Council Meeting Minutes

September 16, 2025
Council Chambers
07:00 PM

1. **Call to Order**

   Chairman Jared Hamner called the Council Meeting to order at 07:00 PM. The time, place, and agenda of the meeting had been provided to the Tooele Transcript Bulletin and to each member of the governing body by posting the notice and agenda at least two days before on the Tooele County website and emailing them a link.

2. **Pledge of Allegiance**

   The Pledge of Allegiance was led by Tracy Shaw, Clerk.

3. **Roll Call**

   Council Member Roll call as follows:
   Erik Stromberg: Present
   Jared Hamner: Present
   Tye Hoffmann: Present
   Scott Wardle: Present
   Kendall Thomas: Absent

   Also present were Scott Broadhead- Attorney, Andy Welch- County Manager, Brittany Lopez- Assistant County Manager, and Tracy Shaw- Clerk.
   Staff in attendance were Nathan Harris- Deputy Attorney, Alison McCoy- Auditor, Rachelle Custer- Community Development Director, Jed Bell- Roads Director, Wayne Anderton- Solid Waste Director, Paul Wimmer- Sheriff, Brian White- Chief Deputy Sheriff, Aspen Wimmer- Auditor's office, Jerry Houghton- Recorder/Surveyor, and Joy Peters- Assessor.
   Guests in attendance were Scott Degelbeck, Chris Sloan, Brad Pratt, and Tim Gillie with the Tooele Transcript.

4. **Public Comments**

   Jerry Houghton, Recorder/Surveyor, followed up on a letter from the State Tax Commission on new position funding sources. He recommends funding from agenda item 9.

5. **Minutes**

   Council Member Scott Wardle motioned to table this item until the next meeting in October. Second by Council Member Erik Stromberg. All in favor. The motion passed.

6. **Consent Agenda: Check Register**

   a. **Check Register 9/11**

      Check Register for 9/11/25

      Agenda Attachments
      1. AP CHECK RECONCILIATION REGISTER 9.11.25.pdf

         Council Member Erik Stromberg motioned to approve the Check Register dated 9/11. Second by Council Member Tye Hoffmann. All in favor. The motion passed.

7. **Discussion Items**

   a. **RDA Discussion, Alison McCoy**

      Alison McCoy, Auditor, advised that in an upcoming meeting she will be providing dissolution documents for two County RDA's that have closed. The first is Deseret Peak RDA which is where Purple was. The second is the North Stansbury RDA which is where Soelbergs is. The Deseret Peak RDA is closing because Purple no longer is in Tooele valley. North Stansbury RDA is closing because it has met its incriment requirements in their agreement.

      Council Member Scott Wardle asked if the Deseret Peak RDA involves the settlement agreement between the County and the other entities the RDA is in. Auditor McCoy stated that it is separate.

8. **Consent Agenda: Contracts**

   a. **Ibapah Well Bids, Roads, Jed Bell**

   The Roads department was awarded a Water Smart Grant from the Bureau of Reclamation for the Ibapah Well. The well will serve the Roads Department as well as Emergency Management Operations and act as a back-up water source for the community. This was put out for solicitation on the State Procurement website, and we received three bids. Mike Zimmerman Well Services, LLC was the lowest responsible bidder, and we would like to award the contract to them. The bid is for $239,006.30.

   Agenda Attachments
   1. Cluff 1-IBAPAH BID.pdf
   2. Lamb 1-Bid Proposal Lamb Drilling 8-25-25.pdf
   3. Lamb 2-Signed Ibapah Bid bond Lamb Drilling.pdf
   4. Zimmerman 1-scan1254.pdf

      Jed Bell, Roads Director, presented this item as outlined above.

      Director Bell stated that this is the first phase of executing the grant, which is drilling the well and getting it set up for a well house and pumping tanks which are coming in the future. This was put out for bidding and the county received three competitive bids.

      Council Member Tye Hoffmann asked Director Bell to explain what the purpose of the well is. Director Bell stated it's to control dust, fire control, back up the community culinary well and to have pallets of water in times of need.

      Council Member Tye Hoffmann motioned to approve the Ibapah Well Contract with Mike Zimmerman Well Services LLC. Second by Council Member Erik Stromberg. All in favor. The motion passed.

   b. **Agreement with Black Forest for the 33rd Parkway Culvert Project, Rachelle Custer**

   This is the agreement where Black Rock is going to install the culverts for the 33rd Parkway.

   Agenda Attachments
   1. 33rd Parkway Culvert contract.pdf

      Rachelle Custer, Community Development Director, presented this item as outlined above.

      Director Custer advised this is the first phase of the 33rd Parkway construction from SR-36 to Sheep Lane. There are a couple of streams that will go under the road. The streams need to be diverted into culverts before starting the design phase. The project was put out to bid, and 7 bids were received. Director Custer stated they would like to award the contract to Black Forest at $1.2 million.

      Council Member Tye Hoffmann asked for clarification of where this takes place. Director Custer stated 33rd Parkway is being constructed from SR-36 to Sheep Lane, but the culverts will be on the west side from Droubay to SR-36.

      Andy Welch, County Manager, asked for clarification on why the County is doing this part right now compared to the bigger part of the project. Director Custer replied that UDOT (Utah Department of Transportation) recommended the culverts be completed outside the project, as it will help speed things up.

Council Member Tye Hoffmann motioned to approve the Agreement with Black Forest for the 33rd Parkway Culvert Project. Second by Council Member Erik Stromberg. All in favor. The motion passed.

c. **Contract for Landfill Access Road with Tuff Excavation, Wayne Anderton**

This is the agreement between Tuff Excavation and Tooele County for the paving of the access road to the Landfill. This was an Invitation to Bid. The County received 10 bids and Tuff Excavation was awarded the contract. The total price for this contract is $235,242.35.

Agenda Attachments
1. Landfill Access Road Contract.pdf

Wayne Anderton, Solid Waste Director, presented this item as outlined above.

Director Anderton advised that this is part of the Landfill Master Plan that was previously presented to the Council. This project was put out to bid, and ten bids were received. He is presenting the lowest priced bid. He advised this project will move the road to the outside of the landfill, allowing them to utilize the space where the current road is for future construction.

Council Member Erik Stromberg motioned to approve the Contract for Landfill Access Road with Tuff Excavation. Second by Council Member Scott Wardle. All in favor. The motion passed.

d. **Jail Facility Roof Liner Replacement, Nathan Harris**

This is a contract with Seamless Commercial Roofing to replace the roof liner on the administration portion of the jail facility.

Agenda Attachments
1. Jail Roof Contract.pdf

Nathan Harris, Deputy Attorney, presented this item as outlined above.

Attorney Harris advised Facilities Director Jason Sparks is heading up this project. He advised that this went to bid and they would like to award the contract to Seamless Commercial Roofing for $197,988.

Council Member Erik Stromberg motioned to approve the Jail Facility Roof Liner Replacement contract. Second by Council Member Tye Hoffmann. All in favor. The motion passed.

9. **Line-Item Transfers**

a. **Line-Item Transfers**

Parks & Recreation: This transfer of $5,000,000 is to move the budget into one account for the Peak Master Plan.

Agenda Attachments
1. 2025-0916 Line-item transfer Parks.pdf

Alison McCoy, Auditor, presented the item as outlined above.

Council Member Erik Stromberg motioned to approve the Line-Item Transfer. Second by Council Member Scott Wardle. All in favor. The motion passed.

10. **Resolutions/Ordinances**

a. **Resolution 2025-19 - Amending (Increasing) the 2025 Budget, Alison McCoy - PUBLIC HEARING**

This resolution increases the General Fund by $1,947,679 and the Capital Improvement Fund by $227,000.

Agenda Attachments
1. Res 2025-19.pdf
2. Requested Budget Increases.pdf

Alison McCoy, Auditor, presented this item as outlined above.

Auditor McCoy advised that there was a letter received from the State Auditor's Office stating the previously approved item was not properly noticed.

Council Member Tye Hoffmann motioned to open a Public Hearing. Second by Council Member Erik Stromberg. All in favor. The motion passed.

No Public Comment

Council Member Tye Hoffmann motioned to close the Public Hearing. Second by Council Member Erik Stromberg. All in favor. The motion passed.

Council Member Erik Stromberg motioned to approve Resolution 2025-19. Second by Council Member Tye Hoffmann. All in favor. The motion passed.

b. **Resolution 2025-24 - Amending (Increasing) the 2025 Budget, Alison McCoy - PUBLIC HEARING**

This resolution increases the General Fund by $138,360, the Q3 Fund by $1,475,944, and the Health Fund by $49,000.

Agenda Attachments
1. Res 2025-24.pdf
2. Requested Budget Increases.pdf

Alison McCoy, Auditor, presented this item as outlined above.

Auditor McCoy advised that there are three adjustments: The first is moving funds from the COG (Council of Governments) directed fund for the Tooele City project for Droubay Road for $1.475 million. The second is for a grant awarded to the EOC (Emergency Operations Center) for $138,360. The third is also a grant awarded to the Health Department for $49,000.

Council Member Erik Stromberg motioned to open a Public Hearing. Seconded by Council Member Tye Hoffmann. All in favor. The motion passed.

No Public Comment

Council Member Erik Stromberg motioned to close the Public Hearing. Second by Council Member Scott Wardle. All in favor. The motion passed.

Council Member Tye Hoffmann motioned to approve Resolution 2025-24. Second by Council Member Erik Stromberg. All in favor. The motion passed.

c. **Resolution 2025-23 - Authorizing Alison McCoy to Receive Compensation and Benefits for Service on the Board of Directors of the Utah Local Governments Trust, Alison McCoy**

This resolution is required annually by the Utah Local Governments Trust to give them authorization to provide compensation and benefits to Alison McCoy for her service on the Board of Directors.

Agenda Attachments
1. Res 2025-23.pdf

Alison McCoy, Auditor, presented this item as outlined above.

Auditor McCoy advised this is an annual disclosure that is required by the Utah Governments Trust which states that Alison McCoy, as she serves on the board of directors, receives compensation of $300 per meeting plus travel.

Council Member Erik Stromberg motioned to approve Resolution 2025-23. Second by Council

Member Tye Hoffmann. All in favor. The motion passed.

11. **Action Items**

    a. **Presentation & Acceptance of 2024 Annual Financial Statements and External Audit, Alison McCoy**

    Presentation & Acceptance of 2024 Annual Financial Statements and External Audit by County Auditor Alison McCoy and Jon Haderlie of Larson & Co.

    Agenda Attachments
    1. YE2024 Issued financial statements - Tooele County.pdf
    2. YE2024 Communication with governance - Tooele County.pdf

    Alison McCoy, Auditor, introduced Jon Haderlie with Larson & Co. She advised that Larson & Co provides external audit services for the County.

    Mr. Haderlie stated he will review the opinions, results and findings of the audit. He advised that part of his job is to watch trends that would identify events that would prevent the County from moving forward over the next 12 months. This requirement is a direct result of COVID.

    He explained the Reports Section of the audit, which reports on internal controls and determines if they are in place and working. The Federal Single Audit report audits major federal money spent and controls on compliance. Grant conditions, based on the agency issuing the grant, must be complied with, and internal controls are audited to ensure future compliance. Each year, the State Auditor issues their State compliance guide, which outlines certain aspects of Utah State code that they want audited. This year it was budgetary compliance. He advised budget integrity in the following areas were audited: Justice Courts, ensuring a Fraud Risk Assessment is filed with the State, Retirement Systems, OPMA (Open and Public Meetings Act), the Tax Leger Recognition, Enterprise Funds transfers, Fund Balance, Governmental Fees, Restricted Taxes, Public Treasurers Bond, Cash Management, and Impact Fee Collection.

    Mr. Haderlie reviewed the following findings:

    URS (Utah Retirement Systems) Payroll issue on page 130. Mr. Haderlie stated he met with Andy Welch, County Manager, for clarification. Payroll samples were checked for accuracy, and it was determined that payroll is now being done correctly in 2025 as far as contributions to URS. Mr. Haderlie stated that his concern is now it is beyond sampling. His recommendation is that the County review details with URS. He recommends that individual accounts be reviewed annually to ensure accuracy rather than looking at the entire fund. This would save funds and time when looking back on past discrepancies. Mr. Haderlie stated that he expects that this material weakness will be gone by the end of 2025.

    The prior finding of Bank Reconciliation was reported to be substantially corrected. The reason it was reported substantially corrected is that it still needs to be done in the financial reporting system. The County is meeting the requirements, but control wise, it's better to be done within the system. Mr. Haderlie stated this isn't necessarily a finding, but more of a recommendation.

    A State compliance finding revealed that the State code requirement of depositing revenue within 3 days was not adhered to. He recommended cross-training is needed to ensure deposits are happening within the 3-day window.

    Council Member Scott Wardle asked about budget transfers and how often they should be happening. Mr. Haderlie stated "black/white," you can't spend money unless it's budgeted for. The reality is public hearings don't happen every time a project goes over budget. He stated that moving funds between lines within a department is okay, as long as that department does not go over the budget that the public approved. Moving funds between departments or from fund to fund, the Council must be notified. A public hearing is required when adjusting any fund or overall increasing or decreasing the budget. This allows for full transparency, and Mr. Haderlie recommends that it's done as best practice. Public hearings can be a big burden on the Auditor's office, which cuts into time that could be spent on auditing.

Auditor McCoy thanked Mr. Haderlie, Larson & Co, and her staff. She states that going forward, she hopes they can work on this together collaboratively. She recognized her staff's efforts have brought us where we are. Mr. Haderlie stated that legislation is leaning toward helping Auditors identify their critical auditing roles which should be evaluated and expanded.

Council Member Scott Wardle motioned to accept the 2024 Annual Financial Statements and External Audit. Seconded by Council Member Erik Stromberg. All in favor. The motion passed.

12. **Boards & Committees**

    a. **Board Vacancies**

    The Audit Committee has 5 vacancies.

    The Historic Preservation Commission has 2 vacancies.

    The Housing Authority has 1 vacancy for an Attorney.

    Lake Point Cemetery and Park has 1 vacancy.

    The Planning Commission has 1 vacancy for an alternate.

    Recreation Special Service District has 1 vacancy for an alternate.

    Rush Valley Water Conservation District has 1 vacancy.

    The Tourism Tax Advisory Board has 3 vacancies - applicant must represent cultural attractions, hotels, restaurants, recreational facilities, convention facilities, or museums.

    Chairman Jared Hamner stated that Marty Brockman has submitted an application to serve on the Audit committee. He reviewed Mr. Brockman's qualifications.

    Council Member Tye Hoffmann motioned to appoint Marty Brockman to the Audit Committee. Second by Council Member Erik Stromberg. All in favor. The motion passed.

13. **Council Update**

    No Council Member updates.

14. **Manager Update**

    Brittany Lopez, Assistant County Manager, gave an update on The Peak pool. There is water in the leisure pool and testing is happening now.

15. **Manager Update: Ratifications**

    a. **6 MVA'S**

    Refund on Motor Vehicle

    Agenda Attachments
    1. 6 MVA's.pdf

    b. **Brookfield Crack Seal Project, Roads, Jed Bell**

    Crack Seal project that was put out to bid. Three bids were obtained. Morgan Pavement was the lowest bid at $20,124.00.

    Agenda Attachments
    1. MP bid for Tooele Cnty Crack Seal Brookefield (1) (1) (1).pdf

    c. **America 250 Utah MOU**

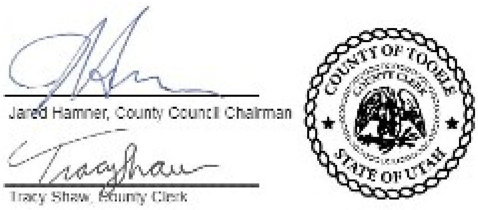
    This MOU allows Tooele County to participate in the America 250 event, logo use, and plan our own America 250 events.

    Agenda Attachments
    1. MOU_A250UT Communities_7.2025.pdf

16. **Adjournment - Closed Session if needed**

Council Member Scott Wardle motioned to adjourn. All in favor. The motion passed. Time of adjournment was 7:49 pm.

THE FOREGOING MINUTES ARE APPROVED:



Tracy Shaw, County Clerk