



School Board Meeting Minutes

Tuesday, September 16, 2025 at 6:18 PM

North Sanpete School District

220 East 700 South

Mt. Pleasant, Utah 84647

1. BUSINESS ITEMS

In attendance: Board President Rich Brotherson, Vice President Jeremy Madsen, board members Joseph Cook and Stacey Goble. Others in attendance were Superintendent O'Dee Hansen, Assistant Superintendent Rena Orton, Business Administrator Tammy Jorgensen, Accountant Bryce Warby, Secretary Melanie Lee, Principals Christy Straatman, Stacey Peterson, UEA Representative Cindy Johansen, Angela Thompson, Chelsea Bailey, Richard Tree, Dakota Lundgreen, Steven McIlrath, Tisha Young, Sean and Shauna Rawlinson, Lacey Rosenlof and Lorena Cervantes.

A. Prayer

Prayer was offered by Mrs. Goble during the Budget Hearing that was held at 6:00 p.m.

B. Pledge of Allegiance

Pledge of Allegiance was led by Mr. Brotherson during the Budget Hearing which began at 6:00 p.m.

C. Board Recognition and Board Reports

2. BOARD PRESENTATIONS

Mrs. Goble celebrated the FFA students who participated and competed in the Sanpete County Fair. She also recognized the School Resource Officers and the strong partnership with Chief Gray, noting how great it is to have their presence at our activities and in our schools.

Mr. Cook celebrated the Hawks, highlighting their strong coaching staff. Coach Peck, who hasn't sworn in 35 years, is modeling discipline and life lessons that will benefit his players well beyond the field. Volleyball is off to a strong start, and the soccer coach is doing an outstanding job. The elementary student leadership team at Moroni Elementary showed their dedication by arriving 30 minutes early to help their classmates. Good things are happening, and he expressed gratitude to former coaches and everyone contributing to our programs' successes.

Principal Straatman shared that many good things are happening at the high school and thanked everyone for helping get the school year off to a strong start. Our SRO has been supporting students, and helping them safely cross the street; Melanie and Rena also stepped in to assist at the high school. Homecoming activities this week have been fun thanks to student government and the booster club. We're seeing increased fundraising and look forward to even more participation in the parade and tailgate party on Friday. The last home game had one of the largest crowds yet, creating a fun and engaging connection with the community.

Ms. Johansen celebrated the TA's in the classrooms, calling them amazing. For the first time, her classroom has a Spanish-speaking TA, who has been incredible. This support makes it easier to build relationships with students and helps teachers communicate more effectively.

Mrs. Jorgensen shared flowers received from GBS and recognized their support. We didn't realize how much we would gain from working with them when we contracted for all our benefits. They treat us like we truly matter and maintain a very personal relationship with our team. Whenever we have questions, they respond quickly or follow up right away, and their communication has been outstanding.

Assistant Superintendent Orton gave a big shout-out to principals and teachers. Instructional coaches have completed visits to all eight schools, meeting with each one on PCBL every month. Principals and teachers are actively involved and eager to keep learning.

Superintendent Hansen discussed how we teach resilience to our students and noted that this value is reflected in our staff as well. The Transportation Director showed up at a bus stop early in the morning to address issues, and principals are working late to handle challenges. Assistant Superintendent Orton is doing a great job supporting the apprentice and pre-apprentice programs. Today we met with the pre-apprentice group and Snow College. Principal Peterson praised the program, noting that nine employees at her school are currently

participating. Our district played a key roll in getting SUU involved, which was initially hesitant, and it is rewarding to be part of that process with the support of the state.

Mr. Brotherson expressed appreciation for the strong cooperation between the SRO's, Mt. Pleasant City, and the police department, noting that the city has been great to work with. In other communities, everyone is working in the same direction as well.

A. School Report

Principal Peterson and school counselor Chelsea Bailey presented the school report for Moroni Elementary.

Construction Update:

- Millwork is in
- Carpet and tile will be installed next week
- Punch list with Westland and Design West in two weeks
- Move in the first of October

Vision:

- Confident Learners
- Quality Instruction
- Dual Language Acquisition

Mission:

- We will support every student's learning, promote community involvement, and celebrate achievement

School Focus and Improvement Plan:

- Meeting school/district goals and implementing Strategies 1-4 of the School Improvement Plan
- School Safety and student well being (revamped PBIS)
- Portrait of a Learner
 - assemblies
 - activities
 - challenges
- Family Engagement
- Teacher/Staff Morale

Math Goal (ELL, Grades 3-6):

- Increase the percent of English Language Learners scoring at proficient from 6% to 20%

Language Arts Goal (ELL students, Grades 3-6):

- Increase the percent of English Language Learners scoring at proficient from 0% to 10%

Language Arts Goal (SWD, grades 3-6):

- Increase the percent of Students with Disabilities scoring at proficient from 17% to 25%

Strategy 1: Strengthen PLCs

Strategy 2: Instructional Clarity (SWD & ELL)

Strategy 3: Strengthening Vocabulary & Targeted Interventions

Strategy 4: Strengthening Family Engagement

Trustland and TSSA

- Action Plan: To meet the school goals and support the School Improvement Plan
- Budget: Salaries and Benefits - \$57,000
- Online curriculum/subscriptions - \$13,100
 - Mystery Science, Generation Genius, Facts/Fracts, IXL Science (2 grade levels), 95 Percent Materials, Read Live, Reading A-Z
- Technology related supplies - \$8,600
 - Projector, Headphones, Gizmos, Net Positive

TSSA Expenditures/Budget

- TSSA Estimated distribution \$42,000
 - AmeriCorps TA's - \$16,500
 - Language TA - \$4,000 (or more)
 - After School Program - \$12,500
 - Teacher Morale - \$3,650
 - 100% attendance day with staff)
 - luncheon at least once a month so teachers eat together and visit
 - special needs students - random days push a cart around with treats/snacks for teachers (lift spirits)
 - undercover dress up days

- prizes, games
- Student Birthdays - \$850
- Family Nights - \$3,000
- Safety - \$1,500 and any carry over from 2024-2025

6th Grade Leadership Team

Seven (7) 6th grade students nominated by their peers on the following:

- Include others and help every student feel welcome and valued
- Promote safety and kindness in our school environment
- Positive role models by setting a good example in academics, behavior and attitude
- Maintain a passing GPA and have no behavior infractions
- help plan school events such as assemblies, posters, and initiatives to make our school a place where all students can learn to SOAR:
 - **Show** kindness
 - **Offer** help
 - **Always** include
 - **Respect** everyone
- Based off the nominations of their peers, three boys and four girls were chosen.
- These students talked with their parents and accepted the call to be on the Leadership Team

Leadership lunches (every other week)

- making posters with positive messages
- planning assemblies
- doing weekly announcements with a challenge for the school
- doing funtivities for the classes/grades who succeed at these challenges

Last week all seven leaders showed up early on Wednesday to help hand out gogurt for the students who accepted the challenge to walk to school

- leadership team will go to the Student Council Conference (UAESP) at BYU in October

Upcoming Activities

- Monthly Portrait of a Learner
 - October - Assembly by a BYU graduate on confidence
 - November - Resilience
 - December - Initiative
 - January - Curiosity
 - February - Communication
 - March - Accountable
- Career Day
- Parent Conferences
- BTS Paint Night
- Veterans Day
- Sight Buddies - Vision Screenings
- First Grade Christmas program

B. Technology Report

IT Director, Sean Rawlinson, presented the district technology report.

Safe Technology Utilization & Digital Citizenship - Yearly Report

Utah Code requirements

- Utah Code 53G-7-1202: School Community Council duties
 - Advise on safe technology utilization and digital citizenship
 - Provide parent/student education and awareness
 - Annual safety discussion with school administration
 - Ensure adequate internet filtering on-and off-campus

What "Digital Citizenship" means

- Definition from Utah Code: Smart, safe, ethical media and online choices
 - Safe browsing habits
 - Protecting personal data
 - Respectful digital communication

- Role of parents and educators

NSSD Technology Vision

- Technology supports student learning and achievement Emphasis on equitable access for all students
- Integration with curriculum and instruction
- Ongoing professional development for teachers

NSSD Technology Infrastructure

- Student Information System (SIS)
 - Powerschool
- Classroom technology
- Network security and internet filtering systems
 - Content Keeper
- Support channels:
 - Bark
 - UTSafe
 - We have a great partnership with UEN and CentraCom

Upgrades at the high school this summer have helped with previous internet issues

Firewall question regarding eSports were asked:

- When we had this club in the past, we bypassed district technology and went through the CentraCom building in Mt. Pleasant
 - hope we can partner with CentraCom again
- Still trying figure out the program and how to handle the supervision element
- Technology will meet with Athletic Director, Cheryl Hadley and Coach Benjamin Johnson
- Supervision will be the same as any other UHSAA activity
 - Games will be very controlled through UHSAA
 - Nintendo switch
- Our technology is pretty good at handling the games and which ones are allowed
 - Never 100%
 - try to be proactive but fix it when we find the issues

3. CONSENT CALENDAR

A. Approval of Minutes, DATE

[Board Mtg Min 8.19.25.docx](#) 

B. Financial Report and Payment Request

- First new year payroll will hit the end of this month
- Audit is coming along
 - we are lots further than we have ever been at this point
 - by next board meeting we should have everything complete
- Financial training tomorrow from state office - go over changes, new programs, grant funds and amounts
- Truth in Taxation - new guidelines that went into effect on January 1, 2025
 - Out of 72 entities in the state who went through Truth in Taxation (cities, school districts, municipalities), only 40% were in compliance
 - We were one of those entities not in compliance
 - the tax commission sent an email on Friday and gave one day to respond to questions they had
 - Did we
 1. disclose dollar amount the district would receive if TNT was approved
 2. have a hard copy of our budget at the hearing for the public to see
 - There was a checklist in June that we used to make sure all the marks were checked so we would be in compliance, but these items weren't on that checklist
 - A new checklist came out on August 15th
 - District Administrators met online with the tax commission today to appeal the decision

C. FY26 Budget

The tentative budget for FY26 was presented to the board.

Motion to approve the FY26 Budget.

Moved by: Stacey Goble

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, and Stacey Goble

Abstain Joseph Cook

Carried 3-0

- D. Adoption of Agenda
Motion to approve consent calendar.

Moved by: Jeremy Madsen

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

4. PERSONNEL SERVICES

- A. Substitute, Certificated and Classified Positions

New Hires:

Emily Faddis - NSMS - Learning Strategies Teacher Assistant

Braylee Olsen - FVE - SpEd Teacher Assistant

Jake Cox - NSHS - Math Tutor

Tiffany Hammond - MPE - Custodial Assistant

Diana Silva - NSMS - ESL Instructional Assistant

Substitutes:

Eric Taylor - Teacher/Teacher Assistant

Fern Hardy - Bus Aide

Molly (Marie) Anderson - Teacher/TA/Secretary

Aubre Strain - Teacher/TA/Secretary

Jaymi King - Teacher/Secretary

Cicily Gerlach - Teacher/TA/Secretary

Patricia Morris - Substitute Teacher/TA

Miriam Williams - Teacher/TA/Secretary

B. LEA-Specific Licenses

LEA-Specific Licenses were presented to the board for approval.

- New LEA-Specific Licenses:
 - Carlee Christensen
 - Ben Cox
 - Bailee Hansen
 - Clint Olmstead
 - Heidi Johnson (FVE)
 - Tonya Syme (MPE)
 - Heidi Johnson (FGE)
 - Haven Caldwell (SCE)
- Renewals:
 - Adam Burningham
 - Ellen Aste

Motion to approve LEA-Specific Licenses

Moved by: Jeremy Madsen

Seconded by: Stacey Goble

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

5. SUPPORT SERVICES

A. Construction Projects

Fairview Elementary

- Sod installation is complete
 - sprinklers are working
 - have 1 year warranty on grass
 - leave fencing to keep students off

- Roller door for storage shed is in
 - finish roof next week
- 16 items left on punch list
 - current communication window in front entry is not good quality
 - working on getting a better quality window to install
- Open House is scheduled for Thursday, October 2, 2025 at 6:00 p.m.

Auto Shop - phase 1

- Foundation is in
- Asphalt won't be poured until the spring
- Metal building won't be here until the middle to end of October
- Hoping to secure the rest of our funding through YIC and grants
- Tree on the west property line will be removed because of grading

NSHS Entry

- Footings and foundation are complete
 - gravel is in and they are backfilling
- Masonry will begin next week
- About 1 week behind
 - still planning on being finished by the end of December

Moroni Elementary

- Millwork is in
- Lights are backordered
- Waiting on glass and doors
- Should be ready to move in the first or second week of October

Can we put this information on the district website?

- Need to be transparent
 - could put funding information on website
- When we complete the safety projects, we can put them on the website

6. STUDENT SERVICES

A. School Choice

School Choice requests were presented to the board for approval.

Motion to approve school choice requests.

Moved by: Jeremy Madsen

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

B. Support Squad for Success Parent/Student Survey

The Support Squad for Success (SSS) is committed to creating a more supportive and inclusive learning environment for every student and staff member. To do this effectively, we seek school board approval to administer a short survey during parent-teacher conference week, targeting feedback from students, families, and staff. The survey will focus on perceptions of support, teaching strategies, and overall student experience. We will pay special attention to the voices of English Language Learners and students with IEPs and 504 plans so we can understand and address their unique needs. This data will be a cornerstone in shaping targeted improvements for our school community.

Motion to approve the Support Squad for Success Parent/Student Survey.

Moved by: Stacey Goble

Seconded by: Joseph Cook

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

7. TRAVEL REQUESTS

A. Travel Requests

Out-of-State Travel Requests to be approved by the board:

The Technology Department is requesting out-of-state travel for (2) employees to attend the National JAMF Conference in Denver, Colorado, October 7-9, 2025.

Middle School Gear-up is requesting out-of-state travel for (7) employees to attend the Gear-Up West Conference in Portland, Oregon, October 25-28, 2025.

Drama is requesting overnight travel to attend the Shakespeare Festival in Cedar City, October 3-4, 2025.

Boys Golf is requesting overnight travel to Stansbury (Tooele) for the state golf tournament, October 8-9, 2025.

Girls Tennis is requesting overnight travel to attend the state tournament in Salt Lake City, October 9-11, 2025.

Choir is requesting overnight travel to attend all-state choir in Salt Lake City, October 9-11, 2025.

Motion to approve the out-of-state travel requests.

Moved by: Stacey Goble

Seconded by: Joseph Cook

Yea

Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

8. POLICY CONSIDERATIONS

A. D-86 Employee Bullying and Hazing Policy

The D-86 Employee Bullying and Hazing Policy was presented to the board in second read.

Motion to approve the D-86 Employee Bullying and Hazing Policy in second read.

Moved by: Jeremy Madsen

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, and Stacey Goble

Abstain Joseph Cook

Carried 3-0

B. D-87 SHINE Policy (TSSP)

The D-87 SHINE Policy (formerly TSSP) was presented to the board in second read.

Motion to approve the D-87 SHINE Policy (formerly TSSP) was presented to the board in second read.

Moved by: Stacey Goble

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, and Stacey Goble

Abstain Joseph Cook

Carried 3-0

9. DISCUSSION/INFORMATION ITEMS

A. Apprentice Program Signing Day

Representatives from USBE will be here to host a "Apprentice Signing Day" for all of our hired apprentice teachers in the U-RAPT program. It will take place in the boardroom on September 29th at 3:00 PM.

B. USBA Conference

The USBA Conference will be held at Little America Hotel, January 8-10, 2026.

C. Fall Regional Meeting

The Fall Regional Meeting was discussed.

10. MATTERS FROM THE BOARD

Mr. Cook read responsibilities and duties of the school board and asked what can we do better?

- Understanding
 - get in the school and the classroom
- Atmosphere
 - need a great rapport (break barrier)
 - connection
- Be present
 - see what their needs are
 - advocating for our focus on parent engagement (getting input from community, volunteers)
- No one knows what community council is and why it is important
 - Celebration at the high school
 - many community members want to participate and volunteer
- Best thing we did was hire Mrs. Orton so we have an elementary presence
- Teachers enjoy seeing administrators / board members who come sit in the classroom
- Recognition is huge
 - board members can nominate super stars on the district website
 - awards are delivered to schools on Fridays

Mr. Brotherson has been in communication with Richard Stowell about filling one of our key positions

- Emailed draft to board members
 - take out student pictures, fix spelling errors
 - have this out quickly
 - give him 30 days to circulate brochure
- Deadline of October 17th
- Review on October 20th

Superintendent Hansen is working with Play to Stay

- They are a huge advocate for suicide awareness
 - this organization also helps support the teen center
- Purchasing stickers/clings to put in bathrooms for resources, SafeUT and hotline number

11. EXECUTIVE SESSION

A. Executive Session

An executive session for negotiation strategy, personnel, property issues or to discuss pending litigation may be held.

Motion to exit regular session and move into executive session.

Moved by: Rich Brotherson

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

Meeting moved into executive session at 8:10 p.m. to discuss security.

Motion to exit executive session and return to regular session.

Moved by: Rich Brotherson

Seconded by: Stacey Goble

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

Meeting moved back to regular session at 8:38 p.m.

12. ADJOURNMENT

Motion to Adjourn

Moved by: Stacey Goble

Seconded by: Jeremy Madsen

Yea Rich Brotherson, Jeremy Madsen, Stacey Goble, and Joseph Cook

Carried 4-0

Meeting adjourned at 8:38 p.m.

