

Approved

September 10, 2025

South Sanpete School Board Meeting
39 S Main St
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	5:33 PM
Closed Meeting Start Time	5:34 PM
Closed Meeting End Time	5:57 PM
Meeting Adjourned	5:58 PM

The meeting was called to order at 3:30 PM by Board President Connor Thompson.

Reverence: Coleen Ogden

Patriotic Tribute: Connor Thompson led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: Coleen Ogden, Connor Thompson, Mark Olson, David Warren
Loni Hammond was excused from the meeting.

Others Present: Jake Hill, Ralph Squire, Trevor Powell, Lloyd Call, Cathi Call, Adam Peterson, Melissa Judy, Arleen Jensen, Steven Roberts

RECOGNITION & ACHIEVEMENT

Teacher Recognition—Assistant Superintendent Trevor Powell congratulated Susan Hatch on her induction into the Utah Softball Hall of Fame. Board members also praised her for her dedication to the students at Manti High School.

CITIZEN DIALOGUE

None

BUSINESS ITEMS

Minutes—The Minutes of the August 13, 2025, Regular Board Meeting were presented for approval. After discussion, David Warren moved to approve the minutes as written. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Warrants—Warrants #00034061 - #00034236 for \$2,763,709.15 were presented for approval. After discussion, Mark Olson moved to approve the warrants as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Budget Report—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund. Business Administrator Jake Hill informed the Board about the upcoming audit and the preparations underway to ensure readiness. He noted that the audit report will be submitted to the state by November 30, and the auditors will present the audit report to the Board at the December Board Meeting.

After discussion, David Warren moved to approve the budget report as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

ITEMS FROM BOARD MEMBERS

Connor Thompson—Board President Connor Thompson reminded Board Members of the NSBA Conference, April 10-12.

Mark Olson—Board Member Mark Olson inquired about the insurance transition. Business Administrator Jake Hill reported that the transition has gone smoothly. The District is only 10 days into the transition, but Business Administrator Hill said he anticipates this will be a positive move for the District.

REPORTS

School Reports

- **Gunnison Valley Elementary**—Principal Arleen Jensen reported on GVES, highlighting the new playground, school goals of instruction, engagement, and proficiency, growing enrollment, stable staffing, and strong beginning-of-year scores.
- **Gunnison Valley Middle**—Principal Adam Peterson shared updates on Gunnison Valley Middle School's efforts for the year, noting the addition of expanded music opportunities through the band/choir teacher. He also expressed appreciation for the recent school grounds improvements and outdoor upgrades at the school.
- **Gunnison Valley High**—Assistant Principal Melissa Judy reported on current efforts at GVHS. She highlighted the school's band/choir teacher and expressed appreciation for recent outdoor improvements, including the scoreboard, football pressbox, and sound system. She noted that the school is renewing its accreditation this year and informed of the development of the Achievement Team, a representative group from all sports and clubs that will receive leadership training.
- **Central Utah Academy**—Director Steve Roberts reported on the high school at the prison, noting that over 400 students were served last year and more than 200 so far this year. He also provided an update on adult education programs in the community.

Reading Report—Assistant Superintendent Trevor Powell reported an overall increase in students reading on grade level across the district. He expressed appreciation for the educators, instructional coaches, and instructional assistants who work with students on a daily basis.

Audit Committee Report—Business Administrator Jake Hill reported on the Audit Committee's work, including its review of district financial operations and audits. He summarized required state reporting, noted that in-school financial reviews and trainings are conducted twice a year, and provided information on property taxes and district tax levies.

Construction Update—Business Administrator Jake Hill provided updates on district construction projects, including the Manti High School wrestling room and shop addition, completion and opening of all playgrounds on September 10, restrooms at MES, and the MHS stadium.

INFORMATION

Risk Management Newsletter—Business Administrator Jake Hill shared a Utah Risk Management document outlining guidelines and insurability details to be taken into account when planning Homecoming activities.

Preliminary Student Count—Superintendent Ralph Squire presented the preliminary 2025–26 enrollment count, noting an overall decline in district enrollment, consistent with statewide trends.

Fall Coaching Lists—Superintendent Ralph Squire presented the list of Fall 2025 coaches, noting that all are required to complete background checks and mandatory training to participate in sports and activities.

ACTION ITEMS

Bus Purchase—Assistant Superintendent Trevor Powell presented a purchase quote for one school bus.

After discussion, David Warren made a motion to approve the purchase of one school bus. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

ATV Purchases—Business Administrator Jake Hill presented quotes for the purchase of three side-by-sides for custodial and maintenance use in the schools.

After discussion, David Warren made a motion to approve the purchase of three side-by-sides from GIC. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

150 Mile/Overnight Requests—Superintendent Ralph Squire presented the following 150 Mile/Overnight Travel request:

School	Sport/Program	Date(s)	Destination	Reason	Travel
MHS	Boys Basketball	11/20-11/22	St. George	Tournament	Suburbans
MHS	Girls Basketball	12/12-12/13	St. George	Tournament	Bus
MHS	Theatre	1/22-1/24/26	Cedar City	Conference	Suburbans
MHS	Boys Wrestling	11/25/25	Ogden	Tournament	Bus
MHS	Boys Wrestling	12/19-12/20	Plain City	Tournament	Bus
MHS	Boys Wrestling	1/9-1/10/26	Vernal	Tournament	Bus
MHS	Girls Wrestling	12/12-12/13	St. George	Tournament	Suburbans
MHS	Girls Wrestling	1/9-1/10/26	Vernal	Tournament	Suburbans
MHS	Boys Soccer	3/14/26	St. George	Game	Bus

After discussion, Mark Olson moved to approve the 150 Mile/Overnight Requests as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

TSSA Plans—Superintendent Ralph Squire presented the school's TSSA plans for approval. The South Sanpete School District Board of Education reviewed each of the schools' plans, which must align with the governing Student Success Framework focused on improving student performance and academic achievement.

After discussion, Mark Olson made a motion to approve the TSSA plans as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Policies—

Superintendent Ralph Squire presented the following policies for approval

- *GBIA Reporting Substantial Threats Against a School*
- *JG Student Conduct and Discipline*

After discussion, David Warren moved to approve Policies GBIA and JG as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *IFB Flags on School Property*

After discussion, Coleen Ogden moved to approve IFB as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Business Administrator Jake Hill presented the following policies for approval:

- *IKFB Participation in State Online Education Program*
- *IKFB-1 SOEP Decision Tree*

After discussion, Coleen moved to approve Policies IKFB and IKFB-1 as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Business Administrator Jake Hill presented the following policy for approval:

- *DBKAA Booster Clubs*

After discussion, Coleen Ogden moved to approve Policy DBKAA as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policies for approval:

- *JKAA Health Requirements and Services Immunizations*
- *G CBD-C Employee Immunization Policy*

After discussion, David Warren moved to approve Policies JKAA and G CBD-C as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Motion for Closed Meeting—David Warren moved to adjourn into Closed Session at 5:33 PM to discuss items outlined in Utah Code, Section 52-4-5. The items were: the character and professional competence of several employees. Mark Olson seconded the motion. A vote was taken, and the following Board Members voted in favor: Connor Thompson, Coleen Ogden, Mark Olson, and David Warren. Motion passed.

The following items were discussed in Closed Session: the character and professional competence of employees. David Warren moved to adjourn from Closed Session at 5:57 PM. Mark Olson seconded the motion. A vote was taken, and the following Board Members voted aye: Connor Thompson, Coleen Ogden, David Warren, and Mark Olson. Motion passed.

Hire Recommendations—Mark Olson moved to approve the following individuals for employment.

1. New Teacher Recommendations

- a. None

2. Para-educator Recommendations

a. Abigail Robbins	SPED	EES
b. Harmony Durtschu	SPED	EES
c. Annika Judkins	Title 1	MES
d. Lindsay Braithwaite	TSSA	MES
e. Channing Banks	SPED	GVES
f. Chloe Crockett	AmeriCorp	EES
g. Acey Jensen	Trustlands	EMS
h. Macie Barton	Trustlands	EMS
i. McKenzee Campbell	SPED	EES
j. Trent Halliday	At Risk	GVMS
k. Fabiola Lemus	TSSA	EES
l. Taryn Norman	AmeriCorp	EMS
m. Hallee Peterson	Trustlands	EMS
n. Ian Wilde	Trustlands	EMS
o. Talon Rasmussen	Trustlands	EMS
p. Audrey Butler	Trustlands	MHS

3. Transfer Recommendations

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| a. McKay Smith | Receptionist/Assistant Technology | D.O. |
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4. Other Hire Recommendations

a. Damien Nelson	Custodian	EES
b. Nathan Makin	Custodian	EES
c. Britt Brown	RBT Specialist	MES
d. Bre’Kell Lyon	Math Tutor	MES
e. Lilly Cheshire	Student Custodian	MHS
f. Ryder Donaldson	Student Custodian	GVES
g. Allee Sorensen	Student Custodian	GVES
h. Broadie Brock	Student Custodian	GVES
i. Katie Worthington	Student Aide	MES
j. Dartanyin Prince	Student Aide	MES
k. Jeremiah Dobesh	Tutor	MHS
l. Karen Steurer	Technology Site Specialist	MES
m. Porter Worthington	Student Custodian	MHS
n. Blaine Van Leeuwen	Technology Site Specialist	GVMS
o. Benjamin Liddiard	Student Custodian	GVHS

5. Resignations/Retirement

- | | | | |
|---------------------|--------------|-------------|-----|
| a. Brontae Sorensen | SPED Teacher | Resignation | MES |
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Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Adjourn

Mark Olson moved to adjourn the South Sanpete School Board Meeting. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

The next regularly scheduled Board Meeting will be held on Wednesday, October 8, 2025, at 3:30 PM.

Meeting adjourned at 5:58 PM.

President

Business Administrator