

**Uintah School District
Board of Education
Uintah County, Utah**

Approved Business Meeting Minutes

Date: September 10, 2025
Time: 6:00 p.m. – 7:23 p.m.
Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Dave Chivers, President
- Tawnya McKee, Vice President
- Todd Massey
- Denise Maynard
- Robin McClellan (attended virtually)
- Paisley Bell, Student Board Member
(Non-Voting Member)

Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator
- Dr. Mistalyn Leis, Human Resources
Director
- Jayme Leyba, Director of Elementary
Education

Others Present: Cris Labrum, Tawna Baumgarnder, and other Principals, Staff, and Community Members

Minutes recorded by Holly Chivers, Business Administrator's Secretary.

1. Introduction

1.01. Welcome/Call to Order

Business Administrator Troy Timothy welcomed the audience, and President Chivers called the Business Meeting to order at 6:00 p.m.

1.02. Reverence

The reverence was offered by Deanna Martineau.

1.03. Pledge of Allegiance

Tammy Christensen led the Pledge of Allegiance.

1.04. Celebrations

A. Student Board Member Report – Paisley Bell

Paisley updated the Board on recent events at Uintah High School and provided information on upcoming activities.

B. iReady Super Stretch School – Davis Elementary

Superintendent Woodford reported that Davis Elementary was recognized as Utah’s only i-Ready “Super Stretch School” in mathematics and one of just 84 nationwide. The honor is based on 2024-25 diagnostic data showing 57% of students met their Stretch Growth Goals, up from 39% the previous year. He presented Principal Cris Labrum and members of her staff with a plaque from the Board. Principal Labrum credited the achievement to the combined efforts of teachers, staff, students, and families. Dr. Woodford also thanked the staff for their teamwork and highlighted how students have been tracking their own progress.

C. Students of the Month

The following students were recognized as Students of the Month by their teachers and/or administrators:

- Blake Gudac – Central Cove Early Learning Center
- Jackson Brown – Naples Elementary
- Stokely Johnson – Ashley Elementary
- Oaklee Perry – Davis Elementary
- Knox Hutcheon – Discovery Elementary
- Neveah LaRose-Zaragoza – Eagle View Elementary
- Quatrini Maile – Lapoint Elementary
- Delci Davis – Maeser Elementary
- Colton Davis – Uintah Middle School
- Elsie O’neil - Vernal Middle School
- Quincie Kemp – Uintah High School
- Braxton Lammert – AVEC / UON

1.05. School Reports

A. Ashley Elementary School – Tawna Baumgardner, Principal

Principal Baumgardner presented “The Roadmap of Ashley Elementary.” She reviewed the school’s progress, current status, community engagement efforts, and future goals. She highlighted Acadience Reading Data showing significant growth at each grade level, with the exception of first grade, for which a plan is in place. Ashley achieved a 65 percent proficiency rate compared to the state’s average of 49.5 percent and saw the highest proficiency in grades five and six in three years.

She also described efforts to increase community engagement, including the Santa Flight project in which volunteers provided Christmas support to families, with help from community members and district staff. Ashley partnered with CEC and other Title I schools to share goods before the holidays. Principal Baumgardner emphasized consistency and intentionality among adults at Ashley and outlined goals related to reading, intervention, and school culture.

1.06. Patron Input

No items have been received in accordance with Board Policy 002.0720.

2. Business/Action Items

2.01. Consent Calendar

- A. Minutes**
- B. Contracts Needing Board Approval**
- C. Monthly Board Financial Update**

Motion:

Member McKee made a motion to approve the consent calendar as presented. Member Massey seconded the motion. The motion carried unanimously.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.02. Policies for Approval on First Reading

A. 004.0350 Investment Policy (New)

Motion:

Member Maynard moved to approve Policy 004.0350, Investment Policy (new), on first reading. The motion was seconded by Member Massey and carried unanimously.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.03. Policies for Approval on Second Reading

A. 010.0020 Community Use of School Facilities

Motion:

Policy 010.0020, Community Use of School Facilities, was approved on second reading following a motion by Member Maynard and a second by Member McClellan. The vote was unanimous.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

B. 010.0020-E Facility and Grounds Use Fee Schedule (for Elimination)

Motion:

Member Maynard moved to eliminate Policy 010.0020-E, Facility and Grounds Use Fee Schedule. Member Massey seconded, and the motion carried.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

C. 005.1000 Certified Employee Evaluation

Motion:

Member Massey made a motion to adopt and approve Policy 005.1000 Certified Employee Leave. Vice President McKee seconded. The motion carried unanimously.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.04. Approval of Curriculum Materials Review Committee

Motion:

Member Maynard moved to approve the Curriculum Materials Review Committee. Member McClellan seconded, noting that the committee addresses sex education and maturation rather than general curriculum. The motion carried unanimously.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.05. Reduction in Force Specific to the Food Services Department

Motion:

Vice President McKee moved to approve a reduction in force in the Food Services Department due to declining enrollment. Member Massey seconded, and the motion carried.

Vote:

5 In Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.06. Personnel Changes

Motion:

Member Maynard moved to approve the personnel changes, with a second by Vice President McKee. Dr. Leis reported on twenty-three candidates, twenty-two license or endorsement approvals, nine reassignments, two coaching positions, and six individuals whose employment has ended or will end. She responded to Board questions. Member McClellan abstained from the vote. The motion carried (4-0).

Vote:

4 In Favor: Members Chivers, McKee, Massey and Maynard.
1 Abstained: Member McClellan

3. Informational / Discussion Items

3.01. Purchases over \$50,000

There were no purchases over \$50,000 this month.

3.02. Calendar Items

Dr. Woodford directed the Board to the calendar link in Diligent for upcoming events and dates.

3.03. Superintendent and/or Board President follow up or clarification on items discussed during the meeting.

The Board and Superintendent provided follow-up and clarification on items discussed during the meeting. Closing remarks were shared by Board members. Member Maynard also invited Student Board Member Paisley Bell to attend the State School Board meeting in January, noting that other districts often include student participants.

4. Adjournment

4.01. Meeting Adjourned

Member Massey moved to adjourn the meeting, and Member Maynard seconded. The motion carried unanimously, and the meeting adjourned at 7:23 p.m.

DATE: September 10, 2025

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **September 10, 2025:** Board Approval of New Hires, LEA Specific Endorsements, Newly Assigned Employees; Notification of Separations of Employment

Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:

NEW HIRES – BOARD APPROVAL REQUESTED:

Name	Position	Assignme nt	FTE	Education/ Training	Source of Funding
Baileigh Stilson	Interventio n Aide	Ashley	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants
Joy Spencer	Interventio n Aide	Ashley	0.7375	All Required	Program 5420 TrustLands
Kayla Richardson	Instructiona l Aide	Ashley	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants

Darshele Lay	Food Service Worker	Ashley	0.625	All Required	Program 8000 School Foods Program
Laura Richens	Food Service Worker	Ashley	0.60	All Required	Program 8000 School Foods Program
Maria Olivas	Sweeper	CEC	0.7375	All Required	Program 0285 Maintenance Operations
Sydney Hanberg	SpEd OT Aide	CEC	0.7375	All Required	Program 1205 SpEd Add On
Harlee Meyer	Food Service Worker	Davis	0.25	All Required	Program 8000 School Foods Program
Penny Argyle	Grade 5 Teacher	Discovery	1.0	Bachelor of Arts Major: Human Perf Mgmt/Wellness	Program 5876 Teacher Salary Increase
Christine Potter	Intervention Aide	EVE	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants
Malissa Counce	SpEd Aide	EVE	0.7375	All Required	Program 1205 SpEd Add On
Shayna Cook	Intervention Aide	EVE	0.7375	All Required	Program 5420 TrustLands
Launa Mair	Intervention Aide	EVE	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants
Elyce Thornton	SpEd Aide	EVE	0.7375	All Required	Program 7101 Impact Aid Program
Stacy Palmer	Instructional Aide	Lapoint	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants
Brooklyn Slaugh	Instructional Aide	Lapoint	0.7375	All Required	Program 5420 TrustLands
Tateleigh Munoz	SpEd Aide	Maeser	0.7375	All Required	Program 1210 SpEd Self Contained
Megan Couture	Intervention Aide	Naples	0.7375	All Required	Program 7801 ESEA Title 1 LEA Grants

Kelsey Alexander	Intervention Aide	Naples	0.7375	All Required	Program 5678 TSSA
Marney Freestone	SpEd Aide	AVEC	0.7375	All Required	Program 1205 SpEd Add On
Meagan Saloga	Science Aide	UHS	0.7375	All Required	Program 5420 TrustLands
Mitchell Argyle	CTE Coordinator	USD	1.0	Masters of Education Major: Curriculum and Instruction Bachelor of Science Major: Physical Education	Program 6015 CTE Admin and Support
Griselda Castro Quintero	English Language Support Aide	USD	0.7375	All Required	Program 7880 ESEA Title III

BOARD APPROVAL REQUESTED FOR LEA SPECIFIC ENDORSEMENTS PER POLICY 005.0070 USD-LEA Specific License/Endorsement:

Name	Assignment	Location
Marnie Barrus	Half-time Safe Schools Teacher	AVEC
Karli Brown	Half-time Grade 2 Teacher	Ashley
Emily Stewart	Half-time Grade 2 Teacher	Ashley
Penny Argyle	Grade 5 Teacher	Discovery
Daisy Angus	BTSALP Music Teacher	Discovery and Maeser
Megan Miller	BTSALP Visual Art Teacher	Lapoint and Naples
Tanner Credaroli	Grade 2 Teacher	Lapoint
Brooklyn Jenson	Half-time Grade 3 Teacher	Maeser
Cairo Nerdin	Grade 5 Teacher	Maeser
Lori Sprouse	Grade 2 Teacher	Maeser
Cynthia Valentine	Kindergarten Teacher	Naples

Kedric Coonis	Health Teacher – Endorsement	UMS
Robert Judd	Grade 7 Math Teacher - Endorsement	UMS
Maria Rodriguez-Sanchez	Art Teacher	UMS
Amy Roundy	Half-time CTE FACS Teacher	UMS
Devin Boyle	Grade 6 Spanish DLI Teacher	VMS
Kimberly Hawks	Secondary Reading (6-8) Teacher – Endorsement	VMS
Kami Elison	TV Broadcasting I Teacher – Endorsement	UHS
Tamara Fillerup	Spanish Teacher	UHS
KayLynn Holmes	Aspiring Educators Teacher – Endorsement	UHS
Chelsie Jones	CTE Graphic Design Teacher	UHS
Phillip Keddy	Fitness for Life Teacher – Endorsement	UHS

NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:

Name	Former (Current) Assignment	New Assignment	Effective Date
Abigail Pipes	One-Year-Only Reading Teacher (0.50 FTE) @ VMS	Grade 7 ELA Teacher (1.0 FTE) @ VMS	8/18/2025
Miranda Schacht	Intervention Aide (0.7375 FTE) @ UMS	SpEd Aide (0.7375 FTE) @ VMS	8/19/2025
Courtney Beasley	Instructional Aide (0.7375 FTE) @ VMS	SpEd Aide (0.7375 FTE) @ VMS	8/19/2025
Marie Watkins	SpEd Aide (0.7375 FTE) @ Davis	SpEd Aide (0.7375 FTE) @ UHS	8/19/2025
ShaNae Wood	SpEd Aide (0.7375 FTE) @ VMS	SpEd Aide (0.7375 FTE) @ UHS	8/19/2025
Kaydence Arthur	Instructional Aide (0.4875 FTE) @ Davis	Behavior Aide (0.7375 FTE) @ Davis	9/2/2025
Andrea Cook	Intervention Aide (0.4875 FTE) @ Davis	Intervention Aide (0.7375 FTE) @ Davis	9/2/2025

Mindy Young Harwood	Intervention Aide (0.4875 FTE) @ Davis	Intervention Aide (0.7375 FTE) @ Davis	9/2/2025
AdriAnne Larsen	ELA Aide (0.7375 FTE) @ UHS	Half-time Grade 6 ELA Teacher (0.50 FTE) @ VMS	9/2/2025

NEWLY HIRED EXTRACURRICULAR COACHES:

Name	Program	School	Years of Service
Veronica Merrell	Middle School Athletic Director	VMS	\$4,000 Yearly Stipend
Mitchell Argyle	Head Boys Basketball Coach	UHS	17