



41850 S 3900 W West Haven, UT 84401  
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## WEST HAVEN SPECIAL SERVICE DISTRICT

### BOARD MEMBERS

Chairman Dale Allen  
Vice Chairman James Jenson  
Clarence Kelley  
Alisha Marigoni  
Mayor Rob Vanderwood  
Councilmember Ryan Swapp  
Planning Member Melinda Stimpson

## WEST HAVEN SPECIAL SERVICE DISTRICT BOARD MEETING NOTICE AND AGENDA OCTOBER 20, 2025

Notice is hereby given that the West Haven Special Service District will hold the monthly board meeting on October 20, 2025 beginning @ 6:30 pm at West Haven City Hall. Join us digitally via Zoom <https://us06web.zoom.us/j/82350162553> or watch us live on YouTube at <http://www.youtube.com/@cityofwesthavenutah4030>

1. **MEETING TO ORDER**- Dale Allen
2. **OPENING CEREMONIES**
  - A. Pledge of Allegiance- James Jenson
  - B. Invocation- Ryan Swapp
3. **PUBLIC PRESENTATIONS** (no action may be taken, allotted for issues not listed on the agenda)
4. **STAFF REPORT AND PROJECT UPDATES**
  - A. John Wallace
  - B. Ed Mignone
5. **CENTRAL WEBER UPDATE**- Mayor Robert Vanderwood
6. **ACTION ITEMS**
  - A. Resolution 13-2025 Amending the West Haven Special Service District Application for Service
7. **CONSENT AGENDA**
  - A. Action on minutes (September 15, 2025)
  - B. Billing adjustments (September 2025)
  - C. Monthly accounts payable (October 2025)
  - D. Roy City Corporation- \$11,750.40 (Surplus Water)
  - E. West Haven City- \$55,632.15 (Administrative Services for September)
  - F. West Haven City - \$27,479.16 (August Storm Drain Fees)
  - G. West Haven City- \$76,140.86 (August Garbage Fees)
  - H. Central Weber- \$172,775.00 (3<sup>rd</sup> Quarter Impact Fees)
  - I. Freedom Mailing Services, Inc.- \$6,091.25 (Invoice 51245 Mayor's Letter about fiber)
  - J. Corrio Construction, Inc.- \$242,535.00 (Pay Request No. 1 for 2700 W Lift Station Improvement)
8. **ADJOURNMENT**

*Charis Sully*

CHARIS SULLY, WHSSD RECORDER

\*\*\*BOARD MEMBERS MAY TAKE FINAL ACTION ON ANY ITEM LISTED ON THIS AGENDA\*\*\*

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, including auxiliary communicative aid and services during the meeting, should notify the Board Clerk at (801)731-5819 at least 48 hours in advance.

**STAFF REPORT**

TO: WHSSD BOARD  
FROM: Charis Sully, District Recorder  
DATE: October 20, 2025  
SUBJECT: Service Application and Privacy Policy

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**Background**

The District is responsible for managing the billing and collection of Storm Water and Garbage utility fees for the city. It collects information from account holders and maintains a system that stores this data.

On March 24, 2022, the Utah Consumer Privacy Act (UCPA) was signed into law. This law governs businesses that collect and process personal data from Utah residents. Traditionally, the District has shared this personal data with the city as needed. However, following the enactment of this law, the District can no longer share this information without modifying its policy and updating the service application.

We have revised the service application to include the necessary language that allows us to legally share the collected data with West Haven City. Additionally, we have added sections for location and property characteristics to gather essential information for future uses.

**Recommendation**

The District Recorder and the District Attorney have updated the application to include the required information.

Staff recommends that the Board approve Resolution 13-2025, which would adopt the amended service application. This resolution will facilitate data sharing with West Haven City and enable the collection of additional information regarding the properties being serviced.

**RESOLUTION NO. 13-2025**

**A RESOLUTION OF THE WEST HAVEN SPECIAL SERVICE DISTRICT AMENDING  
AND APPROVING AND ADOPTING APPLICATION FOR SERVICE AND  
ADDENDUM A; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Section 1. Recitals:**

**WHEREAS**, West Haven Special Service District (“District”) is a quasi-municipal corporation duly organized and existing under the laws of the State of Utah; and

**WHEREAS**, the District finds that certain sections of Utah Code Annotated 1953, as amended, authorizes public bodies, including the District, to exercise all administrative and legislative powers by resolution; and,

**WHEREAS**, the Board of Directors wishes to amend and approve the District’s application for service and addendum A for the public to use when applying for District and West Haven City services; and

**WHEREAS**, the Board of Directors finds that the public convenience and necessity, public safety, health and welfare is at issue in this matter; now

**THEREFORE, BE IT RESOLVED BY THE DISTRICT BOARD OF DIRECTORS OF WEST HAVEN SPECIAL SERVICE DISTRICT as follows:**

**Section 2. APPROVE AND ADOPT**

That the District amends and approves and adopts the attached Application for Service and Addendum A that is attached as Exhibit A.

**Section 3. Repealer of Conflicting Enactments:**

All orders and resolutions regarding the changes herein enacted and adopted which have heretofore been adopted by the District, or parts thereof, which conflict with any of the provisions of this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

**Section 4. Prior Resolutions:**

The body and substance of any prior Resolutions, together with their specific provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

**Section 5.    Savings Clause:**

If any provision of this Resolution shall be held or deemed to be or shall be invalid, inoperative, or unenforceable for any reason, such reason shall not render any other provision or provisions hereof invalid, inoperative, or unenforceable to any extent whatever, this Resolution being deemed to be the separate independent and severable act of the District Board of Directors of West Haven Special Service District.

**Section 6.    Date of Effect:**

This Resolution, and the changes contemplated, shall become effective on the \_\_\_\_ day of October 2025, and after publication or posting as required by law.

PASSED AND ADOPTED BY THE DISTRICT BOARD OF DIRECTORS OF WEST HAVEN SPECIAL SERVICE DISTRICT, STATE OF UTAH, on this \_\_\_\_ day of October 2025.

WEST HAVEN SPECIAL SERVICE DISTRICT

by: \_\_\_\_\_  
Chairman

Attested and recorded

\_\_\_\_\_  
District Recorder

# **EXHIBIT A**

**Attached to Resolution #13-2025**

**West Haven City and West Haven Special Service District Application for Service and  
Addendum A**

DRAFT

**West Haven Special Service District  
And  
West Haven City**

4150 South 3900 West  
West Haven, UT 84401  
Phone: (801)731-5819  
www.westhavenut.gov

ACCOUNT #

**APPLICATION FOR SERVICE**

DATE OF APPLICATION:

MOVE IN DATE:

APPLICANT:

DOB:

CO-APPLICANT:

DOB:

PHONE:

WORK PHONE:

PHONE:

WORK PHONE:

BUILDING TYPE: ☐ SINGLE FAMILY ☐ TOWNHOME \_\_\_\_\_ UNITS ☐ APARTMENT \_\_\_\_\_ UNITS ☐ COMMERCIAL

SERVICE ADDRESS:

SUBDIVISION:

LOT #:

PARCEL NUMBER:

LOT SIZE:

BILLING ADDRESS:

CITY:

STATE:

ZIP:

EMAIL:

ARE YOU THE PROPERTY OWNER OR RENTER (PLEASE CIRCLE ONE)

IF RENTER, NAME AND PHONE NUMBER FOR LANDLORD OR PROPERTY OWNER:

**SERVICES NEEDED**

☐ SEWER

☐ WATER (if applicable)

☐ STORM DRAIN (West Haven residents only)

☐ GARBAGE (West Haven residents only)

☐ TOTAL NUMBER OF CANS REQUESTED \_\_\_\_\_

☐ OPT OUT (0.8 acres or a home-based business registered with the City are eligible)

**ADDENDUM A**

EXHIBIT A

I, \_\_\_\_\_, hereby apply to West Haven City (the "City") and West Haven Special Service District (The "District") for services located at \_\_\_\_\_ (service address) \_\_\_\_\_ ("the Premises") and **agree:**

1. To pay all connection, impact, and related fees (for a new connection) or the required transfer fee (for an existing home) and the service fees provided by the City and by the District for sewer and other applicable services.
2. To pay the service charges for sewer and other applicable utility services provided by the District and the City.
3. If a person, partnership, firm, or corporation other than the undersigned, occupies or is a tenant of the Premises, as an inducement to the City to provide services and to the District to provide sewer services to the Premises; the undersigned agrees to pay for all sewage and other applicable services provided to said premises.
4. In the event of payment failure, applicable services and other charges, the City and the District shall have the right to pursue further collection efforts and will do so by written notice of the City's and/or the District's intention, which may also include removal of the garbage receptacle. For residents on West Haven water, this may include disconnection of the culinary water service.
5. It shall be the property owner's responsibility, particularly if the owner is not the occupant of the Premises, to ensure that occupant receives all copies of any notices either mailed or delivered to the Premises, even if the billing address is different from the Premises. It is the responsibility of the property owner or occupant of the Premises, to inquire of the City and the District concerning such matters and to monitor bills and notices sent or delivered to the Premises.
6. That the City and District may cause a lien to be placed against the Premises for unpaid service fees and charges to the extent and in the manner allowed by law.
7. A finance charge of 1½ % per month (annual percentage rate 18%) of the unpaid balance will be added monthly. Should collection become necessary, the responsible party agrees to pay all collection costs and a collection fee of up to 40% and all legal fees of collection, with or without suit, including attorney fees and court costs.
8. I acknowledge by signing this application, the information I have provided will be shared with both West Haven City and West Haven Special Service District.
9. That the undersigned applicant is either the property owner or the duly appointed agent of the owner and is authorized to make this application binding against the Premises and that the purpose for which such service connection(s) will be used is:

SIGNATURE:

DATE:

SIGNATURE:

DATE:

*ELECTRONIC SIGNATURES WILL NOT BE ACCEPTED. APPLICATION MUST BE PHYSICALLY SIGNED OR CONTAIN A VERIFIED SIGNATURE.*

*Form Updated OCTOBER 2025*



## WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, September 15, 2025 6:30 pm  
City Council Chambers  
4150 South 3900 West, West Haven, UT 84401

### BOARD MEMBERS

Chairman Dale Allen  
Vice Chairman James Jenson  
Clarence Kelley  
Alisha Marigoni

Mayor Rob Vanderwood  
Councilmember Ryan Swapp  
Planning Member Melinda Stimpson

### MEETING MINUTES OF SEPTEMBER 15, 2025

#### 1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen  
*Dale Allen called the meeting to order at 6:31 pm.*

#### 2. OPENING CEREMONIES

- A. Pledge of Allegiance – Alisha Marigoni  
B. Invocation – Melinda Stimpson  
*Clarence Kelley gave the invocation*

*\*Melinda Stimpson arrived to the meeting at 6:34 PM*

#### 3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

*No one was present for this item.*

#### 4. STAFF REPORT

- A. John Wallace  
*John Wallace updated the board on the following: 2700 W Lift Station Project-he let them know that project is a little behind schedule but it is moving along. 5100 W Manhole Rehab Project-Projected to start over Winter Break, kids will be out of school, although they will still have traffic control in place.*
- B. Ed Mignone  
*Ed did not have any updates for the board.*

#### 7. CENTRAL WEBER UPDATE- Mayor Vanderwood

*Mayor Vanderwood reported that the UV Light system is working great. He also reported on the current project along 1900 W, stating that the depth they are at is 17 ½ feet deep and the most difficult part is coming, dealing with all of the utility infrastructure.*

#### 8. ACTION ITEMS

- A. Award contract for 4700 W Generator Installation to Lynn Woodward Electric, LLC (LWE) for \$11,470.00  
*John let the board know that several people were on site for a site visit but only 2 people responded with a quote and Lynn Woodward Electric was the lowest.*  
*Dale Allen asked if there will be a backup generator there during the switch and John said there will be.*  
*John said a crane will be used to move the generator into place and once the generator is installed, the SCADA will be set up.*

**James Jemson** made a motion to award the contract for 4700 W Generator installation to Lynn Woodward Electric, LLC for \$11,470.00.  
**Alisha Marigoni** seconded the motion.

**AYES:** Rob Vanderwood, Alisha Marigoni, James Jenson, Clarence Kelley, Dale Allen

**NAYS:**

**ABSENT:** Melinda Stimpson, Ryan Swapp

#### 8. CONSENT AGENDA

- A. Action on minutes (August 18, 2025)  
B. Billing adjustments (August 2025)  
C. Monthly accounts payable (September 2025)  
D. Roy City Corporation- \$10,627.20 (Surplus Water)  
E. Young Chevrolet \$46,918.00 (2025 Chevy Colorado)  
F. West Haven City- \$27,405.35 (July Storm Drain Fees)  
G. West Haven City- \$83,379.52 (July Garbage Fees)



- H. West Haven City- \$55,632.15 (Invoice 07202514 July Administrative Fees)
- I. West Haven City- \$55,632.15 (Invoice 08202516 August Administrative Fees)
- J. West Haven City- \$30,341.69 (Invoice 08202515 Backhoe reimbursement 33%)
- K. Central Weber- \$33,646.00 (Invoice 2328671 Pre-treatment fees)
- L. Central Weber- \$9,739.00 (Invoice 2328705 Remaining Pre-treatment Fees)
- M. Central Weber- \$444,607.00 (Invoice 2328683 3<sup>rd</sup> Quarter treatment Fees)
- N. Twin D- \$7,936.30 (Invoice 799108 5100 W Sewer Cleaning)

**Clarence Kelley** made a motion to approve items A-N. **Rob Vanderwood** seconded the motion.

<b>AYES:</b>	Rob Vanderwood, Alisha Marigoni, James Jenson, Clarence Kelley, Dale Allen
<b>NAYS:</b>	
<b>ABSENT:</b>	Melinda Stimpson, Ryan Swapp

**11. ADJOURNMENT**

**James Jenson** made a motion to adjourn at 6:54 PM. **Alisha Marigoni** seconded the motion.

<b>AYES:</b>	Rob Vanderwood, Alisha Marigoni, James Jenson, Clarence Kelley, Dale Allen
<b>NAYS:</b>	
<b>ABSENT:</b>	Melinda Stimpson, Ryan Swapp

Dated this 20<sup>th</sup> day of October 2025

Charis Sully, District Recorder

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Transfer, Write Off

Type	Description	Amount	Service
<b>Billing Adjustment</b>			
<b>09/03/2025</b>			
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 03/20/2025	178.20	Sewer - 1
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 08/29/2025	5.01	Multiple
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Waived Late Fee	-5.00	L FEE - 19
Billing Adjustment	Backbilled to 08/19/2025	15.60	Multiple
Total 09/03/2025:		<u>407.81</u>	
<b>09/04/2025</b>			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 06/20/2025	85.20	Multiple
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Waived Late Fee	-5.00	L FEE - 19
Total 09/04/2025:		<u>280.20</u>	
<b>09/08/2025</b>			
Billing Adjustment	XBP Fee for Closed Accoun	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Stopped Paym	30.00	Misc. - 11
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Closed Accoun	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	XBP Fee for unable to locat	7.00	Misc. - 11
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Isufficient Fund	14.00	Misc. - 11
Billing Adjustment	Waived Late Fee	-5.00	L FEE - 19
Billing Adjustment	Waived Late Fees on Final	-24.40	Multiple
Billing Adjustment	Waived Late Fees on Final	-33.00	Sewer - 1
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	-14.15	Garbage - 4
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Total 09/08/2025:		<u>795.03</u>	
<b>09/09/2025</b>			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Replacement of Damaged C	95.00	Garbage - 4
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Sold Home 07/18/2025	-73.53	Multiple
Billing Adjustment	Back billed to 07/02/2025	100.30	Multiple
Total 09/09/2025:		<u>221.77</u>	

Type	Description	Amount	Service
<b>09/10/2025</b>			
Billing Adjustment	Waived Late Fees on Final	-15.00	L FEE - 19
Billing Adjustment	Billing under Tenant	-11.06	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Total 09/10/2025:		23.94	
<b>09/11/2025</b>			
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	420.52	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	1,052.71	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	319.04	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	624.85	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	636.58	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	624.85	Garbage - 4
Billing Adjustment	Garbage Billing Adjustments	492.69	Garbage - 4
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Total 09/11/2025:		6,767.56	
<b>09/15/2025</b>			
Billing Adjustment	XBP Fee for Invalid Bank Ac	7.00	Misc. - 11
Billing Adjustment	This was billed under tenant	-1.80	Multiple
Billing Adjustment	Garbage Billing Adjustments	-14.15	Garbage - 4
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 07/08/2025	79.40	Multiple
Total 09/15/2025:		170.45	
<b>09/17/2025</b>			
Billing Adjustment	Backbilled to 06/19/2025	118.69	Multiple
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Total 09/17/2025:		168.69	
<b>09/18/2025</b>			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 07/28/2025	56.83	Multiple
Total 09/18/2025:		106.83	
<b>09/22/2025</b>			
Billing Adjustment	This was billed under new o	-11.10	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 03/25/2025	188.40	Multiple
Billing Adjustment	New Owners as of 07/31/20	-50.15	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Total 09/22/2025:		227.15	
<b>09/23/2025</b>			
Billing Adjustment	Is not on garbage services	-14.15	Garbage - 4

Type	Description	Amount	Service
Billing Adjustment	Waived late fees on final bill	-30.00	L FEE - 19
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Backbilled to 03/10/2025	180.00	Multiple
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Total 09/23/2025:		335.85	
<b>09/24/2025</b>			
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 10/25/2024	368.40	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 03/21/2025	193.20	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 07/01/2025	100.30	Multiple
Total 09/24/2025:		911.90	
<b>09/25/2025</b>			
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 07/10/2025	62.40	Multiple
Total 09/25/2025:		112.40	
<b>09/29/2025</b>			
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee for Insufficient Fun	14.00	Misc. - 11
Billing Adjustment	XBP Fee Invalid Bank Acco	7.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Total 09/29/2025:		85.00	
<b>09/30/2025</b>			
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Tenant	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 08/04/2025	56.00	Multiple
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Back billed to 06/24/2025	73.70	Sewer - 1
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Transfer Fee - New Owners	50.00	Misc. - 11
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-95.00	Multiple
Billing Adjustment	Collections	-142.00	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Collections	-143.00	Multiple
Billing Adjustment	Collections	-140.15	Multiple
Billing Adjustment	Collections	-79.04	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-106.36	Multiple
Billing Adjustment	Collections	-182.30	Multiple

Type	Description	Amount	Service
Billing Adjustment	Collections	-65.00	Multiple
Billing Adjustment	Collections	-77.00	Multiple
Billing Adjustment	Collections	-88.97	Multiple
Billing Adjustment	Collections	-113.20	Multiple
Billing Adjustment	Collections	-68.00	Multiple
Billing Adjustment	Collections	-85.50	Multiple
Billing Adjustment	Collections	-195.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-138.00	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Collections	-125.20	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-315.50	Multiple
Billing Adjustment	Collections	-315.50	Multiple
Billing Adjustment	Collections	-102.50	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-190.41	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-85.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-105.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-243.98	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-236.00	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-205.80	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-376.05	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-199.30	Multiple
Billing Adjustment	Collections	-37.20	Multiple
Billing Adjustment	Collections	-147.60	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-80.08	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-110.00	Multiple
Billing Adjustment	Collections	-195.00	Multiple
Billing Adjustment	Collections	-110.00	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-181.00	Multiple
Billing Adjustment	Collections	-110.00	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-165.24	Multiple
Billing Adjustment	Collections	-221.00	Multiple
Billing Adjustment	Collections	-215.60	Multiple
Billing Adjustment	Collections	-250.40	Multiple

Type	Description	Amount	Service
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-125.20	Multiple
Billing Adjustment	Collections	-276.80	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-80.20	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-210.60	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-125.10	Multiple
Billing Adjustment	Collections	-195.00	Multiple
Billing Adjustment	Collections	-70.00	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-586.00	Multiple
Billing Adjustment	Collections	-127.63	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-189.50	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-33.88	Multiple
Billing Adjustment	Collections	-100.00	Multiple
Billing Adjustment	Collections	-210.60	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-77.25	Multiple
Billing Adjustment	Collections	-148.56	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-110.00	Multiple
Billing Adjustment	Collections	-85.00	Multiple
Billing Adjustment	Collections	-56.71	Multiple
Billing Adjustment	Collections	-230.00	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-123.09	Multiple
Billing Adjustment	Collections	-152.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-100.00	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-192.20	Multiple
Billing Adjustment	Collections	-247.95	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-79.04	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-166.01	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-113.00	Multiple
Billing Adjustment	Collections	-110.40	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-118.00	Multiple

Type	Description	Amount	Service
Billing Adjustment	Collections	-65.60	Multiple
Billing Adjustment	Collections	-230.20	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-105.30	Multiple
Billing Adjustment	Collections	-155.45	Multiple
Billing Adjustment	Collections	-185.30	Multiple
Billing Adjustment	Collections	-106.00	Multiple
Billing Adjustment	Collections	-79.04	Multiple
Billing Adjustment	Collections	-104.00	Multiple
Billing Adjustment	Water Shut Off Fee	25.00	Misc. - 11
Billing Adjustment	Water Shut Off Fee	25.00	Misc. - 11
Billing Adjustment	Water Shut Off Fee	60.00	Misc. - 11
Billing Adjustment	Water Shut Off Fee	60.00	Misc. - 11
Billing Adjustment	Water Shut Off Fee	25.00	Misc. - 11
Billing Adjustment	Water Shut Off Fee	25.00	Misc. - 11
Total 09/30/2025:		<u>-20,703.59</u>	
Total Billing Adjustment:		<u>-10,089.01</u>	

Type	Description	Amount	Service
<b>Payment Adjustment</b>			
<b>09/10/2025</b>			
Payment Adjustment	Refund overpayment	23.38	Multiple
Total 09/10/2025:		23.38	
Total Payment Adjustment:		23.38	



Type	Description	Amount	Service
<b>Transfer</b>			
<b>09/04/2025</b>			
Transfer	Transferred from 14130.02	50.15	Multiple
Transfer	Transferred to 14130.04	-50.15	Multiple
Transfer	Transferred from 14922.01	58.00	Multiple
Transfer	Transferred to 14922.02	-58.00	Multiple
Total 09/04/2025:		-	
<b>09/09/2025</b>			
Transfer	Transferred from 12717.01	-7.74	Multiple
Transfer	Transferred to 9252.02	7.74	Multiple
Total 09/09/2025:		-	
<b>09/23/2025</b>			
Transfer	Transferred from 15310.01	26.40	Multiple
Transfer	Transferred to 15310.02	-26.40	Multiple
Total 09/23/2025:		-	
<b>09/24/2025</b>			
Transfer	Transferred from 16178.01	77.00	Multiple
Transfer	Transferred to 16178.02	-77.00	Multiple
Total 09/24/2025:		-	
Total Transfer:		-	
Grand Totals:		-10,065.63	

Report Criteria:

Selected types: Billing Adjustment, Payment Adjustment, Transfer, Write Off

Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Alisha Marigoni</b>								
366	Alisha Marigoni	6	Directors Fees	10/01/2025	291.00	.00		
366	Alisha Marigoni	6				.00		
366	Alisha Marigoni	6				.00		
Total Alisha Marigoni:					268.73	.00		
<b>Bona Vista</b>								
115	Bona Vista	1020202506	Account 43.2723.1	10/01/2025	33.75	.00		
Total Bona Vista:					33.75	.00		
<b>Caselle Inc.</b>								
121	Caselle Inc.	11512	software support	10/01/2025	978.00	.00		
Total Caselle Inc.:					978.00	.00		
<b>Centra Com</b>								
344	Centra Com	1020202507	Fiber for Lift Stations	10/01/2025	541.00	.00		
Total Centra Com:					541.00	.00		
<b>CENTRAL WEBER SEWER DISTRICT</b>								
123	CENTRAL WEBER SEWER DIST	1020202505	2025 2nd quarter impact fees3rd	10/01/2025	172,755.00	.00		
Total CENTRAL WEBER SEWER DISTRICT:					172,755.00	.00		
<b>Charis Sully</b>								
324	Charis Sully	10202509	Cell Phone Reimbursement	10/20/2025	40.00	.00		
Total Charis Sully:					40.00	.00		
<b>Child-Richards</b>								
125	Child-Richards	156188	Accounting Services for Septemb	09/30/2025	951.50	.00		
Total Child-Richards:					951.50	.00		
<b>CINTAS</b>								
333	CINTAS	5295811904	CABINET REFILL	10/06/2025	69.66	.00		
333	CINTAS	9340265909	AED Maintenance	09/30/2025	126.00	.00		
Total CINTAS:					195.66	.00		
<b>Clarence Kelley</b>								
355	Clarence Kelley	1009	Directors Fees	10/05/2025	291.00	.00		
355	Clarence Kelley	1009				.00		
355	Clarence Kelley	1009				.00		
355	Clarence Kelley	1009				.00		
Total Clarence Kelley:					168.73	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CORRIO</b>								
316	CORRIO	001	Pay Request No. 1 for 2700 W Lift	10/16/2025	242,535.00	.00		
Total CORRIO:					242,535.00	.00		
<b>Cummins Sales and Service</b>								
136	Cummins Sales and Service	60-250972067	4700 W Lift Station generator	09/12/2025	1,424.83	.00		
136	Cummins Sales and Service	60-251074777	4450 Generator block heater repla	10/07/2025	314.13	.00		
136	Cummins Sales and Service	60-251075019	4700 W Lift Station generator	10/09/2025	789.13	.00		
Total Cummins Sales and Service:					2,528.09	.00		
<b>Dale Allen</b>								
287	Dale Allen	1041	Directors Fees	10/01/2025	416.00	.00		
287	Dale Allen				6.03-	.00		
287	Dale Allen				25.80-	.00		
Total Dale Allen:					384.17	.00		
<b>Dallas Green Farm &amp; Home</b>								
138	Dallas Green Farm & Home	10264	Water-Battery	09/04/2025	7.98	.00		
Total Dallas Green Farm & Home:					7.98	.00		
<b>Dorsett Technologies Inc.</b>								
145	Dorsett Technologies Inc.	J008039	2700 W Lift Station SCADA	09/26/2025	3,989.17	.00		
Total Dorsett Technologies Inc.:					3,989.17	.00		
<b>Enbridge Gas</b>								
144	Enbridge Gas	1020202510	acct #3443109831	10/09/2025	17.85	.00		
144	Enbridge Gas	1020202511	acct #9175280000	10/09/2025	63.58	.00		
Total Enbridge Gas:					81.43	.00		
<b>Freedom Mailing Services Inc</b>								
346	Freedom Mailing Services Inc	51244	Utility Bill Processing	09/11/2025	3,514.32	.00		
346	Freedom Mailing Services Inc	51245	Mayors Letter about fiber-for the c	09/11/2025	6,091.25	.00		
346	Freedom Mailing Services Inc	51386	Utility Bill Processing	10/10/2025	3,419.50	.00		
Total Freedom Mailing Services Inc:					13,025.07	.00		
<b>Gardner Engineering</b>								
157	Gardner Engineering	4757	4450 Lift station	09/01/2025	277.50	.00		
157	Gardner Engineering	4758	4700 W Lift Station Generator	09/01/2025	445.00	.00		
157	Gardner Engineering	4759	5100 W Sewer Manhole Rehab	09/01/2025	906.25	.00		
157	Gardner Engineering	4812	2700 W Lift Station Engineering	09/01/2025	4,221.25	.00		
Total Gardner Engineering:					5,850.00	.00		
<b>HOOPER WATER</b>								
177	HOOPER WATER	10202025	18500.01	09/30/2025	46.93	.00		
177	HOOPER WATER	1020202501	52199.1	09/30/2025	30.73	.00		
177	HOOPER WATER	10202509	3428 W 3950 S-\$25 3321 W 3785	09/26/2025	220.00	.00		
Total HOOPER WATER:					297.66	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>James Jenson</b>								
302	James Jenson	1033	Directors Fees	10/05/2025	291.00	.00		
302	James Jenson	1033				.00		
302	James Jenson	1033				.00		
Total James Jenson:					268.73	.00		
<b>Melinda Stimpson</b>								
303	Melinda Stimpson	1033	Directors Fees	10/01/2025	291.00	.00		
303	Melinda Stimpson	1033				.00		
303	Melinda Stimpson	1033				.00		
Total Melinda Stimpson:					268.73	.00		
<b>Ready Technologies</b>								
227	Ready Technologies	263100	Local Area Network Backups	09/19/2025	105.00	.00		
227	Ready Technologies	263111	Computer monitor for Ty	09/23/2025	182.85	.00		
Total Ready Technologies:					287.85	.00		
<b>Rocky Mountain Power</b>								
237	Rocky Mountain Power	1020202508	acct #49047986-001 0	09/29/2025	1,169.42	.00		
Total Rocky Mountain Power:					1,169.42	.00		
<b>Roderick Reboton</b>								
228	Roderick Reboton	102025	Cleaning	10/20/2025	100.00	.00		
Total Roderick Reboton:					100.00	.00		
<b>Roy City Corporation</b>								
239	Roy City Corporation	1020202502	Surplus water	09/30/2025	11,750.40	.00		
Total Roy City Corporation:					11,750.40	.00		
<b>Twin D, Inc.</b>								
259	Twin D, Inc.	802346	Locate Lateral	09/18/2025	937.50	.00		
259	Twin D, Inc.	803405	SS Trouble Area Cleaning	09/29/2025	1,030.00	.00		
Total Twin D, Inc.:					1,967.50	.00		
<b>Upper Case Printing, Ink</b>								
351	Upper Case Printing, Ink	3524	Printing letter from the Mayor for fi	09/10/2025	1,348.81	.00		
351	Upper Case Printing, Ink	3549	UTOPIA insert for City	09/10/2025	332.18	.00		
351	Upper Case Printing, Ink	3603	Envelopes	09/15/2025	191.56	.00		
Total Upper Case Printing, Ink:					1,872.55	.00		
<b>Verizon</b>								
269	Verizon	6125319907	Data plan	10/06/2025	160.04	.00		
Total Verizon:					160.04	.00		
<b>Weber Basin Water Conservancy District</b>								
273	Weber Basin Water Conservancy	0082167	water samples	10/02/2025	48.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Weber Basin Water Conservancy District:					48.00	.00		
<b>WEST HAVEN CITY</b>								
275	WEST HAVEN CITY	1020202504	2025 August Garbage Fees	10/01/2025	76,140.86	.00		
275	WEST HAVEN CITY	10202503	2025 August Storm Drain Fees	10/01/2025	27,479.16	.00		
275	WEST HAVEN CITY	10202517	Administrative Services for Septe	10/01/2025	55,632.15	.00		
Total WEST HAVEN CITY:					159,252.17	.00		
Grand Totals:					621,776.33	.00		

Dated: \_\_\_\_\_

Board Chairman: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



**ROY CITY CORPORATION**  
5051 S 1900 W • ROY, UTAH 84067  
PHONE (801) 774-1000 • FAX (801) 774-1030  
[www.royutah.org](http://www.royutah.org)

**Office Hours**  
8:00 a.m. - 5:00 p.m.  
Monday - Thursday  
8:00 a.m. - 12:00 p.m.  
Friday

Closed Weekends & Holidays

WEST HAVEN SPECIAL SER DIST  
4150 S 3900 W  
WEST HAVEN UT 84401-9501

ACCOUNT NUMBER	NAME		SERVICE LOCATION		STATEMENT DATE	DUE DATE
	WEST HAVEN SPECIAL SER DIST		2500 W 4000 S		09/30/2025	10/27/2025
METER READ DATE		METER READING		GALLONS USED	SERVICE DESCRIPTION	CHARGES
FROM	TO	PREVIOUS	PRESENT	(1,000)		
MULT	09/15/2025	MULT	MULT	12240	WATER	11,750.40
					PAST DUE BALANCE/ADJUSTMENTS	.00
					<b>TOTAL DUE 10/27/2025</b>	<b>\$ 11,750.40</b>

ALL PAST DUE BALANCES ARE SUBJECT TO LATE FEES  
AND DISCONNECTION; ADDITIONAL FEES APPLY IF  
SERVICE IS DISCONNECTED DUE TO NON-PAYMENT

**MESSAGES**

**\*\*\* NEW ONLINE PAYMENT SYSTEM \*\*\***

We are switching payment providers from Xpress Bill Pay [www.xpressbillpay.com](http://www.xpressbillpay.com) to  
Our Community Connect <https://royut.ourcommunityconnect.com/login>  
If you currently have an account through Xpress Bill Pay, please be sure to cancel that account and  
create an account on the new portal. If you have any questions or would like help, please call the  
utility office at 801-774-1000 and we will be happy to assist you.

RETURN BOTTOM PORTION WITH YOUR PAYMENT



**ROY CITY CORPORATION**  
5051 S 1900 W  
ROY, UTAH 84067

Make online payments through [www.xpressbillpay.com](http://www.xpressbillpay.com)

**PAYMENT COUPON**

SERVICE LOCATION		
2500 W 4000 S		
ACCOUNT NUMBER	DUE DATE	AMOUNT DUE
	10/27/2025	11,750.40
		AMOUNT ENCLOSED
		\$

\*\*\*\*\*AUTO\*\*ALL FOR AADC 840 AA 8157 1/1-P23 T23

WEST HAVEN SPECIAL SER DIST  
4150 S 3900 W  
WEST HAVEN UT 84401-9501

Roy City  
5051 s 1900 w  
Roy, UT 84067

# INVOICE



INVOICE #10202517  
DATE: OCTOBER 1, 2025

**TO:**  
WEST HAVEN SPECIAL SERVICE DISTRICT

**FOR:**  
ADMINISTRATIVE SERVICES INCLUDING OFFICE  
SPACE, UTILITIES AND PERSONNEL FOR  
SEPTEMBER 2025

DESCRIPTION	AMOUNT
Administrative Services including office space, utilities and personnel for September 2025	\$55,632.15
TOTAL	\$55,632.15

Make all checks payable to:  
**West Haven City**  
**4150 S. 3900 W.**  
**West Haven, UT 84401**  
**801-731-4519**

Charis Sully

From: Katie Giddens  
Sent: Tuesday, October 14, 2025 3:23 PM  
To: Charis Sully  
Subject: Re: Storm Water and Garbage totals

[External Email – Use Caution]

Hi Charis!

Here is August information:

WHSSD ACCOUNTS

WEST HAVEN CITY  
JUNE STORM DRAIN & SANITATION FEES

	2045		2044	
	STORM	BALANCE	SANITATION	BALANCE
BALANCE DUE AS OF JULY		27,405.35		83,379.52
AUGUST WHSSD PMT	(27,405.35)	-	(83,379.52)	-
AUGUST BILLINGS	27,479.16	27,479.16	76,140.86	76,140.86
BALANCE DUE AS OF AUGUST		27,479.16		76,140.86

Katie Giddens, CPA  
Child Richards CPAs & Advisors  
801-621-0440 ext. 280  
2490 Wall Ave  
Ogden, UT 84401

From: "Katie Giddens"  
To: "Charis Sully" <csully@westhavenut.gov>  
Date: Tue, 09 Sep 2025 14:47:00 -0600  
Subject: Re: Storm Water and Garbage totals

Hi Charis,

I think that this is what you're looking for? Please let me know if it is something else you're looking for. I am still trying to finish July, but I did get this part done.

Best,  
Katie

WHSSD ACCOUNTS



Report Criteria:

Types selected: Billings, Contract billings  
Manual Billings Only  
Selected Services  
Customer Cycle = 1

Name	Customer Number	Previous Balance	CW	Total	Account Balance
Castle Creek Homes	16346.01	-	3575.00	3,575.00	-
Castle Creek Homes	16368.01	-	3575.00	3,575.00	-
Cedar and Stone Contractors	16369.01	-	3575.00	3,575.00	-
Chad Barnett	16351.01	-	10406.00	10,406.00	-
Davis Bulding Group	16354.01	-	3575.00	3,575.00	-
Farr Built Homes	16343.01	-	17875.00	17,875.00	-
Henry Walker Homes	16344.01	-	3575.00	3,575.00	-
Leisure Villas	16359.01	-	3575.00	3,575.00	-
Leisure Villas	16360.01	-	3575.00	3,575.00	-
Leisure Villas	16361.01	-	3575.00	3,575.00	-
Leisure Villas	16362.01	-	3575.00	3,575.00	-
Leisure Villas	16370.01	-	3575.00	3,575.00	-
Leisure Villas	16371.01	-	3575.00	3,575.00	-
Leisure Villas	16372.01	-	3575.00	3,575.00	-
Leisure Villas	16373.01	-	3575.00	3,575.00	-
LWE Headquarters	16335.01	-	14106.00	14,106.00	-
Manning, Zachary	16357.01	-	3575.00	3,575.00	-
Meritage Homes	16363.01	-	3575.00	3,575.00	-
Meritage Homes	16364.01	-	3575.00	3,575.00	-
Meritage Homes	16365.01	-	3575.00	3,575.00	-
Meritage Homes	16366.01	-	3575.00	3,575.00	-
Meritage Homes	16367.01	-	3575.00	3,575.00	-
Mr Pro Construction	16358.01	-	3575.00	3,575.00	-
Nilson Homes	16347.01	-	21450.00	21,450.00	-
Ovation Homes	16350.01	-	3575.00	3,575.00	-
Ovation Homes	16355.01	-	3575.00	3,575.00	-
Premier Constructors	16334.01	-	3537.00	3,537.00	-
RDO Equipment	16338.01	-	18492.00	18,492.00	197.00
Riverwalk Sales Office	16345.01	-	1109.00	1,109.00	-
Sandberg, Rick	16348.01	-	3575.00	3,575.00	-
Steve Austin Construction	16336.01	-	3575.00	3,575.00	-
Grand Totals:		-	172,775.00	172,775.00	197.00
			31	31	
			31		

### 3rd quarter Impact Fees

[illegible]

# Freedom Mailing Services, Inc.

459 W CENTER ST  
OREM UT 84057

UPPER CASE PRINTING, INK's  
'Brother' Company

## Invoice

DATE	INVOICE #
9/11/2025	51245

Ph# 801-373-2131

### BILL TO

WEST HAVEN SPECIAL SERVICE DISTRICT  
4150 S 3900 W  
WEST HAVEN UT 84401

TERMS	DUE DATE
Net 30	10/11/2025

QTY	ITEM	DESCRIPTION	RATE	AMOUNT
		MAYORS LETTER		
	Download	Downloading Address File into Addressing Program	30.00	30.00
4,219	Folding	Folding mail pieces	1.00	4,219.00
4,219	Inserting	Inserts into envelope	0.01	42.19
4,219	Computer Sort	Sorting Address for Postage Discounts & Automation	0.01	42.19
4,219	INK JETTED	PRINTING ADDRESS ON TO MAILING PIECE	0.03	126.57
4,219	Standard Prep	Post Office Prep for Standard Mail	0.015	63.29
	Set Up	Machine Set Up Fee's	10.00	10.00
4,219	Postage	Payment for Postage	0.36928	1,558.01
			<b>Total</b>	<b>\$6,091.25</b>
<b>Customer Total Balance</b> \$9,605.57			<b>Payments/Credits</b>	<b>\$0.00</b>
			<b>Balance Due</b>	<b>\$6,091.25</b>

\*\*\* NOTICE OF POSTAGE RATE INCREASE \*\*\*

EFFECTIVE JULY 13, 2025

FIRST CLASS LETTER RATES INCREASED BY \$0.05 TO \$0.78

FIRST CLASS POSTCARD RATES INCREASED \$0.05 TO \$0.63

# Corrio Construction, Inc.

PO Box 712319  
SLC, UT 84171  
(801) 864-4908

Pay Request No.

1

Application Period:	9/1/2025-9/30/2025	Application Date:	10/16/2025
To (Owner):	West Haven Special Service District	From (Contractor):	Via (Engineer): Riker Porter
Project:	2700W LIFT STATION IMPROVEMENT	Contract:	
Owner's PO No.:		Contractor Project No.:	3148

## Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$ -	\$ -
NET CHANGE BY CHANGE ORDERS	\$	-

1. ORIGINAL CONTRACT PRICE .....	\$ 1,887,266.00
2. NET CHANGE BY CHANGE ORDERS.....	\$ -
3. REVISED CONTRACT AMOUNT (Line 1 + 2).....	\$ 1,887,266.00
4. TOTAL VALUE OF WORK COMPLETED TO DATE (Column F on Progress Estimate).....	\$ 255,300.00
5. PERCENT PROJECT COMPLETE.....	14%
6. LESS AMOUNT RETAINED (5%).....	\$ 12,765.00
7. SUBTOTAL (LINE 7 - 8).....	\$ 242,535.00
8. LESS PREVIOUS PAYMENTS.....	\$ -
9. CURRENT PAYMENT DUE (LINE 9 - 10).....	\$ 242,535.00

## Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Burt H. Eggert Date: 10/1/2025

Payment of: \$ 242,535.00

is recommended by: Gardner Engineering (Line 8 or other - attach explanation of the other amount)  
(Engineer) 10-16-2025 (Date)

Payment of: \$ 242,535.00

(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

## Engineer's Certificate for Payment

In Accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to Payment of the AMOUNT CERTIFIED.

10-16-2025

Progress Estimate					Contractor's Application		
For (Contract): Project WHSSD 2700W LIFT STATION IMPROVEMENT				Application Number:		1	
Appication Period: 9/1/2025 - 9/30/2025				Application Date: 10/3/2025			
A		B	Work Completed		F		G
Item		Scheduled Value	C	D	Total Completed and Stored to Date (C + D)	Percent Complete F/B	Balance to Finish (B - F)
Item No.	Description		From Previous Applications	This Period			
M	Mobilization	\$ 94,363.00		\$ 28,000.00	\$ 28,000.00	30%	\$ 66,363.00
1	DEMO EXISTING SITE AND UTILITY ITEMS	\$ 30,590.00			\$ -	0%	\$ 30,590.00
2	5' SEWER MANHOLE	\$ 22,587.00			\$ -	0%	\$ 22,587.00
3	10" PVC SDR35 SEWER LINE	\$ 6,063.00			\$ -	0%	\$ 6,063.00
4	SEWER BYPASS MANHOLE AND VALVE ASSEMBLY	\$ 15,377.00			\$ -	0%	\$ 15,377.00
5	6" C900 DR18 PRESSURE SEWER LINE	\$ 9,969.00			\$ -	0%	\$ 9,969.00
6	1" CTS POLY WATER SERVICE	\$ 3,660.00			\$ -	0%	\$ 3,660.00
7	3' X 3' STORM DRAIN STRUCTURE	\$ 9,095.00			\$ -	0%	\$ 9,095.00
8	12" PVC SDR35 STORM DRAIN LINE	\$ 6,978.00			\$ -	0%	\$ 6,978.00
9	6" PVC SDR35 ROOF DRAIN LINE	\$ 9,887.00			\$ -	0%	\$ 9,887.00
10	STRUCTURAL FILL	\$ 75,655.00			\$ -	0%	\$ 75,655.00
11	ROADBASE	\$ 56,837.00			\$ -	0%	\$ 56,837.00
12	GRAVEL	\$ 11,826.00			\$ -	0%	\$ 11,826.00
13	ASPHALT	\$ 19,337.00			\$ -	0%	\$ 19,337.00
14	CONCRETE FLATWORK	\$ 10,577.00			\$ -	0%	\$ 10,577.00
15	BUILDING BOLLARDS	\$ 7,402.00			\$ -	0%	\$ 7,402.00
16	6FT AMERISTAR MONTAGE PLUS CLASSIC STYLE ORNAMENTAL FENCE (SPEAR TOP)	\$ 11,772.00					
17	6FT RHINO ROCK CONCRETE FENCING	\$ 36,981.00					
18	4FT MAN GATE	\$ 3,469.00					
19	20FT DOUBLE GATE SYSTEM	\$ 8,795.00					
20	SWPPP	\$ 7,675.00		\$ 2,300.00	\$ 2,300.00	30%	\$ 5,375.00
21	BYPASS PUMPING	\$ 24,008.00			\$ -	0%	\$ 24,008.00
22	WET WELL / BUILDING (STRUCTURAL/MECHANICAL/ELECTRICAL) (AQUA PLANS)	\$ 1,404,363.00		\$ 225,000.00	\$ 225,000.00	16%	\$ 1,179,363.00
23					\$ -	#DIV/0!	\$ -
24					\$ -	#DIV/0!	\$ -
25							
26							
27							
	Totals	\$ 1,887,266.00	\$ -	\$ 255,300.00	\$ 255,300.00	13.5%	\$ 1,570,949.00