NEBO SCHOOL DISTRICT
BOARD MEETING MINUTES
Wednesday, September 10, 2025

The Board of Education of Nebo School District met in a Board meeting on Wednesday, September 10, 2025, in the Boardroom of the Nebo District Administration Office located at 350 S Main in Spanish Fork, Utah. The meeting commenced at 3:04 PM. Board members present were Shannon Acor, Kristen Betts, Scott Wilson, John Taylor, Rick Ainge, Brain Rowley and Shauna Warnick. Staff members present were Superintendent Rick Nielsen, Michael Harrison, Reed Park, Ben Ford, Suzanne Kimball, Alicia Rudd, Frank Daybell, Mike Larsen, Dave Rowe, Bart Peery and Raquel Baum.

Shannon Acor welcomed everyone to the Board meeting.

1. Board Work Session

Item 1A: Discussion of Board Meeting Agenda and Review of Consent Agenda.

President Shannon Acor reviewed the Consent Agenda and inquired of any questions from the Board members. Kristen Betts mentioned baseball field concerns from patrons at various high schools and Shauna Warnick inquired of a few items on the "Claims" report that is provided each month. Business Administrator Michael Harrison was able to provide the Board with detailed information of the claims and expressed his appreciation to Shauna for reaching out prior to Board meeting, giving him time to research the data.

Superintendent Nielsen mentioned that there will be a closed session.

Item 1B: Board Member Reports

- Brian Rowley asked for clarification on overpaid lunch accounts. It is district practice to refund the balance to the parent or for the parent to transfer funds from one student to another student in the household using the lunch app if they wish.
- Kristen Betts mentioned the positive feedback from parents and grandparents about the elimination of gate receipts. They have expressed their gratitude for the change.
- Rick Ainge also mentioned positive comments about gate receipts and feels like it has been a good start to the school year.
- Scott Wilson attended activities during Payson City Onion Days and was approached by the mayor and other city council members expressing their gratitude for the beautiful new high school. They also expressed appreciation for the School Board and Superintendent Staff.
- Shauna Warnick reported on the positive feedback pertaining to the new cell phone policy.
- Shauna Warnick reviewed items from USBA;
    - Leadership Academy, Sept. 25-27, 2025
        a. Shauna and Superintendent Nielsen will be presenting on "Highly Effective Cohesive Boards."
    - Fall Regional Meeting will be held on Oct. 2 at 6:00 PM
    - JLC discussion items;
        a. SB37 Minimum Basic Tas Rate Amendments
        b. Statewide Attendance and Attendance Ambassadors
- John Taylor also mentioned parents expressing thanks for the new cell phone policy. He knows of a teacher who removed phones from two students and he felt very supported by the parents. He did mention hearing of one high school seminary allowing cell phones in class.
- Shannon Acor echoed the positive feedback gate receipts and the new cell phone policy.
- Shannon Acor and her husband had the opportunity to meet the new owners of the Payson Stadium Cinema who are from Chicago. They are partnering with Angel Studios.

Item 1C: Committee Reports & Board Training

- Operations Coordinator Dave Knudsen and Maintenance Supervisor Darald Miller shared the amazing Capital Projects accomplished during the summer of 2025.

2. Items for Board Discussion

Item 2A: Policy GDC – Hiring Practices

- Assistant Legal Counsel Jeff Peterson explained that this policy was amended to clarify definitions and procedures. The amendment also removed "Section 7. Placement on Salary Schedule" as it is already included in the applicable employee handbooks.

Item 2B: Policy IKF – Curriculum Standards and Graduation Requirements: Academic and Citizenship Credit and Grading.

- Assistant Legal Counsel Jeff Peterson explained that this policy was amended due to Utah State Legislation pertaining to credit guidelines for PE participation and method of using packets to earn credits in other subject areas. Packets may not be used to improve a previous course grade.

Item 2C: Items from Superintendent

- The Superintendent invited Assistant Superintendent Ben Ford to review the final 2026-2027 Academic School Year Calendar and the tentative 2027-2028 Academic School Year Calendar. Both calendars are on for approval later in the meeting.
- The Superintendent shared the list of schools assigned to each Board member and the School Community Council schedules for both secondary and elementary schools.
- The Superintendent invited Business Administrator Michael Harrison to review the enrollment trends and projections as of date. The Board discussed the possible reasons for the impact of a slight decline in enrollment this year.
- The Superintendent shared a summary by school of the class change fee revenue. This item needs more discussion on consistency of implementation.
- The Superintendent shared the Board Committee Meeting Schedule for 2025-2026. The first meeting is Wednesday, Sept. 17.
- Secondary Director Bart Peery followed up with the Board with clarifications to the Title IX report that was shared in the August Board meeting.
- The Superintendent mentioned a recent audit email that Board members received as part of an audit process taking place. He reminded them to respond in the next week or so.
- The Superintendent mentioned that the Panorama survey window is September 22 to October 10.
- The Superintendent mentioned an upcoming Mental Health Screener on September 29 at Diamond Fork Middle School. The district plans to hold another screener in the spring and schools will hold a screener in conjunction with a SEP conference.
- The Superintendent mentioned the Advanced Science/Service Dog class at Payson High School. The school has teamed up with Guide Dogs of America. Due to some questions from students, the Board discussed the class expectations and strands of standards from the State curriculum. The dogs are only approved to be present this class and not in any other classes or other areas of the school. Secondary Director Bart Peery offered that he would be happy to visit with the students.
- The Superintendent and Board discussed student travel. The Board would prefer to see more detailed and itemized itineraries.

3. Items for Board Action (see 6:00 PM meeting)

4. Special Business

Item 4A. Consideration of convening a closed session to discuss matters related to legal/litigation issues, real property transactions, procurement, and student or personnel issues involving a person's character, competence, or health.

President Shannon Acor announced the need to convene for a closed session at 5:00 PM.

Kristen Betts presented the motion to convene a closed session.
John Taylor seconded the motion. All members present voted in favor.

President Shannon Acor announced at 5:00 PM that the Board meeting was temporarily adjourned.

The Board convened the closed session at 5:03 PM.

President Shannon Acor announced at 5:28 PM that all items of the closed session were covered and adjourned the closed session.

The Board reconvened the Board meeting at 5:28 PM.

President Shannon Acor announced at 5:28 PM that the Board meeting was temporarily adjourned until 6:00 PM.

The Board of Education of Nebo School District reconvened the Board meeting at 6:02 PM. Board members present were Shannon Acor, Rick Ainge, Kristen Betts, Brian Rowley, John Taylor, Shauna Warnick and Scott Wilson. Staff members present were Superintendent Rick Nielsen, Michael Harrison, Reed Park, Ben Ford, Suzanne Kimball, Alicia Rudd, Frank Daybell, Mike Larsen, Dave Rowe, Bart Peery and Raquel Baum.

The agenda was as follows:

1. OPENING
   A. Pledge of Allegiance

2. AGENDA APPROVAL
   A. Approval of Board Agenda

3. CONSENT AGENDA
   A. Financial Report
   B. Claims
   C. Minutes of the Work Session and General Board Meeting held on August 13, 2025.
   D. New Employees and Separations
   E. Requests for Leave Without Pay
   F. Requests for LAND Trust Amendments
   G. Student Educational Travel

4. PROGRAM REVIEW AND REPORT
   A. Barnett Elementary School Presentation – Brent Hogan
   B. PEAK Awards – Seth Sorensen and Lindsey Hughes

5. PUBLIC PARTICIPATION
   A. Public Opportunity to Address the Board

6. ITEMS FOR BOARD DISCUSSION

7. ITEMS FOR BOARD ACTION
   A. Consideration of Approval of the 2026-2027 Academic School Year Calendar and the Tentative 2027-2028 Academic School Year Calendar.
   B. Consideration of LEA Specific Licenses.
   C. Consideration of Spanish Fork City Construction Reimbursement Agreement.
   D. Consideration Deeds and Easements in Springville City.

8. SPECIAL BUSINESS
   A. Motion & Vote – Board Closed Session
   B. Board Closed Session (Legal, Property, Personnel and/or Other Closed Session Issues)

Agenda Item 1: OPENING

Item No. 1A: Pledge of Allegiance – Lincoln Sanders, student from Barnett Elementary.

Agenda Item 2: AGENDA APPROVAL

Item No. 2A: Shauna Warnick presented a motion to approve the Board Agenda. She mentioned that there will not be a closed session after the general meeting.
Brian Rowley seconded the motion. All members present voted in favor.

Agenda Item 3: CONSENT AGENDA

Item No. 3: Rick Ainge reviewed items listed on the Consent Agenda and inquired of any questions from the Board. He then presented a motion to approve the following items listed on the Consent Agenda:

A. Financial Report
B. Claims
C. Minutes of Work Session & General Board Meeting held on August 13, 2025.
D. New Employees and Separations
E. Requests for Leave Without Pay
F. Requests for LAND Trust Amendments
G. Student Educational Travel
John Taylor seconded the motion. All members present voted in favor.

Agenda Item 4: PROGRAM REVIEW AND REPORT

Item 4A. President Shannon Acor welcomed Barnett Elementary to the Board meeting. Fifth grader Kate Cozzens introduced the Barnett choir directed by Brittany Sanders. The choir sang two amazing songs; “Show the World” and “Bulldogs Stand.”

Item 4B. President Shannon Acor invited Public Information Officer Seth Sorensen and Customer Experience Administrator Lindsey Hughes to recognize the following PEAK Award recipients;

- Brooke Rasmussen, Secretary, Spanish Fork Jr. High, nominated by Preston Parish, Saia Naulu and Alyssa Larsen.
- David Strong, Transportation, nominated by Cory Mendenhall
- Amberlie Green, Custodian, Canyon Elementary, nominated by Dona Jean Fox, Amy Windsor and Hailey Lopez.
- Kayli Carter, Teacher, Oakridge, nominated by Jennifer Hannett

Agenda Item 5: PUBLIC PARTICIPATION

Item No. 5A: Public Opportunity to Address the Board

Name	City	Schools	Topic

No patrons signed up to address the Board.

Agenda Item 6: ITEMS FOR BOARD DISCUSSION

Agenda Item 7: ITEMS FOR BOARD ACTION

Item No. 7A: Brian Rowley made the motion to approve the 2026-2027 Academic School Year Calendar and the Tentative 2027-2028 Academic School Year Calendar.
Shauna Warnick seconded the motion. All members present voted in favor.

Item No. 7B: Kristen Betts made the motion to approve the LEA Specific Licenses.
Rick Ainge seconded the motion. All members present voted in favor.

Item No. 7C: Scott Wilson made the motion to adopt the Board Resolutions approving the Construction Reimbursement Agreement between Nebo School District and Spanish Fork City for the improvements of two softball fields identified as fields 9 and 10 located within the Spanish Fork Sports Park.
John Taylor seconded the motion. All members present voted in favor.

President Shannon Acor announced at 6:33 PM that all items on the agenda were covered and asked for a motion to adjourn the Board meeting.

Shauna Warnick presented the motion to adjourn the meeting.
Scott Wilson seconded the motion. All members present voted in favor.

The meeting was adjourned at 6:33 PM.