

DAGGETT County MUNICIPAL BUILDING AUTHORITY
Tuesday October 7, 2025 AT 9:15 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:15 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Listing
- H. MBA Purchase Requests
- I. MBA Correspondence – Discussion Only
- J. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion And Consideration Of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC)

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 30, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay attended in person. Commissioner Lytle and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:36 am by Board Member Tippetts.

Present In Person: Cordell McCracken, Bryan Gibson

Present Online or by Phone: Jordynn Hewitt, Jeffery McCarty, Jeremy Larsen

Approve MBA Minutes: The MBA minutes from Tuesday, Sept 5, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for Sept 5, 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Approve MBA Minutes: The MBA minutes from Tuesday, Sept 23, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Asay motioned to approve the minutes for Sept, 23 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Things are moving forward.

New Clinic: Foundation has been poured. The framing of the walls will start soon. Commissioner Lytle asked about the backfill. The backfill is being tested now and we should have the results within the next couple of days.

Legislation

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: There was no Open Invoice Register for the MBA this week.

MBA Disbursement Listing: The MBA Disbursement Listing was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to accept the MBA Disbursement Listing as being reviewed from September 22, 2025 to September 25, 2025 in the amount of \$679,183.50 for the MBA Disbursement Listing. Board Member Asay seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request: There were no Purchase Requests at this time.

Correspondence / Calendar: The next construction meeting is going to be next week on Thursday, time will need to be verified. There were no other calendar or correspondence.

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC):
There was nothing to discuss for Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC).

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:43 am.