



Board of Education Regular Meeting
Monday, September 8, 2025 at 6:00 PM

1. INTRODUCTORY ITEMS - 6:00 PM

Board President Weller welcomed everyone and called the meeting to order at 6:00 PM.

A. Board Members present were;

1. Board Member Eckert
2. Board Member Woolstenhulme
3. Board Member Metcalf
4. Vice President Whitmore
5. President Weller

B. Guests in attendance were;

1. Student Board Member Connor Goecke
2. Student Board Member Samantha Nuñez
3. Superintendent Maughan
4. Business Administrator Robinson
5. Board Assistant McMillan
6. Stephanie Clegg
7. Kena Rydalch
8. Nicole Nickerson

C. Pledge of Allegiance

Board Member Eckert led the Pledge of Allegiance.

D. Vision Statement and Mission Statement

Board Member Metcalf reviewed the Vision and Mission Statements.

Vision Statement: South Summit School District - **valuing** individuals and **preparing** them for **success**.

Mission Statement: We **support, empower, and inspire** individuals to **promote** and **achieve** academic and character **excellence**.

2. PUBLIC INPUT

Nicole Nickerson, is the new President for South Summit Elementary School and South Summit Middle School Dual Immersion Parent Council.

- a. There will be a quarterly parent information night where parents and community members can get together.
- b. There will also be a liaison between the parent group and the school board.
- c. She will email her information to the board members so they can contact her if they have any questions.

3. ADMINISTRATIVE ITEMS:

1. The new Student Board Members were sworn in:

[Oath of Office Verbiage .pdf](#) 

- a. Connor Goecke - Silver Summit
- b. Samantha Nuñez - South Summit

A. Student / Department Spotlight

1. Student Board Members – The student board members introduced themselves and each presented updates from their school to the board.
 - a. Connor Geocke, from Silver Summit, introduced himself and updated the board on the beginning of the school year at Silver Summit
 - i. They have the new Student Council and the National Honor Society set up for this school year. He is the president of both organizations.
 - ii. AP test results from last year came in where 70% of students received a score of 3 or higher.
 - b. Samantha Nuñez from, South Summit, introduced herself and updated the board on the beginning of the year at South Summit High School.
 - i. New theme for extracurricular activities for this year is "Show Up, Show Out"
 - ii. Everyone is getting into the routine of showing up on time.
 - c. Both student board members commented that the new cell phone policy was going well in their schools.
2. Live Interactive Classes and Concurrent Enrollment Data: Melinda Lee and Stephanie Clegg.
 - a. Report from 2024-2025

B. Director Reports

1. Teaching & Learning- Shelley Halverson
 - a. The Assessment Project update
2. South Summit High School Data Report:
 - a. Assistant Principal as SSHS Mr. Fierro
 - b. Presented the strengths
 - i. SSHS has the highest graduation rate in the Wasatch Back at 95%.
 - ii. ACT Composite Score was higher than the national average at 20.5.
 - iii. ASPIRE Math Proficiency is up 15% from last year at 33%
 - iv. 29% of students passed at least one AP Test, ranking SSHS at 20 statewide for college readiness and at 23 statewide for curriculum breadth. There was an article with KPCW on this.
 - c. Presented the opportunities for growth
 - i. There is a growing number of students opting to enroll in online courses.
 - ii. Students on IEPs, English Language Learners, and low-income students continue to perform below school wide averages on statewide tests. This indicates a need for more targeted Tier 2 & Tier 3 targeted instruction.
 - iii. ACT/ASPIRE alignment data shows room to improve in aligning classroom instruction.
 - iv. New intervention class
 - v. Attendance and on-time rates
 - vi. PBIS System

C. Superintendent Items

1. 3rd Grade Reading 2025 ROGL.pdf 📎 based on Acadience test.
 - a. There are 131 LEA's in Utah. South Summit School District placed 16th.
 - b. There are 41 public schools in Utah. South Summit placed 3rd
 - c. The district is hoping to see similar progress on the RISE test data.
 - d. Tier 2 instruction is not just to catch students up who are behind. It's also to help push the students that are ahead.
2. 504 Internal Audit
 - a. Stephanie Clegg audited all 78 of the 504 plans in the district. They will all be moved to the digital platform in Embrace. The District Attorney is coming to train the administrators. There will be more consistency between the schools and those who are writing the 504 Plans.

3. South Summit Aquatic and Fitness Center Pool update: Based on feedback the decision was made to postpone the pool closure. The GRAMA request has not been picked up.
 - a. Board Member Metcalf asked if the swim team community understands the chances of the pool system failing during their season. Do they have a contingency plan in place?
 - b. Business Administrator Robinson commented that it is costing the district \$30,000.00 to postpone the project.
4. Professional Learning on Culture: Superintendent Maughan is working on building a culture of feedback and continuous improvement throughout the entire district.

D. Business Administrator Items





1. Scope of work for the Feasibility Study

[SSSD Facilities MasterPlan RFP Scope v3.docx](#) 

- a. Business Administrator Robinson proposed a phased plan
 - b. 3-5 year plan
 - i. K-6 grade Elementary in Francis
 - ii. Relocate the bus garage
 1. Francis Property
 2. Kamas Property
 - iii. Reconstruct the track and football field
 - iv. New tennis courts
 - c. 5-15 year plan
 - i. Address the Middle School needs
 - ii. Grade configuration
 - iii. Field house
 - iv. Locker rooms by the football field if new secondary school moves
 - d. 15-20 year plan
 - i. New secondary school
- 2. Sending the project for an RFP**









4. Procedural Update:

1. 1st Review

- a. Procedure [5005-A Classified Employee Extra Duty Assignments](#)  In August 2025, the board approved an update to Policy 5005. The policy had an updated "Request to Volunteer Form" that is now attached to this procedure.
- b. Procedure [5009-A Highly Needed Educator Salary Supplement Procedure](#) 
- c. Procedure [5080-A Specific Teacher Licensing Procedure](#) 
- d. Procedure [6029-G Emergency Safety Intervention](#) 

2. 2nd Review


- a. Procedure [3007-B Public Use of Buildings and Grounds Procedure](#) 
- b. Procedure [4001-A Curriculum and Instructional Materials](#) 
- c. Procedure [4002-A Health and Sex Education Curriculum](#) 
- d. NEWProcedure [4072-A Utah's Statewide Online Education Program Procedure](#) 
- e. NEWProcedure [4073-A Parental Participation](#) 
- f. Procedure [5005-A Classified Emp Extra Duty Assignment](#) 
- g. Procedure [6001-A Student Enrollment and Admission](#) 
- h. Procedure [6001-B Admissions and Attendance \(Kindergarten\)](#) 
- i. Procedure [6001-C Student Toilet Training](#) 
- j. Procedure [6005-A Student Attendance Procedures](#) 
- k. Procedure [6007-A Student Fees and Fines](#) 
- l. Procedure [6022-A Student Records](#) 

- m. Procedure [6026-A Concussion Management](#) 
- n. Procedure [6029-A Safe School Procedures](#) 
- o. Procedure [6029-F Positive Behaviors Plan](#) 
- p. Procedure [6029-H Substance Use and Possession](#) 
- q. Procedure [6029-I Interrogations, Searches, & Law Enforcement](#) 
- r. Procedure [6051-A Personal Electronic Devices / Cell Phones](#) 
- s. Procedure [6065-A Student Bullying, Cyber-Bullying, Hazing, and Abusive Conduct](#) 
- t. Procedure [6070-A Mental Health Care](#) 

5. RECESS: None

6. ACTION ITEMS:

A. Purchase of Anatomage table for South Summit High School

1. Background and Context: The [Anatomage](#) table for South Summit High School Health Science Program will be funded through a Perkins Special Project Grant. The table will be purchased and then the district will be reimbursed for it. Since it is a Special Project Grant, it must be ordered and delivered by September 3, 2025.
 - a. [High Tech Health Science Initiative - Special Project Grant.pdf](#) 
2. Financial Implications:
 - Equipment Cost: \$104,915.00
 - Supply Cost: \$275.00
 - Indirect Cost: \$11.00
 - Total Cost: 105,201.00**

Motion to approve the Anatomage table purchase for the South Summit High School Health Science Program for \$105,201.00 which will be funded through a Perkins Special Project Grant.








Moved by: Lynda Whitmore

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

B. Consent Agenda

1. Meeting Minutes
 - a. [Aug 11 2025 - Minutes](#) 
 - b. [Aug 11 2025 – Member Minutes](#) 
2. Financial Reports and Payment Requests
 - a. AUG 2025 Check Summary
 - [AUG2025 CHECKS - BOARD VIEW.pdf](#) 
 - [AUG2025 CHECKS - PUBLIC VIEW.pdf](#) 
 - b. AUG 2025 Revenue Report
 - [AUG2025 REVENUE.pdf](#) 
 - c. AUG 2025 Expenditure Report
 - [AUG2025 EXPENSE.pdf](#) 
3. New Hires
 - a. SSAFC Hires
 - i. Emma Holbrook [Emma Holbrook - SSAFC.pdf](#) 

- b. Substitute Teachers
 - i. Madison Moench [Madison Moench Substitute.pdf](#)
 - ii. Kyle Musial [Kyle Musial - Substitute.pdf](#)
 - iii. Kimberly Witham [Kimberly Witham Substitute.pdf](#)
- c. Educational Support Professionals
 - i. Kymm Hansen - [Kymm Hansen - SSMS ESP.pdf](#)
 - ii. Olga Blake - [Olga Blake - SSES ESP.pdf](#)
 - i. Kendra Rowser [Kendra Rowser - SSMS SpEd ESP.pdf](#)
 - ii. Brianne Fisher - [Brianne Fisher - SSES ESP.pdf](#)
- d. Other Hires
 - i. Gary Richins - [Gary Richins Sub Bus Driver.pdf](#)
 - i. Kay Katchuk - [Kay Katchuk SSHS Math Tutor.pdf](#)
- 4. Volunteers: with approved background checks.
- 5. Travel Requests
 - a. NSBA Board Travel 2026 - San Antonio, TX
[NSBA Board Travel 8121806.pdf](#)
 - b. Learning Forward Conference - Boston, MA.
[Learning Forward Conference 2025.pdf](#)
- 6. Homeschool Affidavits
 - a. 9th Grade [Homeschool.pdf](#)
 - b. 4th Grade [Homeschool.pdf](#)
 - c. Kindergarten [Homeschool.pdf](#)
 - d. 9th Grade & 4th Grade [Homeschool.pdf](#)
 - e. 4th Grade [Homeschool.pdf](#)
- 7. Policies for 2nd Reading:
 - a. Policy [1006 Board Meeting](#)
 - b. Policy [2006 Ethics in Public Contracting](#)
 - c. Policy [3058 Flags on School Property](#)
 - d. Policy [4072 Utah's Statewide Online Education Program](#)
 - e. Policy [4073 Parental Participation](#)
 - f. Policy [6026 Concussion Management](#)
 - g. Policy [6051 Personal Electronic Devices / Cell Phones](#)
 - h. Policy [6052 Student Acceptable Use of Internet and Technology Resources](#)
 - i. Policy [6061 Participation In Extracurricular Activities](#)
 - j. Policy [6067 Sexual Harassment Student Policy](#)
 - k. Policy [6068 Use of Sex-Designated Facilities](#)
 - l. Policy [6069 Student Privacy and Modesty](#)
 - m. Policy [6070 Mental Health Care](#)
- 8. Miscellaneous
 - a. FY26 LEA-S Licenses - [HRS2026LEASpecificRequests.pdf](#)

Motion to approve the Consent Agenda to include the August 11, 2025 Meeting Minutes; the August 2025 Check Summary, Revenue Report, and Expenditure Report; the New Hires to include the SSAFC New Hires, Substitute Teachers, Educational Support Professionals, other Hires, and Volunteers with an approved background check; the Travel Request; the Homeschool Affidavits; the policies for 2nd Reading, and FY26 LEA Specific License Requests.

Moved by: Lynda Whitmore

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

C. Policy 5009 - Highly Needed Educator Salary Supplement - 1st Reading

1. Background and Context: This is a new policy but not a new practice. It's supplemental pay for teachers in positions that are hard to fill. There is a new law that requires a district to have a policy regarding the practice.

[5009 Highly Needed Educator Salary Supplement](#) 

Motion to approve Policy 5009 - Highly Needed Educator Salary Supplement for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

D. Policy 5080 LEA Specific Teacher Licensing - 1st Reading

1. Background and Context: The policy needed to be updated because there were things that changed in State Board Rule. The policy supports the procedure that is on the agenda.

[5080 LEA - Specific Teacher Licensing](#) 

Motion to approve Policy 5080 - LEA Specific Teacher Licensing for 1st Reading.

Moved by: Dan Eckert

Seconded by: Lynda Whitmore

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

E. Policy 6029 - Safe and Orderly Schools - 1st Reading

1. Background and Context: The update to the policy brings the district into compliance with State Code, State Board Rule, and Model Policy.

[6029 Safe and Orderly Schools](#) 

Motion to approve Policy 6029 - Safe and Orderly Schools for 1st Reading.

Moved by: Dan Eckert

Seconded by: Lynda Whitmore

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

7. BOARD ITEMS:

A. Student Board Items

President Weller explained to the Student Board Members that this is the time in the Board Meeting when they can offer challenges and opportunities to the board from their schools that they would like to discuss.

Board Member Eckert advised the student board members to be proactive in their positions.

Superintendent Maughan advised the student board members to also talk with their school administrators.

B. Board Items

1. NSBA Registration and Housing: Emails with confirmation numbers sent. Cancellation with for housing is 72 hours prior to travel. Cancellation for Conference Registration will include a fee and must be done prior to February 9th.
 - a. Welcome Reception 4/10 4:00-5:00
2. USBA Registration and Hotel: Emails with confirmation numbers sent. Cancellation 24 hours prior to conference for hotel to avoid cancellation fee.
3. September 16th, 2025 - USBA Regional Fall Meeting Schedule - Evanston.
 - a. Legislative Update and JLC Update
 - b. RSVP tonight. Leaving at 4:45 pm.
4. Board Member Whitmore reminded everyone to order their spirit wear before the USBA meeting in January.

Motion to adjourn at 7:39 PM

Moved by: Lynda Whitmore



Board President, Matt Weller



Business Administrator, Adam Robinson