

NORTH SANPETE SCHOOL DISTRICT

School Board Meeting Minutes

Tuesday, July 15, 2025 at 6:04 PM

North Sanpete School District

220 East 700 South

Mt. Pleasant, Utah 84647

1. BUSINESS ITEMS

A. Prayer

Prayer was offered by Superintendent Hansen.

Additional people in attendance: Angela Thompson

B. Pledge of Allegiance

President Brotherson led the pledge.

C. Board Recognition and Board Reports

Mr. Madsen hopes everyone is enjoying their summer.

Mr. Bailey appreciated seeing the band and cheerleaders in the summer parades and invited everyone to the Fountain Green Lamb Days parade on Saturday. He expressed appreciation for what everyone does.

Mrs. Goble enjoys watching our school groups participate in parades and appreciates the effort put forth by the band, cheer, FFA and others.

Mr. Cook appreciates the weekly reports from Superintendent Hansen. He also expressed appreciation for hiring apprentices and pre-apprentices and gave thanks for the lunch ladies for feeding our students this summer - one in every six Utahns go to bed hungry. He thanked Mrs. Thompson for the tech support. Football camp is underway and students are arriving on time for practice. Meanwhile, the maintenance team has

been busy at Moroni Elementary digging holes and fixing sprinklers.

Principal Straatman celebrated all of the students who contribute to summer activities, including the cheerleaders and their flag fundraiser. Construction has now begun at the high school. A special recognition goes to our summer lunch ladies, who continue to do an incredible job while adapting to change.

Principal Ericksen recognized the nearly 50 teachers who attended the URSA Conference, highlighting the value of the learning and rejuvenation it provides as they prepare to return to school. He also expressed appreciation to the district office for reallocating funding to make this participation possible.

Ms. Johansen also highlighted the value of the URSA Conference, noting the wealth of information it provides. She expressed appreciation for those who remain available during the summer to answer questions and offer support.

Business Administrator Jorgensen acknowledged the completion of the Special Education audit, noting that while the process was exhausting, it is now finished. She expressed gratitude to everyone who assisted, Assistant Superintendent Orton, Secretary Libby Murphy, Accountant Bryce Warby and Payroll Specialist Amanda Morley, recognizing the many adjustments that had to be made and the hundreds of pages of documentation that were gathered and submitted to the state. Jeff Wilcox from the state has since provided a summary of the audit. Mrs. Jorgensen also celebrated progress with the new benefits program, sharing that things are finally coming together and moving in the right direction. In addition, she highlighted the success of the Rural Schools Conference, which offered excellent classes, and thanked Melanie for her efforts in managing 46 hotel room reservations.

Superintendent Hansen recognized and celebrated the work of Accountant Bryce Warby during the audit, noting that millions of dollars were at risk. He highlighted the URSA Conference as an important opportunity to connect, while also serving as professional development for the year. He

commended Mrs. Jorgensen for securing funding for the U-RAPT program, which allowed the hiring of 10 apprentice teachers. These apprentices will work directly with teachers, providing much-needed relief in classrooms while also building a strong pipeline of future educators. He emphasized that the program opens many doors and supports long-term planning for the district.

Mr. Brotherson recognized the band, cheerleaders, drill team and FFA, as well as the adults who help students and athletes during summer months.

2. CONSENT CALENDAR

A. Approval of Minutes, DATE

B. Financial Report and Payment Request

- Audit scheduled for September 2, 2025
- Start finalizing budget numbers / payroll spreadsheets
 - Will go through open PO's and close them out
 - Most utilities have been paid
 - Will get preliminary numbers next month
- Truth in Taxation - hard to understand and follow
 - trying to meet local levy - get trued back up to .00016
 - need to get to where we can qualify for small school capital grant
 - can't change it as far as what will be advertised
- Proposed tax increase for Sanpete County - numbers were discussed
 - average value for current homes is \$415,000
 - increase from \$613.31 to \$862.10
 - \$248.79 per year more
- Don't have to reset levy to 0.00016 as of right now
 - state changed formula, as long as we are .20 increments, we are held harmless
 - need to set to 0.00018 for small capital grant
 - need to see comparisons across the state
 - still lower than South Sanpete
- Scenarios
 - need to be mindful of families who are being fed

- free lunches and raising taxes
 - see comparisons from year to year - need options
 - when we did the bond for Mt. Pleasant Elementary, we didn't go anywhere near this amount
 - compare tax history
 - Employee Benefits from GBS
 - still need final information on Long-Term Disability and Life Insurance
 - HRA and HSA accounts
 - staying with NBS Benefits
 - Live Zoom on July 28, 2025 for new Insurance
 - will be recorded and emailed to employees
 - GBS will present again at opening institute on August 11th
 - will also be available after opening institute for employees to meet with representatives
 - Deadline for insurance applications is August 15th
- C. Adoption of Agenda
- Motion to approve consent calendar

Moved by: Jeremy Madsen

Seconded by: Greg Bailey

Yea

Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

3. PERSONNEL SERVICES

- A. Resignations or Retirements
- Letters of Resignation from David Miller, Jamie Crane, and Danielle Long were presented to the board.
- Motion to approve letters of resignation.

Moved by: Stacey Goble

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

B. Substitute, Certificated and Classified Positions

4. SUPPORT SERVICES

A. Capital Projects

2024-2025 capital projects were presented to the board.

- Middle School flooring issues will be ongoing
 - getting engineer input on what to do in the future when:
 - rebar pops under flooring
 - settling on the south side

B. Construction Projects

Construction Meeting Schedules:

- Fairview: onsite every Thursday at 10 AM
- Fountain Green: every Tuesday at 10 AM at the district office
- High School: every Tuesday at 10 AM (right after the Ftn. Green discussion) at the district office
- Moroni Entry: every Tuesday at 11 AM at the district office
- Fairview Elementary
 - walkway must be 20' according to state fire marshal
 - add road base to both sides of asphalt
 - should have enough in contingency to do this
 - will be finished the week before school starts with the exception of the shed
- Mr. Cook and Mrs. Goble brought up concerns regarding construction:
 - mortar on new addition
 - concrete isn't right
 - need signs for the public to check in at construction office

- no locks on doors - how is it being secured?
 - outside doors are locked
- Westland needs to put their name on the fences at all construction sites
- produce a quality product that will last - don't want to have to fix it in 5 years
- Fountain Green Elementary will be complete in the next couple weeks - July 28th
- Moroni will be finished in October
- High School to be finished in December
- Auto Shop will begin next week - phase 1

C. 2025-2026 District Calendar

There are no optional teacher PD days for this school year. Updated district calendar removes these days.

[2025-2026 NSSD Calendar Revised 7.10.25.pdf](#) 

Motion to approve the revised district calendar for the 2025-2026 school year.

Moved by: Greg Bailey

Seconded by: Jeremy Madsen

Yea

Rich Brotherson, Jeremy Madsen, Greg Bailey, Stacey Goble, and Joseph Cook

Motion Carries 5-0

5. STUDENT SERVICES

A. School Choice

School Choice requests will be presented to the board.

Motion to approve the school choice requests.

Moved by: Stacey Goble

Seconded by: Greg Bailey

Yea

Rich Brotherson, Jeremy Madsen, Greg Bailey, and Stacey Goble

Abstain Joseph Cook

Carried 4-0

B. NSHS Student Handbook 2025-2026

Updates for the high school student handbook for the 2025-2026 school year were discussed.

Motion to approve the NSHS Student Handbook updates for the 2025-2026 school year.

Moved by: Jeremy Madsen

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

C. NSHS Sports Participation 2024-2025

The NSHS Sports Participation spreadsheet was discussed.

[NSHS Sports Participation Sheet 2024-2025.pdf](#) 

- State mandates Title IX requirement
 - shows equal access requirements for boys and girls
 - Drill Team can be a co-ed sport

6. POLICY CONSIDERATIONS

A. E-48 Student Rights and Responsibilities: [Prohibition of] Bullying, Cyber-bullying, Hazing and [Retaliation] Abusive Conduct Policy

The E-48 Student Rights and Responsibilities: [Prohibition of] Bullying, Cyber-bullying, Hazing and [Retaliation] Abusive Conduct Policy was presented to the board in first read.

[E-48 Student Rights and Responsibilities-Abusive Conduct Updated 6.25.25.pdf](#) 

Motion to approve the E-48 Student Rights and Responsibilities: [Prohibition of] Bullying, Cyber-bullying, Hazing and [Retaliation] Abusive Conduct Policy in first read

with the correction of the policy number on page 7.

Moved by: Jeremy Madsen

Seconded by: Greg Bailey

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

B. E-52 Kindergarten Policy

The E-52 Kindergarten Policy was presented to the board in first read.

[E-52 Kindergarten Policy Updated 6:25:25.pdf](#) 

Motion to approve the E-52 Kindergarten Policy in first read.

Moved by: Stacey Goble

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

C. E-55 [Compliance with FERPA] Student Records Policy

The E-55 [Compliance with FERPA] Student Records Policy was presented to the board in first read.

[E-55 Student Records Policy Draft 7.10.25.pdf](#) 

Motion to approve the E-55 [Compliance with FERPA] Student Records Policy in first read.

Moved by: Jeremy Madsen

Seconded by: Greg Bailey

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

- D. H-36 Information Security Policy
Proposal to retire the H-36 Information Security Policy.

[H-36 Information Security Policy.pdf](#) 

Motion to retire H-36 Information Security Policy.

Moved by: Greg Bailey

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Motion Carries 5-0

7. CURRICULUM & INSTRUCTION

- A. NSSD Early Learning Plan 2024-2025 and 2025-2026
The FY25 NSSD Early Learning Plans were discussed.

[NSSD Early Learning Plan SY2024-2025 \(1\).pdf](#) 

[NSSD Early Learning Goals 2025-26.pdf](#) 

Met all three goals for the 2024-2025 school year for
Kindergarten through third grade

2025-2026 Early Learning Goals - Math goals only

- State math growth goal - 60% of first grade through third grade students will make typical or better growth from beginning of the year to the end of the year, as measured by Pathways of Progress on the Acadience math Assessment

NSSD District Goal 1:

- Increase the percentage of 1st grade students performing at grade level by 4-6% from BOY to EOY on Advanced Quantity Discrimination (AQD) as measured by Math Acadience through explicit instruction, visual models, daily fluency, concrete-representational-abstract approach, small group guided practice, and progress monitoring to help students master essential math skills

NSSD District Goal 2:

- Increase the percentage of 3rd grade students performing at grade level by 4-6% from BOY to EOY on Basic Computation Skills (Math Acadience) through evidence-based strategies emphasizing fluency with multi-digit operations, explicit modeling, strategy-based fact practice, visual models, place value supports, and corrective feedback

Elementary Literacy Goal (no longer required by the state)

- By MOY 2026, 80% of kindergarten students will demonstrate mastery of letter names and sounds as measured by Acadience Reading Letter Naming Fluency (LNF) and Nonsense Word Fluency (NWF)
- By EOY 2026, 80% of kindergarten students will read 5 or more Whole Words as measured by Acadience Reading Whole Word Read (WWR)
- By EOY 2026, 70% of 1st through 3rd grade students will perform at or above grade level as measured by the Acadience Reading Composite Score
- By EOY 2026, 75% of 4th through 6th grade students will perform at or above grade level as measured by Acadience Reading Composite Score

8. DISCUSSION/INFORMATION ITEMS**9. MATTERS FROM THE BOARD**

Mr. Cook shared a photo taken on December 5, 2024, showing a girls basketball player in a uniform with a number duct taped to her uniform

New uniforms were purchased using \$3,000 in private funds. The intention behind the purchase was positive - to support our athletes - and we appreciate the community's willingness to contribute. However, this raises a few important points that need to be addressed.

- uniforms were ordered and used before going through the proper school procurement process
- uniforms (both old and new) are reportedly see-through, which presents concerns about quality and appropriateness
- previous (older) uniforms were used both before and after these new ones were introduced, creating confusion
- this situation has sparked a broader conversation about

procurement policies and the role of school administration in athletic purchases

Moving forward:

- All uniform and equipment orders must go through the school to ensure quality, compliance with procurement laws, and consistency
- Athletic Director will be asked to approve all uniform designs and purchases before anything is ordered
- Coaches should order uniforms through approved vendors/ reps and follow established district guidelines

High School administration will communicate with parents and the community that we appreciate efforts made to support our athletes, but all uniform purchases must go through the proper channels to ensure quality, appropriateness and fairness across all programs.

The high school athletic department will work closely with coaches to strengthen the processes moving forward.

Pleasant Creek School Principal Solen mentioned to Mr. Cook that he worked hard to get \$60,000 in funding and it was pulled from him by the district

- Superintendent Hansen will look into this

Mr. Cook brought up a concern about a Special Education Teacher reaching out to the state for help - what can we do to help these teachers with monumental tasks?

- putting in place student support team meetings
 - principals are supposed to run these meetings
- teacher went to principal then Superintendent
 - Superintendent met with this teacher and brought in extra support staff
 - BCBA's brought in to work with teacher and student

Mr. Cook said someone saw a citizen on the roof at Moroni Elementary during school hours

- When did it happen and how did it happen?
 - this was approved by the principal - the custodian went with the photographer on the roof to take a school picture

School buses were discussed - board member Mr. Cook would like the transportation department to obtain three competitive bids whenever a new bus is purchased. Suggested vendors include Bluebird, International and Thomas buses.

Mr. Cook asked that board members receive copies of the building inspection reports on all construction projects.

Mr. Cook brought up a safety concern that occurred at the high school when a backpack was placed against an electrical outlet with exposed wires outside the band room. The backpack - not the student - came into contact with the outlet and began to overheat, but did not catch fire.

The incident happened after school hours, and the principal immediately contacted maintenance, who responded and repaired the issue. The presence of open wires was identified as the cause, and appropriate steps have been taken to ensure the area is now safe.

Mr. Cook says that the community is concerned about the large number of students in our area attending Horseshoe Mountain Elementary School, a homeschool program located in Spring City

- We need to work on our image - get out better information
- Homeschool is an issue statewide
 - if there are specific concerns, we would like to address them

The district is contracting with Nancy Davis to help build reports and fix things that are not working in our financial system

Superintendent emails have been super helpful - keep them coming

10. EXECUTIVE SESSION

A. Executive Session

An executive session for negotiation strategy, personnel, property issues or to discuss pending litigation might be held.

Letter of Termination

Motion to exit regular session and move to executive session.

Moved by: Rich Brotherson

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Carried 5-0

Motion to exit executive session and return to regular session.

Moved by: Rich Brotherson

Seconded by: Joseph Cook

Motion Carries

11. ADJOURNMENT

Motion to Adjourn

Moved by: Rich Brotherson

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Greg Bailey,
Stacey Goble, and Joseph Cook

Carried 5-0

Meeting adjourned at 9:41 p.m.