

Administrative Control Board Meeting
For the Box Elder and Perry City Flood Control
Special Service District
Perry City Offices – 1950 S Highway 89
Tuesday September 16, 2025, 5:15 p.m.

1. Welcome & Call to Order
2. Public Comments
 - (1) Please speak only once (Maximum 3 Minutes) per agenda item.
 - (2) Please speak in a courteous and professional manner.
 - (3) Do not speak to a specific member(s) of the Board, Staff, or Public. (Please speak to the Chairman of the Board Members as a Group)
 - (4) Please present possible solutions for all problems identified; and
 - (5) No decisions will be made during this meeting if the item is not specifically on the agenda.
3. Discussion/Action Items
 - A. Update on Cleanup
 - B. Update on State Inspection
 - C. Agreed Upon Procedures (David Rogers email)
 - D. Board Member Replacement Discussion
4. Approve Meeting Minutes
 - August 19, 2025
5. Motion to approve Invoice Payments (Roll Call Vote)
6. Board Member Items & Items for Next Agenda (Next regular meeting October 21st)
7. Adjournment

Certificate of Posting

The Undersigned Duly Appointed Official Hereby Certifies that a copy of the foregoing Agenda was sent to each Member of the Board and posted in Three Locations at the Perry City Offices, Dale Young Park, Perry City Park on this 10th day of September 2025. Any individual Requiring Auxiliary Services should contact the City Offices at least 3 days in advance (435-723-6461)

Tyra M Bischoff, Board Clerk

1 **Box Elder and Perry Flood Control Special Service District**
2 **Perry City Offices 1950 S Highway 89**
3 **5:10 PM Tuesday, August 19, 2025**

4
5 **Members Present:** Chairman Bryce Thurgood, Vice Chairman Kevin Pebley, Board
6 Member Paul Nelson

7
8 **Others Present:** Tyra Bischoff; Board Secretary, Matt Robertson (Jones and
9 Associates)

10
11 **Members Excused:** Board Member Michael Harper and Board Member Taylor
12 Clark

13
14 **1. Welcome and Call to Order**

15 Chairman Bryce Thurgood welcomed everyone and called to order the August 19,
16 2025, Box Elder and Perry Flood Control Special District meeting.

17
18 **2. Public Comment**

19 None.

20
21 **3. Discussion/Action Items**

22 **A. Update on Fencing**

23 Chairman Bryce Thurgood reported that the fencing project is complete. He
24 provided details on the fencing and explained that the fence consisted of 5
25 strands of barbed wire, similar to the previous fence. Additionally, the fence was
26 extended up around the area to prevent children from accessing the site by going
27 up the road and dropping down into it. This extension was deemed necessary as it
28 was observed that children had been using the area as a playground or “bowl”. He
29 emphasized that this additional fencing was crucial for safety reasons.

30
31 **B. Update on State Inspection**

32 Chairman Bryce Thurgood reported that Matt had informed the board that the
33 state inspection was completed. However, Matt had not yet seen a copy of the
34 inspection report. He had attempted to contact Board Member Taylor Clark, who
35 is out of town, to obtain the report but was unsuccessful.

Matt's initial impression was that there were likely no major issues identified. He anticipated that any items noted would likely be routine matters that could be addressed by Ormand Construction. The board discussed the need to follow up on obtaining the inspection report. It was mentioned that Matt had committed to getting the report within the next few days and would ensure that any identified issues would be communicated to Ormand before they began their work. The board agreed to revisit this topic at the next month's meeting to ensure they had received and reviewed the inspection report.

C. Update on Spring Cleaning

It was reported that Matt had spoken with Ormand regarding the spring cleaning. Ormand indicated they were approximately two weeks away from having their crew available to begin the work. The board noted this information and agreed to follow up on the progress at the next meeting.

4. Approving Meeting Minutes

- June 17, 2025

MOTION: Vice Chairman Kevin Pebley made a motion to approve the minutes. Board Member Paul Nelson seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Absent
Board Member Michael Harper, Absent

5. Motion to Approve Invoice Payments (Roll Call Vote)

- Jones and Associates – May \$1394.25
- Jones and Associates – June \$933.50
- Jones and Associates – July \$224.00
- Utah Local Governments Trust - \$4837.93
- La Casa (Fencing) - \$4250.00
- Davis and Bott - \$869.00
- Tyra Bischoff - \$78.62 (including an adjustment of .24 cents from a previous payment to ensure accurate bookkeeping)

74 **MOTION:** Vice Chairman Kevin Pebley made a motion to approve the invoices.
75 Board Member Paul Nelson seconded.

76
77 **Roll Call:** Chairman Bryce Thurgood, Yes
78 Vice Chairman Kevin Pebley, Yes
79 Board Member Paul Nelson, Yes
80 Board Member Taylor Clark, Absent
81 Board Member Michael Harper, Absent

82
83 **6. Items for Next Agenda and Board Member Items**

- 84 • Cleanup update.
85 • Dam inspection update.
86 • Chairman Bryce Thurgood brought up the need to find a replacement for
87 his position. He explained that he is spending more time in Idaho. He
88 offered to continue serving until the end of the year but suggested
89 speaking with the mayor about finding a replacement. It was agreed that he
90 would contact the mayor directly about this matter.

91
92 **8. Adjournment**

93 **MOTION:** Board Member Paul Nelson moved to adjourn the meeting.

94
95 All Board Members were in favor. The meeting ended at 5:21 p.m.



12 S Main
Layton, UT 84041



137132-02A**000086
BOX ELDER COUNTY AND PERRY CITY FLOOD CO
1950 S HWY 89
PERRY UT 84302



Customer Service:

801-813-1600



Website:

www.fcbutah.com

Statement of Account

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

Statement Dates 8/01/25 to 9/01/25 (32 days)

PREMIER BUSINESS MMDA - XXXXXX4268

Previous Balance	\$136,396.53	Average Ledger	\$132,959.03
Deposits/Credits (0)	\$0.00	Average Collected	\$132,959.03
Checks/Debits (1)	\$10,000.00	Interest Earned	\$221.48
Service Charge	\$0.00	Annual Percentage Yield Earned	1.92%
Interest Paid	\$221.48	2025 Interest Paid	\$1,310.41
Ending Balance	\$126,618.01		

Transaction Activity

Date	Description	Debits	Credits	Balance
8/22	PER KEVIN	-\$10,000.00		\$126,396.53
9/01	Interest Deposit		\$221.48	\$126,618.01

Interest Rate Summary

Date	Rate
7/31	1.90%



12 S Main
Layton, UT 84041



136642-29A**000148
BOX ELDER COUNTY AND PERRY CITY FLOOD CO
1950 S HWY 89
PERRY UT 84302



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Statement of Account

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

Statement Dates 7/29/25 to 8/28/25 (31 days)

PUBLIC FUNDS CHECKING - XXXXXX1187

Previous Balance	\$19,310.60	Average Ledger	\$21,550.91
Deposits/Credits (1)	\$10,000.00	Average Collected	\$21,550.91
Checks/Debits (1)	\$78.62	Interest Earned	\$0.27
Service Charge	\$0.00	Annual Percentage Yield Earned	0.01%
Interest Paid	\$0.27	2025 Interest Paid	\$1.68
Ending Balance	\$29,232.25		

\$ Transaction Activity

Date	Description	Debits	Credits	Balance
8/22	PER KEVIN		\$10,000.00	\$29,310.60
8/22	CHECK 554	-\$78.62		\$29,231.98
8/28	Interest Deposit		\$0.27	\$29,232.25

SUMMARY BY CHECK NUMBER

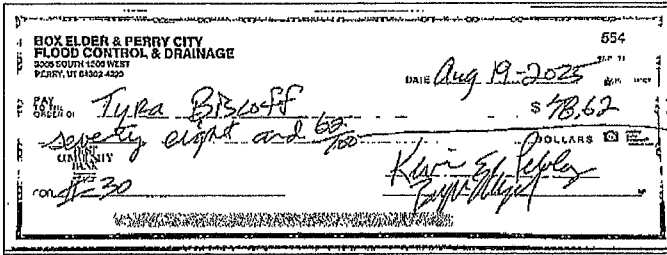
Date	Check No	Amount
8/22	554	\$78.62

* Denotes checks out of sequence

Interest Rate Summary

Date	Rate
7/28	0.015%





Amount
\$78.62

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INVOICE

Tyra Bischoff

DATE: SEPTEMBER 16, 2025

Box Elder and Perry City Flood Control
Invoice #031

FOR: FLOOD CONTROL MINUTES & MISC.
SERVICES

DATE	DESCRIPTION	HOURS	LINE TOTAL
08/19/2025	Meeting	.5	
08/21/2025	Emails	.25	
08/25/2025	Emails	.25	
09/10/2025	Minutes/Agenda/Packet/PMN notice/Emails/Audit	2.5	
	TOTAL	3.5 hours	X 28.50
		SUBTOTAL	99.75
		SALES TAX	0
		TOTAL	99.75

THANK YOU