



**WEBER FIRE DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
SEPTEMBER 9, 2025**

Board Members in Attendance:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	N
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	N	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

Administration Members in Attendance:

Britt Clark, Chief	Y	Jared Taylor, Deputy Chief	Y	David Reed, Deputy Chief	Y
Cody Draheim, Div. Chief	Y	'Andrea Fiske, FSM/Clerk	Y	Jolene Whipple, Office Mgr.	Y
Amy Hugie, Attorney	Y				

**Local Building Authority of Weber Fire District - Meeting Agenda:**

1. Call to Order – Kevin at 5:30
2. Pledge of Allegiance Rob
3. Invocation by Gordon

'Andrea - There was a problem with the Public Notice Website that prevented logging in to post the agenda before the 24-hour deadline. The agenda was posted as soon as possible as an emergency meeting, after the requirements to notify all members of the Board of Trustees were made and a majority of the members of the Board of Trustees approved of the meeting.

4. Discussion and Action on the Following Resolution:
  - Tabled until October meeting
5. Election of Local Building Authority of Weber Fire District Officers
  - Tabled until October meeting
6. Adjourn Local Building Authority Meeting.
  - Motion to adjourn by Mike
  - Second by Val
  - Adjourned at 5:39

**Weber Fire District Board of Trustees - Meeting Agenda:**

1. Call to Order – Kevin at 5:39
2. Pledge of Allegiance – done in prior meeting
3. Invocation – done in prior meeting
4. Public Comments – None
5. Approval of Minutes – August 12, 2025

- Motion to approve by Gordon
- Second by Val
- All in favor, none opposed

6. Presentation and Approval of Financial Report – ‘Andrea

Financial Information:

Expired Portion of Year	68.77%	Ambulance Revenue	62.2%	Property Tax Revenue	23.6%
Impact Fee Revenue	53.2%	Payroll	69.7%	General Fund Expenditures	65.8%

- Motion to approve by David
- Second by Mike

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	-
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	-	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

7. Discussion and Action on the Following Resolutions:

- Resolution 13-2025 – A resolution adopting the Weber County Pre-Disaster Mitigation Plan.
- Presented by Chief Clark – This plan has been updated by Weber County. The plan was drafted to identify potential disasters that could negatively affect Weber County and outline mitigation strategies and capabilities of entities in Weber County. Participation is required by FEMA to receive funding.
- Motion to approve by Rob
- Second by Gordon
- All in favor, none opposed
- Resolution 14-2025 – A resolution approving and authorizing the execution of a cooperative agreement between the Utah Division of Forestry, Fire, and State Lands and Weber Fire District, submitting to qualifications and participating commitments; and provisions related to initial attack, delegation of fire management, transfer of fiscal responsibility and extended attack; authorizing the chair to sign such agreement; and providing for an effective date.
- Presented by Chief Clark – This agreement defines each party’s responsibility in wildland fire mitigation and attack and defines when each party has financial responsibility.
- Motion to approve by Val
- Second by David

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	-
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Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	-	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

- Resolution 15-2025 – A resolution authorizing the surplus of the following equipment.
- Presented by Chief Clark – Changed how WFD purchases staff vehicles in 2022 to see if it would be more cost effective. These vehicles were purchased for approximately \$46,000 and we will be offering them for sale with a minimum bid of \$40,000; the cost to drive them for three years is \$6,000. All equipment will be moved over to the replacement vehicle. This method of replacement allows for the sale of vehicles before significant value is lost and before repair issues arise.
  - 2023 Chevy Silverado 1500 – S2301
  - 2023 Chevy Silverado 1500 – S2302
  - 2023 Chevy Silverado 1500 – S2303
  - Motion to approve by David
  - Second by Val

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	-
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	-	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

8. Discussion and Action on the following:

- Proposed increase in tax rate
- Chief Clark explained that the initial cost from the contractors came in significantly higher than anticipated. He is confident that the cost will decrease as changes are made to the options. But because of the anticipated increase we don't want to propose a tax increase that doesn't cover the cost of the building projects.
- 'Andrea explained that if we want our TNT notice to go out with the property tax notices, Weber County requires WFD to determine the amount of the increase. A determination needs to be made if we will be bonding \$40M for 20 years, 25 years, or 30 years. 20 years will require an increase of \$2,956,006 (23.58%) total P&I of 60,495,733; for 25 years \$2,671,220 (21.31%) total P&I of \$68,183,528; for 30 years \$2,489,842 (19.86%) total P&I of 76,119,257. The bond can be refinanced if the rate drops (like we did in 2015), which created a savings of approximately \$272,000. And the amount can be decreased as we continue to negotiate with the contractor and reduce the cost of the buildings.

- There was some discussion about whether there are grants for this type of project and if this part of the taxes would be on a separate line item on the tax notices. Both will be explored.
- Motion to approve notice to the county for \$40M at 20 years - \$2.956M by Scott
- Second by David

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	-
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	-	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

- Credit Card Fees – ‘Andrea explained that the revenue on credit card fees was only \$2,130 in 2024. By eliminating the credit card fees hopefully more customers will pay online, saving the front office from having to collect and deposit checks. Propose that the credit card fees be waived unless the invoice is more than \$10K.
- Gordon commented that Uintah City charges 6% as a convenience fee and he is opposed to waiving the fee.
- Motion to approve waiving the credit card fee unless the invoice is more than \$10K by Val
- Second by Rob

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	-
Gordon Cutler	N	Val Heiner	Y	Ryan Hill	Y
Jim Truett	-	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

- Impact Fees – Special Meeting?
  - ‘Andrea explained to have the new impact fees go into effect on January 1, 2026, a special meeting is needed to approve the new rates before the next regularly scheduled meeting. September 22<sup>nd</sup> or 23<sup>rd</sup> would work with the noticing requirements.
  - Motion to approve a Special Meeting on September 23<sup>rd</sup> by Mike
  - Second by Scott
  - All in favor, none opposed (a roll call vote was taken but not necessary)
9. Review and Approval of the Following Amended Rules and Regulations:
- 200.13 Vacation Leave

- Presented by Chief Clark - One paragraph in the R&R pertained to Chief Sullivan only. Recommend removal of the paragraph.
- Motion to approve by Val
- Second by Gordon
- All in favor, none opposed

#### 10. Administration Report

- Chief Clark – St. 62 has an area on the east side that the neighboring company has built a fence on one section of our lot; seeking insight on how the board would like to proceed. Recommended reaching out to the owner and suggesting a property line adjustment. As the owner has the most to gain, ask them to pay the expense of the change.
- Chief Taylor – Blake Moore will be speaking at an Officers Meeting. We are excited to have him and look forward to hearing from one of our national leaders.
- ‘Andrea – UASD is the first week of November. If anyone is interested in attending, please let me know by the end of the week.

#### 11. Board Presentations

- Ryan – Thanks for the help and support at Tomato Days, it was the biggest yet.
- Rob – Thanks for sharing the letter from North Ogden Mayor Berube. It shows the cooperation between WFD and the local communities.
- Gordon – The proposed tax increase in Uintah has been hard on many.
- Scott – Thanks for coming to MSC and helping with community dinner.
- Val – Thanks for the work on the new buildings.
- Kevin – Thanks for the work getting the message out.

#### 12. Adjournment

- Motion to adjourn by Scott
- Second by Mike
- Adjourned at 7:01

The next Regular Meeting is Tuesday, October 14<sup>th</sup>, 2025, at 5:30 p.m.

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Kevin Ward, Chair

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Boyd Ferrin, Treasurer