

Central Iron County Water Conservancy District
Board Meeting Minutes
September 18, 2025



Board Members

David Harris – Chair
Tyler Melling
Terri Hartley
Paul Nelson
Spencer Jones

District Staff

Paul Monroe-General Manager
Mandi Williams-Office Manager
Tracy Feltner-District Operator
Curtis Nielson-District Engineer
Tyler Glover-District Operator
Christy Tullis-Billing Clerk
Holden Miller-District Operator

Others in Attendance

DRAFT

CALL TO ORDER: ▪Board Member Harris called the meeting to order at 6:32 PM. Spencer Jones led the Pledge of Allegiance. Tyler Melling offered the invocation.

DECLARATION OF ABSTENTIONS AND/OR CONFLICTS OF INTEREST BY BOARD MEMBERS: ▪None.

CONSIDER APPROVAL OF MINUTES FROM THE BOARD MEETING HELD JULY 17, 2025:

Board Member Nelson moved to approve the minutes from the Board Meeting held July 17, 2025. Second by Board Member Melling. Motion Unanimous at 6:34 PM. (6:31)

PUBLIC COMMENT: ▪ None

CONSIDER APPROVAL OF PAYMENT OF BILLS AND ADJUSTMENTS JULY 9, 2025 THROUGH SEPTEMBER 12, 2025: ▪Williams-Highlighted the payment to Enoch City, the final payment to Funder Welding for the sign for the District. She mentioned the payments on the projects. Inntalex payment for the Cedar Highlands Tank. Phaze Concrete payment for the 8-Mile Hills Tank. She mentioned the fire hydrant deposit refunds.

Board Member Hartley moved to approve the payment of bills from July 9, 2025 through September 12, 2025. Second by Board Member Melling. Motion Unanimous at 6:37 PM. (9:29)

▪Williams-Went over the credits & debits.

Justin Wayment arrived at 6:38 PM

REVIEW 2025 FINANCIALS: ▪Monroe-Said 75% of the way through the year. On the Capital side of the budget he mentioned the project with Enoch City for their secondary water line and the WIP. The District was able to close on the loan with USDA and the Bank of Utah checking account has been closed. We opened a new account at Cache Valley Bank that will exceed the PTIF interest rate, and it is fully insured through a sweep account. Monroe went over the construction in progress, and the new development and infrastructure that the District has acquired and needs to accurately be displayed as assets. He mentioned the Water Improvement Project and went over the totals. There was a question about the Cedar Highlands Tank being behind schedule, they are behind schedule but plan on pouring the lid during the second week of October.

DISCUSS AND CONSIDER A RESOLUTION FOR THE APPROVAL OF USERS TO ACCESS AND/OR TRANSACT WITH PTIF:

▪Monroe said this is for those authorized to do transactions within the PTIF account. The question was asked how many signatures would need to be on there to transfer the funds. ▪Williams said the board chair and the secretary are authorizing Paul Monroe to act as the authority to transfer funds.

Board Member Hartley moved to approve the Resolution for the Approval of Users to Access and/or Transact with PTIF. Second by Board Member Nelson. Motion Unanimous at 6:53 PM (25:10)

DISCUSS & CONSIDER THE APPROVAL OF THE 2024 AUDIT & FINANCIAL STATEMENTS:

▪Monroe said this was reported on in the meeting in July. Nothing has changed and it needs to be formally adopted.

Board Member Melling moved to approve the 2024 Financial Statements (Audit). Second by Board Member Hartley. Motion Unanimous at 6:53 PM (25:57)

Curtis Nielson arrived at 6:56 PM

WATER IMPROVEMENT PROJECT:

- Monroe-
- The 8-Mile Hills Tank – provided during the financial report
- Cedar Highlands Tank- Fiber Optics are being installed and they have hit the water line 2 times. *There was quite a bit of discussion among the board members about the fiber optic installation at Cedar Highlands.*
- Basin 71 Well and Waterline & District Well #3- ▪Nielsen- talked about the bidding process through the USDA.
- Monroe- mentioned that the Eagle Valley Well went down maybe bid out for a well there. *There was discussion among the board members about the Eagle Valley Well.*
- Monroe talked about meeting with Cedar City and talking to them about the development of wells. He would like to prioritize a regional look at water. Cedar City has rights in Basin 71, and the district could deliver the water through the well and water line.

WATER CONSERVATION: AQUIFER RECHARGE, REUSE WWTP WATER:

- Monroe–Highlighted the conservation side there will be the Slow the Flow committee coming

in to see the District. They will have their meetings at the District office and look at the recharge projects in the valley. On the reuse side he said that the money that the District is going to receive from the federal government has been reduced and we don't know what the total amount until a bill is fully passed but it looks like \$1.75M. He mentioned the Festival of Homes and the water-wise landscaping winner went to Roy Talmage Builders. He talked about water use among the entities. There is a lot of conservation going on in basin 73.

BASIN 14 (PVWS) PROJECT: ▪Monroe- Not a lot of updates. The BLM is on schedule, and they should have a record of decision in November. (1:10:43)

GENERAL MANAGER'S REPORT: OPERATIONS & PUBLIC EDUCATION:

- Monroe- nothing else to report.
- Public Education- Jessica Staheli is no longer working for the District and we wish her well.

BOARD MEMBERS REPORT: ▪ Nelson mentioned the right of way out at the WWTP.

ENGINEERING REPORT: ▪None

NEXT MEETING DATE: October 16, 2025

Board Member Melling motioned to close the regular session and go into a closed session for contracts, imminent litigation, or acquiring real property and/or water rights. Second by Board Member Jones. Motion Unanimous at 7:41PM.

Roll Call as follows:

Nelson-Aye
Melling-Aye
Harris-Aye
Hartley-Aye
Jones - Aye

Board Member Hartley motioned to adjourn the closed session and resume the regular session Board Meeting. Second by Board Member Nelson. Motion Unanimous at 8:13 PM.

Board Member Nelson motioned to adjourn the regular session Board Meeting. Second by Board Member Hartley Motion Unanimous at 8:14 PM.

Meeting Adjourned at 8:14 PM.