



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, JULY 30, 2025

Meeting also conducted via Zoom.

DRAFT

1. Closed Session- Property acquisition (2:57 PM)

Christopher Robinson made a motion to enter closed session to discuss property acquisition. (2:57 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

Council Members Hanson, Harte, Robinson, and Armstrong along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Civil Deputy Attorney Ryan Stack, Lands and Natural Resources Director Jess Kirby, Snyderville Basin Cemetery District Board Members Max Greenhalgh, Pete Gillwald, Will Seggos, Daniel Whitehurst and Executive Assistant Annette Singleton met in closed session to discuss property acquisition. (2:57 PM)

Christopher Robinson made a motion to leave closed session and enter open session. (4:39 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

Move to Council chambers (4:45 PM)

2. Pledge of Allegiance (4:45 PM)

Tonja B Hanson
Roger Armstrong
Christopher Robinson
Canice Harte
Excused: Megan McKenna

Shayne Scott
Janna Young
Margaret Olson
Dave Thomas
Chase Black
Ben Nielson
Stephanie Poll
Tyler Orgill
Eve Furse
Brian Craven

3. **Convene as the Board of Equalization (4:45 PM)**

Roger Armstrong made a motion to convene as the Board of Equalization. (4:45 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

1) ***Discussion and approval of Board of Equalization recommendations; Chase Black*** (4:46 PM)

Attachment: Cover Page

Attachment: BOE Adjustments Staff Report 2025.07.30.pdf

Chief Deputy Auditor Chase Black presented the final Board of Equalization recommendations. Council Members asked questions, and Deputy Black responded. (4:46 PM)

Roger Armstrong made a motion to approve the Board of Equalization recommendations, adjustments and decisions in the packet as provided. (4:52 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

2) ***Summary and recap of 2024 Board of Equalization; Chase Black*** (4:52 PM)

Attachment: Cover Page

Attachment: BOE Summary Staff Report 2025.07.30.pdf

Chief Deputy Black presented a summary of the 2024 Board of Equalization appeals of valuation or exemption status. (4:52 PM)

Council members asked questions. Manager Shayne Scott replied. (4:58 PM)

Roger Armstrong made a motion to dismiss as the Board of Equalization and convene as the Governing Board of North Summit Fire District. (4:59 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

4. **Convene as the Governing Board of the North Summit Fire Service District (4:59 PM)**

1) ***Discussion and approval of amendments to Policy Sections 700, 701, 702, 704, 705, 707, 708, 709, 710, 711, 900, 901, 902, 903, 904, & 905; Ben Nielson and Nick Jarvis*** (4:59 PM)

Attachment: Cover Page

Attachment: NSFD Policies for Council 07.30.25.pdf

North Summit Fire Chief Ben Nielson presented the proposed policy sections for the North Summit Fire District. Council Members commented. (4:59 PM)

Roger Armstrong made a motion to approve amendments to Policy Sections 700, 701, 702, 704, 705, 707, 708, 709, 710, 711, 900, 901, 902, 903, 904, & 905 of the policies for North Summit Fire District. (5:02 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

Roger Armstrong made a motion to dismiss as the Governing Board of the North Summit Fire Service District and reconvene as the County Council. (5:03 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

5. **Consideration of Approval (5:05 PM)**

- 1) ***Discussion and action regarding a discretionary tax abatement for Andrew Fletcher, Parcel JR-4-4046; Stephanie Poll*** (5:16 PM)

Attachment: Cover Page

Attachment: Staff Report-Fletcher Discretionary Abatement, Parcel JR-4-4046.pdf

Attachment: Application for Discretionary Tax Abatement-Andrew Fletcher.pdf

Assessor Stephanie Poll presented the basis for a tax abatement for Andrew Fletcher. Council members commented and asked questions. Assessor Poll responded. (5:16 PM)

Canice Harte made a motion to approve a discretionary tax abatement for Andrew Fletcher, Parcel JR-4-4046, for \$3,882.65 as presented in the packet. (5:18 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

- 2) ***Discussion and approval of Proclamation 2025-06, a Proclamation of Summit County Supporting America250 Utah and Recognizing and Approving of the Summit County Utah250 Community Committee; Tyler Orgill*** (5:19 PM)

Attachment: Cover Page

Attachment: Proclamation 2025-06 America250 Utah.docx

Attachment: Utah250 Community Committee.docx

Tyler Orgill, Fair & Special Events Manager, presented the proposed Proclamation regarding recognition of the 250th Anniversary of the signing of the Declaration of Independence. Council Members asked questions. Manager Orgill responded. (5:19 PM)

Christopher Robinson made a motion to approve Proclamation 2025-06, a Proclamation of Summit County Supporting America250 Utah and Recognizing and Approving of the Summit County Utah250 Community Committee. (5:27 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

Attachment: Proclamation 2025-06 America250 Utah-Executed

- 3) ***Discussion and adoption of the following Interlocal Agreements; Eve Furse*** (5:27 PM)

Attachment: Cover Page

Attachment: Coalville Interlocal Agreement.pdf

Attachment: Francis Interlocal Agreement.pdf

Attachment: Henefer Interlocal Agreement.pdf

Attachment: Kamas Interlocal Agreement.pdf

Attachment: Oakley Interlocal Agreement.pdf

Attachment: Park City Interlocal Agreement.pdf

Attachment: SBWRD Interlocal Agreement.pdf

Attachment: SSA #3 Interlocal Agreement.pdf

Clerk Eve Furse explained that the Interlocal Agreements are between the County and the municipalities and special districts to provide them with election support and services. Council members commented and asked questions. Clerk Furse and Chief Civil Deputy Attorney Dave Thomas answered. (5:28 PM)

Canice Harte made a motion to approve the Interlocal Agreement between Summit County and Coalville, the Interlocal Agreement between Summit County and Francis, the Interlocal Agreement between Summit County and Henefer, the Interlocal Agreement between Summit County and Kamas, the Interlocal Agreement between Summit County and Oakley, the Interlocal Agreement between Summit County and Park City, the Interlocal Agreement between Summit County and Snyderville Basin Water Reclamation District, and the Interlocal Agreement between Summit County and Special Service Area #3 as presented in the packet. (5:29 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

Attachment: Interlocal Agreement-Coalville City 2025 Executed

Attachment: Interlocal Agreement-Francis City 2025 Executed

Attachment: Interlocal Agreement-Henefer Town 2025 Executed

Attachment: Interlocal Agreement-Kamas City 2025 Executed

Attachment: Interlocal Agreement-Oakley City 2025 Executed

Attachment: Interlocal Agreement-Park City Municipal Corporation 2025 Executed

Attachment: Interlocal Agreement-SBWRD District 2025 Executed

Attachment: Interlocal Agreement-SSA #3 2025 Executed

- 4) ***Advice and consent of the County Manager's recommendation to appoint members to the Summit County Public Arts Program and Advisory Board*** (5:29 PM)

Attachment: Cover Page

Attachment: Current List of Members.pdf

Attachment: Appointments to Summit County Public Arts Program and Advisory Board.docx

Manager Shayne Scott presented the proposed members to the Summit County Public Arts Program. Council members commented. (5:29 PM)

Christopher Robinson made a motion to consent to the appointment, based on the recommendation of the County Manager, of the following individuals to the Summit County Public Arts Program and Advisory Board, with terms of service to expire July 31, 2028: Robert Devaney, Glen Kutler, Marion Zaniello, and reappointment of Heather Stamenov and Georgia Todd. (5:30 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

- 5) ***Council and Manager comments*** (5:32 PM)

Manager Shayne Scott updated the Council about activities at the County. (5:32 PM)

Council Member Canice Harte acknowledged the Kimball Arts Center's move to the Basin. (5:34 PM)

Council Chair Tonja B. Hanson discussed the future schedules of the Council for July next year. (5:35 PM)

6. **Public Input** (6:00 PM)

Council Chair Hanson opened the meeting for public input.

No one appeared to comment.

Council Chair Hanson closed the meeting for public input. (6:00 PM)

7. **Adjournment** (6:01 PM)

Tonja B. Hanson, Chair

Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.