

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 PM POLICY SESSION
September 23, 2025

City Building
55 South State Street
Clearfield City, Utah

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PRESIDING: Mayor Mark Shepherd

PRESENT: Mayor Mark Shepherd, Councilmember Tim Roper, Councilmember Nike Peterson, Councilmember Megan Ratchford, Councilmember Dakota Wurth

ABSENT: Councilmember Karece Thompson

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Spencer Brimley, City Attorney Stuart Williams, CDBG Coordinator Allison Barnes, Lieutenant Scott Manookin, Community Services Director Eric Howes, Community Services Deputy Director Curtis Dickson, City Recorder Nancy Dean, Deputy City Recorder Chersty Titensor

VISITORS: Kevin Porter

Mayor Shepherd called the meeting to order at 7:06 p.m.

APPROVAL OF MINUTES

August 26, 2025 – work session

August 26, 2025 – Truth in Taxation session

August 26, 2025 – policy session

September 2, 2025 – work session

September 9, 2025 – policy session

Councilmember Ratchford moved to approve the August 26, 2025 work meeting, August 26, 2025 Truth in Taxation meeting, August 26, 2025 policy meeting, September 2, 2025 work meeting and September 9, 2025 policy meeting minutes, seconded by Councilmember Peterson.

RESULT: **Passed [4 TO 0]**

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

OPEN COMMENT PERIOD

There were no public comments.

APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT’S (CDBG) 2024-2025 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

The Council considered approval of the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). CDBG Coordinator Allison Barnes reported that \$30,736 was used for public service programs, including Open Doors, Safe Harbor, and the Davis Community Learning Center; \$146,675 for Clearfield Art Center improvements; \$133,190 for Aquatic Center and park upgrades such as turnstiles, pavilions, and grills; and \$37,475 for administrative costs. The total expenditures amounted to \$348,075, leaving a balance of \$57,373. The program assisted 953 individuals or households.

Councilmember Peterson inquired about changes in community requests since the COVID-19 pandemic, and Ms. Barnes noted that community partners generally accepted any available funds and that she did not notice a change in their requests. Stuart Williams, City Attorney, added that Safe Harbor had experienced funding cuts similar those seen statewide in regard to their domestic violence service programs.

Councilmember Roper moved to approve the CDBG’s 2024-2025 Consolidated Annual Performance Evaluation Report and authorize the mayor’s signature to any necessary documents, seconded by Councilmember Wurth.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

APPROVAL OF ORDINANCE 2025-20 UPDATING CLEARFIELD CITY CODE TITLE 15 – PUBLIC ART

The Council considered Ordinance 2025-20, amending City Code Title 15—Public Art. Spencer Brimley, Assistant City Manager, explained that the code would be retitled, Mural Art, and updated to align with current practices. Changes included removing prohibitions on text or logos, prohibiting advertising messages, clarifying product installation standards to ensure murals lasted up to ten years, allowing compensation for displays, and requiring scaled visual design mockups.

Councilmember Peterson raised a question about whether murals partially funded by Davis County could include the County’s logo without violating advertising restrictions. After

discussion, it was determined that such inclusion would not constitute advertising since the logo represented sponsorship, not commercial promotion.

Councilmember Wurth moved to approve Ordinance 2025-20 updating Clearfield City Code Title 15 – Public Art and authorize the mayor’s signature to any necessary documents, seconded by Councilmember Ratchford.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

RATIFICATION OF THE NEW NATIONAL OPIOID SETTLEMENT WITH PURDUE PHARMA, L.P. AND THE SACKLER FAMILY

The Council reviewed ratification of the new National Opioid Settlement with Purdue Pharma and the Sackler family. Stuart Williams, City Attorney, reported that this was the third such national settlement and that participation by local entities increased Utah’s allocation share. The settlement totaled \$7.4 billion, with Utah slated to receive \$57 million; payments from the Sackler family would total \$6.5 billion over fifteen years, and Purdue Pharma would contribute \$900 million post-bankruptcy.

Councilmember Peterson moved to ratify the mayor’s signature to the new Opioid Settlement with Purdue Pharma, L.P. and the Sackler Family, seconded by Councilmember Ratchford.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

APPROVAL OF RESOLUTION 2025R-12 AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE STATE OF UTAH'S DEPARTMENT OF CULTURAL AND COMMUNITY ENGAGEMENT REGARDING THE USE OF THE AMERICA250 TRADEMARK LOGO

Resolution 2025R-12 was presented for approval, which would authorize an Interlocal Agreement with the Utah Department of Cultural and Community Engagement for use of the America250 trademark and logo. JJ Allen, City Manager, explained that the agreement formalized the City’s participation in the national celebration and allowed use of the logo in exchange for \$1,500 in funding for local America250 projects.

Councilmember Ratchford moved to approve Resolution 2025R-12 authorizing an Interlocal Agreement with the State of Utah’s Department of cultural and Community

Engagement regarding the use of the America250 Trademark logo, and authorize the mayor's signature to any necessary documents, seconded by Councilmember Wurth.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

COMMUNICATION ITEMS

MAYOR'S REPORT

Mayor Mark Shepherd

Mayor Shepherd recognized successful events held at Hill Air Force Base commemorating 9/11, POW/MIA observances, and other community activities. He expressed appreciation to Councilmember Peterson for coordinating a local football interview event and noted upcoming engagements including "Lunch with the Mayor," the Utah League of Cities and Towns Conference, and a visit from the National League of Cities Military Communities Council.

CITY COUNCIL'S REPORTS

Councilmember Peterson

Councilmember Peterson reported on the Ute Football Conference's feature on Clearfield City and gave updates from Wasatch Integrated Waste Management District. She noted Farmington City's adoption of green waste collection and upcoming capacity studies to evaluate district-wide expansion. She explained that audits were underway to assess true recycling and diversion rates, with goals of 90% or higher effective recycling.

Councilmember Ratchford

Councilmember Ratchford announced the North Davie Fire District's open houses scheduled for September 29, 2025 at Station 42 in Clearfield and October 1, 2025 at Station 41 in West Point and reported on internal applicants being considered for promotion due to the upcoming retirements of the Captain and Battalion Chief.

Councilmember Wurth

Councilmember Wurth provided an update from the Mosquito Abatement District, reporting that West Nile virus had been detected in mosquito pools throughout Davis County with upwards of 20 cases and three deaths reported. The District planned a Truth in Taxation hearing on December 11, 2025 at 7:00 p.m. to consider a property tax increase for a new chemical storage facility. Councilmember Wurth would present an in-depth presentation at an upcoming meeting.

Councilmember Roper

Councilmember Roper highlighted recent facility upgrades at Fire Station 41, noting firefighters' appreciation for the investment.

CITY MANAGER'S REPORT

JJ Allen, City Manager

Mr. Allen mentioned the recent property tax situation and reported there was nothing staff could do to reverse the decision. He encouraged the Council to contact him if they would like to register for the upcoming "Conflict Competence 101" training.

STAFF REPORTS

Nancy Dean, City Recorder

Ms. Dean reviewed the upcoming Meet the Candidates Night on September 29, 2025, coordinated with the League of Women Voters, and summarized the fall meeting schedule: work meeting October 7, 2025, work and policy meetings October 14, 2025, no meeting October 21, 2025, and work and policy meetings October 28. She also reminded the Council that no meetings would be held November 4, 2025 (Election Day) or November 11, 2025 (Veterans Day).

Councilmember Wurth moved to adjourn the policy meeting and reconvene in a closed session for the purpose of discussing pending or imminent litigation at 7:32 p.m., seconded by Councilmember Roper.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Karece Thompson

**APPROVED AND ADOPTED
This 14th day of October 2025.**

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, September 23, 2025.

/s/ Nancy R. Dean, City Recorder