

# Board Meeting Minutes

**Date:** Wednesday, October 8, 2025

**Time:** 7:05 PM

**Location:** Virtual via Zoom

## **Attendees:**

Kim Frank (Chair), Jolene Romero, Craig Frank, Julie Adamic (Executive Director), Megan Johnson, McKay Ballard, Allison Clinger, Wendy Morgan (“Bad Mamma Jamma”)

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## **1. Call to Order**

Chair Kim Frank called the meeting to order at 7:05 PM and welcomed everyone present.

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## **2. Approval of Minutes**

- Motion by **Allison Clinger** to approve the September 10, 2025 Board Meeting Minutes.
- Seconded by **McKay Ballard**.
- Motion passed unanimously.

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## **3. Public Comment**

No public comments were received.

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## **4. Finance Committee Report – Craig Frank**

- The financial report for September 30, 2025, was presented.
- Bank balances:
  - Zions Checking: **\$1,408,399.22**
  - Zions Savings: **\$6,376.66**
  - PTIF: **\$1,018,612.93**
  - New Nonprofit Account (for clubs): **\$12,922.00**
- The nonprofit account was created to manage extracurricular programs such as **soccer, Spanish, chess, D&D, and board games**, keeping them separate from operational funds.

- The **annual audit** is underway, with the on-site review scheduled for **October 9** at the Eagle Mountain campus.
- Financially, the school is stable and entering the second quarter of FY26 strong.

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## 5. Executive Director Report – Julie Adamic

### October 1 Enrollment:

- **1,089 students** on October 1; current count **1,083**.
- Enrollment fluctuates slightly due to family mobility.
- **Goal:** Maintain ~1,100 students.
- **Waitlist:** Active lists at both campuses; Pleasant Grove (K–6) remains strong; EM still has waitlists in most grades except 6th and 8th.

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## 6. After-School Programs Update

- Six-week sessions are underway, offered 2 days per week.
- Current clubs: **Board Games (4)**, **Spanish (8)**, **D&D (15)**, **Chess (10)**, **Soccer (46)**.
- Soccer is split by age group (elementary and middle school) and highly attended.
- Teachers retain **80% of revenue**, with **20%** going to school overhead.
- Staff feedback will be gathered after the first round to refine logistics and future offerings.

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## 7. School Land Trust Final Report

- **Pleasant Grove Campus:**
  - *Reading Goal:* Increased 1.8% (goal was 3%) – partially met.
  - *Math Goal:* Increased 3.2% – goal met.
- **Eagle Mountain Campus:**
  - *Reading Goal:* Increased 5.6% – goal met.
  - *Math Goal:* Declined from BOY to EOY – goal not met.
- Discussion centered on the current **Envision math program** and potential need for curriculum review or replacement.
  - Math manipulatives have been ordered to supplement instruction.
  - A curriculum committee may be formed to evaluate alternatives for future adoption.

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## 8. TSSA (Teacher and Student Success Act) Plan Review

- Reviewed expenditures supporting:
  - Teacher salary and benefit increases.
  - Professional learning and retention initiatives.
  - Technology purchases.
- The TSSA, DTL, and School Land Trust plans are integrated into the broader **School Improvement Plan**.
- The updated **School Improvement Plan** will be presented next month.

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## 9. Board Definition of At-Risk Students

- Definition reaffirmed as:  
*“Students performing below proficient on state and/or LEA-approved assessments who, as a result, are academically at risk of failure.”*
- Motion to approve by **Wendy Morgan**, seconded by **Megan Johnson**.
- Motion passed unanimously.

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## 10. Policy Updates and Approvals

### a. Bullying, Cyberbullying, and Harassment Policy (Revision Approved)

- Language updated to allow the school to **investigate anonymous reports** if warranted.
- Motion by **McKay Ballard**, second by **Allison Clinger** – approved unanimously.

### b. Code of Conduct Policy (Revision Approved)

- Clarified that **staff should not share personal contact information** (e.g., personal phone numbers or emails) with students.
- Motion by **Jolene Romero**, second by **Wendy Morgan** – approved unanimously.

### c. Educational Services Outside Regular Employment (First Reading)

- New policy addressing educators holding secondary employment.
- To be reviewed and voted on next month.

### d. Parental Notification Policy (First Reading)

- New policy outlining when and how schools must notify parents of incidents, behaviors, or threats (including suicide risk).
- To be reviewed and voted on next month.

### e. Records Management Policy (First Reading)

- New policy required by state regulation addressing **records retention and vendor data storage practices**.
- Will return for vote next month.

#### **f. Suicide Prevention Policy (Second Reading & Adoption)**

- Updated to align with current state law; clarifies schools' **responsibility to support but not provide counseling services**.
- Motion by **Megan Johnson**, second by **Wendy Morgan** – approved unanimously.

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### **11. Board Training**

- Members viewed the **School Land Trust Training Video (approx. 11 minutes)** during the meeting.
- Julie Adamic will upload the completion record for all attending board members to **Google Classroom**.

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### **12. Facilities Update – Eagle Mountain Annex (Craig Frank)**

- Planning Commission meeting scheduled for **October 14**; City Council vote expected **October 21**.
- Water rights secured (7 acres).
- Construction Manager is ready to begin following city approval.
- Project remains **on track to open Fall 2026**.
- Phase II of expansion, as outlined in the amendment request, projects a **second campus opening in Fall 2028**.

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### **13. Executive Session**

No executive session held.

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### **14. Adjournment**

- Motion to adjourn by **Allison Clinger**, seconded by **Wendy Morgan**.
- Meeting adjourned at **7:47 PM**.