



# WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | [WWW.WINTERSPORTSSCHOOL.ORG](http://WWW.WINTERSPORTSSCHOOL.ORG)

## WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES MEETING AGENDA - DRAFT

**COMMITTEE:** Board of Trustees

**MEETING DATE:** October 8, 2025, 5:00 PM @ Winter Sports School, Classroom 2

Zoom Electronic Meeting Access:

<https://wintersportsschool-org.zoom.us/j/87267327617?pwd=nrJemT38VfQUiS1pqheLf2L5AAhs6Y.1>

Meeting ID: 872 6732 7617

Passcode: 84098

Board Member	ATTENDANCE		
	In Person	Zoom	Absent
Abi Wright- Grissom		X	
Bud Canaday		X	
Christie Hind			X
Dylan Rothwell	X		
Jennifer Eaton	X		
Holland Lincoln		Joined 5:12	X
Amy Maentz	X		
Nick Penze	Joined 5:17		
Thomas Cooke		X	
Tim Gaylord			X
Whalen Louis	X		

Non Board Members in attendance: Tess Miner-Farra, Megan Altman, Casey Holmes, Rhondi Peters parent

### I. Welcome and Introductions

Whalen Louis called to order the Board meeting at 5:04 pm in Winter Sports School classroom 2. Roll call taken, first with zoom and then in person.

### II. **Potential Motions:** Approval of minutes from the August 2025 BOT meeting: [WSS DRAFT Board Meeting Minutes 8.13.25](http://WSS DRAFT Board Meeting Minutes 8.13.25)

First Motion to approve	Thomas Cooke
Second Motion to approve	Abi Wright-Grissom

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	X	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	NA	

### III. Financial Update (Casey H., Bud C., Tess M-F.)

Bud Canaday gave an overview of the financial health of the school. He noted the continued benefit of interest income to the bottom line. The other metrics tracked were doing well, and he was optimistic about the financial health of the school. Bud expressed concern about the student head count and the impact on the financial conduct of the school and the overall student school environment. Casey Holmes continued the overview by detailing the funding mechanics from the State of Utah base on student head count. Tess filled out Casey's points by discussing how the budget is built with the repercussions of having less students on October 1 when the State takes school data than started the school season.

### IV. Head of School Report (Tess M-F)

Megan began the head of School Report by stating that there were currently 21 applicants for 9<sup>th</sup> grade, of which 20 confirmed. This number, especially the confirmations, were slightly higher than prior years applicants. There were no early applicants in grades 10-12. The board discussed making sure parents understood that a high level sport that wasn't snow based was mission appropriate for the school. Board reviewed the schools the 9<sup>th</sup> grade applicants were coming from, and were impressed with the geographic dispersal. The ability to add more students in 11<sup>th</sup> grade next season was seen as a positive since this grade had been in high demand the last couple of years. Jen Eaton highlighted the opportunities for outreach with sports programs which have not traditionally had their athletes join the school. During the school report, the board voted on motions listed below which came up during the discussion. Tess highlighted the school's drug and alcohol policy, and how Summit County Sheriff K-9 units do sweeps of the inside of the school and the parking lot. The policy of having K-9s inspect the school with the students' property, as well as the parking lot was highlighted as a deterrent – a very visible reminder for the students that they do not want to bring drugs or alcohol onto school grounds. The sensitivity of the dogs is such that they can detect traces of drug or alcohol use even if the actual substance is not in the car or the backpack. The Board had a vigorous debate about the benefits of having K-9s search the school grounds and the optics of what happens when the dogs indicate a banned substance. The board was in agreement that every effort should be made to minimize the spectacle of the police inspecting a car or backpack that was highlighted by the Polie Dogs. Multiple variations of the existing school policy were proposed, with the board favoring an approach that happened after school with flagged vehicles and a variation of this applied to backpacks. Tess continued a recent board conversation report discussing students missing school days for sports specific camps but ones that are not affiliated with their main sports club. Board members had differing views on the merits of camps outside of the primary sports program, as well as the impacts of students missing school days on the students that remained in class. Having a school environment where students are in and out of classes and makes it harder for the teacher to educate the students appropriately. Tess favored an approach where students were allowed to miss a week of school per semester with their approved clubs and in a manner which worked with the school curriculum . Tess Miner-Fara

highlighted the State mandated guardian, or an armed person at school during all school hours. The school does not have the finances to pay for a dedicated Summit County Sheriff to be on premise at all times, though the police department had been increasing their presence on campus. She finalized the school report highlighting student phone usage during the school hours, and how the pouches in each classroom was decreasing unauthorized

V. **Potential Motion:** Approval of 2026 School Fee Schedule: [Proposed WSS Fee Schedule 2026 \(FY27\)](#)

First Motion to approve	Nick Penze	
Second Motion to approve	Jen Eaton	

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	YES	
Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	YES	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	YES	

VI. **Potential Motion:** Approval of proposed [Chromebook Damage Fee Schedule](#)

First Motion to approve	Nick Penze	
Second Motion to approve	Jen Eaton	

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	YES	
Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	YES	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	YES	

VII. **Potential Motion:** Approval of updated [\*\*WSS Bullying, Harassment, and Discrimination Policy\*\*](#)

First Motion to approve	Dylan Rothwell
Second Motion to approve	Amy Mentz

ALL IN FAVOR VOTE

Board Member	YES	NO
Abi Wright- Grissom	YES	
Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	YES	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	YES	

VIII. Board Training | Open and Public Meetings Act Training Confirmation (August 2025)

Board Members  
Confirmed

Board Member	YES	NO
Abi Wright- Grissom	YES	
Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	YES	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	YES	

IX. Board Training | USBE Internal Audit Required Hotline Training: [2025-09-16 | Required Hotline Training | USBE](#)

Board Members  
Confirmed

Board Member	YES	NO
Abi Wright- Grissom	YES	

Bud Canaday	YES	
Christie Hind	NA	
Dylan Rothwell	YES	
Jennifer Eaton	YES	
Amy Maentz	YES	
Nick Penze	YES	
Thomas Cooke	YES	
Tim Gaylord	NA	
Whalen Louis	YES	
Holland Lincoln	YES	

X. Annual Conflict of Interest Disclosure Form for Trustees:

<https://www.cognitoforms.com/WinterSportsSchool1/WSSConflictOfInterestDisclosureAnnualBOT>

Board members were directed to the link for an overview of the disclosure form for trustees.

XI. Committee Updates: Fundraising, Governance

Abi Wright-Grissom highlighted the governance committee was meeting with perspective board members and had a good conversation with one potential board member.

Amy Maentz discussed the current fundraising efforts for the school. She said current donations were in line for the goal of \$100,000. It was pointed out that fundraising campaigns have peaks and valleys and that the fundraising started strong. Whalen Louis and Amy Maentz were both hosting an upcoming event at their houses for the Trailblazer Even, and asked for strong board attendance.

XII. Board Chair update (Whalen L.)

Whalen gave an update on the current board situation with the departure of Christie Hind. She was a valuable member of the board, and her insights and liaison with the Park City Ski Team. The board agreed that having a representative of the Park City Ski Team on our board for coordination of schedules was highly effective. Thomas Cooke brought up LivePC GivePC and the benefits to the school of having a good presence on their website and in our messaging.

XIII. Public comment

Rhondi Peters entered the meeting to discuss the impacts of the school drug policy on students and their family especially when it came to false positives with cars. She had insights on the impacts of the students when their personal belongings or vehicles were searched with police and dogs. The manner in which the search was conducted could be improved. Rhondi Peters favored an inspection after school hours, as well as clear support shown from the school staff. The board agreed with Rhondi Peters that if the school was going to inspect personal belongings and vehicles that there needed to be a better presence of school-based support for the student. AS a parent, Rhondi Peters wanted the board to recognize the impact of blanket school policies on the mental health and well-being for the students.

XIV. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

XV. Adjourn

Nicke Penze made a motion to adjourn; Jen Eaton made a second.