



## Minutes

### Board of Directors Meeting

Weber Human Services 3<sup>rd</sup> floor, Board of Directors Room  
Commencing at 8:00 A.M. August 15, 2025.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:00 A.M.

<u>The following members were present:</u>	<u>Staff in attendance:</u>
Raelene Blocker	Kevin Eastman
Sharon Bolos	Jed Burton
Gage Froerer	Michelle Jenson
Robert Hunter	Shelly Gwynn
Jim Harvey	Amy Johnson
Matt Wilson	Kristen Mechem
	Nobu Iizuka
	Becca Stamp
	Matt Wilson (Legal)
<u>EXCUSED:</u>	<u>EXCUSED:</u>
Julie Southwick	
Clint Thurgood	<u>GUESTS:</u>
	Chelsie Hadley

#### **1. Public Comments:**

No public comments were given.

#### **2. Consent Calendar:**

- a) Welcome
- b) Request for approval of minutes for the meeting held on June 18, 2025, at 5:00 p.m.
- c) Request for the approval of check register dated June 1, 2025, to July 31, 2025, including voided checks 135088, 135377, 135746, 135918, 137163, 137423, 137468 and 137520 in the amount of \$4,808,883.74.
- d) Credit Card Purchases for May 2025 and June 2025.

e) Request to ratify the purchase orders:

1. PO#4911- Boman Kemp for 3 8'X3" Garden Boxes, plus welding, in the amount of \$5,700.00
2. PO#4912- Quadient, Inc. for a lease on an auto feeder, sealer, catch tray and ink cartridge. A Folder Insert and desktop solution, in the amount of \$15,413.55.
3. PO#4913- Gladwell Construction for demolition of the stairwell and rebuilding of stairs and contractor fees, in the amount of \$177,652.58.
4. PO#4914- Alt Architecture for Civil Services for the Stepping Stones building, in the amount of \$7,425.00.
5. PO#4915- Ricoh for 2 IMC2510 Configurable Printers/Copiers, in the amount of \$8,108.68.

f) Request to approve the purchase orders:

1. PO#4916- Ogden Eccles Conference Center for the Winter Summit Conference. Includes two days in the ballroom, snacks, meals, audio visual, clean up/set up, in the amount of \$26,145.00
2. PO#4917- CVE Technologies for Extreme Switches and 3-year warranties, in the amount of \$27,398.43.

**Motion by Sharon Bolos, seconded by Jim Harvey to approve items b-f on the Consent Calendar as presented. All present members voted “Aye”, no one opposed. Motion carries.**

### **3. Action Items**

a) Request to ratify the Agreements as presented.

**1. Parking Facility License Agreement.**

This Agreement is made June 18, 2025, by and between Diamond Parking Services LLC (“Diamond Parking”) and Weber Human Services (“Owner”). Owner agrees to grant a license to Diamond Parking for the Parking Facility to operate a parking lot 24 hours per day, 7 days a week, pursuant to the terms and conditions set for herein. During the term, Diamond Parking will pay the Owner a monthly payment equal to the sum of 70% of the monthly gross after tax parking revenue. The monthly parking payment will be paid on or before the 25<sup>th</sup> day of the following month.

**Motion by Sharon Bolos, seconded by Jim Harvey to approve the Parking Facility License Agreement with the exception of reserving 20-30 stalls that wouldn’t be monitored after hours for staff and clients to park, as presented. All present members voted “Aye”, no one opposed. Motion carries.**

**2. Amendment 01 to the Letter of Agreement between Weber Human Services and IHC Health Services, Inc.**

This Amendment is effective on the first day of July 2025 and is made to amend the Letter of Agreement dated the 1<sup>st</sup> day of January, 2023 by and between Weber Human Services, formed by an Interlocal Cooperative Agreement between Weber and Morgan Counties (“Company”) and IHC Health Services, Inc. on behalf of McKay Dee Hospital Access Center (“Intermountain”). The parties agree to amend the agreement as follows: Section A. of Article IV, “Term and Termination,” of the LOA is deleted in its entirety and replaced with the following Section Two, “Agreement Period,” to extend the LOA through June 30, 2028.

**Motion by Sharon Bolos, seconded by Jim Harvey to approve the Amendment 1 to the Letter of Agreement as presented. All present members voted “Aye”, no one opposed. Motion carries.**

**3. Gladwell Construction Contractor Agreement between Owner and Contractor.**

This agreement is made this June 6, 2025, by and between Gladwell Construction (“Contractor”) and Weber Human Services – Stairs (“Owner”). The Owner shall pay Gladwell the contract price for Gladwell’s performance of the work. The contract price is \$177,652.58.

**Motion by Sharon Bolos, seconded by Jim Harvey to approve Gladwell Construction Contractor Agreement as presented. All present members voted “Aye”, no one opposed. Motion carries.**

- b) Request to ratify the Memorandum of Understanding as presented.

**1. Memorandum of Understanding between Utah Military Academy (Riverdale campus) and Weber Human Services.**

This Memorandum of Understanding is made effective June 11, 2025, by and between Weber Human Services (WHS) and Utah Military Academy (UMA). Now, therefore, the parties agree as follows: UMA agrees to refer students with Weber County/Morgan County Medicaid for services with WHS, etc. (see mou) and WHS agrees to provide behavioral health services for up to three students enrolled in UMA who don’t have Weber County/Morgan County Medicaid and are formally referred to WHS from UMA, etc. (see mou).

**Motion by Sharon Bolos, seconded by Jim Harvey to approve the Memorandum of Understanding as presented. All present members voted “Aye”, no one opposed. Motion carries.**

c) Request to approve the Interlocal Cooperative Agreement as presented.

**1. Interlocal Cooperative Agreement between Weber Human Services and Roy City for Services at the Roy Hillside Senior Center.**

This Agreement is made by and between Roy City and Weber Human Services, for a period of thirty-six months commencing on July 1, 2025, and ending June 30, 2028. WHS agrees to provide: Staffing: Total WHS contribution for staffing and all other expenses shall not exceed \$59,000.00, Nutritional Services, Access and Support Services, Consultation/Coaching, RSVP and Senior Newsletter, Reports. The city agrees to provide: Facilities, Utilities and Maintenance, Insurance, Financial Contribution: Roy Hillside Senior Center will pay \$12,000.00 on a quarterly basis to WHS by the twentieth day of each month, and Annual Increase.

**Motion by Sharon Bolos, seconded by Jim Harvey to approve the Interlocal Cooperative Agreement as presented. All present members voted.**

**Roll Call Vote:**

Clint Thurgood	ABSENT	Julie Southwick	ABSENT
Gage Froerer	AYE	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE	Raelene Blocker	AYE

d) Request to approve the WHS Attendance and Punctuality, No Show/No Call Policy as presented. (1<sup>st</sup> and 2<sup>nd</sup> Reading).

**Motion by Jim Harvey, seconded by Sharon Bolos to approve the WHS Attendance and Punctuality, No Show/No Call Policy as presented. All present members voted “Aye”, no one opposed. Motion carries**

e) Request to extend or replace Robert Hunter as a Board member.

**Motion by Jim Harvey, seconded by Sharon Bolos to extend Robert Hunter as a Board member for 3 years, as presented. All present members voted “Aye”, no one opposed. Motion carries**

f) Request to replace Julie Southwick as a Board member.

There was a discussion that Julie Southwick will remain on the board despite missing upcoming meetings. No action was taken.

**4. Clinical Report**

Given by Chelsie Hadley.

Family Recovery and Support Courts. Update on Family Recovery Court and Family Support Court programs, including treatment types and client demographics.

5. **Executive Director's Report**

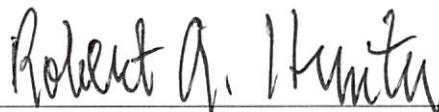
a) Lyft-UTA rides for Seniors.

Updates included a decrease in costs and potential for additional rides. Discussion of applying for a third-party contract grant to enhance the Lyft ride program.

b) Fence at Stepping Stone.

Property boundary discrepancies between the property line and the fence line. We need to have a Boundary Line Agreement drawn up with legal and have it recorded with the Weber County Recorders Office.

**Motion by Jim Harvey, seconded by Sharon Bolos to adjourn the meeting.**



Chair, Weber Human Services



Date



Attest



Date