



WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

BOARD OF TRUSTEES MEETING AGENDA -FINAL

COMMITTEE: Board of Trustees

MEETING DATE: August 13, 2025, 5:00 PM, Classroom 2 of Winter Sports School

Zoom Meeting Access

<https://wintersportsschool-org.zoom.us/j/83601415421?pwd=8HaEwRSYU2FOa9Ed85nFnhr2fwUo4.1>

Meeting ID: 836 0141 5421

Passcode: 84098

Board Member	ATTENDANCE		
	In Person	Zoom	Absent
Abi Wright- Grissom		X	
Bud Canaday			X
Christie Hind	X		
Dylan Rothwell			X
Jennifer Eaton	X		
Holland Lincoln	X		
Amy Maentz*	X		
Nick Penze	X		
Thomas Cooke	X		
Tim Gaylord			X
Whalen Louis	X		

Non-Trustees in attendance: Tess Miner-Farra, Head of School; Casey Holmes, Business Manager, via Zoom. New Trustee Amy Maentz joined the meeting after the motion to approve her membership in 1st action item

I. Welcome and Introductions

Whalen louis started the meeting at 5:08.

II. Governance Committee Update (Abi & Whalen)

III. **Potential Motion:** Approval of Amy Maentz as new Trustee

First Motion to approve	Thomas Cooke
Second Motion to approve	Christie Hind

ALL IN FAVOR

VOTE

Board Member YES NO

Abi Wright- Grissom	X	
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Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

IV. **Potential Motions:** Approval of minutes from the June 2025 Annual Meeting and Regular Meeting

A. [WSS DRAFT Board Meeting Minutes 6.11.25.docx](#)

First Motion to approve	Thomas Cooke
Second Motion to approve	Abi Wright-Grissom

ALL IN FAVOR VOTE

Board Member YES NO

Abi Wright- Grissom	X	
Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	Abstain	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

B. [WSS DRAFT Board Meeting Minutes ANNUAL 6.11.25.docx](#)

First Motion to approve	Nick Penze
Second Motion to approve	Holland Lincoln

ALL IN FAVOR VOTE

Board Member YES NO

Abi Wright- Grissom	X	
Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	Abstain	
Nick Penze	X	

Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

V. Financial update (Casey, Bud, Tess)

[July 25 Financials for BOT Aug 2025.pdf](#)

Trustees were directed to highlighted lines on the financial update one month into the new fiscal year, to note changes in the way the Charter Base Funding is calculated after changes were made in June USBE meeting, which results in our school, with enrollment less than 500, will be funded on the minimum amount, which this year is \$85,000. In past years, and in the March legislative funding estimates, an additional amount of carryover funding was allotted for all charter schools regardless of size. So this change removed that additional allotment for schools with fewer than 500 enrollments. Moving forward, WSS, and any charter school with less than 500 student enrollment will receive the minimum allotment of \$85,000 annually. That reflected about a \$13,000 reduction in state revenues, but between adjustments in expense projections and two new grants the school applied for and received in June, the projected year-end budget remains a positive one.

SHINE (Salary Supplements for Highly Needed Educators) is a new program that provides enrollment-based funding with which individual LEAs will determine their own areas of highly needed educators and issue supplemental stipends each year to educators in those areas. This has no impact on budget projections as the added revenue matches added expenses in the stipends category

New revenue source for FY26 and then FY27 is a new Grow Your Own educator grant award, which will support tuition costs for educators pursuing a professional license to become lead teachers at WSS.

New revenue source for FY26 in the MASTER Pilot Program to support existing teacher leaders in cultivating teacher capacity in our school.

SRSA federal grant application submitted, though the application process was delayed by a couple of months this year so the school is still waiting for an award letter and while the school expects this grant to be funded as it has in all prior years, it is highlighted on our budget in case something changes at the USDE level.

VI. Head of School Report (Tess)

A. **For Discussion:** Proposed [Proposed WSS Fee Schedule 2026 \(FY27\)](#) (Tess)

B. **For Discussion:** review of Proposed 2026 School Calendar and looking ahead to the tentative plan for SY2027 Calendar

Enrollment and admissions update. 8 students left in 9th grade, 2 were added. 2 new in 10th. 3 left in 11th. 1 new student in 12th

15 applications for 9th grade as of 8/13. Megan hosted 11 tours to prospective families since May.

Tess discussed Ideas for adding an exit interview as part of the withdrawal process so we can start to collect data on trends when students leave; suggestion was made that we possibly add to the handbook the expectation that each family agrees to an "exit interview" with the Administration if their student ends up leaving the school—Jen Eaton to work with Tess on ideas for where and how to incorporate.

The 2026-2027 fee schedule and spend plan were presented to the board for consideration and

approval in the October meeting. We removed the optional locker fee and are adding a “suggested supply donation” for school supplies as an optional fee.

Tess directed the board to the information in the Head's Report about a growing concern the school has regarding excessive athletic absences among about a third of the entire student body, amid what she called an “arms race” in the competitive skiing youth development world. In past decades, students mainly avoided missing more than a week of school during a semester to attend club-sponsored summer training camps or early-season on-snow camps in November, or late-season competitions in May; however, this year—and it has been gradually increasing over the past 2-3 years—more students are participating in optional, private, pay-to-play specialized camps that cause them to miss three or more weeks per semester, amounting to about a third of class time. These students are not the elite athletes who have made national or junior national teams—for whom the school created its FLEX program—nor are they the rare pre-arranged experiential learning opportunities for which the FLEX program has been in place for longer-term leave of absences. Therefore, Tess has launched a data collection effort, led by Sport Club Liaison Matt Couture, to gather information from sport clubs and National Governing Bodies (NGBs) to understand current best practices in youth sport development. The goal is to more accurately determine the appropriate level of athletic absence necessary and beneficial for the growth of sport training in this generation, and to identify what more discretionary camp attendance (often discouraged by sport club directors) we should attempt to limit through guidance to our school families and attendance policies that prioritize essential athletic absences over discretionary ones. Such high levels of absence from school for so many students undermine the effectiveness of our model, which is notably not an asynchronous or distance learning system.

VII. **Potential Motion:** Proposed 2026 School Calendar (Tess & Megan)
[2026 Calendar Draft.pdf](#)

Whalen identified a typo for Memorial Day on the calendar dates listed in the right sidebar - it should read May 25th and currently still says the 26th. With that typo corrected, a motion was made to approve the 2026 WSS School Calendar

First Motion to approve	Nick Penze	
Second Motion to approve	Christie Hind	

ALL IN FAVOR

VOTE

Board Member	YES	NO
Abi Wright- Grissom	X	
Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	X	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	

Holland Lincoln	X	
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VIII. **Potential Motion:** [WSS Policy: Salary Supplement for Highly Needed Educators \(SHINE\)](#)

First Motion to approve	Christie Hind
Second Motion to approve	Abi Wright-Grissom

ALL IN FAVOR VOTE

Board Member YES NO

Abi Wright- Grissom	X	
Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	X	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

IX. **Potential Motion:** Approval of LEA-Specific Endorsements for SY25-26 (Tess)

First Motion to approve	Jen Eaton
Second Motion to approve	Holland Lincoln

ALL IN FAVOR

VOTE

Board Member YES NO

Abi Wright- Grissom	X	
Bud Canaday	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	X	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

X. Other Committee updates (Fundraising/Development from Amy Maentz)

We are preparing to start the 2025-2026 Annual fund, sending mailers with a brochure by the end of next week and following up in the fall and wrapping it up with the Live PC Give PC day of giving. Goal is 80% current family participation, and \$125K for the annual fund.

- XI. Board Chair update (Whalen)
- XII. Public comment
- XIII. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

First Motion to approve	Thomas Cooke
Second Motion to approve	Amy Maentz

ALL IN FAVOR

VOTE

Board Member	YES	NO
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Abi Wright- Grissom	X	
Bud Canada	NA	
Christie Hind	X	
Dylan Rothwell	NA	
Jennifer Eaton	X	
Amy Maentz	X	
Nick Penze	X	
Thomas Cooke	X	
Tim Gaylord	NA	
Whalen Louis	X	
Holland Lincoln	X	

Closed Session

The board entered a closed session at 6:32 pm and invited Head of School, Tess Miner-Farra to attend.

Christie Hind, Casey Holmes, and Nick Penze left meeting at 6:34pm

Closed Session ended at 6:45pm

XIV. Adjourn

Motion to adjourn

Abi Wright-Grissom First Motion

Thomas Cooke Second Motion

Meeting Adjourned at 6:46pm