# BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

**Board of Davis County Commissioners - Regular Meeting Minutes**
**Tuesday, September 30, 2025**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on September 30, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

## PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Clerk Brian McKenzie

## EXCUSED

Davis County Commissioner Bob Stevenson

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## PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Grant Jex, Chair of the Davis County Housing Authority Board, led the Pledge of Allegiance.

## PUBLIC COMMENTS

Commissioner Kamalu invited public comments; no comments were made.

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## BUSINESS/ACTION

### CLERK'S OFFICE

1 **#2025-1046. Approve the Cancellation of the Regular Commission Meeting Scheduled for Tuesday, October 7, 2025** - *recommended by Brian McKenzie, Clerk, Clerk's Office*

The cancellation is due to the Commissioners being out of town on County business.

2 **#2025-1048. Approve the Cancellation of the Regular Commission Meeting Scheduled for Tuesday, November 11, 2025** - *recommended by Brian McKenzie, Clerk, Clerk's Office*

The cancellation is in recognition of Veterans Day.

**VOTING:**
**Motion to Approve Items 1-2:** Lorene Kamalu. Second: John Crofts. All present voted aye.

## COMMUNITY & ECONOMIC DEVELOPMENT

3 **#2025-1047. Approval of an Agreement with the State of Utah - Utah Office of Tourism, for an Awarded Grant through the Utah Cooperative Marketing Program for the "Discover Davis 2026 Amusement Defined Campaign"** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

**Financial Information:**
- Type: Receivable
- Amount: $182,250.00

**Terms:**
- Beginning Date: 08/29/2025
- Ending Date: 04/01/2027

This is a one-to-one match and is one of the highest awarded amounts through this funding round. Director Andersen acknowledged Jessica Merrill and her team's hard work in pursuing this.

4 **#2025-1055. Approval of an Agreement with Rudloff Solutions for Developing an Organizational Strategic Plan for the Tourism Division** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

**Financial Information:**
- Type: Payable
- Amount: $20,500.00

**Terms:**
- Beginning Date: 09/30/2025
- Ending Date: 03/31/2026

$10,250.00 will be paid in 2025, and the remaining $10,250.00 will be paid in 2026.

5 **#2025-1060. Approval of the Appointments of Grant Jex, Sue Stevenson, Tricia Davis Winter, and Ryan Steinbeigle to the Davis Community Housing Authority Board of Commissioners** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

**Financial Information:** N/A

**Terms:**
- Beginning Date: 10/01/2025
- Ending Date: 09/30/2029

6 **#2025-1061. Approval of a Reimbursement Agreement with the Utah Department of Transportation for Purchased Parcels of Real Property** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

**Financial Information:**
- Type: Payable
- Amount: $19,999,998.00

**Terms:**
- Beginning Date: 09/30/2025
- Ending Date: 10/31/2030

This is to approve the acquisition of remaining parcels for the West Davis Corridor up to the Weber County boundary. Approximately $11.7 million of the funds are expected to be spent in 2025.

7 **#2025-1062. Approval to Authorize a Notice of Sale of Davis County Surplus Real Property Known as Tax ID 02-152-0040** - *recommended by Kent Andersen, Director, Community & Economic Development - Planning*

**Financial Information:**
- Type: Payable
- Amount: $150.00

**Terms:**
- Beginning Date: 10/06/2025
- Ending Date: 10/06/2025

This small piece of property is along Rick's Creek in Centerville and is part of the I-15 rebuild from Salt Lake to Farmington. Since this will affect a drainage basin, it was reviewed by Adam Wright, Director of Public Works, who "feels good about it." The Property Committee also unanimously recommended it.

**VOTING:**
**Motion to Approve Items 3-7:** John Crofts. Second: Lorene Kamalu. All present voted aye.

Commissioner Kamalu invited Grant Jex, Tricia Davis Winter, and Ryan Steinbeigle to the podium for recognition. Davis Community Housing Authority (DCHA) is not a County group, but a partner to the County, particularly with housing. Housing is a big issue in Utah, being one of the most expensive markets in the

nation, and is the main driver of housing instability and homelessness. In 2019, Commissioner Kamalu was able to view some DCHA inventory throughout the County, applauding that it blended into other housing units, and she realized its importance. She recognized the new members of the DCHA's Board: Grant Jex is a very devoted and unpaid Chair, Tricia is with the State's Housing and Community Development department, and Ryan works with grants that come through Davis County.

Grant thanked the Commissioners and welcomed Tricia and Ryan to the DCHA Board, saying they anticipate great things moving forward. The focus is to expand lower-income housing to reduce the homeless population in Davis County.

## CONTROLLER'S OFFICE

8 **#2025-1064. Approval of the Hearing Officer's Contract with Jeremy Manning, to Hold Board of Equalization (BOE) Hearings and Give Recommendations to the BOE** - *recommended by Scott Parke, County Controller, Tax Administration*

**Financial Information:**
- Type: Payable
- Amount: $100.00 Per Hour

**Terms:**
- Beginning Date: 09/30/2025
- Ending Date: 12/31/2030

**VOTING:**
**Motion to Approve Item 8:** John Crofts. Second: Lorene Kamalu. All present voted aye.

## FACILITIES

9 **#2025-1032. Approval of an Agreement with Certified Sales and Service, Inc. for Flooring Removal and Installation at the Kaysville Branch Library** - *recommended by Lane Rose, Director, Facilities*

**Financial Information:**
- Type: Payable
- Amount: $46,627.72

**Terms:**
- Beginning Date: 09/15/2025
- Ending Date: 12/31/2025

This is the second phase of the project; the first half was completed last year, and the remaining half will replace the carpet underneath the book stacks.

**VOTING:**
**Motion to Approve Item 9:** John Crofts. Second: Lorene Kamalu. All present voted aye.

## HEALTH

10 **#2025-1030. Approval of Amendment #12 to Contract #2019-0145 with Utah Department of Health and Human Services for Sexually Transmitted Disease (STD) Intervention Services** - *recommended by Brian Hatch, Director, Health - Epidemiology*

**Financial Information:**
- Type: Receivable
- Amount: $7,500.00

**Terms:**
- Beginning Date: 10/01/2025
- Ending Date: 02/28/2026

11 **#2025-1043. Approval of an Agreement with the University of Utah, Utah Poison Control Center, to Provide Funding for Educational Outreach Efforts** - *recommended by Brian Hatch, Director, Health - Community Services*

**Financial Information:**
- Type: Receivable
- Amount: $3,000.00

**Terms:**
- Beginning Date: 09/01/2025
- Ending Date: 08/01/2026

**VOTING:**
**Motion to Approve Items 10-11:** Lorene Kamalu. Second: John Crofts. All present voted aye.

## SHERIFF'S OFFICE

12 **#2025-1049. Approval of an Agreement with Dr. Jason L. Taylor for Emergency Medical Dispatch Advisor Services** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Payable
- Amount: $12,000.00

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: Two Years from the Final Signature Date

**VOTING:**
**Motion to Approve Item 12:** John Crofts. Second: Lorene Kamalu. All present voted aye.

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**VOTING: Motion to Recess to Board of Equalization:** Lorene Kamalu. Second: John Crofts. All present voted aye.

## BOARD OF EQUALIZATION

13 **#2025-197. Property Tax Register 09-30-2025** - *recommended by Scott Parke, County Controller, on behalf of Sulika Laulu, Tax Administration Manager, Tax Administration*

The Property Tax Register for 09/30/2025 was presented and contained the following: Controller's Adjustments consisting of Appeals reports, Abatement reports, and Corrections; and Assessor's Adjustments. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

**VOTING:**
**Motion to Approve Item 13:** Lorene Kamalu. Second: John Crofts. All present voted aye.

**VOTING:**
**Motion to Reconvene Commission Meeting:** Lorene Kamalu. Second: John Crofts. All present voted aye.

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## CLOSING REMARKS

**Brian McKenzie**, County Clerk, gave details on upcoming events taking place as the municipal general election approaches.

1. The Pre-election Test and Audit event will take place on Friday, October 10th, at 10:00 AM in the Davis County Administrative Building. It is open to the public to observe the process, ask questions, and learn what is done to ensure that County elections are safe and secure.
2. Ballots for the municipal elections, which are occurring in 14 of the 15 cities, will begin arriving in the mail starting October 14th.
3. The County will host their regular pre-election Election Town Hall and Tour on Wednesday, October 15th, at 6:00 PM. Citizens are invited to tour the election facility, ask any questions related to elections, and watch a presentation on how elections are administered in Davis County.

**Commissioner Crofts** was able to attend the Pioneer Adult Rehabilitation Center (PARC) Award Ceremony, stating it was one of the best events he has attended, and acknowledged the work they put in to make a difference. PARC, established in 1971, is a vocational rehabilitation program that works with students and individuals with disabilities, operating here in Davis County.

Commissioner Crofts also recognized Commissioner Bob Stevenson for achieving a Lifetime Achievement Award from the Chamber of Commerce. When accepting the award, Commissioner Stevenson thanked those in his life — like his wife and mother, as well as those who have mentored him — and brought in pictures from his youth.

Commissioner Crofts attended a Scholarship Pageant as a judge and praised the younger generation, whose stories of the challenges they've had to overcome convinced him that this generation will thrive and be "some of the best people ever." Commissioner Crofts talked about the outreach from the community he's received lately, from people wanting to be more involved. At a Town Hall held a few weeks ago, a discussion was held about bringing a local newspaper back to Davis County. Bryan Scott, publisher of the Davis Journal, said that if every household in the County were to pay around $2.50, a county-wide newspaper could be re-established.

Commissioner Crofts said that the Town Hall has fueled a desire for more engagement from the people and is optimistic that this will help Davis County in the right direction. He discussed that at his next Town Hall, he is considering having a moderator from within the community, where they will discuss ways to increase community engagement.

Commissioner Crofts finished his closing remarks by addressing the high cost of housing, noting that in today's market, he could not afford a house in Davis County with his current salary. The Utah League of Cities and Towns is involved in some legislation, and the topic of Accessory Dwelling Units (ADU) has been discussed, which could potentially help alleviate some of the issues. Commissioner Crofts suggested that the topic of housing remain a focus in the public's discussions.

**Commissioner Kamalu** confirmed that Job Corps is still functioning in Davis County, with a location in the Freeport Center area. However, it is under stress and operating with only a fraction of its staff and former student body, causing concerns about its future. Commissioners Kamalu and Crofts were judges at the Jail Art Show, where both staff and inmates shared their art, and Commissioner Kamalu commended the program and gave her appreciation for being invited to participate.

Commissioner Kamalu congratulated Ryan Steinbeigle for being one of three people from the counties recognized by the State for their efforts related to Code Blue and the winter response; she said the award was well-deserved. She also acknowledged that the Davis Journal's coverage of such issues has helped increase the public's understanding of what is being done.

Commissioner Kamalu announced that budget meetings will continue to occur and are open to the public. She thanked Controller Scott Parke and his team for their year-round work, especially during this season, to prepare the budget for the fiscal year, which is the calendar year.

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## MEETING ADJOURNED

The meeting adjourned at 10:30 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Brian McKenzie (Oct 15, 2025 15:55:42 MDT)

Brian McKenzie
Davis County Clerk

Minutes Approved on:
10/14/2025

Lorene Miner Kamalu (Oct 15, 2025 14:57:10 MDT)

Lorene Miner Kamalu
Commission Chair

STATE OF UTAH
DAVIS COUNTY

**Signature:** Jessica Turner
Jessica Turner (Oct 15, 2025 15:56:46 MDT)

**Email:** jturner@co.davis.ut.us