

## **John Hancock Charter School Board Meeting Minutes**

### **10 September 2025**

Location: JHCS, 125 N. 100 E., Pleasant Grove, Utah 84062

Time: 7:00 P.M.–8:20 P.M.

Attendees: Kim Frank, Allison Clinger, Jolene Romero, McKay Ballard, Joe Spencer, Megan Johnson, and Kyle Tippetts (Others: Julie Adamic, David Adamic, Craig Frank, and Joe Dunlop)

### **Proceedings**

- Kim Frank called the meeting to order.
- Jolene Romero moved to approve the July 16, 2025 minutes. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented the Executive Report for board review. (See the attached Executive Report). She shared the enrollment update, which is 1,101 students between the two campuses.
- No public comments.
- Craig Frank shared that October 1 is our target date for groundbreaking for the annex building. This gives us six weeks to prepare for students to show up next August. Facilities reps will be meeting with the EM attorneys/building department re: boundary/ownership clarifications.
- Craig Frank shared the Finance Committee report. Shared bank account balances in savings and checking. The budget update was shared with the board.
- Julie Adamic shared the Enrollment Report. (See attached Executive Report)
- Julie Adamic shared with the board for review the LEA-specific licenses list and justification for each of those. There were no questions from the board. Jolene Romero moved to accept the licenses requests for the listed educators. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for board review and approval a revised Conflict of Interest Policy. Kyle Tippetts moved to approve the policy as presented. Joe Spencer seconded. Unanimously approved.
- Julie Adamic presented for approval a revised Background Check and Reporting Policy. Jolene Romero moved to approve the policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for approval a revised Concussion and Head Injury Policy. McKay Ballard moved to approve the policy as presented. Kyle Tippetts seconded. Unanimously approved.

- Julie Adamic presented for board approval a revised Hiring and Employment Policy. Allison Clinger moved to approve the policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for approval a revised Learning Materials Selection and Review Policy. Wendy Morgan moved to approve the policy as presented. Kyle Tippetts seconded. Unanimously approved.
- Julie Adamic presented for approval a revised Nondiscrimination Statement. Kyle Tippetts moved to approve the statement as presented. McKay Ballard seconded. Unanimously approved.
- Julie Adamic presented the first reading of our Suicide Prevention Policy.
- David Adamic updated the board on the condition of the physical property in Pleasant Grove and Eagle Mountain. Will continue to maintain each building as is.
- Julie Adamic asked the board members to complete the OPMA board training ASAP.
- Jolene Romero moved to adjourn. McKay Ballard seconded. Unanimously approved.