

DAGGETT COUNTY COMMISSION AND RDA MEETING AGENDA
Tuesday, October 07, 2025 AT 9:00 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:00 A.M. STANDING BUSINESS FOR DAGGETT COUNTY COMMISSION & RDA

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Invocation And Pledge of Allegiance
- C. Motion To Go In And Out of Redevelopment Agency Meeting
- D. Review of Minutes
- E. Issues Updates – Discussion Only
 - a. Redevelopment Agency (RDA)
 - b. Municipal Building Authority
 - c. Affordable/Workforce Housing
 - d. EMS/EMT Sheriff's Office Updates
 - e. Airports
 - f. Clinic Updates
 - g. Roads
 - h. Code Enforcement Issues
 - i. Legislation
 - j. Tourism
 - k. Citizen Comments - 5 minutes
- F. Cash Summary Report & Accounts Receivable Report
- G. Open Invoice Register & Reimbursement Register
- H. Disbursement Listing
- I. Purchase Requests
- J. Correspondence
- K. Commission Calendar Review

DAGGETT COUNTY COMMISSION POLICY AND LEGISLATION

- 1. 9:15 AM Recess For MBA Meeting
 - 2. Discussion And Consideration Of Federal Aviation Administration Application For Taylor Flats Airstrip
 - 3. Discussion And Consideration Of Between BLM & Daggett County Concerning Taylor Flat Airstrip
 - 4. Discussion And Consideration Of New Air B&B Business License For KMS Manila
 - 5. Discussion And Consideration Of Business License Procedure In The Clerk's Office
 - 6. Discussion And Consideration Of Request To Comply With Utah Code Section 63A-19-402.5 Website Privacy Notice
- Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

REDEVELOPMENT AGENCY (RDA) POLICY & LEGISLATION

- a) Closed Session For Discussion Of Items Permitted By § 52-4-205 of State Code**

COMMITTEE/MAINTENANCE REPORTS

- 1) Mechelle Miller – Dept. Of Public Safety – Emergency Management
- 2) Justice Court Updates.
- 3) Board And Committee Updates
- 4) U.S. Forest Service Updates

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Draft Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, September 30 , 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay attended in person. Commissioner Jack Lytle, Attorney Kent Snider and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Larinda Isaacson, Commissioner Tippetts led those in attendance in the Pledge of Allegiance.

Present In Person: Bryan Gibson, Cordell McCracken, Terry Wright, Hailey Blair, Wendy Lessig, John Clayton, Roy Evans, Bret Ryenolds, Pat Rainbolt

Present Online or by Phone: Jordynn Hewitt, Jeremy Larsen, Jeffery McCarty, Attorney Craig Smith

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the September 23, 2025 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to accept the minutes from the September 23, 2025 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA and MBA: There were no new updates.

Affordable Workforce Housing: Cordell McCracken stated that it looks like they are breaking ground this morning. We are excited about this.

EMS/EMT Sheriff's Office Updates: There were no new updates at this time.

Clinic: The walls are done and they have poured the floor. They used lasers to cut the floor. New technology is amazing. We are officially above ground now.

Airports: Bret Reynolds is checking on the Manila Airport beacon to see if it is working. There was also a question if we need the beacon or not. Outback is here today and will be discussing the airport in the agenda item.

Code Enforcement Issues: No new updates at this time.

Tourism: Jordynn and Peggy are working on the Burbot Bash. They are currently on their way to conventions for tourism.

Citizen Comment: There was some discussion on the Taylor Flat Airport with Outback. They have been working on getting Taylor Flat Airport opened for 2 ½ years. Outback will not be able to do anything until after May 15 of 2026 but they have been given the word that Taylor Flat Airport can be reopened. There was some discussion. Outback is going to Taylor Flat to survey the work needed.

Recess for the MBA meeting at 9:31 am. Back from recess at 9:44 am.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Cash Summary and Accounts Receivable Report for the County and RDA dated September 26, 2025. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated September 25, 2025 in the amount of \$105,244.59 for the County & nothing for the RDA. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: There was no Reimbursement Register.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Disbursement Listing as being reviewed from September 22, 2025 to September 25, 2025 for Daggett County Zion's Checking in the amount of \$83,954.80 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Request: There were no Purchase Requests at this time.

Correspondence: A letter from Air Quality stating there is a meeting on October 1st. There was a notice from the Dam at Flaming Gorge about the water release.

Calendar: Commissioner Jack Lytle has a CIB Meeting tomorrow. There are a lot of hunts through October and November.

Commissioner Asay did not have anything to add.

Commissioner Tippetts stated that next Wednesday he has a conservation and weed board meeting.

There is a mandatory meeting on Wednesday October 8, 2025. There is one session at 2:00 pm and another at 3:30 pm. This is for all county staff.

There is a mandatory meeting for county supervisors on October 9, 2025 at 8:00 am - 4:30 pm.

POLICY AND LEGISLATION

Discussion and Consideration of DWR Land Acquisition: Time was given to Hailey Blair. She went over the handout she provided. There was some discussion. Commissioner Tippetts stated that he has some questions and concerns in regards to taxes. He would like to know more information. Private property is low in our county. Commissioner Tippetts asked about rollback. This is not eligible for rollback. DWR was asked if they could gather more information. In regards to the taxes, neighbors' thoughts and grazing. They were asked to come back and present their findings. Terry Wright stated that this property is awesome for hunting. It is amazing how they have improved this access and publicised it. They will meet with us again, in the next two weeks.

Went into Recess at 10:43. Back from Recess at 10:52.

Discussion and Consideration Of The Sewer Easement Documentation Process Of The Proposed Sewer Alignment Near The Airport And The Property Adjacent To Ruble Lane: Time was given to Jeffrey McCarty, he had provided a map in the packet and referenced it. There was some discussion. Bret Reynolds stated that it is not going to affect the airport runway or taxiway. It was recommended that Sunrise get in contact with Sarah Nedelkov, who is with Civco, to get the current Airport Layout Plan. It was asked if we were to the point where the County Attorney and the Town's Attorney are ready to get the documentation set. Kent Snider stated that he would reach out to the Town's Attorney. Terry Wright was in the meeting and he was asked his opinion. He stated that the old sewer ponds should be considered. There was some discussion.

Discussion and Consideration Of Proof On Water Right Application NO.41-3470(A30414b): Kent Snider and Craig Smith were given time. With the Commission's approval, Craig Smith can get an extension request submitted before the deadline of October 31, 2025. Commissioner Tippetts asked what the time period will be with the extension. It was stated that it is generally 5 years. There was some discussion. Commissioner Lytle motioned to approve the Proof On Water Right Application NO.41-3470(A30414b) extension. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of Approval Of Settlement Of Claim #DAG0000032024:
Time was given to Kent Snider. It was asked if this needed to be discussed in Closed Session. This was put on hold until it could be discussed in closed.

Discussion and Consideration Of Renewal Proposal-Daggett, Airport Liability: Keri Pallesen was asked if she put this on the agenda, she did. She was asked if she had read through it. She stated that it looked as though it followed the application. There was some discussion. It was asked when this policy would go into effect. It starts tomorrow, it does need to be addressed today. Commissioner Lytle motioned to approve the renewal proposal-Daggett, airport liability insurance in the amount of \$6,513.00 this includes declining to purchase terrorism coverage for certified acts of terrorism. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of IT Surplus Items: Time was given to Cordell McCracken. There is a HP ProDesk 400 and a Dell Optiplex 3020. They will be surplus at \$65.00 each. Commissioner Lytle motioned to approve IT Surplus of a HP ProDesk 400 and a Dell Optiplex 3020. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

There was a need to go into Closed Session For the purpose of Litigation.

Commissioner Asay motioned to go into Closed Session for the purpose of Litigation. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Went into Closed Session at 11:44 am.

Commissioner Asay motioned to go into Open Session. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Back into Open Session at 12:03 pm.

Cont. Discussion and Consideration Of Approval Of Settlement Of Claim

#DAG0000032024: Commissioner Lytle motioned to approve Settlement Of Claim

#DAG0000032024. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 12:04 pm.

Accounts Receivable Report for Commission

Who:	Fund:	What:	How Much:	Received:	Notes:
State of Utah	33	Multi-County Assessing & Collecting	\$150,000.00		Met w/ UAC 10/03/2025
UDOT	50	Advertising Invoice for SR-43 Trail	\$1,320.00		Submitted 08/06/2025
State of Utah	35	Shooting Range Grant Reimbursement	\$200,000.00		Getting ready to submit this week.
Daggett County Treasurer	10	3rd Quarter Property Tax Disbursement	\$93,243.14		Will be disbursed 10/07/2025
Daggett County Treasurer	33	3rd Quarter Property Tax Disbursement	\$19,715.44		Will be disbursed 10/07/2025

**County of Daggett
Cash Summary
All Bank Accounts as of 10/03/2025**

Description	Amount
Zions Checking	\$4,086,847.39
PTIF 2259 General Accounts	\$426,828.48
PTIF 2552 General Fund	\$26,531.80
PTIF 2772 Farm & Ranch Protection	\$20,371.93
PTIF 2834 General Fund	\$190.37
PTIF 3465 General Fund	\$23,302.72
PTIF 3932 General Fund	\$12,249.60
PTIF 5583 Daggett County RDA Fund	\$1,377,889.76
PTIF 5610 Daggett County Redevelopment #1	\$852,112.99
PTIF 8676 Water Revenue Bond	\$58,944.03
PTIF 8699 WT Bond Reserve Account	\$18,583.15
PTIF 8700 WT 2015 Replacement Account	\$85,559.87
Zions Tax Collection 026134668	\$279,254.11
PTIF 3200 Motor Vehicle	\$118,889.95
UNDEPOSITED PAYMENTS	\$373,368.74
General Ledger Cash Total:	\$7,760,924.89

County of Daggett
Cash Summary
All Bank Accounts as of 10/03/2025

Bank Account	Account No.	Account Name	Amount
Zions Checking	10.1122	Zions Checking - General	(\$161,350.05)
Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,136,243.72
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$186,154.59
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$300,666.97
Zions Checking	15.1122	Zions Checking - General	\$6,302.46
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$14,394.08
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$30,849.22
Zions Checking	19.1122	Zions Checking - General	\$267,332.10
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$377,409.09
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$604,016.42
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$3,854.50
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$812,494.39
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$526,549.42
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$18,647.95
Zions Checking	32.1122	Cash - checking Zions FD 32	\$1,418.65
Zions Checking	33.1122	Cash - checking - Zions Fd	(\$274,927.96)
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$679,455.08
Zions Checking	35.1122	Zions Checking	(\$129,552.24)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$191,571.76
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$843,847.74)
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$70,704.92
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$6,817.78
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$21,193.40
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$55,125.59
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$30,885.91
Zions Checking	77.1122	Cash - checking - Zions Fd 77	\$4,312.97
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$48,808.18
			\$4,086,847.39
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$17,454.53
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$47,991.00
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	33.1123	PTIF 2259 General	\$1,700.17
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			\$426,828.48
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$5,465.74
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			\$26,531.80
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,371.93
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$190.37
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$23,302.72
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,249.60
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,377,889.76
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$852,112.99
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$58,944.03
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$18,583.15
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$85,559.87
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$279,254.11
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$118,889.95
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$25,509.03
UNDEPOSITED PAYMENTS	11.1175	Cash clearing	\$209,256.77
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02
UNDEPOSITED PAYMENTS	13.1175	Cash clearing	\$50,351.84
UNDEPOSITED PAYMENTS	23.1175	Cash clearing	\$100.00
UNDEPOSITED PAYMENTS	24.1175	Cash clearing	\$630.00
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$1,056.33

**County of Daggett
Cash Summary
All Bank Accounts as of 10/03/2025**

Bank Account	Account No.	Account Name	Amount
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$47,701.33
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$7,858.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	\$581.39
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$5,088.58
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$264.73
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$13,135.79
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$5,425.77
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$2,218.00
UNDEPOSITED PAYMENTS	80.1175	Cash clearing	\$824.89
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$3,366.27
			\$373,368.74
General Ledger Cash Total:			\$7,760,924.89

Daggett County

Open Invoice Register - 10/2/2025

Invoice No.	Vendor	General Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
287312198810X09							
282025	AT&T Mobility LLC (FirstNet)	9/20/25	9/20/25	\$ 1,311.08			
				\$ 53.49	104131.280	HR telephone/internet	Internet/Data Phone
				\$ 51.47	104148.280	IT/GIS telephone	Internet/Data Phone
				\$ 286.40	104210.280	Sheriff telephone	Internet/Data
				\$ 40.04	104216.280	CEM phone	Internet/Data
				\$ 879.68	174219.280	Victim Advocate telephone	Internet/Data Phone
752326201	Centurylink	9/4/25	9/4/25	\$ 35.64			
				\$ 35.64	104150.280	NonDept phone/internet	Phone bill-Bldgs&Grnds (Long Distance)
42	Chavez, B Jill	10/1/25	10/1/25	\$ 1,250.00			
				\$ 1,250.00	104122.310	JP ct Professional Services - Remote Clerk	Remote Clerk - September 2025
346732	CivicPlus, LLC	10/1/25	10/1/25	\$ 1,523.78			
				\$ 761.89	104150.201	NonDep county website	Qrtly Fee for Hosting & Suport, SSL Cert.Qrtly Fee Renewal
				\$ 761.89	224600.621	Econ Dev Website	Qrtly Fee for Hosting & Suport, SSL Cert.Qrtly Fee Renewal
9.30.2025	Daggett County	9/30/25	9/30/25	\$ 5,478.46			
				\$ 5,478.46	134415.320	FS roads 25% admin fee	25% admin fee FS roads
2.1.2025	Daggett County Weed Fd 80	6/11/25	6/11/25	\$ 331.78			
				\$ 331.78	504360.620	Airport Misc. Services	Weeds Spray at Airport
INV-001	Daggett County Weed Fd 80	6/24/25	6/24/25	\$ 265.31			
				\$ 265.31	354611.250	Supplies and Maint.	Weeds Spray at Gun Range
	Vendor Total:			\$ 597.09			
123231	DJ's Glass Plus	8/8/25	8/8/25	\$ 70.00			
				\$ 70.00	114415.240	Office supplies	Lexan 19 3/4x32 3/4" - 1/4"
V207261	Morcon Specialty Inc.	9/17/25	9/17/25	\$ 64.97			
				\$ 64.97	114415.250	Equip supplies & expense	Coupler Alum
8358	Ridge Runner Concrete	9/17/25	9/17/25	\$ 2,469.68			
				\$ 2,469.68	354611.740	Shooting Range Capital Outlay	Concrete, Admixtures, Delivery
8359	Ridge Runner Concrete	9/18/25	9/18/25	\$ 1,562.30			
				\$ 1,562.30	354611.740	Shooting Range Capital Outlay	Concrete, Admixtures, Delivery
	Vendor Total:			\$ 4,031.98			

Daggett County

Open Invoice Register - 10/2/2025

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
9	Seven County Infrastructure Coalition	8/31/25	8/31/25	\$ 2,950.00			
				\$ 2,950.00	224600.603	Rural County Grant Program Expenditures Part B	Greendale Resort Planning August 2025
1012192	Slaugh's Sinclair	8/2/25	8/2/25	\$ 45.75			
				\$ 45.75	104210.231	Sheriff fuel	fuel
1012384	Slaugh's Sinclair	8/3/25	8/3/25	\$ 32.40			
				\$ 32.40	104210.231	Sheriff fuel	Fuel Patrol
1012385	Slaugh's Sinclair	8/3/25	8/3/25	\$ 9.00			
				\$ 9.00	104210.231	Sheriff fuel	Car Wash
1013864	Slaugh's Sinclair	8/9/25	8/9/25	\$ 30.00			
				\$ 30.00	104210.231	Sheriff fuel	fuel
1015370	Slaugh's Sinclair	8/16/25	8/16/25	\$ 61.39			
				\$ 61.39	354611.740	Shooting Range Capital Outlay	Fuel
1015485	Slaugh's Sinclair	8/16/25	8/16/25	\$ 32.25			
				\$ 32.25	104210.231	Sheriff fuel	Fuel Patrol
1015626	Slaugh's Sinclair	8/17/25	8/17/25	\$ 55.90			
				\$ 55.90	104210.231	Sheriff fuel	Fuel Patrol
1016335	Slaugh's Sinclair	8/20/25	8/20/25	\$ 3.75			
				\$ 3.75	104162.502	BldgGrnds custodial supplies	Super Glue
1016937	Slaugh's Sinclair	8/22/25	8/22/25	\$ 52.15			
				\$ 52.15	104210.231	Sheriff fuel	fuel
1017144	Slaugh's Sinclair	8/23/25	8/23/25	\$ 70.48			
				\$ 70.48	354611.740	Shooting Range Capital Outlay	Fuel
1017244	Slaugh's Sinclair	8/23/25	8/23/25	\$ 56.15			
				\$ 56.15	104210.231	Sheriff fuel	Fuel Patrol

Daggett County

Open Invoice Register - 10/2/2025

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
1018521	Stlaugh's Sinclair	8/30/25	8/30/25	\$ 9.00			
				\$ 9.00	104210.231	Sheriff fuel	Car washes
1018535	Stlaugh's Sinclair	8/30/25	8/30/25	\$ 3.00			
				\$ 3.00	104210.231	Sheriff fuel	Car Wash
1018541	Stlaugh's Sinclair	8/30/25	8/30/25	\$ 52.80			
				\$ 52.80	104210.231	Sheriff fuel	Fuel Patrol, Car Washes
1019072	Stlaugh's Sinclair	8/31/25	8/31/25	\$ 47.77			
				\$ 47.77	104210.231	Sheriff fuel	Fuel Patrol
1019078	Stlaugh's Sinclair	8/31/25	8/31/25	\$ 4.47			
				\$ 4.47	104210.231	Sheriff fuel	Fuses
	Vendor Total:			\$ 566.26			
9.30.25	Zions Bankcard Center	45900	45900	\$ 14,649.84			
				\$ 14,649.84	102140	Credit Card Payable	August 2025 purchasing card
Total				\$ 32,529.10			

GL Account Summary

\$ 14,649.84	102140	Credit Card Payable
\$ 1,250.00	104122.310	JP ct Professional Services - Remote Clerk
\$ 53.49	104131.280	HR telephone/internet
\$ 51.47	104148.280	IT/GIS telephone
\$ 761.89	104150.201	NonDep county website
\$ 35.64	104150.280	NonDept phone/internet
\$ 3.75	104162.502	BldgGrnds custodial supplies
\$ 430.64	104210.231	Sheriff fuel
\$ 286.40	104210.280	Sheriff telephone
\$ 40.04	104216.280	CEM phone
\$ 70.00	114415.240	Office supplies
\$ 64.97	114415.250	Equip supplies & expense
\$ 5,478.46	134415.320	FS roads 25% admin fee
\$ 879.68	174219.280	Victim Advocate telephone
\$ 2,950.00	224600.603	Rural County Grant Program Expenditures Part B
\$ 761.89	224600.621	Econ Dev Website
\$ 265.31	354611.250	Supplies and Maint.
\$ 4,163.85	354611.740	Shooting Range Capital Outlay

Daggett County
Disbursement Summary
Zions Checking - 09/25/2025 to 10/02/2025

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
	ACH	10/2/2025	\$ 53,067.25			Paycheck
Altering Substances LLC	100596	9/30/2025	\$ 7,762.48			Purchasing
Amazon Capital Services	100597	9/30/2025	\$ 2,622.84			Purchasing
Bair, Mareta	100598	9/30/2025	\$ 74.64			Purchasing
Help Stop Poaching Fund	100599	9/30/2025		9/30/2025	\$ 2,025.01	Purchasing
Kofford, Christa	100600	9/30/2025	\$ 76.60			Purchasing
Uintah Basin Medical Center	100601	9/30/2025	\$ 53,418.76			Purchasing
Utah Association Of Counties UAC	100602	45930	\$ 1,149.70			Purchasing
Court Admin. Office	100603	45932	\$ 933.85			Purchasing
Daggett County	100604	45932	\$ 424.01			Purchasing
Help Stop Poaching Fund	100605	45932	\$ 25.01			Purchasing
Olympus Law Group, PLLC	100606	45932	\$ 150.00			Payroll
Ameritas Life Insurance Corp.	ACH	45932	\$ 2,252.15			Purchasing
Assurity Life Insurance Company	ACH	45932	\$ 677.24			Payroll
EFTPS	ACH	45932	\$ 14,726.65			Payroll
HealthEquity	ACH	45932	\$ 1,569.54			Payroll
Lincoln Financial Group	ACH	45932	\$ 1,729.83			Purchasing
Public Employees Health Program	ACH	45932	\$ 34,132.58			Purchasing
Utah Retirement Systems	ACH	45932	\$ 11,117.14			Payroll
Utah State Tax Commission	ACH	45932	\$ 2,484.35			Payroll
Total			\$ 188,394.62		\$ 2,025.01	

County of Daggett
Reimbursement Register
Payroll Period: 09/14/2025 to 09/27/2025

<u>Employee No.</u>	<u>Employee</u>	<u>Payroll Date</u>	<u>Amount</u>	<u>Reimbursement</u>	<u>Ledger Account/Project</u>	<u>Activity</u>
1068	White, Nicole	09/27/2025	89.04	Pick up Court Computer Tower	104142.230 - Clerk travel & training	
T32	Tate, Matthew R.	09/27/2025	466.22	Inspection Mileage	104180.232 - P&Z building inspector mileage	
			\$555.26			

Daggett County

Open Invoice Register - 10/2/2025

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
				\$ 331.78	504360.620	Airport Misc. Services	
				\$ 32,529.10		Total	

Daggett County RDA

Open Invoice Register - 10/2/2025

		General					
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
6650	R & D Excavating LLC	9/25/25	9/25/25	\$ 120,000.00			
				\$ 120,000.00	254140.711	RDA WRF Guides Infrastructure	Daggett County Waterline Portion Between DJ & DJ Draaw

Total **\$ 120,000.00**

GL Account Summary
 \$ 120,000.00 254140.711 RDA WRF Guides Infrastructure
\$ 120,000.00 **Total**

----- Forwarded message -----

From: **Kevin B** <kevinb@thebaptistegroup.com>
Date: Mon, Sep 29, 2025 at 6:00 AM
Subject: Inquiry Regarding IGSA Contact – Daggett County
To: rasay@daggettcountry.org <rasay@daggettcountry.org>
Cc: mtippets@daggettcountry.org <mtippets@daggettcountry.org>, jlytle@daggettcountry.org <jlytle@daggettcountry.org>

Dear Commissioners ,
I hope this message finds you well. My name is Kevin Baptiste, and I serve as CEO of The Baptiste Group, LLC (TBG). We are currently exploring an Intergovernmental Service Agreement (IGSA) structure with U.S. Immigration and Customs Enforcement (ICE) and would like to engage Daggett County to discuss the County's potential role in this process. Could you kindly advise who within the County—whether the County Administrator, County Attorney, or another designated office—would be the appropriate point of contact for IGSA-related discussions? Additionally, if Daggett County requires any pre-application steps or specific agenda procedures to brief the Board of County Commissioners, I would greatly appreciate your guidance.
For context, TBG is positioned to acquire the facility at **590 S. Sheriffs Way Manila UT 84046**. We have prepared a formal letter and executive summary outlining a potential County–ICE IGSA with TBG serving as the subcontracted operator (staffing, security, medical, food, and transportation). I would be glad to forward these documents or arrange a brief call at your convenience.
Thank you in advance for your assistance in connecting us with the appropriate contact and advising on next steps.
Best regards,
Kevin Baptiste
CEO | The Baptiste Group, LLC

Best Regards,

Kevin
~ 1 Corinthians 16:14 " Let all that you do be done in love"
~ 2 Corinthians 5:7 "For we walk by faith , not by sight"



(404) 784-0729
Kevinb@thebaptistegroup.com



September 27, 2025

Daggett County
95 N 1st West
P.O. Box 219
Manila UT 84046

Executive Summary – IGSA Proposal

The Baptiste Group, LLC (TBG) proposes to partner with Daggett County to establish an Intergovernmental Service Agreement (IGSA) with U.S. Immigration and Customs Enforcement (ICE). Under this arrangement, Daggett County would contract directly with ICE, and TBG would operate the detention facility as a subcontractor, managing staffing, security, medical, food, and transportation services.

Key Advantages:

- Streamlined federal approval compared to direct contracts.
- Proven operational expertise in shelter and detention management.
- TBG positioned to acquire the facility at **590 S. Sheriffs Way Manila UT 84046** for rapid mobilization.

Local Benefits:

- Job creation for Daggett County residents.
- Economic development through local vendors and long-term investment.
- Direct revenue to the Daggett County without new tax burdens.

TBG's Role:

We will guide Daggett County through the federal contracting process, provide facility readiness plans, and ensure compliance with ICE standards (PBNDS/NDS).

This IGSA partnership offers Daggett County a unique opportunity to strengthen its economy while meeting a critical federal mission. We welcome the chance to meet with Daggett County leadership to discuss this opportunity further.

Sincerely,

Kevin Baptiste

Chief Executive Officer / Executive Director
The Baptiste Group, LLC

NOTICE FOR CONSTRUCTION, ALTERATION AND DEACTIVATION OF AIRPORTS

A. Airport Owner ☐ Check if this is also the Property Owner 1. Name and Address ☐ Check if this is the Airport's Physical Address Matt Tippets, Commissioner, Daggett County P.O. Box 219 Manila, UT 84046 2. Phone: 435-784-3218 3. Email: mtippets@daggettcountry.org			B. Airport Manager (Complete if different than the Airport Owner) 1. Name and Address ☐ Check if this is the Airport's Physical Address Steve Durtschi - Utah Backcountry Pilots Association 1887 South Redwood Road, Unit 16 Woods Cross, UT 84087 2. Phone: 385-220-5313 3. Email: support@theUBCP.org		
C. Purpose of Notification (Answer all questions that apply) 1. Construct or Establish an: ☒ Airport ☐ Ultralight Flightpark ☐ Balloonport ☐ Heliport ☐ Seaplane Base ☐ Other 2. Construct, Alter or Realign a: ☒ Runway ☐ Helipad(s) ☐ Other ☐ Taxiway (Public Use Airports only) 3. Change Status From/To: ☐ VFR to IFR ☐ IFR to VFR ☐ Private Use to Public Use ☐ Public Use to Other 4. Change Traffic Pattern: ☐ DIRECTION: _____ ☐ ALTITUDE (Choose type. List altitude if nonstandard.) Turbo: ☐ std. ☐ nonstd. Prop: ☐ std. ☐ nonstd. Helo: ☐ std. ☐ nonstd. ☐ Other. Describe in box C6. 5. Deactivate: ☐ Airport ☐ RWY _____ ☐ TWY _____ 6. Description: Unimproved dirt backcountry airstrip with a wind sock, but no other services or amenities			D. Name, Location, Use and Type of Landing Area 1. Name of Landing Area: Taylor Flat Airstrip 2. Loc ID (for existing): 3. Associated City and State: Dutch John, UT 4. Distance from City: 12 (nm) 5. County (Physical Location): Daggett County, UT 6. Direction from City: ESE 7. Latitude: 40 ° 53 ' 20.4000 " 8. Longitude: 109 ° 10 ' 19.2000 " 9. Elevation: 5640 10. Current Use: ☐ Private ☒ Public ☐ Private Use of Public Lands 11. Ownership: ☐ Private ☒ Public ☐ Military (Branch) _____ 12. Airport Type: ☒ Airport ☐ Ultralight Flightpark ☐ Balloonport ☐ Heliport (If applicable, select: ☐ Ambulance ☐ Law Enforcement ☐ Fire Protection) ☐ Seaplane Base ☐ Other		
E. Landing Area Data (List any Proposed, New or Unregistered Runways, Helipads etc.)					
1. Airport, Seaplane Base or Ultralight Flightpark (use second page if needed)			2. Heliport, Balloonport or other Landing Area (use second page if needed)		
RWY ID	09 / 27	/	Helipad ID		
Lat. & Long.	Show on attachment(s)	Show on attachment(s)	Lat. & Long.	Show on attachment(s)	Show on attachment(s)
Surface Type	dirt		Surface Type		
Length (feet)	2500		TLOF Dimensions		
Width (feet)	70		FATO Dimensions		
Lighting (if any)	None		Lighting (if any)		
Right Traffic (Y/N)	N / N	/	Ingress/Egress (Degrees)		
Elevation (AMSL)	Show on attachment(s)	Show on attachment(s)	Elevation (AMSL)	Show on attachment(s)	Show on attachment(s)
VFR or IFR	VFR / VFR	/	Elevated Height (AGL)		
F. Operational Data (Indicate if the number provided is Actual or Estimated)					
	1. Number of Based Aircraft		2. Average Number of Monthly Landings		
	Present or Estimated	Estimated in 5 Years	Present or Estimated	Estimated in 5 Years	
Single Engine	0	0	10	10	
Multi Engine	0	0	0	0	
Jet	0	0	0	0	
Helicopter	0	0	0	0	
Glider	0	0	0	0	
Military	0	0	0	0	
Ultralight	0	0	0	0	
3. What is the Most Demanding Aircraft that operates or will operate at the Airport? (Provide approach speed, rotor diameter, etc. if known) Cessna 185, 60 knots					
4. Are IFR Procedures for the Airport Anticipated? ☐ Yes ☒ No. If Yes, within _____ years					
G. CERTIFICATION: I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.					
1. Name, title of person filing this notice (type or print) Matt Tippets Daggett County Commissioner		2. Signature (in ink): 3. Date 4. Phone: 435-784-3218 5. Email: mtippets@daggettcountry.org			

Taylor Flat Airstrip

T2N R24E 23

Location Map of airstrip & access

Taylor Flat Airstrip

40.889663° N / -109.163008° W

40.889252° N / -109.171959° W

Access to airstrip

40.887634° N / -109.174173° W

Taylor Flat Main St

Taylor Flat Main St

D107

D107

D-10 Rd

Tollers Creek

250 E

200 E



1000 ft

Google Earth

**DAGGETT
COUNTY**
Clerk's Office

95 North 1st West - PO Box 219 Manila, UT 84046

BUSINESS LICENSE APPLICATION/RENEWAL

Instructions: Fill out Completely, Shaded fields are REQUIRED for an approved Business License

Date: 6/21/2025 Business Name: KMS Manila

Address:

Physical 940 Parsons Point
Manila, UT 84046

Mailing 1979 S. 1350 W.
Woods Cross, UT 84087

Contact Information Name: Mariah Simmonds Cell: 801-682-5327
Email Address: mer10sim@gmail.com

Business Type:

☐

Sole Proprietorship

☒

Partnership

☐

Corporation

☐

Other

Type of Business Activity: Short term Rental

Utah State Tax Number: 14543093-0160

Federal EIN Number: 33-3896816

Professional License Number (if applicable)

If you are a Fishing Guide or Shuttle Driver, List the Business(es) you work for: _____

Business Location:

Is the Business Located

☒

Within Daggett County

☐

Outside of Daggett County

If located outside of Daggett County, is Daggett
County listed as an Additional Outlet on Tax Return

☐

Yes

☐

No

☐

Not Applicable

Business is Located in

☒

Existing Building

☐

Residence

☐

New Building

☐

No Building

Do you use contract Labor

☐ Yes, Please list the contractors below

☒ No

Name _____ Address _____
Name _____ Address _____
Name _____ Address _____

LICENSE FEES

☒	Single Individual	\$25.00
☐	Employer of 1-9	\$50.00
☐	Employer of 10 or more	\$75.00
☐	Beer License ON PREMISE	\$125.00
☐	Beer License OFF PREMISE	\$125.00
☐	Transient Business*	\$150.00
☐	Per Campsite or RV site	\$3.00
☐	Per Room	\$3.00
☐	Short Term Rental (AirBNB)	\$3.00
☐	Late Fee - After May 15th 2025	\$25.00

*Transient Business being defined as a business with no permanent place of business or tax sites in Daggett County. Businesses having more than one (1) site of operation or place of business are required to have a separate license and pay application fee(s) for each such place of business.

Total Due (Including Late Fees)\$ 37.00

Personal property Affidavits are to be returned to the County Assessor prior to License approval.

I declare that the statements made in this application are true and complete to the best of my knowledge and belief and hereby certify that myself and my business are in full compliance with all State, Federal, and Local Laws and Ordinances and that all taxes and fee payments are current.

Applicant Signature: M. Senmore Title Manager Date 03/24/25

CoApplicant Signature: _____ Title _____ Date _____

If you are not planning on doing business this year, please check the box below and verify by signing, dating and returning this form

☐ I am not planning on doing business in Daggett County from May 2025 - May 2026

Signature _____ Date _____

All business Licenses can now be paid on line at <http://www.daggettcountry.org/385/online-Payments>

FOR OFFICE USE ONLY	PD	UPP	APPR	LN
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Effective 3/27/2025

63A-19-402.5 Website privacy notice.

- (1) A governmental entity's government website shall include notice to a user of:
 - (a) the identity of the governmental entity responsible for the government website;
 - (b) how to contact the governmental entity that is responsible for the government website;
 - (c) the method by which a user may:
 - (i) seek access to the user's personal data or user data;
 - (ii) request to correct or amend the user's personal data or user data; and
 - (iii) file a complaint with the data privacy ombudsperson; and
 - (d) how an at-risk employee may request that the at-risk employee's personal information be classified as a private record under Section 63G-2-302.
- (2) In addition to the website privacy notice requirement described in Subsection (1)(a), a government website that collects user data shall include in the website privacy notice the following information:
 - (a) any website tracking technology that is used to collect user data on the government website;
 - (b) what user data is collected by the government website;
 - (c) all intended purposes and uses of the user data;
 - (d) the classes of persons and governmental entities:
 - (i) with whom the governmental entity shares user data; or
 - (ii) to whom the governmental entity sells user data; and
 - (e) the record series in which the user data is included.
- (3) A notice described in Subsection (1) or (2) shall be provided by prominently posting on the homepage of the government website:
 - (a) the notice; or
 - (b) a link to a separate webpage containing the notice.
- (4) A governmental entity may not collect user data on a government website unless the governmental entity has complied with the requirements in this section.

Enacted by Chapter 475, 2025 General Session