. Lodging

- Overnight accommodation for official City travel shall be booked in advance using a City-issued credit card. Reimbursement for lodging costs charged to a personal card is discouraged and shall require prior approval.
- Accommodations shall be cost-effective and conveniently located. If an employee selects a higher-cost option, Department Head approval is required, the booking shall be made with a City-issued credit card, and the employee shall reimburse the City for the difference.
- A final itemized receipt shall be submitted to the Finance Department.

3. Registration and Other Fees

- Registration fees for conferences, training, or similar events shall be paid in advance using a City-issued credit card.
- Employees shall coordinate with their supervisor to ensure timely payment and avoid using personal funds.

- If a City-issued credit card is not available and employee personal funds are used, itemized receipts shall be submitted for reimbursement using the Post Travel Reimbursement Form.

D. Reimbursement

Fuel and meals are not to be charged to a City-issued credit card. Fuel charges for a city vehicle are to be charged to a City-issued fuel card. Fuel card PINs are not to be shared. Milage is not a reimbursable expense.

1. Fuel

- A personal vehicle may be used for convenience, or when a City vehicle is unavailable. Department Heads shall approve the use of a personal vehicle prior to traveling.
- Fuel expenses for official City business travel shall be reimbursed when personal funds are used in accordance with section B and when the Post Travel Reimbursement Form and supporting receipts are submitted to Human Resources in accordance with section E.
- Personal vehicles shall begin and end official City business travel with a full fuel tank to ensure accurate reimbursement.

2. Meals and Incidental Expenses

- The City shall follow the U.S. General Services Administration (GSA) per diem rates for Meals and Incidental Expenses (M&IE) for approved travel lasting more than one day. These rates are based on the travel destination and are updated annually by the GSA. Please visit www.gsa.gov to enter the travel destination.
- No reimbursement shall be authorized for meals that are included as part of a conference, training, or similar event. An itinerary from the training, conference, or event should be submitted with the Post Travel Reimbursement Form.
- For City business travel exceeding 75 miles one way that does not require overnight lodging and does not include meals as part of the conference, training, or similar event, a lunch per diem is available. The Post Travel Reimbursement Form shall be submitted with all applicable receipts.

E. Documentation

1. The Post Travel Reimbursement Form shall be completed, signed, and submitted with the appropriate documentation and receipts, physically or electronically, to Human Resources. Forms shall be submitted within 30 calendar days following the employee's return. Forms submitted outside of this timeframe may result in reimbursement being delayed or denied.

2. Expenses submitted without appropriate documentation may be denied for reimbursement. Appropriate documentation includes original receipts, itemized invoices, et cetera. Credit card statements, bank statements, charge receipts, and payment confirmations are not appropriate documentation and will not be accepted.

F. Additional Guidelines

1. Employees may elect to change travel plans to meet their personal needs; this should not incur additional costs to the City.
2. Personal use of City vehicles shall be limited to incidental or de minimis use as defined in Utah Code § 76-8-402 and this policy, and shall be consistent with the authorization set forth in Section B.
3. Employees attending conferences, training, et cetera are encouraged to share relevant information and best practices with their department upon return.
4. Personal expenses, such as alcoholic beverages, entertainment not included with the event, personal grooming, and costs for traveling companions not on city business, shall not be reimbursed.
5. Optional events in conjunction with conferences, training, or similar activities that require additional fees shall require department head approval prior to attendance. Employees who attend without prior approval may participate at their own expense and will not be eligible for reimbursement.
6. Travel shall be conducted during normal business hours whenever possible to minimize costs and ensure efficiency.

Travel involving spouses or other companions shall only be considered for reimbursement if they are participating in the official City business and with prior approval from the Department Head



Post Travel Reimbursement Form

Please complete this form, have it reviewed and signed by your supervisor, and submitted within 30 calendar days after travel completion in order to qualify for per diem.

Name: _____ Department: _____

Destination: _____ Purpose of Travel: _____

Date of Departure: _____ Date of Return: _____

PER DIEM REQUESTS

For approved travel lasting more than one full day, or required travel of more than 150 miles total, meals are reimbursed at the federal GSA per diem rate. Contact Human Resources to confirm your rate prior to travel. Do not claim per diem for meals provided at the event or conference.

MEANS OF TRAVEL REQUEST

Please take the following policies into account when considering your mileage requests:

- If a Vineyard vehicle is not available, department heads may approve the use of a personal vehicle.
- If an employee elects to use a personal vehicle, the employee will not qualify for a mileage reimbursement but will be reimbursed for actual fuel expenses for travel to and from the training.
 - Original fuel receipts must be submitted to Human Resources to receive a reimbursement.
 - Begin and end trip with full tank to ensure accurate reimbursement.

Travel Details Section

1. Was the travel pre-authorized by a supervisor prior to departure.

☐ Yes

2. Was a city vehicle used for this travel?

☐ Yes

☐ No (Include all fuel receipts in Expense Section)

3. Were there any other expenses incurred related to this trip?

☐ Yes (please complete the expense section below)

☐ No (skip to certification section)

Note: If you select "No," you are confirming that this travel did not include any out-of-pocket or reimbursable expenses.

Expense Section

Itemize **ALL** expenses incurred as part of this travel. Including expenses eligible for reimbursement.

Attach receipts for all expenses where required, including fuel receipts.

*All expenses paid with Vineyard City Card do not require attached receipts.

Date	Expense Type	Description/Purpose	Amount	Paid with City Card	Receipt Attached
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No
/ /				Yes/No	Yes/No

Certification Section

Employee Signature

Date

Supervisor Signature

Date



Vehicle Mileage Tracking Log

Notes:

This log must be completed each time a city vehicle is taken outside of Utah County. Please ensure odometer readings are accurate. City vehicles are to be used for official purposes only.

Vehicle: 541131EX

Date	Driver Name	Starting Odometer	Ending Odometer	Total Miles	Purpose of Trip	Director's Signature



**MINUTES OF A JOINT SESSION WITH PLANNING
COMMISSION, AND
A REGULAR CITY COUNCIL MEETING**
City Council Chambers
125 South Main Street, Vineyard, UT
September 24, 2025, at 6:07 PM

Council Present

Mayor Julie Fullmer
Councilmember Sara Cameron
Councilmember Brett Clawson
Councilmember Jacob Holdaway
Councilmember Mardi Sifuentes

Absent

Planning Commission Present

Chair Nathan Steele
Commissioner David Pearce
Commissioner Natalie Harbin
Commissioner Brad Fagg
Commissioner Caden Rhoton


Absent

Caden Rhoton
Christopher Bramwell
Steve Anderson

Staff Present: City Manager Eric Ellis, Sergeant Jason Bullock with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Human Resource Director Corrie Steeves, Parks and Recreation Director Brian Vawdrey, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Utility Billing Clerk Maria Arteaga, Communications Director Jenna Ahern, Senior Planner Cache Hancey, Planner Anthony Fletcher, City Recorder Pamela Spencer, Deputy City Recorder Tony Lara

Others Speaking: Dan Wayne with Mountainland Association of Governments (MAG); Vineyard residents Rachel Crane, Daria Evans, Adam Teuscher, Tyler Haroldsen, and Barbara Porter.


1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE


 Mayor Fullmer called the meeting to order at 6:07pm. Councilmember Clawson gave an invocation and led the pledge of allegiance.


2. JOINT PUBLIC HEARING


 Mayor Fullmer turned time over to Planning Commissioner Chair Nathan Steele.


2.1. PUBLIC HEARING — Vineyard Station Area Plan

 Planner Anthony Fletcher introduced Dan Wayne with Mountainland Association of Governments (MAG). Mr. Wayne presented on HB462 and State requirements regarding the development of a Station Area Plan.


 Councilmember Clawson asked how zoning differences in the Station Area Plan would be presented so that the council would have a chance to see what had been presented versus what had been approved. He also asked for clarification on the next steps in the process and who was responsible for final certification.


 Mayor Fullmer asked Mr. Wayne to explain more about the process and give a brief history on the development of the statutes that apply to the certification of station area plans.


 Councilmember Holdaway wanted to know when work had first begun on this plan. He wanted to know specifically when Mr. Wayne had started working directly with Vineyard Staff. Councilmember Holdaway alleged that he had only learned about the agenda item 48 hours prior to the meeting. He felt unprepared for the meeting and stated that he didn't know what was going on.


 Councilmember Sifuentes called point of order, to remind Councilmember Holdaway and the rest of the council that Mr. Wayne was limited on time and that questions should be specific to MAG related issues.


 Mayor Fullmer asked for clarification on the requirements in state code and to confirm that the city was meeting all of them.



 Councilmember Holdaway wanted to know how this plan had been put together if the state doesn't mandate the city to have one.

 Councilmember Holdaway wanted to know how much advance notice had been given to other cities in terms of public notices.

 Councilmember Clawson wanted clarification on the exact responsibilities of the city council. A discussion ensued.

 Planning Commissioner Rhoton clarified that the planning commission had previously met on this subject and that the Council had also planned to discuss the issue at the previously cancelled city council meeting.

 Councilmember Holdaway wanted to know if the Planning Commission had done any sort of social media advertising specifically to how many people would be projected to live in the proposed area. Commission Chair Steele reminded the Councilmember that questions at this time were limited in scope to MAG because Mr. Wayne would have to leave soon and that questions concerning the planning commission could wait until later in the meeting.

- 90  Councilmember Cameron wanted to know what the level of commitment any vote would
91 convey on future decisions regarding the station area plan.
92
- 93  Councilmember Sifuentes explained that she felt the plan showed a level of intention. A
94 discussion ensued.
95
- 96  Councilmember Holdaway wanted to confirm that there was no mandate, and that the city could
97 still enact previous plans. A discussion ensued.
98
- 99  Planning Commissioner David Pearce asked for clarification on certification. A discussion
100 ensued.
101
- 102  Mr. Fletcher presented the timeline for certification and gave further details on the proposed
103 station area plan as well as basic educational information about zoning, land use, and planning
104 in general.
105
- 106  Commission Chair Steele opened the public hearing.
107
- 108  Daria Evans, living in The Villas subdivision, expressed concern about the one-mile perimeter
109 that was being proposed.
110
- 111  Rachel Crane, living in the Sleepy Ridge subdivision, wanted to thank the city for the way they
112 show kindness and compassion in their messaging.
113
- 114  Adam Tuescher, living in the Windsor subdivision, wanted to know if there were plans to
115 facilitate pedestrian accessibility at the front runner station.
116
- 117  Karen Cornelius, living in The Villas subdivision, wanted clarification on what type of public
118 engagement or noticing the city has done.
119
- 120  Tyler Haroldsen, Vineyard resident, commented on what he would like to see included in the
121 Station area plan to help improve safety.
122
- 123  Councilmember Holdaway, speaking as a member of the public, commented on the timeframe
124 in which the plan was established. He did not feel adequately informed about the process and
125 was angry with city staff and the planning commission.
126
- 127  Barbara Porter, living in the Hamptons, commented that she was concerned that Councilmember
128 Holdaway was not being given information about projects and accused the city staff of
129 intentionally withholding information from him. She explained that she attended meetings and
130 follows the city's social media and had not heard about the project.
131
- 132  Commission Chair Steele closed public hearing. He reminded the public of where they could go
133 to sign up for email alerts concerning upcoming agendas and meetings. He then turned time
134 over to staff for them to answer questions.
135



Community Development Coordinator Morgan Brim and Mr. Fletcher answered questions raised during the public hearing. They explained that the half mile was what was required from the state but that they felt extending it to a mile helped them look at it more comprehensively. Mr. Brim clarified again that tonight's vote was to simply forward the document to the SAP committee and not to formally adopt anything. Mr. Brim also explained that the city had met requirements for noticing the plan and had held open houses and even had a booth during Vineyard days in the park to provide information and solicit feedback from the public.



Commission Chair Steele clarified attempts for outreach, he directed the public to pages 26-30 of the plan for details regarding the extent of the outreach and how feedback was integrated into the draft plan.



Mr. Brim answered questions about pedestrian safety.



Mr. Brim addressed the questions raised regarding business zoning.



Mr. Fletcher asked for additional comments so that staff could improve on the plan further.



Councilmember Holdaway accused staff of "dreaming up a new plan" without first seeking council approval. Staff attempted to respond by explaining that the budget for the plan had been approved by council previously and there had also been several work sessions discussing the plan. A discussion ensued.



Planning Commissioner Natalie Harbin explained that she as well as others on the commission are always open to questions and discussions and that she had had several conversations with members of the city council regarding the plan. She asked Mr. Brim if it would be possible to remove the residential portion of the plan for further evaluation without stalling the overall project. A discussion ensued.



Councilmember Clawson asked for clarification on the part of the presentation that focused on the difference between zoning and land use.



Mayor Fullmer asked if the UVU planning for the area had been considered and added to the SAP.



Councilmember Holdaway asked about the percentage of mixed uses in the plan. Commission Chair Steele directed him to Page 38 and showed it was 6 percent. A discussion ensued.




Councilmember Sifuentes asked about making amendments and the feasibility of making changes and if they could be made in time for delivery of the draft to the SAP committee.





Commissioner Chair Steele called for final comments and feedback before considering motions.





Commissioner Rhoton thanked the staff for their work and said that he thought it made sense to plan for more and be better prepared


182  Commissioner Harbin also thanked staff for their time and hard work on the draft she was
183 comfortable with the size and scope but said that she felt the residential portions should be
184 removed and additional work on that should be done and then added to the plan at a later date.
185


186  Commissioner Pearce thanked staff and said that he felt they had done an impressive job. He
187 also would like to see the residential removed as well and that he was comfortable with the
188 larger radius and felt the comprehensive planning was a better approach than solving smaller
189 issues separately.
190


191  Commission Chair Steele thanked staff as well. He also wanted to mention areas of the plan that
192 he felt should have been mentioned. Specifically, the use of view corridors to protect views.
193

194  Councilmember Holdaway explained that he was also in favor of removing the residential
195 portions of the project.
196

197  Councilmember Clawson was thankful for the discussion and felt that he had learned a lot. He
198 also was in favor of removing the residential portion.
199


200  Mayor Fullmer felt that the plan could stay as is with the exception of the radius which she
201 wanted to return to the .5 mile. She felt it was important to present the plan as is and then make
202 changes to it as the council worked on it further.
203

204  Councilmember Sifuentes was grateful for the discussion and the effort that staff put into it. She
205 also felt that she was not as involved in the process, and she would have liked to have been. She
206 explained that she looked through emails and saw that the grant award that started the work on
207 the station area plan had been awarded in 2022, and she realized that work had been ongoing for
208 years. She stated she was in favor of the plan and the whole 1 mile with the stipulation that
209 residential portions be removed from the plan at least until the environmental studies are
210 completed.
211


212  Councilmember Cameron agreed with Commission Chair Steele that she appreciated the
213 addition of view corridors. She also addressed comments about the city's tax rate stating that it
214 was established in 2005 and that the city was smaller then. She felt that the city would always
215 be smaller and that Vineyard would never have the population and the tax base of neighboring
216 cities like Orem. She urged residents to keep perspective.
217


218 219 **3. PLANNING COMMISSION SPECIAL SESSION - BUSINESS ITEM**


220 **3.1. DISCUSSION AND ACTION - Vineyard Station Area Plan** 221


222  **Motion:** CHAIR STEELE MOVED TO ENDORSE THE DRAFT OF THE STATION AREA
223 PLAN AND FORWARD IT TO THE CITY COUNCIL FOR THEIR SUPPORT ENABLING THE
224 CERTIFICATION BY MAG AND THE SAP REVIEW COMMITTEE. COMMISSIONER
225 HARBIN SECONDED. COMMISSION CHAIR STEELE AND COMMISSIONERS RHOTON,
226 HARBIN, PEARCE AND FAGG VOTED YES. THE MOTION PASSED UNANIMOUSLY.
227
228

Mayor Fullmer moved to consent item 11.10 and called for a motion.

 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENDORSE THE DRAFT OF THE STATION AREA PLAN AND FORWARD IT FOR CERTIFICATION BY MAG AND THE SAP REVIEW COMMITTEE WITH THE STIPULATION THAT IT WILL NOT INCLUDE ANY RESIDENTIAL AREAS WITHIN THE EAST GENEVA AREA.

 Mayor Fullmer asked to make a friendly amendment, Councilmember Sifuentes agreed to entertain the motion. Mayor Fullmer asked that the motion included a stipulation that the council would like the area reduced to the original but to keep the plan as it is the draft so that the review committee can understand that the council is still working on some of the details of the plan. There was a brief discussion concerning the specifics of the amendment.

 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO SUPPORT THE DRAFT OF THE STATION AREA PLAN AND FORWARD IT FOR CERTIFICATION BY MAG AND THE SAP REVIEW COMMITTEE WITH THE STIPULATIONS THAT THE COUNCIL WILL ONLY BE SUBMITTING APPROVAL OF THE HALF MILE RADIUS AND THAT IT WILL NOT INCLUDE ANY RESIDENTIAL AREAS WITHIN THE EAST GENEVA AREA AND THAT THE UVU PORTION WILL BE INCLUDED IN THE SUBMITTED DOCUMENT. NO SECOND, THE MOTION FAILED.

 Councilmember Sifuentes commented that she also supported continuing the item as she agreed with Councilmember Holdaway that she felt that she needed more time to study the draft before voting.

Motion: COUNCILMEMBER SIFUENTES MOVED TO CONTINUE THE ITEM UNTIL THE OCTOBER 8TH MEETING. COUNCILMEMBER CLAWSON SECONDED. MAYOR FULLMER AND COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


4. ADJOURN PLANNING COMMISSION SPECIAL SESSION

The Planning Commission adjourned at 8:26pm.

5. CITY COUNCIL REGULAR SESSION

 Mayor Fullmer called the city council regular session to order at 8:30 pm.

6. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

 Mayor Fullmer presented proclamations and urged residents to read them in full later.


6.1. Proclamation Declaring September as Constitution Month - Proclamation 2025-07


6.2. Stormwater Awareness Week - Proclamation 2025-08

275 **6.3. Source Water Protection Week - Proclamation 2025-09**

276
277 **6.4. Focus Group Update - City Hall**

278 Senior Planner Cache Hancey will present the findings of a recent Focus Group
279 regarding Facilities and Growth
280


281  Senior Planner Cache Hancey presented some of the findings of a recent focus group he had
282 held regarding facilities and growth.
283


284  Councilmember Holdaway asked that future meetings include sponsors from a previous
285 referendum petition concerning bonding for the proposed city center. Mr. Hancey agreed to
286 reach out to the group.
287

288 **7. WORK SESSION**


289 Agenda Management
290


291  City Recorder Pam Spencer presented on agenda management as well as a proposed policy
292 update.
293


294  Councilmember Clawson said that he liked the proposed changes and asked that public comment
295 be moved to the beginning of the meetings. A brief discussion ensued.
296

297  Councilmember Clawson also asked about obstacles that were preventing planning commission
298 items from coming to the council closer to when they've passed the commission. A discussion
299 ensued.
300

301 **8. PUBLIC COMMENTS**
302


303  Daria Evans, living in The Villas subdivision, expressed her appreciation for the Vineyard
304 Cleanup Day. She also stated that she had also spoken with Councilmember Clawson about
305 agenda management and supported the idea of moving public comments to the beginning of
306 the meeting, but also assigning questions asked to staff or council to answer in the minutes for
307 the next meeting.
308


309  Karen Cornelius, living in The Villas subdivision, didn't feel that Vineyard days was an
310 appropriate amount of public engagement when it came to the station area plan. She felt that
311 plans like that should be mentioned in council meetings more often. She also had questions
312 regarding semi-trucks that were parked on Vineyard connector road. She was also concerned
313 that several consent items did not have the fiscal impact as part of the title.
314


315  Tyler Haroldsen, living in the Edgewater subdivision, commented on fatal pedestrian accidents
316 along 400 S. He expressed concern about what he viewed as a lack of action on the road to
317 improve safety conditions. He made recommendations to the council of ways to temporarily
318 increase the safety along that road.

319
320 **9. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**

321
322  Councilmember Clawson gave a progress report regarding the third-party audit.


323
324  Councilmember Cameron thought what the auditor had found so far was interesting. She stated
325 that Chris Harding, who is conducting the audit, told her that if he had found anything remotely
326 close to fraud that he would let them know. She also wanted to commend Finance Director
327 Kristie Bayless for her outstanding work.

328
329  Councilmember Holdaway thanked Councilmember Clawson for meeting with him and
330 working with him.

331
332  Mayor Fullmer responded to questions raised during public comment.

333
334 **10. STAFF, COMMISSION, AND COMMITTEE REPORTS**

335
336 **10.1. City Manager Report**

337
338  City Manager Eric Ellis was asked by Mayor Fullmer to attach his report to the agenda in lieu of
339 giving a report to the council. He agreed but did want to mention the upcoming Boo-a-Palooza
340 and Walk of Hope events.

341
342 **11. CONSENT ITEMS**

343 **11.1. Approval of the August 26, 2025, City Council Special Session Meeting Minutes**

344 **11.2. Caterpillar Backhoe Lease Agreement (Resolution 2025-48)**

345 **11.3. Special Event Fee Waiver Request**

346 **11.4. Municipal Code Amendment Section 13.16 Public Library (Ordinance 2025-10)**

347 **11.5. Bid Award of Contract for Beneficial Bacteria Products and Services (RFP No.**
348 **2025-52-101) (Resolution No. 2025-49)**

349 **11.6. Bid Award of Contract for General Concrete Services (RFP No. 2025-54-**
350 **104) (Resolution No. 2025-50)**

351 **11.7. Purchase of Streets Utility Truck & Environmental Utilities Crane Truck**
352 **(Resolution 2025-51)**


353 **11.8. Personnel Policy Revision: Disciplinary Appeals (Resolution 2025-52)**


354 **11.9. Vacation of a Portion of 1600 North Road (Resolution 2025-53)**


355 **11.10. Vineyard Station Area Plan**


356 The City Council will act to endorse the draft working Vineyard Station Area Plan
357 for certification by the SAP Policy Committee and MAG.


358 **11.11. Vineyard Municipal Code Amendment to Title 2 Administration; adding**
359 **Chapter 2.10 Employee Discipline Hearing Officer (Ordinance 2025-13)**
360

361  Mayor Fullmer offered to review each consent item to help address any questions or
362 concerns from council.

363
364  Councilmember Holdaway had a question on item 11.5. He wanted to know if the
365 city had already purchased these items in the past. Public Works Director Naseem
366 Ghandour explained that the city had purchased it in the past and that this was to set
367 up a re-occurring purchase with the provider.

368
369  Human Resources Director Corrie Steves presented items 11.8 and 11.11. A
370 discussion ensued. Councilmember Holdaway believed the items were taking away
371 power from elected officials by placing the responsibility on a third-party hearing
372 officer.

373
374  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVE ALL
375 CONSENT ITEMS, EXCEPT FOR ITEMS 11.8 AND 11.11 AS PRESENTED
376 AND STRIKING 11.10 AS THAT HAD ALREADY BEEN VOTED ON
377 EARLIER IN THE MEETING. COUNCILMEMBER CAMERON SECONDED.
378 THE ROLL CALL VOTE WAS AS FOLLOWS: MAYOR FULLMER AND
379 COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND
380 HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.

381
382  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE CONSENT
383 ITEMS 11.8 AND 11.11 TO A FUTURE MEETING. COUNCILMEMBER
384 HOLDAWAY SECONDED. MAYOR FULLMER AND COUNCILMEMBERS
385 CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE
386 MOTION PASSED UNANIMOUSLY.

387 388 **12. APPOINTMENTS/REMOVALS**


389 **12.1. With the advice and consent of the council, Mayor Fullmer may appoint** 390 **members to boards and commissions.**

391
392 There were no appointments made during this meeting.

393 394 **13. BUSINESS ITEMS**


395 396 **13.1. PUBLIC HEARING: Transportation Master Plan + Impact Fee (Ordinance** 397 **2025-13)**


398
399 *This was postponed from the June 25, August 13, and September 10, 2025, City*
400 *Council Meetings. (This item is being struck from the agenda and the public hearing*
401 *will be rescheduled and re-noticed for a future date.)*
402


 **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO STRIKE ITEM 13.1 FROM THE AGENDA TO BE RE ADDED AND THE PUBLIC HEARING TO BE RE-NOTICED AT A FUTURE DATE. COUNCILMEMBER CLAWSON SECONDED. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


13.2. PUBLIC HEARING - Consolidated Fee Schedule Amendment (Resolution 2025-46)

Neighborhood Services Coordinator Maria Arteaga will present a proposed amendment to the Consolidated Fee Schedule. The mayor and City Council will act to adopt (or deny) this request by resolution. *(This item is being continued to the September 24, 2025, City Council Meeting.)*


 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENTER INTO A PUBLIC HEARING AT 9:57PM. COUNCILMEMBER CLAWSON SECONDED. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


 Utility Billing Clerk Maria Arteaga presented the proposed changes to the Consolidated Fee Schedule.


 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO CLOSE THE PUBLIC HEARING AT 9:58PM. COUNCILMEMBER HOLDAWAY SECONDED. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


 **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO APPROVE RESOLUTION 2025-46 AMENDING THE CONSOLIDATED FEE SCHEDULE. COUNCILMEMBER CAMERON SECONDED. THE ROLL CALL WAS AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


13.3. DISCUSSION AND ACTION — Vineyard Loop Rd (600 North) and 300 West Parking & Striping Plan
Senior Planner Cache Hancey will present a striping plan for Vineyard Loop Road (600 North) and 300 West to add parking. City Council will take appropriate action.


 Senior Planner Cache Hancey presented the proposed striping plan.

 Councilmember Sifuentes asked for clarification on the angled parking in relation to vehicle size. A discussion ensued about both that as well as overall parking and the challenges presented by adding parking or removing a left turn lane.


446  Ms. Cornelius commented that her husband was on one of the consulted HOA's and that
447 they didn't recall being contacted by city regarding the proposal. She also expressed
448 concern regarding the potential loss of the left turn lane stating that she felt it was
449 important to maintain that entrance into the neighborhood. A discussion with council and
450 staff ensued.

451  **Motion:** COUNCILMEMBER CAMERON MOVED TO APPROVE ITEM 13.3 AS
452 PRESENTED. THERE WAS NO SECOND, THE MOTION FAILED TO MOVE
453 FORWARD.

454
455  There was discussion about the merits of doing further analysis and potentially adding
456 fewer parking spaces and the expense of maintaining the left turn lane. Additionally, staff
457 discussed timing and urgency due to the cost of striping during winter. The result was the
458 establishment of a sub-committee to work with staff and evaluate the project further, with
459 the understanding that they would report back to the council on the next regular meeting
460 with a decision.


461
462  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE ITEM 13.3 AND
463 ESTABLISH A SUB-COMMITTEE THAT WOULD WORK WITH STAFF AND
464 HOAS TO EVALUATE THE PROPOSALS RAISED DURING DISCUSSION AND
465 TO MAKE A DECISION ON KEEPING OR REMOVING THE LEFT TURN LANE.
466 COUNCILMEMBER CAMERON SECONDED. MAYOR FULLMER,
467 COUNCILMEMBERS CAMERON, SIFUENTES, CLAWSON AND HOLDAWAY
468 VOTED YES. THE MOTION PASSED UNANIMOUSLY.

469
470 **13.4. PUBLIC HEARING - Adoption of the Fiscal Year 2025-2026 Working Budget**
471 **After Amendment #2 (Resolution 2025-47) (This item is being moved to the**
472 **October 8, 2025, City Council Meeting.)**
473 **FY26 Budget Amendment #2**

474
475  **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUE THE ITEM TO THE NEXT
476 REGULAR CITY COUNCIL MEETING ON OCTOBER 8. COUNCILMEMBER SIFUENTES
477 SECONDED. MAYOR FULLMER, COUNCILMEMBERS CAMERON, SIFUENTES,
478 CLAWSON AND HOLDAWAY VOTED YES. THE MOTION PASSED UNANIMOUSLY.


479
480 **13.5. DISCUSSION AND ACTION — Government Records Requests and Vineyard**
481 **Municipal Code Title 3 Municipal Procedures**

482 The mayor and city council will discuss Government Records Requests and Vineyard
483 Municipal Code Title 3 Municipal Procedures and take appropriate action.

484
485  Mayor Fullmer struck this item from the agenda.

488 **14. CLOSED SESSION**

- 489 a discussion of the character, professional competence, or physical or mental health of
490 an individual

491  **Motion:** COUNCILMEMBER SIFUENTES MOVED TO ENTER A CLOSED SESSION AT
492 10:54PM FOR A DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR
493 PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER CAMERON
494 SECONDED. THE ROLL CALL WAS AS FOLLOWS: MAYOR FULLMER,
495 COUNCILMEMBERS CAMERON, SIFUENTES AND CLAWSON VOTED YES.
496 COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION PASSED FOUR (4) TO ONE
497 (1).
498

499 **15. ADJOURNMENT**

500
501 The meeting adjourned at 11:22 PM.
502

503
504 **MINUTES APPROVED ON:** _____
505

506
507 **CERTIFIED CORRECT BY:**  _____
508 **TONY LARA, DEPUTY CITY RECORDER**
509





**MINUTES OF A REGULAR
CITY COUNCIL MEETING**

City Council Chambers
125 South Main Street, Vineyard, Utah
October 8, 2025, at 5:48 PM

Present


Mayor Julie Fullmer
Councilmember Sara Cameron
Councilmember Brett Clawson
Councilmember Jacob Holdaway
Councilmember Mardi Sifuentes

Absent

Staff Present: City Manager Eric Ellis, Chief Deputy Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, Planner Anthony Fletcher, Parks and Rec Director Brian Vawdrey, Chief Building Official Chris Johnson, Finance Director Kristie Bayles, Public Works Director Naseem Ghandour, Communications Coordinator Jenna Ahern, City Recorder Pamela Spencer, Deputy City Recorder Tony Lara

Others Speaking: Steve Borup with Dakota Pacific Real Estate and Ryan Wallace and Ted Skeen with Intermountain Health; residents Daria Evans, Kim Cornelius, Larry ODonnel, Darlene Price, Tyler Haroldsen, Barber Porter, Karen Cornelius, David Pearce, Terry Ewing; Assistant Chief Shaun Hirst with the Orem Fire Department

1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE

 Mayor Fullmer opened the meeting at 5:48 pm and gave an invocation and led the Pledge of Allegiance.

2. CLOSED SESSION

No closed session was held.

3. PRESENTATIONS/RECOGNITIONS/AWARDS/PROCLAMATIONS

There were no presentations.

4. APPOINTMENTS/REMOVALS

No appointments were made.

5. WORK SESSION


5.1. The Forge Development Agreement Amendment

Steve Borup with Dakota Pacific Real Estate has requested a work session for an update to The Forge Development Agreement.


 Mayor Fullmer turned the time over to Economic Development Director Morgan Brim.


 Mr. Brim gave a basic history and update on The Forge development.


 Steve Borup with Dakota Pacific gave the council an update on The Forge.

 Councilmember Sifuentes commented that she was excited about bringing Intermountain to the area. She felt that they needed to have discussions to find a balance.


 Councilmember Cameron felt they had regionally significant amenities and needed more commercial and retail.


 Councilmember Clawson wanted to know if the change in the size of the parcel would change what would be available to use that space. Mr. Borup replied that they would be keeping the boundaries in the commercial, and the entertainment would still be within the five-acre area.


 Councilmember Cameron asked how soon the project would start if the amendment were to be approved. Mr. Borup replied that they anticipated to start designing and building within 12 to 15 months.


 Councilmember Holdaway comments on the regionally significant amenities. He expressed his concerns about size and said that he was open to retail first.

 Mayor Fullmer suggested that the council submit their comments and have more discussion within the next two weeks.

 Ryan Wallace, legal representative for Intermountain Health, stated that they were reviewing the parcel to ensure it met with Intermountain Health's plans. He mentioned that the southern parcel was not part of the original Forge Development Agreement, and they wanted to remove the new parcel as well. He said that they would be submitting a draft development agreement once they purchase the land.


 Mayor Fullmer suggested that if the council did not have comments on the term sheets tonight, that they review them within the next two weeks and schedule some meetings.


 Councilmember Holdaway asked about the timeline. Ted Skeen with Intermountain Health replied that they would not start designing anything until they had acquired the land. A discussion ensued about the plans for the property.


 Mayor Fullmer moved to consent items and noted that the city manager report would be available online.



5.2. Staff Planning and Processes

5.3. Vineyard Municipal Code Title 3 Consideration


 Mayor Fullmer explained that Councilmember Holdaway had asked for some items to be on the agenda and said that she wanted to clarify how it works.


 Councilmember Holdaway commented that he wanted to add the agenda items so he could talk. Mayor Fullmer clarified the process to get items on the agenda. A discussion ensued. Mayor Fullmer turned the time over to City Recorder Pamela Spencer.

 Ms. Spencer began her presentation on Title 3. Councilmember Sifuentes asked how the Title 3 amendment came to be. A discussion ensued. Ms. Spencer continued her presentation. She was interrupted by Councilmember Holdaway and Deputy Recorder Tony Lara requested that the back-and-forth conversation end.


 The City Council took a short break at 7:16 PM.  The meeting resumed at 7:34 PM.


5.4. Travel and Financial Policy Discussion


 Mayor Fullmer called for a motion to continue items 5.2, 5.3, and 5.4 to a future meeting.


 **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUED ITEMS 5.2 STAFF PLANNING AND PROCESSES, 5.2 VINEYARD MUNICIPAL CODE TITLE 3 CONSIDERATION, AND 5.4 TRAVEL AND FINANCIAL POLICY DISCUSSION TO A FUTURE MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.


6. PUBLIC COMMENTS


 Daria Evans, living in The Villas subdivision, thanked Environmental Utilities Manager Devan Peterson for getting the answers to her water questions and Councilmember Sifuentes for getting her in touch with Becca Kresser with the Utah County Sheriff's Office. She noted her disappointed in the outcome of the vote on the striping on Vineyard Loop Road.


 Kim Cornelius, living in The Villas subdivision, commented on "peace making." He then expressed his concerns with parking and the outcome of the vote on the striping on Vineyard Loop Road.

 Larry Odonnel, living in The Villas subdivision, expressed his concern with social media comments and also expressed his disappointment in the outcome of the vote on the striping on Vineyard Loop Road.


 Darlene Price, living in The Villas subdivision, reiterated her concerns form previous meetings about electric vehicles on the sidewalks and felt that nothing was being done address her concerns.

 Mayor Fullmer gave an updated on the 400 South restriping of 400 South. Tyler Haroldsen, living in the living in the Edgewater subdivision, reviewed questions and comments on painting 400 South.

 Barber Porter, living in The Hamptons, expressed her concerns with parking and the outcome of the vote on the striping on Vineyard Loop Road.

 Karen Cornelius, living in The Villas, expressed her concerns with parking and the outcome of the vote on the striping on Vineyard Loop Road.

 Mayor Fullmer reviewed the process that they city had gone through on the striping decision.

 David Pearce, living in The Cascade subdivision, stated that he appreciated the council making difficult decisions. He also commented on “peace making.”

 Terry Ewing, living in The Villas, expressed her concerns with parking and the outcome of the vote on the striping on Vineyard Loop Road.

7. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS

8. STAFF, COMMISSION, AND COMMITTEE REPORTS

8.1. City Manager Report – no report was given.

9. CONSENT ITEMS


9.1. Personnel Policy Revision: Disciplinary Appeals (Resolution 2025-52)


9.2. Vineyard Municipal Code Amendment to Title 2 Administration; adding Chapter 2.10 Employee Discipline Hearing Officer (Ordinance 2025-13)

9.3. Special Event Fee Waiver Request


9.4. Vineyard Loop Rd (600 North) and 300 West Parking & Striping Plan


This item is a follow-up to the previous City Council discussion on the East Vineyard Loop Road Striping Plan. It returns for consideration after completion of a professional traffic study and meeting with HOA representatives and the City Council Subcommittee to review findings and gather community feedback. Discussion and Action to approve the Vineyard Loop Road and 300 West Striping Plan to remove the center lane and add on-street parking, bike lanes, and traffic-calming features.


 Mayor Fullmer asked to discussion 9.4 There was a brief discussion on consent items 9.1 and 9.2. Mayor Fullmer called for a motion on 9.1 and 9.2. For the record, Councilmember Holdaway stated that he felt that the council should retain the appeal authority. Mayor Fullmer gave an overview of the appeal authority. A discussion ensued.


 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO APPROVED ITEMS 9.1, 9.2, AND COUNCILMEMBER CAMERON SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDWAY VOTED NO. THE MOTION PASSED FOUR (4) TO ONE (1).


 Mayor Fullmer asked for clarification on 9.3 and then called for a motion.


 **Motion:** COUNCILMEMBER CLAWSON MOVED TO APPROVE 9.3.
COUNCILMEMBER HOLDAWAY SECONDED THE MOTION. MAYOR FULLMER,
COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED
YES. THE MOTION PASSED UNANIMOUSLY.


 **9.4 Vineyard Loop Rd (600 North) and 300 West Parking & Striping Plan** Mayor
Fullmer explained that they had formed a subcommittee at the last council meeting to come to a
resolution. She said that today the council had received a letter from some of the members of a
Homeowners' Association not wanting the council to approve the striping plan. She explained
that there had been a study done during the peak hours of 7 am to 9 am and 4 pm to 6 pm where
only 5 cars turned during those times. Mayor Fullmer mentioned that safety vehicle only made
right hand turns. Assistant Chief Shaun Hirst with the Orem Fire Department explained that the
fire department prefers to make right-hand turns but that was not always the case.


 Councilmember Cameron explained why she was an advocate for adding the additional
parking. She noted that the study showed that losing the left turn lane would not affect the Villas
residents.


 Councilmember Holdaway felt that this was about finding peace. He noted that the Villas
residents had submitted 134 signatures. He asked if there was an opportunity for the Villas
residents to speak about the change. A discussion ensued. Mayor Fullmer stated that all of the
data showed that moving forward with the change benefited the community as a whole. The
discussion continued.

 Councilmember Sifuentes asked about timing on the striping. Public Works Director
Naseem Ghandour explained how striping worked. A discussion ensued.


 Councilmember Sifuentes asked about the cost difference in doing the striping now as
opposed to doing it later. Mr. Ghandour explained the cost differences.

 Councilmember Sifuentes asked about the addition of the bike lane. Mr. Ghandour
explained that it would be a balance between the parking and the bike lane.


 Councilmember Clawson asked about the four safety concerns mentioned in the petition.
Mr. Brim explained that the study had not addressed those concerns and that it was hard to
discuss the likelihood or percentages of those concerns. Mr. Ghandour explained what safety
measures would be in place to help promote the slowing of vehicles. He also mentioned the
addition of a traffic signal.


 Mayor Fullmer called for a motion.


 **Motion:** COUNCILMEMBER CAMERON MOVED TO APPROVE ITEM 9.4 AS
PRESENTED.


 Councilmember Sifuentes asked for clarification on 300 West. Mr. Ghandour explained the striping on 300 West. A discussion ensued.

 Mayor Fullmer reiterated Councilmember Cameron's motion and called for a second.

 Councilmember Sifuentes seconded the motion.

 A discussion ensued.

 **COUNTER MOTION:** COUNCILMEMBER HOLDAWAY MOVED TO REMOVE 300 WEST FROM THE MOTION, OR TO ONLY APPROVE 300 WEST AS A FRIENDLY AMENDMENT TO THE ORIGINAL MOTION. Councilmember Cameron did not accept the friendly amendment. The discussion continued. There was no second on the counter motion.

 **Original Motion:** Mayor Fullmer restated the first motion and who seconded the motion. She then called for a vote.

 MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDAWAY VOTED NO. THE MOTION CARRIED FOUR (4) TO ONE (1).


 Mayor Fullmer moved to public comments.


10. BUSINESS ITEMS

10.1. DISCUSSION AND ACTION — Government Records Requests and Vineyard Municipal Code Title 3 Municipal Procedures


The mayor and city council will discuss Government Records Requests and Vineyard Municipal Code Title 3 Municipal Procedures and take appropriate action.


 Mayor Fullmer called for a motion to move this item to a future meeting.

 **Motion:** COUNCILMEMBER SIFUENTES MOVED TO MOVE ITEM 10.1 GOVERNMENT RECORDS REQUESTS AND VINEYARD MUNICIPAL CODE TITLE 3 MUNICIPAL PROCEDURES TO A FUTURE MEETING. COUNCILMEMBER CLAWSON SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.

 Mayor Fullmer moved to **10.5 Why I love America.**


10.2. PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget After Amendment #2 (Resolution 2025-47) *(This item was moved from the September 24, 2025, City Council Meeting.)* FY26 Budget Amendment #2


 Mayor Fullmer called for a motion to move this item the October 22, 2025, City Council meeting.

 **Motion:** COUNCILMEMBER CAMERON MOVED TO CONTINUED ITEM 10.2 ADOPTION OF THE FISCAL YEAR 2025-2026 WORKING BUDGET AFTER AMENDMENT #2 (RESOLUTION 2025-47) TO THE OCTOBER 22, 2025, CITY COUNCIL MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.

10.3. PUBLIC HEARING - District Energy Zoning Text Amendment


Bronson Tatton with Flagborough has requested a Zoning Text Amendment to the Downtown Vineyard (Town Center) Special Purpose Zoning District to allow for District Energy Uses. The City Council will take appropriate action.

 Mayor Fullmer called for a motion to move 10.3 to the October 22, 2025, City Council meeting.

 **Motion:** COUNCILMEMBER CLAWSON MOVED TO CONTINUED ITEM 10.3 DISTRICT ENERGY ZONING TEXT AMENDMENT TO THE OCTOBER 22, 2025, CITY COUNCIL MEETING. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.


10.4. DISCUSSION AND ACTION - Vineyard Station Area Plan


Planner Anthony Fletcher will present the draft working Vineyard Station Area Plan. The City Council will provide final comments before the draft working SAP is submitted to the SAP Policy Committee for review and certification.

 Mayor Fullmer explained that they had discussed this item at the last council meeting. She reviewed the requested changes and the process. A discussion ensued. Mayor Fullmer turned the time over to Planner Anthony Fletcher.


 Mr. Fletcher reviewed the suggested changes made to the plan from the last City Council meeting.


 Mayor Fullmer called for a motion.

 Councilmember Holdaway commented that he had not received the changes. Mr. Fletcher explained that this document was just approval of support and would allow them to submit the plan to the Station Area Plan Committee. Mayor Fullmer explained that the council and the public had received the document, and this was a follow-up discussion. Further discussion ensued. Mayor Fullmer restated her comments and called for a motion.


 **Motion:** COUNCILMEMBER CAMERON MOVED TO SUPPORT THE DRAFT VINEYARD STATION AREA PLAN AS A WORKING DOCUMENT, ENABLING THE CERTIFICATION REVIEW BY MAG AND THE SAP POLICY COMMITTEE. COUNCILMEMBER SIFUENTES SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON, AND SIFUENTES VOTED YES. COUNCILMEMBER HOLDWAY VOTED NO. THE MOTION PASSED FOUR (4) TO ONE (1).

332
333 **10.5. Why I Love America**
334

335  Mayor Fullmer made comments about America250 and introduced the resolution. She then
336 called for a motion.

337
338  **Motion:** COUNCILMEMBER HOLDAWAY MOVED TO ADOPT RESOLUTION 2025-55.
339 COUNCILMEMBER CLAWSON SECONDED THE MOTION. ROLL CALL WENT AS
340 FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS CAMERON, CLAWSON,
341 HOLDAWAY, AND SIFUENTES VOTED YES. THE MOTION PASSED UNANIMOUSLY.
342

343
344 **11. ADJOURNMENT**
345

346  Mayor Fullmer adjourned the meeting at 7:43 PM.
347

348
349 **MINUTES APPROVED ON:** _____
350

351
352 **CERTIFIED CORRECT BY:** 
353 **PAMELA SPENCER, CITY RECORDER**
354





VINEYARD CITY COUNCIL STAFF REPORT

Meeting Date: October 22, 2025

Agenda Item: PUBLIC HEARING — Adoption of the Fiscal Year 2025-2026 Working Budget After Amendment #2 (Resolution 2025-47) *(This item was moved from the September 24, and the October 8, 2025, City Council Meetings.)*

Department: Finance

Presenter: Eric Ellis

Background/Discussion:

Utah Code Section 10-6-128 allows for the amendment of the City's budget up until the last day of the fiscal year for which the budget applies. City Staff recommends the amendment of the Vineyard City Fiscal Year 2025 – 2026 Budget for various items as outlined in the attached detail worksheet.

Fiscal Impact:

General Fund: -\$236,419

Impact Fees: -\$209,000

Water Fund: -\$1,101

Sewer Fund: -\$4,695

Stormwater: \$3,974

Transportation fund: -\$170,859

Internal Services Fund: \$39,625

Recommendation:

Approval of the resolution.

Sample Motion:

I move to adopt Resolution 2025-47 the Vineyard City Fiscal Year 2025 – 2026 Budget Amendment #2 as presented by staff.

Attachments:

1. Resolution 2025-47 - FY2025-2026 Budget Amend #2
2. FY26 Working Budget after Amendment #2 10.14.2025

RESOLUTION NO. 2025-47

A RESOLUTION AMENDING THE VINEYARD CITY BUDGET FOR THE 2025-2026 FISCAL YEAR.

WHEREAS, the City Council of Vineyard, Utah has previously adopted a budget for the 2025-2026 fiscal year in accordance with the Utah Fiscal Procedures Act for cities; and

WHEREAS, the city needs to now amend that adopted budget; and

WHEREAS, a public hearing was held on the 10th day of September 2025, on the proposed amendments to the 2025-2026 fiscal year budget for the city of Vineyard, Utah.

NOW THEREFORE BE IT RESOLVED BY THE VINEYARD CITY COUNCIL AS FOLLOWS:

1. The attached exhibit A shows the amendments to the Fiscal Year 2025-2026 budget for the city of Vineyard, Utah.
2. This resolution shall take effect upon passing.

Passed and dated this 10th day of September 2025.

Mayor Julie Fullmer

Attest:

Tony Lara, Deputy City Recorder





VINEYARD
STAY CONNECTED

**FY 2025-2026 Working Budget
After Amendment #2
October 22, 2025**

GENERAL FUND SUMMARY 2026

	ACTUAL FY 22-23	ACTUAL FY 23-24	FINAL BUDGET FY 24-25	AMEND #1 BUDGET FY 25-26	AMEND #2 BUDGET FY 25-26
REVENUES:					
PROPERTY TAXES	\$ 3,261,171	\$ 3,683,386	\$ 4,849,636	\$ 4,950,000	\$ 4,950,000
TRANSPORTATION TAXES	296,945	375,439	310,000	430,000	430,000
SALES TAX	3,150,801	3,204,125	3,450,000	3,588,000	3,588,000
RAP TAX	208,953	220,225	220,000	235,000	235,000
FRANCHISE TAX	892,696	824,467	915,000	951,600	951,600
BUSINESS LICENSES & PERMITS	15,460	17,261	15,000	17,500	17,500
BUILDING PERMITS	265,675	781,423	900,000	900,000	900,000
FIRE INSPECTION & PLAN REVIEW FEES	8,420	25,112	15,000	15,000	15,000
CLASS B&C ROAD FUNDS	515,957	541,193	495,000	529,650	529,650
GRANT REVENUE	9,995	10,686	-	-	-
DEVELOPMENT FEES	219,311	470,627	327,300	370,000	370,000
SANITATION FEES	559,156	583,085	640,000	797,610	797,610
INSPECTION FEES	120,323	206,911	200,000	375,000	375,000
RECREATION FEES	162,334	170,164	198,000	222,000	222,000
FINES & FORFEITURES	-	700	1,000	1,000	1,000
CREDIT CARD FEES	7,026	4,976	5,000	6,500	6,500
INTEREST EARNINGS	166,048	251,081	150,000	225,000	225,000
RENTS	20,838	21,558	20,000	20,000	20,000
LIBRARY FEES	5	-	-	-	-
SPONSORSHIPS	30,550	30,455	35,000	45,000	45,000
MISCELLANEOUS REVENUE	27,689	8,851	9,972	10,000	10,000
DONATIONS	1,000	1,345	4,766	-	1,449
USE OF PRIOR YEAR FUND BALANCE	-	-	22,213	143,839.30	380,258.38
TOTAL REVENUE	\$ 9,940,351	\$ 11,433,070	\$ 12,782,887	\$ 13,832,699	\$ 14,070,567
TRANSFERS IN:					
TRANSFER FROM RDA FUND	\$ 330,138	\$ 373,974	\$ 399,002	\$ 528,000	\$ 528,000
TRANSFER FROM CAPITAL PROJECTS	-	-	924,364	1,578,330	1,358,330
TOTAL TRANSFERS IN	\$ 330,138	\$ 373,974	\$ 1,323,366	\$ 2,106,330	\$ 1,886,330
TOTAL REVENUE & TRANSFERS IN	\$ 10,270,489	\$ 11,807,044	\$ 14,106,253	\$ 15,939,029	\$ 15,956,897
GENERAL FUND EXPENDITURES:					
MAYOR & COUNCIL	\$ 100,366	\$ 121,651	\$ 219,013	\$ 240,975	\$ 240,975
CITY MANAGER	137,192	168,776	223,907	218,072	218,139
RECORDER	192,536	191,418	217,496	277,091	240,560
FINANCE	247,385	284,192	380,871	372,396	368,511
COMMUNICATIONS	156,960	280,913	335,190	253,815	244,768
PLANNING	446,975	481,294	716,373	756,917	774,658
BUILDING	386,860	443,187	654,594	712,421	701,240
POLICE	2,328,474	2,815,769	3,349,422	4,095,625	4,103,125
FIRE	1,654,069	1,379,625	2,250,807	2,520,710	2,574,600
LIBRARY	29,979	54,609	97,120	121,518	121,518
PUBLIC WORKS	745,006	687,503	816,918	901,743	900,159
ENGINEERING	152,492	141,201	210,684	206,805	210,362
SANITATION	493,381	530,752	598,736	675,675	675,675
PARKS	618,442	825,148	1,029,663	1,108,619	1,117,111
RECREATION	359,798	402,811	511,016	566,832	559,475
SPECIAL EVENTS	152,440	175,417	256,675	275,148	275,148
NON-DEPARTMENTAL	57,076	79,053	187,650	222,180	222,180
TOTAL DEPT ALLOCATIONS	\$ 8,384,686	\$ 9,063,319	\$ 12,056,134	\$ 13,526,542	\$ 13,548,204
TRANSFERS OUT:					
TRANSFER TO WASTEWATER FUND	\$ -	\$ 11,055	\$ -	\$ -	\$ -
TRANSFER TO STORMWATER FUND	-	26,661	570	243,927	240,133
TRANSFER TO TRANSPORTATION FUND	689,594	375,439	1,098,814	959,650	959,650
TRANSFER TO CAPITAL PROJECTS FUND	523,952	1,520,225	220,000	235,000	235,000
TRANSFER TO INTERNAL SERVICE FUND	433,001	769,904	730,734	973,910	973,910
TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-
TOTAL TRANSFERS OUT:	\$ 1,646,547	\$ 2,703,285	\$ 2,050,119	\$ 2,412,487	\$ 2,408,693
TOTAL EXP. & TRANS.OUT	\$ 10,031,233	\$ 11,766,604	\$ 14,106,253	\$ 15,939,029	\$ 15,956,897
OPERATING SURPLUS (DEFICIT)	\$ 239,256	\$ 40,441	\$ 0	\$ 0	\$ 0

GENERAL FUND REVENUES	FY23 ACTUAL	FY24 ACTUAL	FINAL FY25 BUDGET	AMEND #1 FY26 BUDGET	AMEND #2 FY26 BUDGET
Property Tax	\$ 3,261,171	\$ 3,683,386	\$ 4,849,636	\$ 4,950,000	\$ 4,950,000
Sales Tax - Includes Transient	3,150,801	3,204,125	3,450,000	3,588,000	3,588,000
RAP Tax	208,953	220,225	220,000	235,000	235,000
Transportation Tax	296,945	375,439	310,000	430,000	430,000
Franchise Tax	892,696	824,467	915,000	951,600	951,600
Total Taxes	\$ 7,810,566	\$ 8,307,642	\$ 9,744,636	\$ 10,154,600	\$ 10,154,600
Business Licenses & Permits	\$ 15,460	\$ 17,261	\$ 15,000	\$ 17,500	\$ 17,500
Building Permits	265,675	781,423	900,000	900,000	900,000
Fire Inspection & Plan Review Fees	8,420	25,112	15,000	15,000	15,000
Total Licenses & Permits	\$ 289,554	\$ 823,796	\$ 930,000	\$ 932,500	\$ 932,500
Class B&C Road Funds	\$ 515,957	\$ 541,193	\$ 495,000	\$ 529,650	\$ 529,650
Grant Revenue	9,995	10,686	-	-	-
Total Intergovernmental Revenue	\$ 525,952	\$ 551,879	\$ 495,000	\$ 529,650	\$ 529,650
Development Fees	\$ 219,311	\$ 470,627	\$ 327,300	\$ 370,000	\$ 370,000
Library Fees	5	-	-	-	-
Inspection Fees	120,323	206,911	200,000	375,000	375,000
Sanitation Fees	559,156	583,085	640,000	797,610	797,610
Recreation Fees	162,334	170,164	198,000	222,000	222,000
Fines & Forfeitures	-	700	1,000	1,000	1,000
Interest Earnings	166,048	251,081	150,000	225,000	225,000
Rents	20,838	21,558	20,000	20,000	20,000
Sponsorships	30,550	30,455	35,000	45,000	45,000
Credit Card Fees	7,026	4,976	5,000	6,500	6,500
Miscellaneous Revenues	27,689	8,851	9,972	10,000	10,000
Donations	1,000	1,345	2,898	-	1,449
Skate Park Donations - RESTRICTED	-	-	1,868	-	-
Beg. Fund Appropriation	-	-	22,213	143,839	380,258
Total Misc Revenue	\$ 1,314,279	\$ 1,749,753	\$ 1,613,251	\$ 2,215,949	\$ 2,453,817
Transfer from RDA Fund - Tax Admin	\$ 330,138	\$ 373,974	\$ 399,002	\$ 528,000	\$ 528,000
Transfer from Capital Projects	\$ -	\$ -	\$ 924,364	\$ 1,578,330	\$ 1,358,330
TOTAL GENERAL FUND REV	\$ 10,270,489	\$ 11,807,044	\$ 14,106,253	\$ 15,939,029	\$ 15,956,897
TOTAL GENERAL FUND EXPEND	\$ 10,031,233	\$ 11,766,604	\$ 14,106,253	\$ 15,939,029	\$ 15,956,897
Surplus (Deficit)	\$ 239,256	\$ 40,441	\$ 0	\$ 0	\$ 0

MAYOR & MUNICIPAL COUNCIL

FUND	ORG	ACCT	DESCRIPTION	ACTUAL		ACTUAL		FINAL	AMEND #1	AMEND #2
				FY 22-23		FY 23-24		BUDGET	BUDGET	BUDGET
				FY 24-25		FY 25-26		FY 25-26		FY 25-26
Mayor & Council										
10	0101	4001	Full Time Regular	\$ -	\$	1,338	\$	93,572	\$ 97,350	\$ 97,350
10	0101	4002	Part Time Regular	86,430		95,947		62,108	72,302	72,302
10	0101	4008	Compensation Adjustments	-		-		2,602	6,170	6,170
10	0101	4051	Retirement & Taxes	3,473		4,186		23,431	23,528	23,528
10	0101	4053	Insurance	-		-		9,600	9,600	9,600
10	0101	4105	Membership Dues & Subscriptions	\$ -	\$	-	\$	500	\$ 600	\$ 600
10	0101	4108	Meetings	625		4,309		4,500	9,300	9,300
10	0101	4257	Programs	3,799		10,009		11,500	8,000	8,000
10	0101	4355	Miscellaneous	801		147		1,500	2,000	2,000
10	0101	4413	Training	4,194		3,468		5,200	6,500	6,500
10	0101	4414	Travel	1,044		2,247		4,500	5,625	5,625
Total Mayor & Council				\$ 100,366	\$	121,651	\$	219,013	\$ 240,975	\$ 240,975

CITY MANAGER

CITY MANAGER				ACTUAL		ACTUAL		FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	FY 22-23		FY 23-24		BUDGET	BUDGET	BUDGET
				FY 24-25		FY 25-26		FY 25-26		
City Manager										
10	0201	4001	Full Time Regular	\$	79,153	\$	103,233	\$	128,299	\$ 132,036 \$ 132,036
10	0201	4006	Other Compensation		600		750		600	- -
10	0201	4007	Car Allowance		3,600		4,000		4,200	4,200 4,200
10	0201	4008	Compensation Adjustments		-		-		2,311	4,546 4,546
10	0201	4051	Retirement & Taxes		18,701		23,248		30,971	25,481 25,481
10	0201	4053	Insurance		15,411		14,546		22,600	15,820 15,887
10	0201	4105	Membership Dues & Subscriptions	\$	9,445	\$	15,225	\$	12,825	\$ 13,650 \$ 13,650
10	0201	4108	Meetings		3,313		2,526		4,500	4,500 4,500
10	0201	4109	Special Events		2,525		-		3,000	3,000 3,000
10	0201	4355	Miscellaneous		3,315		761		3,500	3,740 3,740
10	0201	4413	Training		660		2,469		7,300	7,300 7,300
10	0201	4414	Travel		469		2,018		3,800	3,800 3,800
Total City Manager				\$	137,192	\$	168,776	\$	223,907	\$ 218,072 \$ 218,139

RECORDER

FUND	ORG	ACCT	DESCRIPTION	FINAL					
				ACTUAL	ACTUAL	BUDGET	AMEND #1	AMEND #2	
				FY 22-23	FY 23-24	FY 24-25	BUDGET	BUDGET	BUDGET
				FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26
Recorder									
10	0301	4001	Full Time Regular	\$ 77,493	\$ 113,192	\$ 116,840	\$ 119,124		119,124
10	0301	4002	Part Time Regular	32,308	793	-	-		-
10	0301	4005	Overtime	199	110	-	596		596
10	0301	4006	Other Compensation	520	600	600	600		600
10	0301	4008	Compensation Adjustments	-	-	2,134	4,689		4,689
10	0301	4051	Retirement & Taxes	26,649	28,513	29,637	65,108		27,499
10	0301	4053	Insurance	15,445	30,581	32,920	32,920		33,997
10	0301	4103	Public Notices	\$ 800	\$ 335	\$ 10,000	\$ 10,000	\$	10,000
10	0301	4105	Membership Dues & Subscriptions	355	765	975	1,565		1,565
10	0301	4108	Meetings	-	271	240	240		240
10	0301	4110	Postage	-	-	50	50		50
10	0301	4151	Equipment	36,954	53	-	-		-
10	0301	4301	Contract Services	-	14,499	18,000	36,000		36,000
10	0301	4355	Miscellaneous	171	140	1,000	1,000		1,000
10	0301	4413	Training	593	688	1,100	1,200		1,200
10	0301	4414	Travel	1,049	878	4,000	4,000		4,000
Total Recorder				\$ 192,536	\$ 191,418	\$ 217,496	\$ 277,091	\$	240,560

FINANCE

FINANCE

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	FINAL BUDGET FY 24-25	AMEND #1 BUDGET FY 25-26	AMEND #2 BUDGET FY 25-26
	Finance							
10	0401	4001	Full Time Regular	\$ 113,193	\$ 132,136	\$ 147,681	\$ 138,238	\$ 138,238
10	0401	4002	Part Time Regular	35,439	38,921	45,887	65,504	65,504
10	0401	4003	Seasonal Employees	6,518	6,731	13,853	14,321	14,321
10	0401	4005	Overtime	91	8	-	-	-
10	0401	4006	Other Compensation	1,947	1,243	960	1,200	1,200
10	0401	4007	Car Allowance	2,400	2,200	2,400	2,400	2,400
10	0401	4008	Compensation Adjustments	-	-	3,297	6,092	6,092
10	0401	4051	Retirement & Taxes	27,203	30,408	39,790	28,526	28,526
10	0401	4053	Insurance	12,590	11,524	29,653	14,990	10,080
10	0401	4105	Membership Dues & Subscriptions	\$ 425	\$ 849	\$ 1,125	1,485	1,610
10	0401	4108	Meetings	402	303	600	1,200	1,200
10	0401	4301	Contract Services	9,275	12,515	33,500	33,990	33,990
10	0401	4352	Bank Fees	30,354	38,706	48,000	50,000	50,000
10	0401	4355	Miscellaneous	285	1,242	2,125	2,375	2,375
10	0401	4413	Training	4,469	4,235	4,000	4,075	3,775
10	0401	4414	Travel	2,794	3,171	8,000	8,000	9,200
Total Finance				\$ 247,385	\$ 284,192	\$ 380,871	372,396	368,511

COMMUNICATIONS

COMMUNICATIONS						FINAL		AMEND #1		AMEND #2	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL		ACTUAL		BUDGET		BUDGET	
				FY 22-23		FY 23-24		FY 24-25		FY 25-26	
			Communications								
10	0601	4001	Full Time Regular	\$	123,300	\$	127,700	\$	88,981	\$	91,840
10	0601	4002	Part Time Regular		2,066		1,856		52,873		49,486
10	0601	4005	Overtime		180		12		-		-
10	0601	4006	Other Compensation		1,260		690		600		-
10	0601	4008	Compensation Adjustments		-		-		2,110		4,663
10	0601	4051	Retirement & Taxes		25,500		24,330		26,887		24,487
10	0601	4053	Insurance		510		5,824		27,790		27,790
											18,743
10	0601	4108	Meetings	\$	366	\$	786	\$	600	\$	1,400
10	0601	4151	Equipment		236		587		650		700
10	0601	4152	Supplies		-		391		500		2,250
10	0601	4257	Communities That Care		2,950		14,138		31,000		31,000
10	0601	4355	Miscellaneous		-		102,518		101,600		16,200
10	0601	4413	Training		290		383		1,100		1,900
10	0601	4414	Travel		305		1,698		500		2,100
Total Communications				\$	156,960	\$	280,913	\$	335,190	\$	253,815
										\$	244,768

PLANNING

PLANNING						FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26
Planning								
10	0701	4001	Full Time Regular	\$ 234,314	\$ 272,166	\$ 354,959	\$ 348,494	\$ 361,501
10	0701	4002	Part Time Regular	40,712	62,229	69,002	\$ 71,392	\$ 71,392
10	0701	4005	Overtime	3,852	1,921	-	\$ -	\$ -
10	0701	4006	Other Compensation	870	536	960	\$ -	\$ -
10	0701	4007	Car Allowance	1,286	1,300	1,300	\$ 1,300	\$ 1,300
10	0701	4008	Compensation Adjustments	-	-	7,627	\$ 17,003	\$ 17,095
10	0701	4051	Retirement & Taxes	56,204	74,272	100,514	\$ 89,525	\$ 92,365
10	0701	4053	Insurance	36,483	44,579	81,544	\$ 71,373	\$ 73,174
10	0701	4105	Membership Dues & Subscriptions	\$ 51,054	\$ 1,313	\$ 8,825	\$ 8,864	\$ 8,864
10	0701	4108	Meetings	2,039	2,282	9,000	\$ 10,500	\$ 10,500
10	0701	4301	Contract Services	2,658	184	47,000	\$ 99,000	\$ 99,000
10	0701	4355	Miscellaneous	7,364	4,264	14,710	\$ 18,510	\$ 18,510
10	0701	4413	Training	4,437	7,797	10,959	\$ 10,284	\$ 10,284
10	0701	4414	Travel	5,702	8,451	9,973	\$ 10,673	\$ 10,673
Total Planning				\$ 446,975	\$ 481,294	\$ 716,373	\$ 756,917	\$ 774,658

BUILDING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL		FINAL		AMEND #1	AMEND #2
				FY 22-23	FY 23-24	BUDGET	BUDGET	BUDGET	BUDGET
				FY 24-25	FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26
Building									
10	0801	4001	Full Time Regular	\$ 287,583	\$ 339,407	\$ 413,587	\$ 453,153	\$ 453,153	
10	0801	4002	Part Time Regular	14,880	-	-	-	-	
10	0801	4003	Seasonal Employee	6,086	6,185	10,834	11,213	11,213	
10	0801	4006	Other Compensation	180	300	360	-	-	
10	0801	4007	Car Allowance	400	-	2,400	-	-	
10	0801	4008	Compensation Adjustments	-	-	7,651	17,990	17,961	
10	0801	4051	Retirement & Taxes	60,448	75,017	102,205	102,410	101,865	
10	0801	4053	Insurance	4,191	9,234	59,686	62,086	51,478	
10	0801	4105	Membership Dues & Subscriptions	\$ 1,004	\$ 1,313	\$ 2,760	\$ 5,460	\$ 5,460	
10	0801	4108	Meetings	492	399	2,160	2,160	2,160	
10	0801	4151	Equipment	-	1,083	3,500	3,500	3,500	
10	0801	4152	Supplies	4,832	2,845	4,000	4,000	4,000	
10	0801	4154	Uniforms	424	622	900	900	900	
10	0801	4301	Contract Services	900	-	20,000	25,000	25,000	
10	0801	4355	Miscellaneous	1,099	254	4,000	4,000	4,000	
10	0801	4413	Training	2,042	4,060	10,550	10,550	10,550	
10	0801	4414	Travel	2,189	2,467	10,000	10,000	10,000	
Total Building				\$ 386,860	\$ 443,187	\$ 654,594	\$ 712,421	\$ 701,240	

POLICE

POLICE						FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26
Police								
10	0901	4001	Full Time Regular	\$ -	\$ 6,476	\$ -	\$ -	\$ -
10	0901	4002	Part Time Regular	35,452	40,981	51,877	51,140	51,140
10	0901	4051	Retirement & Taxes	1,376	2,622	4,643	4,577	4,577
10	0901	4151	Equipment	\$ -	\$ -	\$ 2,850	\$ 2,850	\$ 2,850
10	0901	4154	Uniforms	-	-	3,000	3,000	3,000
10	0901	4301	Contract Services	2,291,436	2,765,443	3,286,053	4,033,058	4,040,558
10	0901	4355	Miscellaneous	210	140	1,000	1,000	1,000
Total Police				\$ 2,328,474	\$ 2,815,769	\$ 3,349,422	\$ 4,095,625	\$ 4,103,125

FIRE SERVICES

				ACTUAL	ACTUAL	FINAL	AMEND #1	AMEND #2
				FY 22-23	FY 23-24	BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION			FY 24-25	FY 25-26	FY 25-26
Fire Services								
10	1001	4301	Contract Services	\$ 1,654,069	\$ 1,379,625	\$ 2,250,807	\$ 2,520,710	\$ 2,574,600
Total Fire Services				\$ 1,654,069	\$ 1,379,625	\$ 2,250,807	\$ 2,520,710	\$ 2,574,600

LIBRARY

FUND	ORG	ACCT	DESCRIPTION	ACTUAL		FINAL BUDGET	AMEND #1		AMEND #2
				FY 22-23	FY 23-24		BUDGET	BUDGET	
						FY 24-25	FY 25-26	FY 25-26	
Library									
10	1101	4001	Full Time Regular	\$ -	\$ 455	\$ 39,012	\$ 46,463	\$ 46,463	
10	1101	4002	Part Time Regular	6,829	27,741	4,064	18,935	18,935	
10	1101	4008	Compensation Adjustments	-	-	942	2,758	2,758	
10	1101	4051	Retirement & Taxes	99	3,048	9,781	11,842	11,842	
10	1101	4053	Insurance	-	-	9,600	9,600	9,600	
10	1101	4105	Membership Dues & Subscriptions	\$ -	\$ 30	\$ 130	\$ 130	\$ 130	
10	1101	4108	Meetings	-	120	220	220	220	
10	1101	4151	Equipment	-	787	1,825	1,825	1,825	
10	1101	4152	Supplies	4,855	2,792	1,850	1,850	1,850	
10	1101	4257	Programs	18,197	1,624	1,100	1,300	1,300	
10	1101	4301	Contract Services	-	-	5,700	5,700	5,700	
10	1101	4355	Miscellaneous	-	17,350	22,000	20,000	20,000	
10	1101	4413	Training	-	530	525	525	525	
10	1101	4414	Travel	-	42	370	370	370	
Total Library				\$ 29,979	\$ 54,609	\$ 97,120	\$ 121,518	\$ 121,518	

PUBLIC WORKS

PUBLIC WORKS						FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26
Public Works Administration								
10	1201	4001	Full Time Regular	\$ 165,890	\$ 59,418	\$ 56,934	\$ 57,483	\$ 57,483
10	1201	4005	Overtime	-	-	8,540	\$ 8,622	\$ 8,622
10	1201	4006	Other Compensation	1,950	1,244	-	\$ -	\$ -
10	1201	4008	Compensation Adjustments	-	-	1,029	\$ 2,240	\$ 2,240
10	1201	4051	Retirement & Taxes	32,495	13,518	13,895	\$ 12,554	\$ 12,554
10	1201	4053	Insurance	10,349	34,161	11,300	\$ 10,750	\$ 10,038
10	1201	4101	Maintenance	\$ 11,924	\$ 2,497	\$ -	\$ -	\$ -
10	1201	4105	Membership Dues & Subscriptions	14,749	2,710	18,520	\$ 15,220	\$ 15,220
10	1201	4108	Meetings	3,365	1,805	2,500	\$ 2,329	\$ 2,329
10	1201	4151	Equipment	11,103	6,102	9,600	\$ 9,800	\$ 9,800
10	1201	4152	Supplies	4,391	6,300	800	\$ 2,800	\$ 2,800
10	1201	4154	Uniforms	2,426	3,590	2,800	\$ 8,550	\$ 8,550
10	1201	4205	Electric Charges	23,827	24,155	33,390	\$ -	\$ -
10	1201	4301	Contract Services	399,850	65,405	-	\$ -	\$ -
10	1201	4303	Software Maintenance	-	600	2,000	\$ 5,400	\$ 5,400
10	1201	4355	Miscellaneous	5,682	634	-	\$ -	\$ -
10	1201	4407	Certification & Testing	422	406	7,000	\$ 11,800	\$ 11,800
10	1201	4413	Training	1,535	3,022	4,200	\$ 6,700	\$ 6,700
10	1201	4414	Travel	860	4,728	-	\$ -	\$ -
Total Public Works Administration				\$ 745,006	\$ 230,295	\$ 172,508	\$ 154,248	\$ 153,536
Public Works Grounds Maintenance								
10	1202	4001	Full Time Regular	\$ -	\$ 80,916	\$ 61,741	\$ 66,429	\$ 66,429
10	1202	4002	Part Time Regular	-	1,062	7,498	\$ 7,390	\$ 7,390
10	1202	4003	Seasonal Employee	-	-	12,155	\$ 13,061	\$ 13,061
10	1202	4005	Overtime	-	3,859	9,261	\$ 9,964	\$ 9,964
10	1202	4006	Other Compensation	-	600	600	\$ 600	\$ 600
10	1202	4008	Compensation Adjustments	-	-	1,236	\$ 2,845	\$ 2,854
10	1202	4051	Retirement & Taxes	-	19,870	16,928	\$ 16,338	\$ 16,599
10	1202	4053	Insurance	-	752	27,120	\$ 27,120	\$ 25,979
10	1202	4101	Maintenance	\$ -	\$ 7,954	\$ 10,000	\$ 15,000	\$ 15,000
10	1202	4103	Public Notices	-	-	250	\$ 250	\$ 250
10	1202	4105	Membership Dues & Subscriptions	-	-	1,400	\$ 1,930	\$ 1,930
10	1202	4151	Equipment	-	2,749	4,520	\$ 8,855	\$ 8,855
10	1202	4152	Supplies	-	24,314	27,500	\$ 12,700	\$ 12,700
10	1202	4154	Uniforms	-	-	1,250	\$ 1,575	\$ 1,575
10	1202	4201	Water Charges	-	135,033	150,000	\$ 150,000	\$ 150,000
10	1202	4301	Contract Services	-	152,922	276,950	\$ 366,188	\$ 366,188
10	1202	4365	Trees	-	25,559	25,000	\$ 25,000	\$ 25,000
10	1202	4407	Certification & Testing	-	850	2,300	\$ 3,550	\$ 3,550
10	1202	4413	Training	-	768	3,300	\$ 7,100	\$ 7,100
10	1202	4414	Travel	-	-	5,400	\$ 11,600	\$ 11,600
Total Public Works Grounds Maintenance				\$ -	\$ 457,208	\$ 644,409	\$ 747,495	\$ 746,623
Public Works Administration				\$ 745,006	\$ 230,295	\$ 172,508	\$ 154,248	\$ 153,536
Public Works Grounds Maintenance				-	457,208	644,409	\$ 747,495	\$ 746,623
Total Public Works				\$ 745,006	\$ 687,503	\$ 816,918	\$ 901,743	\$ 900,159

ENGINEERING

ENGINEERING

FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	AMEND #1 BUDGET FY 25-26	AMEND #2 BUDGET FY 25-26
Engineering							
10	1301	4001	Full Time Regular	\$ 99,494	\$ 73,225	\$ 82,526	\$ 82,526
10	1301	4006	Other Compensation	990	600	600	600
10	1301	4007	Car Allowance	3,600	3,600	3,600	3,600
10	1301	4008	Compensation Adjustments	-	-	3,215	3,215
10	1301	4051	Retirement & Taxes	22,630	17,326	18,024	18,024
10	1301	4053	Insurance	12,422	13,352	16,980	15,537
10	1301	4105	Membership Dues & Subscriptions	\$ 2,062	\$ 3,129	9,570	9,570
10	1301	4108	Meetings	269	533	1,500	1,500
10	1301	4151	Equipment	761	347	3,900	3,900
10	1301	4301	Contract Services	5,232	24,749	56,490	61,490
10	1301	4407	Certification & Testing	378	-	4,100	4,100
10	1301	4413	Training	1,799	3,771	2,100	2,100
10	1301	4414	Travel	2,497	569	4,200	4,200
Total Engineering				\$ 152,492	\$ 141,201	206,805	210,362

SANITATION

				ACTUAL	ACTUAL	FINAL	AMEND #1	AMEND #2
				FY 22-23	FY 23-24	BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION			FY 24-25	FY 25-26	FY 25-26
Sanitation								
10	1401	4301	Contract Services	\$ 492,166	\$ 530,752	\$ 598,736	\$ 675,675	\$ 675,675
10	1401	4808	Bad Debt Expense	1,215	-	-	-	-
Total Sanitation				\$ 493,381	\$ 530,752	\$ 598,736	\$ 675,675	\$ 675,675

PARKS

FUND	ORG	ACCT	DESCRIPTION	FINAL					
				ACTUAL	ACTUAL	BUDGET	AMEND #1	AMEND #2	
				FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 25-26	
Parks									
10	1501	4001	Full Time Regular	\$ 237,558	\$ 267,604	\$ 271,614	\$ 274,768	\$ 274,768	
10	1501	4002	Part Time Regular	4,738	1,748	6,378	6,285	6,285	
10	1501	4003	Seasonal Employee	28,494	59,155	47,275	46,590	46,590	
10	1501	4005	Overtime	2,574	2,606	8,000	8,000	8,000	
10	1501	4006	Other Compensation	3,747	2,804	2,400	1,440	1,680	
10	1501	4008	Compensation Adjustments	-	-	4,994	10,924	10,924	
10	1501	4051	Retirement & Taxes	53,783	60,876	70,369	64,742	64,742	
10	1501	4053	Insurance	42,740	39,684	60,662	60,662	62,914	
10	1501	4101	Maintenance	\$ 56,171	\$ 86,380	\$ 133,000	179,819	179,819	
10	1501	4105	Membership Dues & Subscriptions	725	-	2,750	3,800	2,000	
10	1501	4108	Meetings	97	719	720	900	900	
10	1501	4151	Equipment	1,174	53,920	41,000	57,000	57,000	
10	1501	4152	Supplies	11,723	14,159	24,000	24,000	24,000	
10	1501	4154	Uniforms	703	1,339	1,600	1,600	1,600	
10	1501	4201	Water Charges	145,489	81,158	90,000	90,000	90,000	
10	1501	4205	Electric Charges	8,312	10,436	15,000	15,000	15,000	
10	1501	4208	Miscellaneous Facilities Charges	3,100	2,735	7,000	5,000	12,800	
10	1501	4301	Contract Services	7,907	129,502	200,000	221,188	221,188	
10	1501	4355	Miscellaneous	7,774	3,500	31,500	28,000	28,000	
10	1501	4365	Trees	-	972	-	-	-	
10	1501	4413	Training	1,255	4,900	6,400	5,400	5,400	
10	1501	4414	Travel	377	951	5,000	3,500	3,500	
Total Parks				\$ 618,442	\$ 825,148	\$ 1,029,663	1,108,619	1,117,111	

RECREATION

FUND	ORG	ACCT	DESCRIPTION	FINAL						AMEND #1	AMEND #2
				ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
				FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 25-26	FY 25-26	FY 25-26	FY 25-26
Recreation											
10	1601	4001	Full Time Regular	\$ 171,415	\$ 168,340	\$ 230,672	\$ 236,325	\$ 236,325	\$ 236,325	\$ 236,325	\$ 236,325
10	1601	4002	Part Time Regular	3,292	30,816	-	-	-	-	-	-
10	1601	4003	Seasonal Employee	18,200	31,367	32,292	47,736	47,736	47,736	47,736	47,736
10	1601	4005	Overtime	2,495	996	5,000	5,000	5,000	5,000	5,000	5,000
10	1601	4006	Other Compensation	733	1,250	1,080	1,440	1,440	1,440	1,440	1,440
10	1601	4008	Compensation Adjustments	-	-	4,156	9,207	9,207	9,207	9,207	9,207
10	1601	4051	Retirement & Taxes	38,830	38,092	58,574	55,886	55,886	55,886	55,886	55,886
10	1601	4053	Insurance	27,952	19,926	37,999	60,600	60,600	60,600	60,600	53,243
10	1601	4105	Membership Dues & Subscriptions	\$ 330	\$ 514	\$ 1,220	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
10	1601	4108	Meetings	151	440	360	600	600	600	600	600
10	1601	4151	Equipment	-	-	5,000	-	-	-	-	-
10	1601	4154	Uniforms	100	49	350	350	350	350	350	350
10	1601	4257	Programs	84,890	94,822	117,512	129,958	129,958	129,958	129,958	129,958
10	1601	4355	Miscellaneous	9,282	11,821	11,000	12,000	12,000	12,000	12,000	12,000
10	1601	4413	Training	1,924	3,291	3,350	3,605	3,605	3,605	3,605	3,605
10	1601	4414	Travel	203	1,087	2,450	3,025	3,025	3,025	3,025	3,025
Total Recreation				\$ 359,798	\$ 402,811	\$ 511,016	\$ 566,832	\$ 566,832	\$ 566,832	\$ 559,475	\$ 559,475

SPECIAL EVENTS

SPECIAL EVENTS						FINAL		AMEND #1		AMEND #2	
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26	BUDGET FY 25-26	BUDGET FY 25-26	BUDGET FY 25-26
Special Events											
10	1701	4001	Full Time Regular	\$ 62,451	\$ 72,256	\$ 65,433	\$ 67,700	\$ 67,700	\$ 67,700	\$ 67,700	\$ 67,700
10	1701	4002	Part Time Regular	-	-	27,825	31,028	31,028	31,028	31,028	31,028
10	1701	4005	Overtime	1,818	2,119	1,500	1,500	1,500	1,500	1,500	1,500
10	1701	4006	Other Compensation	592	478	360	360	360	360	360	360
10	1701	4008	Compensation Adjustments	-	-	1,619	3,717	3,717	3,717	3,717	3,717
10	1701	4051	Retirement & Taxes	13,054	15,591	18,286	17,563	17,563	17,563	17,563	17,563
10	1701	4053	Insurance	262	322	9,600	9,600	9,600	9,600	9,600	9,600
10	1701	4105	Membership Dues & Subscriptions	\$ 849	\$ 1,460	\$ 2,350	\$ 2,450	\$ 2,450	\$ 2,450	\$ 2,450	\$ 2,450
10	1701	4108	Meetings	-	119	180	180	180	180	180	180
10	1701	4109	Special Events	69,679	77,767	124,072	135,000	135,000	135,000	135,000	135,000
10	1701	4151	Equipment	1,837	4,464	3,000	3,000	3,000	3,000	3,000	3,000
10	1701	4304	Marketing	1,669	273	1,200	1,750	1,750	1,750	1,750	1,750
10	1701	4413	Training	-	135	600	650	650	650	650	650
10	1701	4414	Travel	230	433	650	650	650	650	650	650
Total Special Events				\$ 152,440	\$ 175,417	\$ 256,675	\$ 275,148	\$ 275,148	\$ 275,148	\$ 275,148	\$ 275,148

NON-DEPARTMENTAL

NON-DEPARTMENTAL						FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	ACTUAL FY 22-23	ACTUAL FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26
Non-Departmental								
10	1801	4110	Postage	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
10	1801	4152	Supplies	12,216	16,303	18,500	19,700	19,700
10	1801	4154	Uniforms	1,137	1,587	7,500	6,900	6,900
10	1801	4301	Contract Services	3,686	57,040	128,450	162,380	162,380
10	1801	4355	Miscellaneous	21,586	3,398	-	-	-
10	1801	4356	Community Garden	6,793	581	1,200	1,200	1,200
10	1801	4410	Employee Appreciation	11,658	144	-	-	-
10	1801	4855	General Fee Waivers	-	-	30,000	30,000	30,000
10	1801	6049	Transfer to Capital Projects	\$ 523,953	\$ 1,520,225	\$ 220,000	\$ 235,000	\$ 235,000
10	1801	6052	Transfer to Wastewater Fund	-	11,055	-	-	-
10	1801	6053	Transfer to Stormwater Fund	-	26,661	570	243,927	240,133
10	1801	6054	Transfer to Transportation Fund	689,595	375,439	1,098,814	959,650	959,650
10	1801	6061	Transfer to Internal Service Fund	433,001	769,904	730,734	973,910	973,910
Total Non-Departmental				\$ 1,703,625	\$ 2,782,337	\$ 2,237,769	\$ 2,634,667	\$ 2,630,873

IMPACT FEES

FUND 23

				ACTUAL		FINAL	AMEND #1	AMEND #2
				FY 22-23		BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23		FY 24-25	FY 25-26	FY 25-26
Revenue								
23	2301	3754	Public Safety Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -
23	2302	3501	Roadway Interest	27,654	50,832	13,800	13,800	13,800
23	2302	3754	Roadway Facilities Impact Fees	195,718	802,777	460,000	800,000	800,000
23	2303	3754	Park Facilities Impact Fees	-	-	-	400,000	400,000
23	2304	3754	Storm & Groundwater Facilities Impact Fees	10,784	34,894	34,500	34,500	34,500
Use of Prior Year Fund Balance				-	-	331,700	1,010,700	1,219,700
Total Revenue				\$ 234,156	\$ 888,503	\$ 840,000	\$ 2,259,000	\$ 2,468,000
Public Safety Facilities								
23	2301	4301	Contract Services	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
23	2301	4651	Capital Expense	-	-	-	-	-
Total Public Safety Facilities				\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Roadway Facilities								
23	2302	4301	Contract Services	\$ 53,938	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
23	2302	4651	Capital Expense	31,373	69,470	685,000	1,612,750	1,821,750
Total Roadway Facilities				\$ 85,312	\$ 69,470	\$ 710,000	\$ 1,637,750	\$ 1,846,750
Park Facilities								
23	2303	4301	Contract Services	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
23	2303	4651	Capital Expense	-	-	-	400,000	400,000
Total Park Facilities				\$ -	\$ -	\$ 25,000	\$ 425,000	\$ 425,000
Storm & Groundwater Facilities								
23	2304	4301	Contract Services	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
23	2304	4651	Capital Expense	10,784	34,037	40,000	131,250	131,250
Total Storm & Groundwater Facilities				\$ 10,784	\$ 74,037	\$ 80,000	\$ 171,250	\$ 171,250
Total Impact Fees Fund				\$ 96,096	\$ 143,507	\$ 840,000	\$ 2,259,000	\$ 2,468,000
Surplus (Deficit)				\$ 138,061	\$ 744,996	\$ -	\$ -	\$ -

CAPITAL PROJECTS

FUND 49				ACTUAL	ACTUAL	FINAL	AMEND #1	AMEND #2
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	BUDGET FY 24-25	BUDGET FY 25-26	BUDGET FY 25-26
Revenue								
49	4901	5010	Transfer from General Fund	\$ 523,953	\$ 1,520,225	\$ 220,000	\$ 235,000	\$ 235,000
49	4901	3205	Grants	-	-	10,799,275	2,425,080	105,280
			Beginning Fund Balance Appropriation	-	-	4,830,767	14,025,550	14,065,550
Total Revenue				\$ 523,953	\$ 1,520,225	\$ 15,850,042	16,685,630	14,405,830
Capital Projects								
49	4901	4651	Capital Expense	\$ 281,063	\$ 637,358	\$ 14,925,678	\$ 15,107,300	\$ 13,047,500
49	4901	6010	Transfer to General Fund	-	-	924,364	1,578,330	1,358,330
Total Capital Projects				\$ 281,063	\$ 637,358	\$ 15,850,042	\$ 16,685,630	\$ 14,405,830
Surplus (Deficit)				\$ 242,889	\$ 882,867	\$ -	\$ -	\$ -

WATER

FUND 51

WATER						FINAL	AMEND #1	AMEND #2
FUND 51				ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 25-26
Revenue								
51	5101	3205	Grant Revenue	1,702,174	\$ 2,000,000	\$ -	\$ -	\$ -
51	5101	3501	Interest Income	\$ -	\$ 426,802	\$ 175,000	\$ 175,000	\$ 175,000
51	5101	3602	Utility Service Sales	2,288,371	3,320,268	3,200,000	3,700,000	3,700,000
51	5101	3754	Impact Fees	50,191	117,350	130,000	130,000	130,000
51	5101	3803	Connection Fees	23,300	59,072	55,000	55,000	55,000
51	5101	3825	Late Fees	19,038	32,404	15,000	15,000	15,000
51	5101	3704	Bond Proceeds	-	-	3,477,389	-	-
			Beginning Fund Balance Appropriation	-	-	1,225,136	1,120,527	3,257,099
Total Revenue				\$ 4,083,074	\$ 7,141,896	\$ 8,277,525	\$ 5,195,527	\$ 7,332,099
Water Distribution								
51	5101	4001	Full Time Regular	\$ 366,892	\$ 366,744	\$ 501,837	\$ 534,688	\$ 534,688
51	5101	4002	Part Time Regular	6,329	1,079	4,999	7,154	7,154
51	5101	4003	Seasonal Employee	3,568	-	10,874	11,571	11,571
51	5101	4005	Overtime	2,364	570	15,000	15,000	15,000
51	5101	4006	Other Compensation	1,890	1,200	1,200	840	840
51	5101	4007	Car Allowance	4,100	1,400	-	-	-
51	5101	4008	Compensation Adjustments	-	-	9,175	21,158	21,138
51	5101	4051	Retirement & Taxes	84,132	47,136	125,147	120,839	120,203
51	5101	4053	Insurance	57,154	80,082	137,924	150,597	142,356
51	5101	4101	Maintenance	\$ 45,010	\$ 59,021	\$ 108,500	\$ 174,122	\$ 174,122
51	5101	4105	Membership Dues & Subscriptions	1,181	1,036	2,300	5,040	5,040
51	5101	4108	Meetings	260	283	680	1,400	1,400
51	5101	4151	Equipment	1,368	732	26,500	37,000	37,000
51	5101	4152	Supplies	13,102	8,290	40,000	42,500	42,500
51	5101	4154	Uniforms	365	898	2,400	3,350	3,350
51	5101	4157	Meters	149,095	91,075	150,000	150,000	150,000
51	5101	4205	Electric Charges	9,290	8,294	200,000	210,000	210,000
51	5101	4301	Contract Services	1,344,098	1,352,683	1,567,000	1,923,850	1,933,850
51	5101	4303	Software Maintenance	-	-	-	3,125	3,125
51	5101	4306	Public Engagement	-	-	20,800	22,150	22,150
51	5101	4355	Miscellaneous	85	934	-	-	-
51	5101	4407	Certification & Testing	3,455	1,688	8,500	9,800	9,800
51	5101	4413	Training	695	2,279	3,500	8,300	8,300
51	5101	4414	Travel	676	1,216	4,500	7,100	7,100
51	5101	4651	Capital Expense	-	-	4,547,389	894,984	3,030,454
51	5101	4803	Interest on Debt	-	511,476	610,000	600,000	600,000
51	5101	4804	Cost of Issuance	-	183,813	-	-	-
51	5101	4808	Bad Debt Expense	14,449	-	-	-	-
51	5101	6061	Transfer to Internal Service Fund	237,841	256,688	179,300	240,959	240,959
Total Water Distribution				\$ 2,347,399	\$ 3,178,617	\$ 8,277,525	\$ 5,195,527	\$ 7,332,099
Surplus (Deficit)				\$ 1,735,675	\$ 3,963,279	\$ (0)	\$ (0)	\$ 0

WASTEWATER

FUND 52

				FINAL		AMEND #1	AMEND #2
				ACTUAL	ACTUAL	BUDGET	BUDGET
				FY 22-23	FY 23-24	FY 24-25	FY 25-26
FUND	ORG	ACCT	DESCRIPTION				
Revenue							
52	5201	3501	Interest income				
52	5201	3602	Utility Service Sales	\$ 1,679,575	\$ 2,148,222	\$ 2,982,000	\$ 2,800,000
52	5201	3754	Impact Fees	110,004	480,370	245,000	245,000
52	5201	5010	Transfer from General Fund	-	11,055	-	-
			Beginning Fund Balance Appropriation	116,091	-	1,708,880	2,703,089
Total Revenue				\$ 1,905,670	\$ 3,840,647	\$ 4,935,880	\$ 5,748,089
Wastewater Collection							
52	5201	4001	Full Time Regular	\$ 229,258	\$ 197,649	\$ 300,159	\$ 312,157
52	5201	4002	Part Time Regular	2,110	123	-	2,228
52	5201	4003	Seasonal Employee	455	-	924	955
52	5201	4005	Overtime	985	311	7,000	7,000
52	5201	4006	Other Compensation	550	-	-	-
52	5201	4008	Compensation Adjustments	-	-	5,442	12,286
52	5201	4051	Retirement & Taxes	50,334	25,337	74,115	69,907
52	5201	4053	Insurance	35,941	41,304	74,095	81,699
52	5201	4101	Maintenance	\$ 34,351	\$ 95,299	\$ 223,000	\$ 266,245
52	5201	4105	Membership Dues & Subscriptions	949	872	4,000	5,450
52	5201	4108	Meetings	-	295	480	480
52	5201	4151	Equipment	10,982	5,093	40,400	40,900
52	5201	4152	Supplies	2,860	4,689	73,500	108,500
52	5201	4154	Uniforms	456	506	1,500	2,700
52	5201	4201	Water Usage	-	1,216	1,500	1,500
52	5201	4205	Electric Charges	17,353	17,541	27,000	31,050
52	5201	4301	Contract Services	908,832	1,028,989	1,346,850	1,419,600
52	5201	4306	Public Engagement	-	-	800	1,400
52	5201	4407	Certification & Testing	631	525	7,500	7,500
52	5201	4413	Training	-	810	3,000	4,000
52	5201	4414	Travel	-	1,160	3,000	4,000
52	5201	4651	Capital Expense	-	-	2,499,880	3,100,337
52	5201	4803	Interest on Debt	-	56,831	100,000	100,000
52	5201	4804	Cost of Issuance	-	20,424	-	-
52	5201	4808	Bad Debt Expense	2,687	-	-	-
52	5201	6061	Transfer to Internal Service Fund	125,050	141,930	141,734	168,195
Total Wastewater Collection				\$ 1,423,784	\$ 1,640,904	\$ 4,935,880	\$ 5,748,089
Surplus (Deficit)				\$ 481,886	\$ 2,199,743	\$ 0	(0)

STORMWATER

FUND 53

				ACTUAL		FINAL	AMEND #1	AMEND #2
				FY 22-23	FY 23-24	BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION			FY 24-25	FY 25-26	FY 25-26
Revenue								
53	5301	3602	Utility Service Sales	\$ 328,334	\$ 305,713	\$ 270,000	\$ 350,000	\$ 350,000
53	5301	5010	Transfer from General Fund	-	26,661	570	243,927	240,133
			Beginning Fund Balance Appropriation	49,220	-	302,121	36,005	36,005
Total Revenue				\$ 377,554	\$ 332,374	\$ 572,691	\$ 629,932	\$ 626,138
Stormwater Administration & Permitting								
53	5301	4001	Full Time Regular	\$ 79,106	\$ 176,151	\$ 262,819	\$ 263,799	\$ 263,799
53	5301	4002	Part Time Regular	-	-	-	2,228	2,228
53	5301	4003	Seasonal Employee	226	-	924	955	955
53	5301	4005	Overtime	198	954	6,000	6,000	6,000
53	5301	4006	Other Compensation	-	-	600	240	240
53	5301	4008	Compensation Adjustments	-	-	4,705	10,345	10,345
53	5301	4051	Retirement & Taxes	17,280	22,401	64,872	59,756	59,756
53	5301	4053	Insurance	6,458	14,407	57,285	56,865	53,071
53	5301	4101	Maintenance	\$ 1,013	\$ 7,439	\$ 18,951	\$ 35,000	\$ 35,000
53	5301	4103	Public Notices	-	-	200	200	200
53	5301	4105	Membership Dues & Subscriptions	963	1,470	1,749	3,000	3,000
53	5301	4108	Meetings	-	-	180	1,240	1,240
53	5301	4151	Equipment	-	-	-	1,400	1,400
53	5301	4152	Supplies	1,141	-	3,000	9,500	9,500
53	5301	4154	Uniforms	-	312	600	1,850	1,850
53	5301	4301	Contract Services	6,490	-	30,000	53,000	53,000
53	5301	4303	Software Maintenance	1,200	1,200	2,000	1,400	1,400
53	5301	4306	Public Engagement	462	103	2,650	3,500	3,500
53	5301	4407	Certification & Testing	1,750	1,750	3,950	3,400	3,400
53	5301	4413	Training	85	-	600	1,000	1,000
53	5301	4414	Travel	1,339	-	-	-	-
53	5301	4808	Bad Debt Expense	370	-	-	-	-
53	5301	6061	Transfer to Internal Service Fund	59,605	89,942	111,607	115,255	115,255
Total Stormwater Admin & Permitting				\$ 177,684	\$ 316,129	\$ 572,691	\$ 629,932	\$ 626,138
Stormwater Admin & Permitting				\$ 177,684	\$ 401,661	\$ 572,691	\$ 629,932	\$ 626,138
Stormwater Maintenance				-	-	-	-	-
Total Stormwater				\$ 177,684	\$ 401,661	\$ 572,691	\$ 629,932	\$ 626,138
Surplus (Deficit)				\$ 199,870	\$ (69,287)	\$ 0	\$ 0	\$ (0)

TRANSPORTATION

FUND 54

						FINAL	AMEND #1	AMEND #2
				ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 25-26
Revenue								
54	5401	3401	Road Cut Fee	\$ 16	\$ -	\$ -	\$ -	\$ -
54	5401	3757	Utility Transportation Fee	-	-	-	1,101,587	1,101,587
54	5401	3205	Grant Revenue	-	25,000	-	-	-
54	5401	5010	Transfer from General Fund	689,595	375,439	1,098,814	959,650	959,650
			Beginning Fund Balance Appropriation	-	-	550,423	354,000	169,957
Total Revenue				\$ 689,611	\$ 400,439	\$ 1,649,237	\$ 2,415,237	\$ 2,231,194
Transportation								
54	5401	4001	Full Time Regular	\$ 179,291	\$ 157,908	\$ 250,672	\$ 257,673	\$ 257,673
54	5401	4002	Part Time Regular	-	708	8,103	8,707	8,707
54	5401	4005	Overtime	574	986	27,000	27,000	27,000
54	5401	4006	Other Compensation	1,600	900	1,200	1,320	1,320
54	5401	4008	Compensation Adjustments	-	-	4,560	10,099	10,105
54	5401	4051	Retirement & Taxes	37,611	20,122	63,351	58,908	59,082
54	5401	4053	Insurance	9,412	19,109	63,075	62,250	60,810
54	5401	4101	Maintenance	\$ 4,376	\$ 16,759	\$ 51,500	\$ 58,000	\$ 58,000
54	5401	4105	Membership Dues & Subscriptions	-	2,420	5,000	5,890	5,890
54	5401	4108	Meetings	-	-	240	600	600
54	5401	4151	Equipment	86,736	11,162	65,900	22,900.00	12,900
54	5401	4152	Supplies	1,466	25,336	47,500	48,000	48,000
54	5401	4154	Uniforms	406	269	1,700	3,750	3,750
54	5401	4205	Electrical Charges	272,118	-	-	38,400	38,400
54	5401	4301	Contract Services	272,118	48,196	757,925	813,280	801,357
54	5401	4355	Miscellaneous	-	-	5,000	5,000	5,000
54	5401	4413	Training	-	370	2,900	6,250	6,250
54	5401	4414	Travel	-	941	2,800	4,900	4,900
54	5401	4651	Capital Expense	-	-	35,000	400,000	410,000
54	5401	4808	Bad Debt Expense	1,888	-	-	-	-
54	5401	6061	Transfer to Internal Service Fund	123,253	213,216	255,810	287,375	287,375
54	5401	9580	Budgeted Increase in Fund Balance	-	-	-	294,935	124,076
Total Transportation				\$ 990,849	\$ 518,402	\$ 1,649,237	\$ 2,415,237	\$ 2,231,194
Surplus (Deficit)				\$ (301,238)	\$ (117,963)	\$ 0	\$ 0	\$ (0)

INTERNAL SERVICE

FUND 61

				FINAL		AMEND #1		AMEND #2	
				ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	
FUND	ORG	ACCT	DESCRIPTION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 25-26	
Revenue									
61	6101	5010	Transfer from General Fund	\$ 433,001	\$ 769,904	\$ 730,734	\$ 973,910	\$ 973,910	
61	6101	5025	Transfer from RDA Fund	56,420	62,898	75,000	75,000	75,000	
61	6101	5051	Transfer from Water Fund	237,841	256,688	179,300	240,959	240,959	
61	6101	5052	Transfer from Wastewater Fund	125,050	141,930	141,734	168,195	168,195	
61	6101	5053	Transfer from Stormwater Fund	59,605	89,942	111,607	115,255	115,255	
61	6101	5054	Transfer from Transportation Fund	123,253	213,216	255,810	287,375	287,375	
			Beginning Fund Balance Appropriation	60,000	-	270,567	83,934	44,609	
Total Revenue				\$ 1,095,170	\$ 1,580,523	\$ 1,764,752	\$ 1,944,628	\$ 1,905,303	
Internal Service Administration									
61	6101	4001	Full Time Regular	\$ 19,008	\$ 14,720	\$ -	\$ -	\$ -	
61	6101	4051	Retirement & Taxes	3,857	3,620	-	-	-	
61	6101	4053	Insurance	89	2,179	-	-	-	
61	6101	4301	Contract Services	120,889	133,428	225,300	290,322	240,328	
Total Internal Service Administration				\$ 143,843	\$ 153,947	\$ 225,300	\$ 290,322	\$ 240,328	
Facilities									
61	6102	4001	Full Time Regular	\$ 20,596	\$ 32,817	\$ 61,741	\$ 66,429	\$ 66,429	
61	6102	4002	Part Time Regular	8,074	1,062	7,498	7,390	7,390	
61	6102	4005	Overtime		10				
61	6102	4003	Seasonal Employee	-	-	12,155	13,061	13,061	
61	6102	4008	Compensation Adjustments	-	-	1,236	2,845	2,854	
61	6102	4051	Retirement & Taxes	4,030	(10,618)	16,928	16,338	16,599	
61	6102	4053	Insurance	2,891	10,942	27,120	27,120	25,979	
61	6102	4101	Maintenance	\$ 7,244	\$ 6,564	\$ 27,000	\$ 49,500	\$ 49,500	
61	6102	4105	Memberships Dues & Subscriptions	1,447	-	-	-	-	
61	6102	4107	Lease Payments	67,943	74,130	77,186	79,500	79,500	
61	6102	4152	Supplies	11,604	11,309	15,900	16,000	16,000	
61	6102	4201	Water Charges	-	3,060	3,500	3,850	3,850	
61	6102	4204	Natural Gas Charges	9,877	6,933	13,500	14,850	14,850	
61	6102	4205	Electric Charges	11,939	13,225	17,600	19,360	19,360	
61	6102	4206	Telephone & Internet	18,638	22,451	43,000	44,950	45,800	
61	6102	4208	Miscellaneous Facilities Charges	5,020	948	4,000	4,000	4,000	
61	6102	4210	Cellular Phone Bills	17,195	23,180	25,000	28,750	28,750	
61	6102	4301	Contract Services	54,514	80,879	92,226	100,527	100,527	
61	6102	4355	Miscellaneous	-	11,321	-	-	-	
Total Facilities				\$ 241,010	\$ 288,213	\$ 445,590	\$ 494,471	\$ 494,449	
Fleet Management									
61	6103	4101	Maintenance	\$ 14,006	\$ 17,442	\$ 21,250	\$ 27,000	\$ 27,000	
61	6103	4107	Lease Payments	15,593	12,539	291,681	288,539	288,539	
61	6103	4151	Equipment	2,516	432	10,000	10,000	10,000	
61	6103	4301	Contract Services	121	14,316	29,000	33,600	36,040	
61	6103	4751	Vehicle Replacement	209	24,290	-	-	-	
61	6103	4759	Vehicle Repairs	7,906	7,636	15,000	15,000	15,000	
61	6103	4760	Vehicle Fuel	50,597	54,467	82,900	99,126	99,126	
Total Fleet Management				\$ 90,948	\$ 131,122	\$ 449,831	\$ 473,266	\$ 475,706	

INTERNAL SERVICE

FUND 61

				FINAL		AMEND #1	AMEND #2
				ACTUAL	ACTUAL	BUDGET	BUDGET
				FY 22-23	FY 23-24	FY 24-25	FY 25-26
FUND	ORG	ACCT	DESCRIPTION				
Information Systems							
61	6104	4108	Meetings				
61	6104	4151	Equipment	\$ 3,210	\$ 8,165	\$ 5,250	\$ 10,050
61	6104	4301	Contract Services	64,525	73,501	158,550	81,900
61	6104	4303	Software Maintenance	67,961	119,238	139,480	246,122
61	6104	4551	Computer Replacement	27,981	33,816	37,500	20,000
Total Information Systems				\$ 163,677	\$ 234,720	\$ 340,780	\$ 358,072
Human Resources							
61	6105	4001	Full Time Regular	\$ 68,394	\$ 130,828	\$ 137,584	\$ 147,515
61	6105	4006	Other Compensation	500	2,552	600	720
61	6105	4008	Compensation Adjustments	-	-	2,479	5,747
61	6105	4051	Retirement & Taxes	16,148	30,393	33,213	32,217
61	6105	4053	Insurance	17,157	27,171	44,476	44,476
61	6105	4054	Wellness	-	-	18,360	18,450
61	6105	4105	Membership Dues & Subscriptions	\$ 125	\$ 961	\$ 800	\$ 1,480
61	6105	4108	Meetings	-	69	240	240
61	6105	4152	Supplies	-	21	200	200
61	6105	4355	Miscellaneous	22,510	35,072	42,000	45,152
61	6105	4410	Employee Appreciation	-	15,162	14,000	13,000
61	6105	4413	Training	249	2,490	7,300	17,300
61	6105	4414	Travel	171	1,649	2,000	2,000
Total Human Resources				\$ 125,254	\$ 246,368	\$ 303,252	\$ 328,498
Internal Service Administration				\$ 143,843	\$ 153,947	\$ 225,300	\$ 240,328
Facilities				241,010	288,213	445,590	494,471
Fleet Management				90,948	131,122	449,831	473,266
Information Systems				163,677	234,720	340,780	358,072
Human Resources				-	246,368	303,252	328,498
Total Internal Service				\$ 639,478	\$ 1,054,370	\$ 1,764,753	\$ 1,944,628
Surplus (Deficit)				\$ 455,692	\$ 526,153	\$ (0)	\$ 0

VINEYARD PLANNING COMMISSION STAFF REPORT

Meeting Date: October 22, 2025

Agenda Item: PUBLIC HEARING — District Energy Zoning Text Amendment (Ordinance 2025-14)

Department: Community Development Department

Presenter: Cache Hancey

Background/Discussion:

Utah City is being developed with District Energy to bring sustainable infrastructure solutions to the community. As part of the backbone infrastructure to the district energy, modular plants are required to provide immediate energy to buildings that are currently under construction.

This Zoning Text Amendment would allow for the construction of District Energy Plants throughout Utah City. It is estimated that there will be a total of 3 plants at build out. These plants can be built for permanent use or a temporary use by constructing them with modular components.

Due to the utilitarian design of utility infrastructure, the Zoning Text Amendment would exempt the plants from architectural requirements but would still require a site plan approval that would examine parking, landscaping, and impacts.

Fiscal Impact:

NA

Recommendation:

The Planning Commission forwarded a positive recommendation to the city council with the following changes:

- Update the use name to a more broad category (Changed from "District Energy Plant" to "Public Utility Infrastructure.")
- Include a definition of District Energy Plant

Sample Motion:

"I move to approve Ordinance 2025-14 as presented"

Attachments:

1. Ordinance 2025-14

**VINEYARD
ORDINANCE 2025-14**

**AN ORDINANCE OF THE CITY OF VINEYARD, UTAH, AMENDING THE
VINEYARD SPECIAL PURPOSE ZONING ORDINANCE SECTIONS 3.08 USES
AND 3.10 BUILDING STANDARDS**

WHEREAS, Vineyard is authorized to amend the city zoning ordinance pursuant to Utah Municipal Code 10-9a-102(2); and

WHEREAS, the Planning Commission held a public hearing on October 1, 2025, and after fully considering public comments and staff recommendations, recommended approval to the Vineyard City Council; and

WHEREAS, the Vineyard City Council, having reviewed the proposed text amendment, held a public hearing on October 8, 2025; and

WHEREAS, the Vineyard City Council having considered the recommendation of the Planning Commission and submitted comments from the public, having determined that it is in the best interest of the public to adopt the proposed text amendment to the zoning ordinance

NOW THEREFORE, be it ordained by the Council of the Vineyard, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “3.08.010 General Requirements” of the Vineyard Special Purpose Zoning Districts is hereby *amended* as follows:

A M E N D M E N T

3.08.010 General Requirements

- 1. General Provisions.** The following general provisions apply to the uses outlined in this section.
 - a. A lot may contain more than one use.
 - b. Each of the uses may function as either a principal use or accessory use on a lot, unless otherwise specified.
 - c. Uses are either permitted by right in a district, permitted by right with specific development or design parameters, or require a Conditional Use Permit in order to be developed.
 - d. Each use may have both indoor and outdoor facilities unless otherwise specified.
- 2. Organization.** The uses are grouped into general categories, which may contain lists of additional uses or clusters of uses.
 - a. Unlisted Similar Use. If a use is not listed but is similar in nature and impact to

a use permitted within a zoning district, the staff may interpret the use as permitted.

- i. The unlisted use will be subject to any development standards applicable to the similar permitted use.
- ii. If the unlisted use is similar in nature and impact to a use requiring a Conditional Use Permit, the staff may interpret the use as also requiring a Conditional Use Permit.

b. Unlisted Dissimilar Use. If a use is not listed and cannot be interpreted as similar in nature and impact to a use within a land use that is either permitted or requires a Conditional Use Permit, the use is not permitted and may only be approved through an amendment of this code or in a development agreement.

3. **Use Table.** *Table: 3.08.010(1) Uses by District.* Uses by District outlines the permitted uses in each land use district. Each use is given one of the following designations for each zoning district in which that use is permitted.

- a. Permitted ("P"). These uses are permitted by-right in the districts in which they are listed.
- b. Requires a Conditional Use Permit ("C"). These uses require administrative review and approval in order to occur in the districts in which they are listed and must follow any applicable development standards associated with the use, as well as meet the requirements of the Conditional Use.
- c. Listed uses that are not permitted in the district are indicated by "NP".

Table: 3.08.010(1) Uses by District					
Uses	Districts				
	Downtown Station	Downtown Mixed Use	Village General	Lake Front Residential	Lake Front Commercial
Mixed Use	P	P	P	NP	P
Single-household Detached	P*	P*	P*	P	P*
Single-household Attached	P*	P*	P	P	P*
Multi-household	P	P	P	P	P
Student Housing	C	C	NP	NP	NP
Lodging	P	P	P	NP	P

Civic Building	P	P	P	NP	NP
Civic Space	P	P	P	P	P
Commercial	P	P	P	NP	P
Food and Beverage (F&B)	P	P	P	NP	P
Entertainment	P	P	P	NP	P
Commercial Outdoor Recreation	C	P	P	N	P
Office	P	P	P	NP	P
Hospital	NP	P	P	NP	NP
Medical Uses, Offices, Research	P	P	P	NP	P
Home occupations	P	P	P	P	P
Parking Structures	P	P	P	P	P
Flexible Commercial Modules	C	C	C	C	C
<u>Public Utility Infrastructure</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>

KEY: C - Conditional P - Permitted NP - Not Permitted

4. Prohibited Uses

The following uses are prohibited in Downtown Vineyard :

1. Automobile sales and leasing, except where no vehicles are stored outside.
2. Bail bonds
3. Billboards
4. Blood plasma center
5. Car title loan business
6. Check cashing/deferred deposit loan
7. Detention facility/jail as a principal use
8. outdoor gun range
9. Outside storage of construction material and equipment, refuse outside of an approved

container, junk such as inoperable vehicles and appliances, and other items not coincident with sales, seating, or retail display of adjacent businesses. Boat Storage in the Lake Front Commercial District does not constitute inoperable vehicles.

10. Moving truck rental
11. Non-stealth wireless communication facilities
12. Non-stealth radio towers
13. Indoor/Outdoor kennel as a principal use
14. Call services and service-oriented escort bureaus
15. Pawnshop
16. Sale and/or lease of mobile homes, travel trailers, campers, motorcycles and other recreational vehicles
17. Secondhand precious metal dealer/processor and/or precious gem dealer
18. Self-storage facility, excluding boat storage in the Lake Front Commercial District
19. Sexually-oriented business
20. Fraternity/sorority houses

5. Public Utility Infrastructure

1. Includes but is not limited to temporary and permanent District Energy Infrastructure and Plants.

2. District Energy Plant: a facility that produces, stores, and distributes thermal energy such as steam, hot water, or chilled water, from a central plant to multiple buildings or uses within a defined service area. The energy may be used for heating, cooling, or domestic hot water. A District Energy Plant may include boilers, chillers, cooling towers, heat exchangers, pumps, thermal storage tanks, control systems, and related accessory structures and equipment.

SECTION 2: AMENDMENT “3.10.010 Introduction To Building Standards” of the Vineyard Special Purpose Zoning Districts is hereby *amended* as follows:

AMENDMENT

3.10.010 Introduction To Building Standards

- 1. General Requirements.** All buildings must meet the following requirements.
 - a. Permanent Structures. All buildings constructed shall be permanent construction without a chassis, hitch, wheels, or other features that would make the structure mobile unless otherwise noted. Food trucks and other non-permanent vendors are allowed through a separate permit.
 - b. Accessory Structures.

- i. Attached accessory structures are considered part of the principal structure.
 - ii. Detached accessory structures shall comply with all setbacks except the following:
 - (1) Detached accessory structures are not permitted in the front yard.
 - (2) Detached accessory structures shall be located behind the principal structure relative to the front lot line.
 - (3) Detached accessory structures shall not exceed one story.
 - iii. Accessory structures shall be built in a manner compatible with the primary building.
 - c. Flexible Commercial Modules.
 - i. Flexible Commercial Modules may be permitted upon approval of a Conditional Use Permit. These detached, small-scale structures—such as converted shipping containers or similar modular forms are intended to support temporary, long-term, or pop-up commercial uses including retail, food service, or cultural programming.
 - ii. These modules may be sited within publicly accessible open spaces, urban plazas, courtyards, parks, or on parcels that are undeveloped or reserved for future construction.
 - iii. The design, materials, and architectural character of the modules must demonstrate a high standard of design quality and be compatible with the surrounding built environment. Structures shall harmonize with the architecture of nearby buildings and be thoughtfully integrated into the landscape and urban design of the host site. Consideration shall be given to scale, color, form, and materiality to ensure visual coherence and minimize aesthetic disruption to the surrounding context.
 - d. Public Utilities such as District Energy Plants are exempt from the architectural building standards set forth but must meet site plan, landscaping, and parking requirements.
2. Buildings are subject to the requirements of Table 3.10.020(1) and as further specified in this chapter.

PASSED AND ADOPTED BY THE VINEYARD COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Mayor Julie Fullmer	_____	_____	_____	_____
Sara Cameron	_____	_____	_____	_____
Jacob Holdaway	_____	_____	_____	_____
Mardi Sifuentes	_____	_____	_____	_____
Brett Clawson	_____	_____	_____	_____

Presiding Officer	Attest
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Julie Fullmer, Mayor, Vineyard

Pamela Spencer, City Recorder,
Vineyard