



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, AUGUST 20, 2025

Meeting also conducted via Zoom.

DRAFT

1. Closed Session (2:44 PM)

Canice Harte made a motion to enter closed session to discuss litigation. (2:44 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

1) *Litigation* (2:44 PM)

Council Members Hanson, Harte, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Helen Strachan and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (3:33 PM)

Canice Harte made a motion to leave closed session to discuss litigation and enter into closed session to discuss property acquisition. (3:33 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

2) *Property acquisition* (3:33 PM)

Council Members Hanson, Harte, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Helen Strachan, Peters Scofield, PC. Attorney Tom Peters and Executive Secretary Annette Singleton met in closed session to discuss litigation. (2:44 PM)

Canice Harte made a motion to leave closed session and enter open session. (3:33 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Move to Council chambers (3:50 PM)

2. Work Session (3:50 PM)

1) *Pledge of Allegiance* (3:50 PM)

Roger Armstrong
Christopher Robinson
Tonja B Hanson
Canice Harte
Megan McKenna

Shayne Scott
Janna Young
Margaret Olson
Dave Thomas
Helen Strachan
Ben Nielson
Tyler Rowser
Laura Kuhrmeyer
Ray Milliner
Melissa Mendez
Brian Craven

3. **Convene as the Governing Board of the North Summit Fire Service District (3:51 PM)**

Christopher Robinson made a motion to convene as the Governing Board of North Summit Fire Service District. (3:51 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

1) ***Discussion and approval of Resolution NSFSD 2025-21 Clarifying Original Intent of Resolution NSFSD 2022-05; Ben Nielson and Tyler Rowser (3:51 PM)***

Attachment: Cover Page

Attachment: NS Fire Staff Report.pdf

Attachment: Resolution Clarifying Original Intent of Resolution NSFSD 2025-05.pdf

Chief Ben Nielson presented the matter concerning North Summit Fire's retirement system contributions. Administrative Battalion Chief Tyler Rowser and Deputy Attorney Ryan Stack supported the presentation. Council Members asked questions and commented. The presenters responded. (3:52 PM)

Canice Harte made a motion to approve Resolution NSFSD 2025-21, as found in the packet. (4:02 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Attachment: Res 2025-21 North Summit Fire Service District Clarifying Res 2022-05 Executed

Canice Harte made a motion to dismiss as the Governing Board of the North Summit Fire Service District and reconvene as the Summit County Council. (4:03 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

4. **Consideration of Approval (4:03 PM)**

1) ***POSTPONED discussion of Resolution 2025-21, Authorizing the Filing of Cross-Appeals for 2025 Centrally-Assessed Properties; Helen Strachan (4:03 PM)***

Attachment: Cover Page

Attachment: Memo re 2025 Centrally Assessed Resolution.docx

Attachment: 2025 Centrally Assessed Resolution.docx

Council Chair Hanson postponed this item to a later meeting. (4:04 PM)

2) ***Discussion of Ordinance No. 987-A, repealing Ordinance No. 987; David Thomas, Chief Deputy County Attorney (4:03 PM)***

Attachment: Cover Page

Attachment: Ordinance No 987-A Repealing Ordinance No 987.doc

Chief Civil Deputy Attorney Dave Thomas introduced the proposed ordinance. Council Members asked questions and commented. Deputy Thomas responded. (4:03 PM)

Canice Harte made a motion to not repeal Ordinance 987. (4:30 PM). Roger Armstrong seconded, and the motion carried, (4-1).

Roger Armstrong voted AYE

Christopher Robinson voted AYE

Tonja B Hanson voted AYE

Canice Harte voted AYE

Megan McKenna voted NAY

- 3) ***Discussion and approval of a road dedication of a section of W Rob Young Lane; Laura Kuhrmeyer*** (4:30 PM)

Attachment: Cover Page

Attachment: D-Bar Road Dedication SCC 8.20.25

Planner Laura Kuhrmeyer presented the road dedication. Council Members asked questions and commented. Planner Kuhrmeyer responded. (4:31 PM)

Christopher Robinson made a motion to approve a road dedication of a section of W Rob Young Lane as presented in the packet. (4:36 PM). Megan McKenna seconded, and all voted in favor, (5-0).

- 4) ***Continued Discussion and adoption of Ordinance No. 988, an Ordinance Amending the Snyderville Basin Development Code Sections 10-4-9: Parking Requirements, 10-8 General Regulations, 10-2-10 Use Table and 10-11-1 Terms Defined. The purpose of the amendments is to create regulations for Electric Vehicle Parking, Bicycle Parking, and Solar Energy Systems, and to amend the existing gas station regulations; Ray Milliner, County Planner*** (4:36 PM)

Attachment: Cover Page

Attachment: Staff Report and Ordinance No. 988.pdf

Planner Ray Milliner explained the proposed changes. Council Members asked questions and commented. Planner Milliner responded. (4:37 PM)

Roger Armstrong made a motion to adopt Ordinance No. 988, an Ordinance Amending the Snyderville Basin Development Code Sections 10-4-9: Parking Requirements, 10-8 General Regulations, 10-2-10 Use Table and 10-11-1 Terms Defined as contained in the packet with one correction noted. (4:42 PM). Christopher Robinson seconded, and all voted in favor, (5-0).

Attachment: Ord 988 Amending the Snyderville Basin Development Code Executed

- 5) ***Council and Manager comments*** (4:43 PM)

Council Chair Tonja B Hanson spoke about County offices in Coalville. (4:43 PM)

Attorney Margaret Olson commented as well. (4:44 PM)

Council Member Roger Armstrong added his thoughts. (4:45 PM)

Manager Shayne Scott added his comments. (4:47 PM)

Council Member Robinson commented. (4:49 PM)

Council Chair Tonja B Hanson continued to comment regarding matters within the County. (4:50 PM)

Attorney Margaret Olson responded to Council Chair Hanson's question regarding the process to fill the role of Sheriff in light of Sheriff Smith's resignation. (4:54 PM)

Council Member Canice Harte noted that given his employment with the Sheriff's Department he would recuse himself from any Council decisions related to the appointment of the Sheriff. (4:58 PM)

Council Member Christopher Robinson was called to speak. (4:58 PM)

Council Member Canice Harte was called to speak. (4:58 PM)

Council Member Megan McKenna was called to speak. (4:59 PM)

Council Member Roger Armstrong was called to speak. (5:02 PM)

Manager Scott addressed Council Member Armstrong's questions about the Housing Authority and shared insights on County actions. (5:02 PM)

5. **Work Session, Continued** (5:06 PM)

1) ***Update on 2025 Work Plan; Shayne Scott and Janna Young*** (5:06 PM)

Attachment: Cover Page

Attachment: Staff Report_2025WorkPlan_AugustUpdate-corrected.pdf

Attachment: Qualitative 910 Survey Results.pdf

Attachment: Summit County 2025 Work Plan REVISED.pdf

Manager Shayne Scott updated the Council about the Work Plan. (5:06 PM)

Council Members asked questions and commented. Manager Scott responded. (5:12 PM)

Deputy Manager Janna Young provided additional information regarding the Work Plan. (5:20 PM)

2) ***Discussion regarding Mountain Regional Water Special Service District's proposed Impact Fee Facilities Plan; Andy Garland and Sam Grenlie*** (5:26 PM)

Attachment: 2023 IFFP Levels of Service.pdf

Attachment: Cover Page

Attachment: Council IFFP Presentation 8.14.2025.pptx

Attachment: 2023 Mountain Regional Water SSD IFFP (certified).pdf

Attachment: 2025 Amendment to IFFP.pdf

Mountain Regional Water General Manager Andy Garland introduced the Impact Fee Facilities Plan, and District Engineer Sam Grenlie supported the presentation. (5:26 PM)

Council Members asked questions and commented. General Manager Garland responded. (5:29 PM)

Recess. (5:37 PM)

6. **Public Input** (5:59 PM)

Council Chair Hanson opened the meeting for public comment. (5:59 PM)

Rick Shapiro spoke to the Council about signs in the public right-of-way between Kamas and Oakley. (6:00 PM)

Planner Ray Milliner explained that the County had a sign ordinance, and code enforcement could look into it. (6:04 PM)

Council Chair Hanson closed the meeting for public comment. (6:05 PM)

7. **Public Hearings** (6:05 PM)

Christopher Robinson made a motion to convene as the Governing Board of the Mountain Regional Water Special Service District. (6:05 PM). Megan McKenna seconded, and all voted in favor, (5-0).

- 1) ***Public hearing and adoption of Resolution MRW 2025-20, a Resolution Adopting the Amended Impact Fee Facilities Plan; Andy Garland and Sam Grenlie*** (6:06 PM)

Attachment: Cover Page

Attachment: MRW IFFP Resolution for Public Hearing August 20 2025.pdf

Council Chair Hanson offered Mountain Regional Water General Manager Andy Garland and District Engineer Sam Grenlie the opportunity to add information to the presentation that they had just presented earlier in the council meeting. The presenters responded. (6:06 PM)

Council Chair Hanson opened the public hearing.

No one appeared.

Council Chair Hanson closed the public hearing. (6:07 PM)

Christopher Robinson made a motion to adopt Resolution MRW 2025-20 Mountain Regional Water Special Service District Resolution Adopting the Amended Impact Fee Facilities Plan. (6:07 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Megan McKenna made a motion to dismiss as the Governing Board of the Mountain Regional Water Special Service District and reconvene as the County Council. (6:09 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

Attachment: Res 2025-20 MRWSSD Adopting Amended Impact Fee Executed

- 2) ***Public Hearing and adoption of Ordinance No. 996, an Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses, Appendix A Definitions and Creating Section 11-6-25 Agricultural Tourism; Ray Milliner, County Planner*** (6:09 PM)

Attachment: Cover Page

Attachment: Staff Report and Ordinance No. 996.pdf

Planner Ray Milliner presented the proposed ordinance with the assistance of Planner Amanda Curtis. (6:09 PM)

Council members commented and asked questions. Presenters responded. (6:14 PM)

Council Chair Hanson opened the public hearing.

No one appeared.

Council Chair Hanson closed the public hearing. (6:24 PM)

Roger Armstrong made a motion to adopt Ordinance No. 996, an Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses, Appendix A Definitions and Creating Section 11-6-25 Agricultural Tourism as contained in the packet authorizing the County Planner to look at the one that they discussed and if there are changes to it and either come up with a new term that encompasses both or include both to bring it to the Council Chair for review and sign off, unless it is too complicated. (6:26 PM). Canice Harte seconded, and all voted in favor, (5-0).

Attachment: Ord 996 Amending the Eastern Summit County Development Code Executed

8. **Adjournment** (6:25 PM)

Tonja B. Hanson, Chair

Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.