



The Governing Board of Freedom Preparatory Academy

HELD A PUBLIC MEETING

IN THE SECONDARY SCHOOL CONFERENCE ROOM

1761 WEST 820 NORTH, PROVO, UTAH

September 18, 2025 12:00PM-1:20PM

In attendance via zoom: Austin Anderson, CAO, Lindsay Owen, CFO, board members Rex Galbraith and Keith Powers, Executive Director Grayson Wolf, Director of Operations Buddy Ivie, Director of Finance Chris Helvey, Principals Cherlynn Imes, Carrie Banfield, Brandon Winn, and Assistant Principal Brandon Waite along with FPA employees Kaylen Perez, Kim Flewallen, Leigha Nunnally, and Lainy Barrick plus Joe Dunlop, ESS Rep. Executive Secretary Tracey Noonan, School Counselor Amanda Gabbitas and two FPA students, Gage Robison and Viviana Rios, participated at the anchor location.

PUBLIC COMMENT

None

REGULAR AGENDA

1. Approval of minutes from Governing Board Meeting held on June 18, 2025.

Keith Powers noticed a typo which Tracey Noonan will fix.

Keith Powers moved to approve minutes from June 18, 2025, Governing Board Meeting with minor spelling correction.

Lindsay Owen seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

2. Executive Director Update

Enrollment numbers were briefly discussed.

3. Early graduate presentations

Two 11th grade students, Gage Robison and Viviana Rios, presented their early graduation plans to the Governing Board. Amanda Gabbitas informed the Governing Board that the students have done all necessary requirements to graduate early and just need the Governing Board's approval to do so.

Keith Powers moved to approve the early graduation request made by Gage Robison.
Lindsay Owen seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

Lindsay Owen moved to approve the early graduation request made by Viviana Rios.
Keith Powers seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

4. Positive Behavior Plans

Kaylen Perez presented summary of FPA1 Positive Behavior Plan.
Carrie Banfield presented summary of FPA3 Positive Behavior Plan.
Lainy Barrick presented summary of FPA2 Positive Behavior Plan.
Brandon Winn presented summary of FPA4 Positive Behavior Plan.

Keith Powers moved to approve all campus Positive Behavior Plans as presented.
Lindsay Owen seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

5. Early Learning Plan approval

Leigha Nunnally presented summary of the Early Learning Plan goals for all elementary campuses.

Rex Galbraith moved to approve the Early Learning Plan as presented.
Lindsay Owen seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

6. AI Policy

Buddy Ivie explained the need for this policy and summarized it.

Keith Powers moved to approve the AI Policy as written.
Lindsay Owen seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

7. School Guardians Policy

Buddy Ivie explained the need for this policy and summarized it.

Discussion ensued regarding length of training time plus safe storage of firearms, and it was mentioned that the school guardian must not be an administrator. Qualification standards were also discussed, as well as protocols for communication during incidents.

Keith Powers found a typo that will be corrected.

Keith Powers moved to approve the School Guardians Policy as discussed and amended.
Rex Galbraith seconded the motion. 4-0 passed, no opposition with Paul Baltes absent.

Lindsay Owen left the meeting (12:53PM).

8. Accommodations for Employees with Disabilities Policy

Buddy Ivie explained this policy and informed the Board that, after approved, will be added to the 2025-2026 FPA Employee Handbook.

Keith Powers moved to approve the Accommodations for Employees with Disabilities Policy as written.

Rex Galbraith seconded the motion. 3-0 passed, no opposition with Lindsay Owen and Paul Baltes absent.

9. Teacher Incentive Policy

Buddy Ivie summarized the updated language of this policy.

Rex Galbraith led a discussion regarding the types of grants teachers are requesting. Using AI to help write grant requests was suggested. Also discussed was the percentages of monetary incentives.

Rex Galbraith moved to approve the Teacher Incentive Policy as discussed.

Keith Powers seconded the motion. 3-0 passed, no opposition with Lindsay Owen and Paul Baltes absent.

10. Personal Electronic Devices policy

Buddy Ivie discussed amendments to existing policy. Update needed to accommodate new law and to separate the elementary and secondary policies.

Formatting/spacing issues will be corrected.

Rex Galbraith moved to approve the Secondary Personal Electronic Devices Policy as discussed.

Keith Powers seconded the motion. 3-0 passed, no opposition with Lindsay Owen and Paul Baltes absent.

11. Landtrust annual training and website updates

Moved to next meeting (October).

12. Audit

Physical audit will take place on September 23 at the Secondary Campus.

13. Financial Update

Chris Helvey summarized cuts made to personnel in the spring.

Austin Anderson recommended surveys at mid-year and year-end to determine impact of discussed cuts.

14. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code*

Not needed

15. Adjourn

Keith Powers moved to adjourn at 1:20PM.

*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual or individuals or discuss pending or reasonably imminent litigation in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.

DRAFT