

Board Meeting Minutes

Date: Wednesday, October 8, 2025

Time: 7:05 PM

Location: Virtual via Zoom

Attendees:

Kim Frank (Chair), Jolene Romero, Craig Frank, Julie Adamic (Executive Director), Megan Johnson, McKay Ballard, Allison Clinger, Wendy Morgan ("Bad Mamma Jamma")

1. Call to Order

Chair Kim Frank called the meeting to order at 7:05 PM and welcomed everyone present.

2. Approval of Minutes

- Motion by **Allison Clinger** to approve the September 10, 2025 Board Meeting Minutes.
 - Seconded by **McKay Ballard**.
 - Motion passed unanimously.
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3. Public Comment

No public comments were received.

4. Finance Committee Report – Craig Frank

- The financial report for September 30, 2025, was presented.
- Bank balances:
 - Zions Checking: **\$1,408,399.22**
 - Zions Savings: **\$6,376.66**
 - PTIF: **\$1,018,612.93**
 - New Nonprofit Account (for clubs): **\$12,922.00**
- The nonprofit account was created to manage extracurricular programs such as **soccer, Spanish, chess, D&D, and board games**, keeping them separate from operational funds.

- The **annual audit** is underway, with the on-site review scheduled for **October 9** at the Eagle Mountain campus.
 - Financially, the school is stable and entering the second quarter of FY26 strong.
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5. Executive Director Report – Julie Adamic

October 1 Enrollment:

- **1,089 students** on October 1; current count **1,083**.
 - Enrollment fluctuates slightly due to family mobility.
 - **Goal:** Maintain ~1,100 students.
 - **Waitlist:** Active lists at both campuses; Pleasant Grove (K–6) remains strong; EM still has waitlists in most grades except 6th and 8th.
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6. After-School Programs Update

- Six-week sessions are underway, offered 2 days per week.
 - Current clubs: **Board Games (4), Spanish (8), D&D (15), Chess (10), Soccer (46)**.
 - Soccer is split by age group (elementary and middle school) and highly attended.
 - Teachers retain **80% of revenue**, with **20%** going to school overhead.
 - Staff feedback will be gathered after the first round to refine logistics and future offerings.
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7. School Land Trust Final Report

- **Pleasant Grove Campus:**
 - *Reading Goal:* Increased 1.8% (goal was 3%) – partially met.
 - *Math Goal:* Increased 3.2% – goal met.
 - **Eagle Mountain Campus:**
 - *Reading Goal:* Increased 5.6% – goal met.
 - *Math Goal:* Declined from BOY to EOY – goal not met.
 - Discussion centered on the current **Envision math program** and potential need for curriculum review or replacement.
 - Math manipulatives have been ordered to supplement instruction.
 - A curriculum committee may be formed to evaluate alternatives for future adoption.
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8. TSSA (Teacher and Student Success Act) Plan Review

- Reviewed expenditures supporting:
 - Teacher salary and benefit increases.
 - Professional learning and retention initiatives.
 - Technology purchases.
 - The TSSA, DTL, and School Land Trust plans are integrated into the broader **School Improvement Plan**.
 - The updated **School Improvement Plan** will be presented next month.
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9. Board Definition of At-Risk Students

- Definition reaffirmed as:
“Students performing below proficient on state and/or LEA-approved assessments who, as a result, are academically at risk of failure.”
 - Motion to approve by **Wendy Morgan**, seconded by **Megan Johnson**.
 - Motion passed unanimously.
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10. Policy Updates and Approvals

a. Bullying, Cyberbullying, and Harassment Policy (Revision Approved)

- Language updated to allow the school to **investigate anonymous reports** if warranted.
- Motion by **McKay Ballard**, second by **Allison Clinger** – approved unanimously.

b. Code of Conduct Policy (Revision Approved)

- Clarified that **staff should not share personal contact information** (e.g., personal phone numbers or emails) with students.
- Motion by **Jolene Romero**, second by **Wendy Morgan** – approved unanimously.

c. Educational Services Outside Regular Employment (First Reading)

- New policy addressing educators holding secondary employment.
- To be reviewed and voted on next month.

d. Parental Notification Policy (First Reading)

- New policy outlining when and how schools must notify parents of incidents, behaviors, or threats (including suicide risk).
- To be reviewed and voted on next month.

e. Records Management Policy (First Reading)

- New policy required by state regulation addressing **records retention and vendor data storage practices**.
- Will return for vote next month.

f. Suicide Prevention Policy (Second Reading & Adoption)

- Updated to align with current state law; clarifies schools' **responsibility to support but not provide counseling services**.
 - Motion by **Megan Johnson**, second by **Wendy Morgan** – approved unanimously.
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11. Board Training

- Members viewed the **School Land Trust Training Video (approx. 11 minutes)** during the meeting.
 - Julie Adamic will upload the completion record for all attending board members to **Google Classroom**.
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12. Facilities Update – Eagle Mountain Annex (Craig Frank)

- Planning Commission meeting scheduled for **October 14**; City Council vote expected **October 21**.
 - Water rights secured (7 acres).
 - Construction Manager is ready to begin following city approval.
 - Project remains **on track to open Fall 2026**.
 - Phase II of expansion, as outlined in the amendment request, projects a **second campus opening in Fall 2028**.
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13. Executive Session

No executive session held.

14. Adjournment

- Motion to adjourn by **Allison Clinger**, seconded by **Wendy Morgan**.
- Meeting adjourned at **7:47 PM**.