

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, September 8, 2025**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City* (Chair)
Emily Quinton, *Summit County*
Drew Quinn, *Holladay*
Cheri Jackson, *Millcreek*
Dustin Gettel, *Midvale City*

Electronic

Chris Cawley, *Alta*
Randy Aton, *Springdale*
Melodie McCandless, *Grand County*
Pamela Gibson, *Castle Valley*
Luke Cartin, *Park City*
Patrick Schaeffer, *City of Kearns*
Kyla Topham, *Springdale*
Holly Smith, *Holladay*
Joe Frazier, *Oakley*
Emily Paskett, *Salt Lake County*
David Brems, *Emigration Canyon*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*, Samantha Pensari, *Stewardship Utah*; Monica O'Malley, *Salt Lake City staff*; Sophia Nicholas, *Salt Lake City staff*; Glade Sowards, *Salt Lake City staff*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Jeanne Evenden, *Ogden resident*

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order, and introduction of attendees were made.

1.2 Current Participation Percentages included in Board Packet

1.3 Open Meetings Act Training

The Millcreek Deputy Recorder, Alex Wendt conducted the Open Meetings Act training, which included information on what constitutes a meeting, different meeting types, and requirements for noticing and minutes of meetings.

2. Business Matters

2.1 Approval of August 4, 2025, Board Meeting Minutes

Board Member Quinn moved to approve the August 4, 2025, Board Meeting Minutes. Board Member Gettel seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses).

Secretary Emily Quinton reviewed the Treasurers report and noted new components like bid fee payments, and a refund approved at the August meeting.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the update for the Communication Committee. Salt Lake City has engaged with Penna Powers for additional communications work. Board Member Cawley discussed ongoing work to create a more strategic communications plan and prepare for website updates aimed at improving public accessibility. He also spoke about effectively engaging communities as the program launch grows closer. He will be involving communications staff from the participating communities. Chair Dugan emphasized that with the holidays coming up and the launch of the Program the Board need to make sure that there is good communication to their local communities.

Salt Lake City Staff member Monica O'Malley gave the report from the Low-Income Plan Committee. The Committee does not have a formal facilitator, so Monica and Emily are working in that role for now. One meeting was held on August 11th. The Community Plans for Low-Income assistance include programmatic strategies, which were approved by the board on December 5, 2022. The outreach strategies section includes five communication strategies, with each community's plan containing a customized list of organizations it plans to conduct outreach to. Finally, the last section of the plans contain any additional elective strategies a community chose to include. The following strategies will apply to participating customers who are enrolled in Schedule 3. First there is the enhanced monthly bill credit; an additional monthly bill credit will be applied in an amount equal to the estimated average residential customer impact rate, not to exceed \$7.00. This monthly bill credit will be funded through a monthly surcharge paid by participating customers who are not enrolled in Schedule 3. Schedule 3 is the Home Electric Lifeline Program (HELP) which provides Rocky Mountain Power (RMP) customers with a maximum of \$18.00 per month bill credit. This is funded by non-Schedule 3 RMP customers. People can enroll in Schedule 3 by signing up for Home Energy Assistance Target (HEAT) program and then get the benefit of both programs. HEAT is a federal program funded by a program called the Low-Income Home Energy Assistance Program (LIHEAP). LIHEAP funding is not allocated for the fiscal year 2026 yet. In May, the President's budget proposed eliminating this funding. In July the Senate Appropriations Committee approved \$4.045 billion in funding. In October, it is expected that a final decision regarding ongoing appropriations will be made.

RMP customers can enroll in HELP separately from HEAT, but HELP applications aren't reviewed and processed on a rolling basis. The Low-Income Committee will continue to monitor LIHEAP funding decisions. They are finished with the draft of the Energy Affordability webpage and will publish it soon. Chair Dugan said that the Low-Income Plan is a very important part of the Program.

Board Member Quinton gave the Program Design Committee update. The Program Design Committee received and developed the first response to a data request directed towards the Agency. They reviewed two rounds of eligibility screening, evaluation, and scoring memos produced by Energy Strategies. Direct testimony for all parties is due Friday October 10th for public service commission docket 25-036-06.

Data requests between intervening parties in a Public Service Commission (PSC) docket is normal and expected. Data requests are not posted formally to a docket's website and do not have to be shared publicly. Often, parties will attach data requests and responses to their testimony, so it becomes part of the public record. It is customary for parties to take no more than 10 business days to respond to a data request. For URC program application docket 25-036-06 over 15 data requests have been sent by intervening parties to RMP. The Agency received the first data request from the Office of Consumer Services on August 25, 2025.

The timing of the Agency's RFP and changes to federal clean energy tax credits is challenging right now. The Agency sent a supplemental data request to bidders asking about potential changes to bid price and commercial online data, details on tax credit eligibility, and more.

Sophia Nicholas, Deputy Director of the Salt Lake City Sustainability Department, spoke about the Municipal Investment Fund Grant. The funds for this program are not frozen or impacted by the current litigation efforts. The grant award announcement was made in August. Salt Lake City will be receiving \$100,000 through the grant recipient, Sustain Energy Finance, to support Utah Renewable Communities costs. There is also a portion of the grant for community outreach.

Board Member Quinton finished by saying that the Initial Short List selected from the bids will be finalized by September 15th and sent to PacifiCorp to begin the next stage of the process.

2.4 Public Comment

There was no public comment.

2.5 Discussion and Consideration of Resolution 25-10 Resolution of the Board Adopting a Regular Meeting Schedule

Board Member Gettel made the motion to approve Resolution 25-10, Resolution of the Board Adopting a Regular Meeting Schedule. Board Member Jackson seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

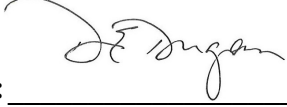
2.6 Board Member Comments

Board Member Quinton mentioned that a records retention policy will likely be developed for the Agency and brought to the board for adoption at a future meeting.

2.7 Closed Session if Needed

3. Adjournment

Board Member Gettel moved to adjourn the meeting. Board Member Quinn seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 2:00 p.m.

APPROVED:  _____ Date 10/8/25
Dan Dugan, Chair

ATTEST:


Emily Quinton, Secretary