



APPROVED MINUTES

September 2025 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **September 9, 2025** at the Piute County Courthouse in Junction, Utah. Teresa Morgan called the meeting to order at **3:33 P.M.** Present was Teresa Morgan, Neccia Dalton, Erin Jensen and Rick Dalton. Jeremy Pearson was absent. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Shauna Bagley, Eric Jessen, Melissa Gleave, Keshia Gleave, LeeAnn Smith, Janette Lee, Russ Lee, and Piute High School Student Body Officers. Present online was: Heather Fautin, Hunter Tanner, Jennifer Finn, John Jacobs, and Carson Westwood.

Work Meeting: The board met before the normal meeting to speak about school board goals and discuss the book the district is reading this year "How to Win Friends and Influence People".

Opening Remarks:

- President Teresa Morgan welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Neccia Dalton.

Program Reports:

- **Student Body Officers Program**
 - The student body officers from the high school gave the school board a report on the student body officers program.
 - The student body officers mentioned that the theme for this year is "You've Got A Friend In Me" based on Toy Story.
 - The student body officers told the board about some of the things they are implementing at the school this year.
 - Spirit week will be September 22-26 this year.
 - The student body officers requested funding from the school district to fund activities throughout the school year and an end of year trip to Lagoon.
 - Rick Dalton made a motion to approve a \$2,500 donation to the student council to use for activities. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **School Nurse Program**
 - Melissa Gleave presented the school board with the school nurse program report.
 - She gave the board an update on 504 plans in the school district.

- Melissa explained what the “Stop the Bleed” program is that is required by house bill 84. This requires school districts to supply kits in each classroom. The house bill also requires all school staff to be trained in the program.
- Melissa mentioned that students now only have to do a vaccine exemption in kindergarten and not again in high school.
- Melissa gave the board an update on the threat of measles in schools.
- Melissa mentioned that she will need to check if employees are up to date with vaccinations.
- **Counseling Services Program**
 - Eric Jessen presented the board with the counseling services program report.
 - Eric mentioned he just started CCR's with senior students and their parents.
 - Eric mentioned that he has been pleased with the work of the Hope Squad at the high school.
 - Eric spoke about the resumes and interviews that were done by students last school year.
 - Eric mentioned that he was able to go to New York this past summer through a counseling grant that paid for all his expenses. He spoke to the board about what he was able to learn on the trip.
 - Eric mentioned that the high school had a 92% attendance rate last school year.
 - 14 students were responsible for over 50% of the absences.
 - Eric explained that he and principal Bagley are working on improving attendance at the high school.

Public Comments

- President Teresa Morgan turned the time over to the public for public comment.
- No public comments were made.

Business Items:

- **PHS Positive Behavior Plan**
 - Keshia Gleave presented the school board with the positive behavior plan for the high school for this school year.
 - She highlighted the different areas of focus such as the Piute Proud program, Student of the month, Bark, and assemblies.
 - She mentioned that a big part of the plan is focusing on attendance by implementing the Every Day Counts Attendance Program.
 - Keshia mentioned that there will be an end of year incentive trip to Lagoon that students will have to qualify for.
 - Keshia explained how she implements the Lifeskills Training and how Mike Gayler implements the N.O.V.A. program.
 - Keshia mentioned that the student council is planning on completing multiple school service projects throughout the year.
 - Neccia Dalton made a motion to approve the PHS Positive Behavior Plan for the 2025-2026 school year. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Elementary Schools Construction Update**
 - Superintendent Willis gave the board an update on the elementary schools' construction.
 - Superintendent Willis showed the school board and those in attendance the proposed colors for the interior of the elementary schools.

- He mentioned that stem wells are almost finished at Circleville Elementary School. The floor will be poured soon and then the contractors will begin setting the block walls on September 22nd.
- **Softball Field Construction Update**
 - Superintendent Willis gave the board an update on the softball field construction.
 - The sod has been laid and has taken very well.
 - The block has been completed on the dugouts.
 - All the fence posts have all been installed by Carson Westwood.
 - The school district is planning on submitting an application for the rural athletic facilities grant to be able to construct bathrooms and a concessions stand in between the baseball field and the softball field.
 - Neccia Dalton mentioned that she would like to see Carson Westwood compensated for constructing the fence at the softball field.
 - Superintendent Willis mentioned that Carson is being compensated for any extra hours that he works on the softball field fence and he is able to get overtime hours for anything extra he does past his normal working hours.
 - The school board deliberated on how to best compensate those who take on additional projects in the district and will continue to discuss the topic in the future.
- **Vendors at Athletic Events**
 - Superintendent Willis mentioned that the high school has not typically opened the birdfeeder for baseball games.
 - There has been interest from some vendors to be able to come and sell concessions at the baseball field.
 - Rick Dalton made a motion to approve outside vendors at athletic events where there are not any student-led concessions. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Wrestling Out-of-State Travel (Evanston & Wendover)**
 - Superintendent Willis mentioned that the wrestling team will be traveling out of state this year to Evanston, Wyoming & Wendover, Nevada and will need school board approval.
 - Neccia Dalton made a motion to approve out-of-state travel for the wrestling team to travel to Evanston, Wyoming and Wendover, Nevada. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **District Mission Statement & Slogan**
 - Superintendent Willis presented the school board with the proposed new mission statement & slogan.
 - The proposed new statement is: "Piute County School District guides every student on a path toward career success and life fulfillment by helping them master core knowledge, develop quality character, and build strong relationships."
 - The proposed slogan is : "Knowledge ~ Character ~ Connections"
 - Rick Dalton made a motion to approve the proposed mission statements and slogans. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **Piute High School Soccer Club**
 - Shauna Bagley explained that there are a lot of students who have been interested in starting a soccer club for a lot of years now.
 - The high school has now started a club and there are 10-12 students who have shown interest in the club.
 - Abby and Kelby Jessen are in charge of the club.
 - It is proposed that Abby and Kelby be paid coaching stipends from the school district.
 - Neccia Dalton made a motion to approve the soccer club, provide stipends for the coaches, and use school district buses for potential games. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **Fraud Risk Assessment Form 2026**
 - Superintendent Willis presented the school board with the Fraud Risk Assessment form for 2026.
 - The district had an overall score of 350/395, which is low risk.
 - Erin Jensen made a motion to approve the Fraud Risk Assessment form for 2026. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **2025-2026 Substitute List**
 - Superintendent Willis presented the school board with the 2025-2026 substitute list.
 - Rick Dalton made a motion to approve the substitute list. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Title I Plan 2025-2026 & TSSA Framework 2025-2026**
 - Superintendent Willis presented the school board with the Title I Plan for 2025-2026 and the TSSA Framework for 2025-2026.
 - Rick Dalton made a motion to approve the Title I plan for 2025-2026. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
 - Neccia Dalton made a motion to approve the TSSA Framework for 2025-2026. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **School Land Trust Final Reports 2024-2025**
 - Superintendent Willis presented the school board with the final Trustlands reports for 2024-2025.
 - Rick Dalton made a motion to approve the final Trustlands reports for each school for 2024-2025. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **Highly Needed Educators Salary Supplement Policy 2nd Reading**
 - Superintendent Willis presented the school board with the Highly Needed Educators Salary Supplement policy for the second reading.
 - Rick Dalton made a motion to suspend the third reading of the highly needed educators salary supplement policy and approve it on the second reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Policy #4093 Student Interrogations & Searches Revision 1st Reading**
 - Superintendent Willis presented the school board with the revision for Policy# 4093, Student Interrogation & Searches for the first reading.
 - The policy will be revisited again next month.

- **Policy #5001 Instructional Goals & Objectives Revision 1st Reading**
 - Superintendent Willis presented the school board with the revision for Policy# 5001, Instructional goals and objectives for the first reading.
 - Rick Dalton made a motion to suspend the second and third readings of the revision of policy #5001 and approve it on the first reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Repeal Policies #5003, #5005, #5006, and #5007**
 - Neccia Dalton Made a motion to repeal policies #5003, #5005, #5006, #5007. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **District Committees Membership**
 - Superintendent Willis presented the school district with the committee members for each committee in the school district.
 - The school board will revisit the committee members list again next month.
- **Administrative Rule R277-121 Changes**
 - Superintendent Willis mentioned that the state school board changed the state administrative rule for 4-day school week and the requirements to be able to move to a 4-day school week.
 - The school district will need to re-apply again before the 2027-2028 school year and follow the requirements.
- **Approval of Minutes and Vouchers**
 - Rick Dalton made a motion to approve the August meeting minutes, the August payroll, the July and August revenues, and district vouchers 26000057-26000160. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **New Hires, Assignments, and Reassignments**

New Hires

- No new hires to approve this month.

Information Items: None

Executive Session : at 5:57 p.m. Erin Jensen made a motion to move into executive session for the Discussion of the Character, Professional Competence, or Mental Health of an Individual. Neccia Dalton seconded the motion. Each individual board member was in favor of moving into executive session. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, and Neccia Dalton voted aye. Jeremy Pearson was absent.

- The school board entered the executive meeting at **5:57 P.M.**
- The school board left the executive meeting at **6:37 P.M.**

Adjournment

- At **6:37 P.M.** Erin Jensen made a motion to adjourn the **September 9, 2025** meeting of the school board. Neccia Dalton seconded the motion. Motion passed by unanimous vote.