

# JENSEN WATER IMPROVEMENT DISTRICT

## MEETING APPROVED MINUTES

SEPTEMBER 18, 2025 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.  
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	<b>Board Members:</b> Randan Vincent, Russell Tomlinson, Monty Pratt, Lucky Wall <b>Absent:</b> Jake Wilkins <b>Employees:</b> Trudy Wheeler, Travis Ruppe <b>Community Participants:</b> Jeff McCarty (Sunrise Engineering), Brooks Jones (Jones and Demille), William Merkley (Uintah Water Conservancy District), Lorn Ruppe, Rick Buist

### Agenda topics

#### TOPIC: REVIEW BOARD MEETING MINUTES 8/21/2025

DISCUSSION			
CONCLUSIONS	Russell made a motion to approve the meeting minutes, Monty 2 <sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lucky Wall-For. Absent: Jake Wilkins. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

#### TOPIC: WILLIAM MERKLEY – UNTAH WATER CONSERVANCY DISTRICT

DISCUSSION	William Merkley with Uintah Water Conservancy District came and presented to the board information on the green river pumping plant. They are trying to get preconstruction activities done and it will cost \$4 million dollars. He has reached out to CIB for the money which for study planning, engineering and environmental compliance. CIB will provide \$1.4 grant and \$2.6 M in loan with 1% interest for 30 years. That will be \$100K for 30 years. He would like representation from JWID to attend their next board meeting on October 14 <sup>th</sup> at 10am at the Uintah Conference Center to discuss what we are willing to pay and contribute. The board went back and forth on different options if we have to go through the reclamation or if we could do it privately. It would all be exchanging water where it would go to the Jensen Irrigation and then the Jensen water irrigation would stay in Red Fleet. It would give us 12,000-acre feet for the municipalities.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

#### TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Environmental is still holding us up, it's a smaller area but still being held up. Army core wants permits for something that may fall in the river. Hopefully we can go to bid this year and start next year unless we get a mild winter then maybe they can start moving dirt this year.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## TOPIC: HORROCKS ENGINEERING

DISCUSSION	Not here	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## TOPIC: MASTER PLAN – SUNRISE ENGINEERING

DISCUSSION	Jeff confirmed the master plan has been approved, but the board is now concerned we need to revisit it with Uintah Water Conservancy's remarks about the green river pumping project. Asked Jeff to revisit the master plan and incorporate the longer timeframe and growth we may have with the railroad and green river pumping plant.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## TOPIC: ETHICS PLEDGE

DISCUSSION	Lucky missed the pledge last month to be ethical with being a board member. He signed the pledge.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## TOPIC: ADMIN CODE-ADU UNIT

DISCUSSION	Presented a modified section of the ADU unit. An ADU is defined as a distinct structure separate from the main living area; shops and garages are excluded and do not qualify as ADU units. An ADU must consist of an individual building under 800 square feet and contain a living space, bathroom, and kitchen. Approval for ADUs will be determined on a case-by-case basis, with approved units subject to the applicable ADU rate.  Discussed a few changes. For #3 add - at customers expense on the dwelling for a hydraulic study. For the added paragraph add drawings or blueprints need to be provided once approved by customer. RV and campers could be subject to the ADU rate based on JWID findings.	
CONCLUSIONS	Monty made a motion to approve the ADU in the admin code with changes, Lucky 2 <sup>nd</sup> the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lucky Wall-For. Absent: Jake Wilkins. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## TOPIC: OFFICE REPORT:

DISCUSSION	Weldon finished our 1 <sup>st</sup> list for the lead and copper we will now be considered a non-lead system. Will see if they can finish the 40 remaining before end of October. American Water Works annual conference is coming up and Brad is also doing a tour of his plant. Russell, Monty and Trudy would like to attend. UBAOG needs a capital self-inventory to show all water lines, hydrants and valves the age and projected replacement costs. They would like this in the next few months. The board agreed to have Sunrise start this inventory and Trudy can fill in the blanks. Most can come from the master plan. If we want to go to the CIB projects must be shovel ready and need engineering supporting documents before it can be added to the 1-year list.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**TOPIC: MAINTENANCE REPORT:**

DISCUSSION	Went to fall conference. Came back to bore Mark Hardy a new line. James at the cemetery has a home-made setter so will work on getting that replaced. Both valves leak. McCarrel's meter line broke from the lead and copper finding replaced and upgraded there. Also, Steffanie Cooks meter was replaced it was very old and the can was falling apart. Bluestaking strata will not be going south on Redwash instead they moved north and are going on Escalante. We realized we don't have Bluestakes notification over there so we will update the mapping.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

**TOPIC: FINANCIAL REPORT – MONTY PRATT**

DISCUSSION	Review current budget <ul style="list-style-type: none"><li>• Bank Statement - <b>Board Review and Initial</b></li><li>• A/P Register - <b>Board Review and Initial</b></li><li>• PTIF Accounts - <b>Board Review and Initial</b></li><li>• Past Due and Shut off Notice List - <b>Board Review and Initial</b></li><li>• 2025 Budget Worksheet Report - <b>Board Review and Initial</b></li><li>• 2025 Ashley Valley Water Statement of Water Used Report - <b>Board Review and Initial</b></li><li>• G/L Account – <b>Board Review and Initial</b></li></ul>		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

**TOPIC: OPERATION DISCUSSIONS/OTHER**

DISCUSSION	Uintah County sent us their water use and preservation element. The board would like Matt to come and present this to them next board meeting. Russell asked that Jim Snows Road be filled in by Burdick when they are done. They are backing into Jim's driveway and it is creating a pothole. Trudy will get with Burdick.		
CONCLUSIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

**ADJOURN**

Russell made a motion to adjourn, Lucky 2<sup>nd</sup> the motion.