



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, SEPTEMBER 3, 2025

Meeting also conducted via Zoom.

DRAFT

1. **Closed Session (3:02 PM)**

Roger Armstrong made a motion to enter closed session to discuss property acquisition. (3:02 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

1) ***Property acquisition*** (3:02 PM)

Council members Hanson, Harte, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Housing and Economic Development Director Jeff Jones, Community Development Director Peter Barnes and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (3:02 PM)

Roger Armstrong made a motion to leave closed session to discuss property acquisition and enter closed session to discuss personnel. (3:33 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

2) ***Personnel*** (3:33 PM)

Council members Hanson, Harte, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss personnel. (3:33 PM)

Roger Armstrong made a motion to leave closed session to discuss personnel and enter closed session to discuss litigation. (3:42 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Attachment: Closed Meeting Affidavit 9-3-2025

3) ***Litigation*** (3:42 PM)

Council members Hanson, Harte, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas and Executive Secretary Annette Singleton met in closed session to discuss litigation. (3:42 PM)

Megan McKenna made a motion to leave closed session to discuss litigation and enter open session. (4:12 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Move to Council chambers (4:25 PM)

Tonja Hanson
Roger Armstrong
Canice Harte
Megan McKenna
Excused: Christopher Robinson

Shayne Scott
Janna Young
Dave Thomas
Cindy Keyes
Jessika O'Brien
Stephanie Poll
Malena Stevens
Melissa Mendez
Brian Craven

2. **Work Session (4:25 PM)**

1) ***Pledge of Allegiance*** (4:25 PM)

2) ***Approval of Council Minutes dated June 11, 2025, and June 25, 2025;*** (4:26 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 06-11-25.pdf

Attachment: SCC Draft Minutes 6-25-25.pdf

Megan McKenna made a motion to approve Summit County Council Minutes dated June 11, 2025, and June 25, 2025 (4:26 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

3. **Convene as the Board of Equalization (4:27 PM)**

Roger Armstrong made a motion to convene as the Board of Equalization. (4:27 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

1) ***Discussion and approval of Board of Equalization recommendations; Chase Black*** (4:27 PM)

Attachment: Cover Page

Attachment: BOE Adjustments Staff Report 2025.09.03.pdf

Auditor Cindy Keyes and Auditor Technician Jessika O'Brien presented recommendations by the Board of Equalization to Council. (4:27 PM)

Council members commented and asked questions. Auditor Keyes and Technician O'Brien responded. (4:29 PM)

Roger Armstrong made a motion to approve the Board of Equalization's recommendations as contained in the packet. (4:30 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

2) **Discussion and approval of Bridge21 Park City Application for Exemption of 501(c)3 organization; Chase Black (4:30 PM)**

Attachment: Cover Page

Attachment: 501c3 Exemption Staff Report 2025.09.03.pdf

Auditor Technician, Jessika O'Brien and Auditor Cindy Keyes presented an application for Bridge21s property tax exemption to Council. (4:30 PM)

Council members commented and asked questions. Technician O'Brien, Auditor Keyes and Assessor, Stephanie Poll responded. (4:32 PM)

Megan McKenna made a motion to approve the new application for a property tax exemption submitted by Bridge21 Park City. (4:34 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Roger Armstrong made a motion to dismiss as the Board of Equalization and reconvene as the County Council. (4:34 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

4. **Work Session Continued (4:34 PM)**

1) **Council and Manager comments (4:34 PM)**

Council member Megan McKenna provided updates about her activities on behalf of the Council last week. (4:35 PM)

Manager Shayne Scott updated the Council about activities at the County. (4:36 PM)

2) **Presentation of the recommended Summit County Districting Map (Utah Code 17-52a-204): Malena Stevens, Chair of Districting Commission (4:38 PM)**

Attachment: Cover Page

Attachment: Map 1 large of Proposed Districts.pdf

Attachment: Mayor Marsh Spreadsheet.pdf

Attachment: 09.03.25 Districting Commission Recommendations

Malena Stevens, Chair of the Districting Commission, presented the recommendations for the Summit County Districting Map. (4:38 PM)

Council members commented and asked questions. Chair Stevens and Chief Civil Deputy Attorney Dave Thomas responded. (4:46 PM)

5. **Consideration of Approval (5:05 PM)**

1) **Discussion and approval of a letter to Governor Spencer Cox regarding nominations of a possible Trustee to serve on the Weber Basin Water Conservancy District Board (5:05 PM)**

Attachment: Cover Page

Attachment: Letter from Weber Basin Water Conservancy District.pdf

Attachment: 090325 Draft Ltr to Governor Cox.doc

Council Chair Hanson presented possible Trustee nominations to the Weber Basin Water Conservancy District Board. (5:05 PM)

Roger Armstrong made a motion to approve the letter to Governor Spencer Cox contained in the packet concerning the nominations to serve as one of the trustees on the Weber Basin Water Conservancy District Board with Chris Robinson first, Andy Garland second, and Lisa Hoffman third. (5:06 PM). Megan McKenna seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

- 2) ***Continued discussion and adoption of Ordinance No. 987-A, repealing Ordinance No. 987; David Thomas, Chief Deputy County Attorney*** (5:07 PM)

Attachment: Cover Page

Attachment: Ordinance No 987-A Repealing Ordinance No 987.doc

Chief Deputy County Attorney David Thomas updated Council on the Court's decision, finding the matter moot. Council members commented. (5:07 PM)

Roger Armstrong made a motion to adopt Ordinance No. 987-A, repealing Ordinance No. 987 in the form provided in the packet. (5:14 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Attachment: Ord 987-A repealing Ord 987 Executed

6. **Public Input** (6:00 PM)

Council Chair Hanson opened the meeting for public input. (6:00 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for public input.

7. **Adjournment** (6:05 PM)

Tonja B. Hanson, Chair

Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.