

DAGGETT County MUNICIPAL BUILDING AUTHORITY
Tuesday October 21, 2025 AT 9:15 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:15 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Listing
- H. MBA Purchase Requests
- I. MBA Correspondence – Discussion Only
- J. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion And Consideration Of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC)

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, October 14, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippets, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:28 am by Board Member Tippets.

Present In Person: Jesse Platt, Jordynn Hewitt, Cordell McCracken, Hank Gutz,

Present Online or by Phone: Brian Meier

Approve MBA Minutes: The MBA minutes from Tuesday, October 7, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for October 7, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: There were no updates at this time.

New Clinic: Time was given to Jesse Platt. They are going to start framing the main floor. There was a question in regards to how the Building Inspector will bill and show his hours for the clinic. There was some discussion. The Building Inspector has notated it on his time card when he has been working on the clinic. Jesse will get with Keri Pallesen to see what will be best for his time card.

Legislation

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle noted that the Treasurer stated in her report that reimbursements have not yet been received. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated Oct 10, 2025 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the CoBoard Members. Commissioner Lytle motioned to approve the Open Invoice Register dated October 9, 2025 in the amount of \$508,586.86 for the MBA.

Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

MBA Disbursement Listing: There was no Disbursement Listing for the MBA this week.

Purchase Request: There were no Purchase Requests at this time.

Correspondence / Calendar: There was not correspondence or calendar items for the MBA

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC):
There was nothing to discuss for Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC).

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:45 am.

**County of Daggett
Cash Summary
All Bank Accounts as of 10/16/2025**

Description	Amount
Zions Checking	\$3,645,351.55
PTIF 2259 General Accounts	\$426,828.48
PTIF 2552 General Fund	\$26,627.39
PTIF 2772 Farm & Ranch Protection	\$20,448.96
PTIF 2834 General Fund	\$191.06
PTIF 3465 General Fund	\$23,386.67
PTIF 3932 General Fund	\$12,293.73
PTIF 5583 Daggett County RDA Fund	\$1,382,853.91
PTIF 5610 Daggett County Redevelopment #1	\$855,182.91
PTIF 8676 Water Revenue Bond	\$59,156.39
PTIF 8699 WT Bond Reserve Account	\$18,650.10
PTIF 8700 WT 2015 Replacement Account	\$85,868.12
Zions Tax Collection 026134668	\$39,504.60
PTIF 3200 Motor Vehicle	\$80,201.58
UNDEPOSITED PAYMENTS	\$207,943.29
General Ledger Cash Total:	\$6,884,488.74

County of Daggett
Cash Summary
All Bank Accounts as of 10/16/2025

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	(\$107,060.84)
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,247,206.86
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$197,482.82
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$297,102.35
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$12,579.35
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$30,849.22
Zions Checking	19.1122	Zions Checking - General	\$267,332.10
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$372,569.10
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$599,314.44
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$3,994.50
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$692,494.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$532,813.35
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$18,647.95
Zions Checking	32.1122	Cash - checking Zions FD 32	\$8,567.65
Zions Checking	33.1122	Cash - checking - Zions Fd	(\$267,321.80)
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$679,455.08
Zions Checking	35.1122	Zions Checking	(\$130,315.39)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$191,901.48
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,352,434.60)
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$70,324.27
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$10,909.92
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$24,818.44
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$53,125.56
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$31,832.44
Zions Checking	77.1122	Cash - checking - Zions Fd 77	\$4,312.97
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$47,231.25
			\$3,645,351.55
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$17,454.53
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	33.1123	PTIF 2259 General	\$1,700.17
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			\$426,828.48
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$5,561.33
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			\$26,627.39
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,445.32
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$3.64
			\$20,448.96
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$191.06
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,386.67
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,293.73
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,382,853.91
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$855,182.91
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$59,156.39
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$18,650.10
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$85,868.12
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$39,504.60
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$80,201.58
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$13,604.13
UNDEPOSITED PAYMENTS	11.1175	Cash clearing	\$113,752.02
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02
UNDEPOSITED PAYMENTS	13.1175	Cash clearing	\$28,438.00
UNDEPOSITED PAYMENTS	23.1175	Cash clearing	\$100.00

**County of Daggett
Cash Summary
All Bank Accounts as of 10/16/2025**

Bank Account	Account No.	Account Name	Amount
UNDEPOSITED PAYMENTS	24.1175	Cash clearing	\$555.00
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$1,056.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$22,410.93
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$739.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	(\$378.61)
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$1,408.88
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$7,459.04
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$2,085.73
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$1,222.00
UNDEPOSITED PAYMENTS	80.1175	Cash clearing	\$855.89
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$14,634.92
			\$207,943.29
General Ledger Cash Total:			\$6,884,488.74

Accounts Receivable Report for Commission

Who:	Fund:	What:	How Much:	Received:	Notes:
State of Utah	33	Multi-County Assessing & Collecting	\$150,000.00		Met w/ UAC 10/03/2025
UDOT	50	Advertising Invoice for SR-43 Trail	\$1,320.00		Submitted 08/06/2025
State of Utah	35	Shooting Range Grant Reimbursement	\$200,000.00		Getting ready to submit this week.
State of Utah	22	Economic Development Grant	\$200,000.00		Submitted 10/15/2025

Municipal Building Authority of Daggett County
Disbursement Summary
Zions Checking - 10/09/2025 to 10/20/2025

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
Hadfield Construction LLC	100629	10/14/2025	\$ 508,586.86			Purchasing
Total			\$ 508,586.86		\$ -	